



# SANDY FIRE DISTRICT NO.72

17460 Bruns Avenue • P.O. Box 518 Sandy, Oregon 97055

Business Phone: 503.668.8093 • Facsimile: 503.668.7941

**SANDY FIRE DISTRICT No. 72  
BOARD OF DIRECTORS MEETING AGENDA  
THURSDAY, NOVEMBER 10, 2022  
17459 BRUNS AVE  
7:00 PM**

**Call to Order** Per ORS 192.610 to 192.690  
ORS 192.650 – This meeting is being recorded

## **Roll Call & Flag Salute**

## **Changes to the Agenda**

- 1) **\* Consent Agenda:**
  - October 20, 2022 Board Meeting Minutes
  - October 20, 2022 Executive Session Meeting Minutes
  - October Accounts Payable
- 2) **Financial Report:**
  - October Financial Report – Chief Schneider
- 3) **Correspondence:**
  - Public
  - Media
- 4) **Recognition/ Public Comment:**
- 5) **Old Business:**
  - Heat Pump – Dover Substation
- 6) **New Business:**
  - Hydrants tested – ISO re-rate
- 7) **Volunteer Report:**
  - Community PR Events
  - Awards Banquet – January 21<sup>st</sup>



- 8) **Union Report:**
- 9) **Division Report:**
- 10) **Chief's Report:**
- 11) **Chairman's Report:**
- 12) **Action Items:**

**Next Regular Scheduled Board Meeting:**

Board Meeting Thursday, December 8, 2022 at 7:00 pm

**Adjournment (Motion)**





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## SANDY FIRE DISTRICT NO. 72 BOARD OF DIRECTORS MEETING THURSDAY, OCTOBER 20, 2022

Chair Sue Hein called the regular meeting of the Sandy Fire District Board of Directors to order at 7:00 pm per ORS 192.610 to 192.690. This meeting was held as in person and virtual meeting being recorded per 192.650. Roll call showed the following Directors present:

**ATTENDANCE:** Board Chair Sue Hein, Board of Directors; Justin Stuchlik, Andrew Brian, Ron Lesowski, and Mark Maunder. Staff: Chief Phil Schneider, Division Chief Jason McKinnon and Office Manager Nannette Howland.

### Summary of Motions

- Motion to approve the Consent Agenda as amended. – Passed
- Motion to approve Resolution 2022.06 Appropriations Unanticipated Revenue to the General Fund. – Passed
- Motion to approve the Collective Bargaining Agreement Extension as submitted. - Passed
- Motion to approve Volunteer Firefighter Travis Syring as a Life Member of the Volunteer Association. - Passed
- Motion to adjourn the October Board Meeting – Passed

**Changes to the Agenda** – Chair Sue Hein added an Executive Session per ORS 192.662(2)(i) to review and evaluate the performance of the Fire Chief.

### Minutes

#### **Motion to approve the Consent Agenda as amended.**

*Motion made by Brian, 2<sup>nd</sup> by Stuchlik (Motion Passed 5-0 Roll Call Vote)*

### Financial Report

The Board of Directors received the August financial reports. Chief Schneider reviewed the financial report with the Board of Directors.

Resolution 2022-06 Unanticipated Revenue

Sandy Fire District received an Oregon State Fire Marshal Wildfire Staffing grant in the amount of \$35,000. This was unanticipated revenue.

**Motion to approve Resolution 2022.06 Appropriations Unanticipated Revenue to the General Fund.** *Motion made by Brian, 2<sup>nd</sup> by Lesowski (Motion Passed 5-0 Roll Call Vote).*

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### **Recognition/Public Comment**

Sandy resident Julie Pettis addressed concerns and questions she had with the Board of Directors regarding the full operational contract and the release of the feasibility study.

Director Stuchlik was asked by a Sandy resident to say thank you for rendering services to a cardiac arrest patient. Although the patient didn't make it, the family was very thankful Sandy Fire was there.

### **Correspondence**

The Board of Directors received the media correspondence and monthly alarm summary in their Board Packet. There was no public correspondence this month.

### **Old Business**

#### **IGA Community Update**

Clackamas Fire Chief Nick Browne and Assistant Chief Steve Deters presented the Board of Directors with a cost neutral contract. Staffing at the Sandy Community Fire Station would include 3 Firefighters (includes Paramedic) 24 hours 7 days a week, 2-person Peak Activity Unit (PAU) 12 hours 7 days a week, and 1 BC. There would be no change to training, fleet maintenance, or Station 318 staffing. Sandy Fire would receive services including, health & wellness, public education & information, and fire marshal services. In addition, IT, logistics, facility maintenance, and financial services would also be provided. Chief Browne discussed this would be a long-term contract with a minimum of 5 years, but a 7-year commitment would be preferred. He would like the Board and the Sandy community to know who they are and earn their trust. There would be no merge, no increase of tax rates, and Clackamas Fire would report to the Sandy Fire Board of Directors. Chief Browne also discussed that all employees would be offered a position at Clackamas Fire. He is asking the Board of Directors for direction on whether to proceed with a full operational contract for services as they have held off hiring and promoting internally to accommodate our employees.

