



# SANDY FIRE DISTRICT NO.72

17460 Bruns Avenue • P.O. Box 518 Sandy, Oregon 97055

Business Phone: 503.668.8093 • Facsimile: 503.668.7941

**SANDY FIRE DISTRICT No. 72  
BOARD OF DIRECTORS MEETING AGENDA  
THURSDAY, OCTOBER 20, 2022  
17459 BRUNS AVE  
7:00 PM**

**Call to Order** Per ORS 192.610 to 192.690  
ORS 192.650 – This meeting is being recorded

## **Roll Call & Flag Salute**

## **Changes to the Agenda**

- 1) **\* Consent Agenda:**
  - September 8, 2022 Board Meeting Minutes
  - September 8, 2022 Executive Session Meeting Minutes
  - September Accounts Payable
- 2) **Financial Report:**
  - September Financial Report – Chief Schneider
  - Resolution 2022-06 – Unanticipated Revenue
- 3) **Correspondence:**
  - Public
  - Media
  - September Alarm Data
- 4) **Old Business:**
  - IGA Community Update – Chief Deters
  - Staffing Options – Chief McKinnon
  - \* Feasibility Study Final – Chief Schneider
- 5) **Recognition/ Public Comment:**
- 6) **New Business:**
  - \* MOU - Collective Bargaining Agreement Extension - Chief Schneider
- 7) **Volunteer Report:**
  - \* Life Membership – Travis Syring

\* Board Action Required

8) **Union Report:**

9) **Division Report:**

- Volunteer On-Boarding
- Volunteer Years of Service

10) **Chief's Report:**

- SDIS Safety & Security Grant
- New Technology (Pano)
- Planning Session

11) **Chairman's Report:**

- Fire Chief Evaluation

12) **Action Items:**

**Next Regular Scheduled Board Meeting:**

Board Meeting Thursday, November 10, 2022 at 7:00 pm

**Adjournment (Motion)**



# SANDY FIRE DISTRICT NO. 72

17460 Bruns Avenue • P.O. Box 518 Sandy, Oregon 97055

Business Phone: 503.668.8093 • Facsimile: 503.668.7941

## SANDY FIRE DISTRICT NO. 72 BOARD OF DIRECTORS MEETING THURSDAY, SEPTEMBER 8, 2022

Chair Sue Hein called the regular meeting of the Sandy Fire District Board of Directors to order at 7:00 pm per ORS 192.610 to 192.690. This meeting was held as in person and virtual meeting being recorded per 192.650. Roll call showed the following Directors present:

**ATTENDANCE:** Board Chair Sue Hein, Board of Directors; Justin Stuchlik, Andrew Brian, Ron Lesowski, and Mark Maunder. Staff: Chief Phil Schneider, Division Chief Jason McKinnon and Office Manager Nannette Howland.

### Summary of Motions

- Motion to approve the Consent Agenda. - Passed
- Motion to formally request the cost for an Operational Contract for Service from Clackamas Fire District. - Passed
- Motion to adjourn the September Board Meeting – Passed

Changes to the Agenda – There were no changes to the agenda.

### Minutes

#### **Motion to approve the Consent Agenda.**

*Motion made by Stuchlik, 2<sup>nd</sup> by Lesowski (Motion Passed 5-0 Roll Call Vote)*

### Financial Report

The Board of Directors received the August financial reports. Chief Schneider reviewed the financial report with the Board of Directors.

The auditors were here and performed the audit in person and will have a full report in the next few months.

### Recognition/Public Comment

Laurie Smallwood brought up several questions and concerns regarding the feasibility study. Questions/concerns included community input, moving forward with a full operation contract for services, and financial stability of Clackamas Fire District.



### Correspondence

The Board of Directors received the media correspondence and monthly alarm summary in their Board Packet. There was no public correspondence this month.

### Old Business

#### Feasibility Financial Information Update

Chief Schneider reported that Staff met with AP Triton after the feasibility presentation. Staff pulled year to date numbers and sent them AP Triton which they appreciated. It was discussed that if the previous numbers that originally were sent to them are incorrect, we may need to pay a little money to have the new numbers corrected. AP Triton doesn't consider cash carryover as revenue. In addition, they calculate the expenditures as a zero-budget meaning everything is spent in each line which is not the way Sandy Fire operates. As far as the tax anticipation loan, line of credit, this is a safety net and hasn't been used for several years.