#### **Sandy Fire Staffing Options**

Division Chief McKinnon presented the Board of Directors with staffing options and the financial impact. Staffing options discussed included:

- Hiring three to give a 5-person company with a minimum of 4
- Hiring six to give a 5-person company with 3 floaters (with and without joint staffing of Station 318)
- Using the Clackamas model with 3-person company 24 hours 7 days a week and adding 2-person company 12 hours 7 days a week (peak activity unit)

In addition, Division Chief McKinnon provided the costs if the District decided to do a Levy for staffing needs.

#### **Feasibility Study – Final**

The changes that were made to the feasibility study regarding the financials for Sandy Fire were discussed. The Board was disappointed in the way our financials were represented. The Board gave consensus to accept the feasibility study and add an explanation of our interpretation on the finances separately.

### **BOARD MINUTES**

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### **New Business**

MOU – Collective Bargaining Agreement Extension

The Board of Directors received a copy of a Memorandum of Understanding for the Collective Bargaining Agreement. The extension is for 1 year and includes a 4.5 % retro increase and \$3,000 to VEBA per person.

**Motion to approve the Collective Bargaining Agreement Extension as submitted.**

*Motion made by Brian, 2<sup>nd</sup> by Stuchlik (Motion Passed Unanimously 5-0 Roll Call Vote)*

### **Volunteer Report**

The Board of Directors received a Staff Report. Volunteer Firefighter Travis Syring has requested Life Membership for the volunteer association. He meets all the requirements for Life Membership.

**Motion to approve Volunteer Firefighter Travis Syring as a Life Member of the Volunteer Association.** *Motion made by Stuchlik, 2<sup>nd</sup> by Lesowski. (Motion Passed 5-0)*

### **Union Report**

No Report

### **Division Report**

*Volunteer On-Boarding* – As requested by the Board of Directors, Chief McKinnon presented the number of volunteers accepted each year for the last 10 years and how many volunteers are still with the district. In addition, he provided the Board with training and equipment costs for the new recruits.

*Volunteer Years of Service* – As requested by the Board of Directors, Chief McKinnon presented the board with the current volunteer years of service.

### **Fire Chief's Report**

Chief Schneider reported that we applied for the SDIS Safety Grant. This is a matching grant that if received will replace the security camera system at the Dover Fire Station.

*Pano Technology* – Chief Schneider discussed advance technology in Wildland recognition that we have been testing the last couple months. The technology can spot a potential fire, triangulate it and then alert authorities almost at the same time as dispatch.

*ISO Rating* – We are still moving with the ISO rating. Having the Clackamas IGA is proving to be helpful as we are going through the rating.

*Dover Substation* – We are getting bids for the replacement of the Dover heat pump. This is an unanticipated expense that will come out of the Land & Facility Reserve Fund.

### **Chairman's Report:**

*Work Session* – The Board discussed potential dates for the work session. Ultimately, we scheduled the work session for Thursday, November 3, 2022, at 4:00pm. The purpose of the work session is to discuss the options presented during this meeting.

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**Action Items**

No Action Items

**Executive Session**

The Board of Directors went into Executive Session at 9:30 pm per 192.660 (2)(i) to review and evaluate the performance of the Fire Chief.

The Board reconvened into the regular session at 10:33 pm on October 20, 2022 at the Sandy Fire District Board of Directors Meeting.

**Next Meeting**

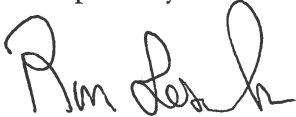
The next regularly scheduled Board Meeting will be November 10, 2022, at 7:00 pm.

**Adjournment**

**Motion to adjourn the October Board Meeting at 10:33 pm.**

*Motion made by Lesowski, 2<sup>nd</sup> by Maunder (Motion Passed 5-0).*

Respectfully Submitted,



Ron Lesowski  
Board Secretary/Treasurer



Nannette Howland  
Office Manager



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**SANDY FIRE DISTRICT NO. 72  
BOARD OF DIRECTORS MEETING  
THURSDAY, OCTOBER 20, 2022**

Board Chair Sue Hein called the executive session meeting of the Sandy Fire District Board of Directors to order at 9:30 pm.

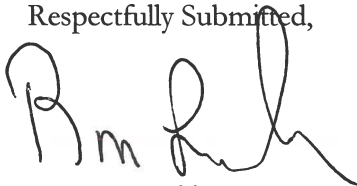
**Executive Session**

Board Chair Sue Hein moved into executive session per ORS 192.660 (2) (i) to review and evaluate the performance of the Fire Chief.

The Board of Directors conducted the annual review and evaluated the performance of Chief Schneider.

Being no further discussion at the time the Sandy Fire District Board of Directors executive session was adjourned at 10:33 pm.

Respectfully Submitted,



Ron Lesowski  
Secretary/Treasurer



Phil Schneider  
Fire Chief