#### Feasibility Study Formal Request

Chief Schneider asked the Board to formally request a full operational contract from Clackamas Fire District. Chief Schneider stated that Clackamas Fire is not coming to Sandy Fire in attempts to take over Sandy Fire. It is Sandy Fire realizing that we do not have the money to move forward to the next step that Sandy Fire needs to be to keep up with the community needs and emergency alarms.

Director Lesowski requested Staff to layout the options. We can continue what we are doing with the possibility of extended our finances. Ultimately, educating and informing the public of the direction. Director Maunder discussed having a holdback from the revenue pass through.

**Motion to formally request the cost for an Operational Contract for Service from Clackamas Fire District.** Motion made by Maunder, 2<sup>nd</sup> made by Stuchlik (Motion Carries 5-0)

### New Business

No New Business

### Volunteer Report

The Board of Directors discussed the Volunteer Program. All volunteer programs are struggling to find volunteers and to retaining them. Factors that may affect Volunteers are monetary, equipment, time commitments and schooling. There are grants and funding options available for recruitment and retention of Volunteers. Director Maunder requested costs analysis of the volunteer program along with the recruitment and retention numbers.

### Union Report

There have been two meetings for negotiations, and we received an offer from the Union. The Board will discuss the offer with the attorney in Executive Session.

**BOARD MINUTES**

**September 8, 2022**

**Page 2 of 3**



**Division Report**

Chief McKinnon provided the Board of Directors with the mutual aid calls Director Stuchlik asked Chief McKinnon could send out the monthly breakdown of mutual aid prior to the meeting.

We received 17 applications for volunteers. Next step will be the written test and physical agility. We are changing the start date for the academy to January.

**Fire Chief's Report**

Chief Schneider commented the OSFM Wildland Staffing Grant has been exhausted. We will be doing the final report for the State Fire Marshal.

Brush 371 was responding to an emergency call and caught fire. The staff did a great job to remove equipment and put out the fire. We have started a claim with our insurance company, and it is estimated at \$14,000 in repairs.

Insurance Re-Rating (ISO) – They say every 7-10 years you should update the records. We have started the process to go through the re-rating. With adding to our response force, and training and command and control coverage through Clackamas Fire along with adding the Bull Run water upgrades this should decrease our rate which would be great for commercial and residential insurance rates.

**Chairman's Report:**

No Chairman's Report

**Action Items**

No Action Items

**Executive Session**

The Board of Directors went into Executive Session at 8:15 pm per 192.660 (2)(d) to discuss Labor Negotiations.

The Board reconvened into the regular session at 9:18 pm on August 11, 2022 at the Sandy Fire District Board of Directors Meeting.

**Next Meeting**

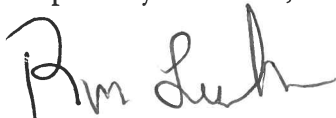
The next regularly scheduled Board Meeting will be October 13, 2022, at 7:00 pm.

**Adjournment**

**Motion to adjourn the September Board Meeting at 9:20 pm.**

*Motion made by Stuchlik, 2<sup>nd</sup> by Brian (Motion Passed 5-0).*

Respectfully Submitted,



Ron Lesowski  
Board Secretary/Treasurer



Nannette Howland  
Office Manager

**BOARD MINUTES**

**September 8, 2022**

**Page 3 of 3**







# SANDY FIRE DISTRICT NO. 72

---

17460 Bruns Avenue • P.O. Box 518 Sandy, Oregon 97055

Business Phone: 503.668.8093 • Facsimile: 503.668.7941

**SANDY FIRE DISTRICT NO. 72  
BOARD OF DIRECTORS MEETING  
EXECUTIVE SESSION  
THURSDAY, SEPTEMBER 8, 2022**

Chair Sue Hein called the Executive Session meeting of the Sandy Fire District Board of Directors to order at 8:15 pm per ORS 192.660 (2) (d) to discuss Labor Negotiations.

The Board of Directors discussed the current labor contract and the Union's offer from Local 1159 with the District's Attorney, Chief Schneider & Division Chief McKinnon.

Being no further discussion at the time the Sandy Fire District Board of Directors Executive Session was adjourned at 9:18 pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ron Lesowski".

Ron Lesowski  
Secretary/Treasurer

A handwritten signature in black ink, appearing to read "Phil Schneider".

Phil Schneider  
Fire Chief

