



SANDY FIRE DISTRICT NO. 72

17460 Bruns Avenue • P.O. Box 518 Sandy, Oregon 97055

Business Phone: 503.668.8093 • Facsimile: 503.668.7941

**SANDY FIRE DISTRICT No. 72
BOARD OF DIRECTORS WORK SESSION
17459 BRUNS AVE
THURSDAY, DECEMBER 15, 2022
4:30 PM
AGENDA**

Meeting Call To Order: Chair Sue Hein

- 1) Executive Session per ORS 192.660 (2)(h) To consult with legal counsel
- 2) Draft Operational IGA – Clackamas Fire District
- 3) Staffing Options – Chief McKinnon
- 4) Public Comment

Adjournment



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**SANDY FIRE DISTRICT No. 72
BOARD OF DIRECTORS MEETING AGENDA
THURSDAY, DECEMBER 15, 2022
17459 BRUNS AVE
7:00 PM**

Call to Order Per ORS 192.610 to 192.690
ORS 192.650 – This meeting is being recorded

Roll Call & Flag Salute

Changes to the Agenda

- 1) *** Consent Agenda:**
 - November 3, 2022 Board Work Session Meeting Minutes
 - November 3, 2022 Executive Session Meeting Minutes
 - November 10, 2022 Board Meeting Minutes
 - November Accounts Payable
- 2) **Financial Report:**
 - November Financial Report – Chief Schneider
- 3) **Correspondence:**
 - Public
 - Media
- 4) **Recognition/ Public Comment:**
- 5) **Old Business:**
- 6) **New Business:**
- 7) **Volunteer Report:**
- 8) **Union Report:**
- 9) **Division Report:**

10) Chief's Report:

- OSFM State Grant – Firefighter
- District Mailing

11) Chairman's Report:

12) Action Items:

Next Regular Scheduled Board Meeting:

Board Meeting Thursday, January 12, 2023 at 7:00 pm

Adjournment (Motion)



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SANDY FIRE DISTRICT NO. 72 BOARD OF DIRECTORS SPECIAL MEETING THURSDAY, NOVEMBER 3, 2022

Board Chair Sue Hein called the Special Board Meeting to order at 4:00 pm per ORS 192.610 to 192.960. This meeting was held both in person and virtual being recorded per ORS 192.650. Roll call showed the following Directors present:

Attendance: Board Chair Sue Hein, Board of Directors: Justin Stuchlik, Ron Lesowski, Andrew Brian, Mark Maunder, and. Staff: Fire Chief Schneider, Division Chief McKinnon, and Office Manager Nannette Howland

Full Functional Operational IGA

Chief Schneider and Division Chief McKinnon gave a presentation to the Board of Directors. They reviewed the revenue over the past 5 years vs actual revenue received. They also reviewed expenditures budgeted vs the actual expenditures.

Chief McKinnon presented the past member staffing and volunteer force for the last 13 years. Chief McKinnon also presented the Board of Directors the Volunteer Response data for 2022. Volunteer response from home was minimal. Most sleeper crews were Mondays and Thursday with a few responses on Wednesdays before or after drill.

Chief Schneider covered the increase of alarms over the last 10 years. We have increased 800 alarms since 2010. He reviewed hiring of full-time employees per year based on the increasing of alarms. Chief Schneider recapped that we cover 77 square miles (approximately 26,000 people) and run approximately 2600 calls for service averaging 7.1 calls per day.

With an increasing demand for service, a declining volunteer force (50 down to 20), staffing one engine at the main station per shift, multiple back-to-back alarms and budget constraints we are not able to increase personnel.

Chief Schneider received a letter from the Board of Local 1159 supporting a full functional IGA contract. In addition, Chief Schneider read a letter that he wrote in support of moving forward with a full functional contract with Clackamas Fire.

Director Maunder asked Chief Schneider if the District has heard any comments back from the feasibility study. Chief Schneider has not heard any response regarding the feasibility study. The Board of Directors discussed presentations during community meetings regarding the feasibility study. In addition, they brainstormed on possible ways to reach out to the community regarding the potential partnership with Clackamas Fire. The Board discussed sending out a mailing to send out to Sandy residents.

Director Maunder discussed the next step isn't necessarily calling for a vote but rather if we have an additional interest in having Clackamas give us a more in depth look at what a full operational contract provides and costs of implementation.

There was a discussion regarding Clackamas Fire's finances with an upcoming levy option and how that would affect Sandy Fire and a full operational IGA?

The Board discussed looking ahead at staffing options including a peak activity unit. They requested staffing packages comparing what Clackamas is offering and also going back to what would costs be if we backed out of all Clackamas IGA's. Build basic packages of what it would cost to do things internally as Sandy Fire, where are we at today with our contracts, and where would we go if we went the next step with Clackamas.

Clackamas Fire has given us an overview but doesn't necessarily want to go to the next step if Sandy Fire isn't serious with moving forward. What does a contract look like and how does it improve service for the District? What is the hold back, capital outlay inventory, and implementation cost to transfer over to Clackamas Fire District? Director Maunder would like to move forward and request the details of a full operational contract. The Board gave consensus to request Clackamas Fire District to develop a full operational IGA for the Board to review.

Public Comment

Sandy resident, Scott Brawner (retired from TVF&R) commented during the board meeting regarding the Full Operational Contract. He has been through several contracts for service and appreciates that Sandy Fire is looking at options as Sandy's demand for service increases. He agrees that a bigger department has more to offer such as logistics, training, and employee benefits compared to a smaller agency. He commented that citizens just want to know someone will answer their call and they don't care what department it is.

Executive Session

The Board of Directors went into Executive Session per ORS 192.660 (2)(i) to review and evaluate the performance of the Fire Chief at 6:30 pm.

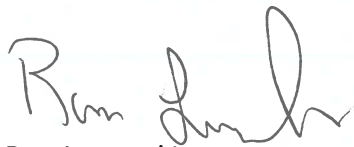
The Board of Directors reconvened into regular session at 7:31 pm on November 3, 2022 at the Sandy Fire District Work Session.

Adjournment

The Board of Directors adjourned the Special Meeting at 7:31 pm.

Motion made by Maunder, 2nd by Brian (Motion Passed 5-0)

Respectfully Submitted,



Ron Lesowski
Board Secretary/Treasurer



Nannette Howland
Office Manager



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**SANDY FIRE DISTRICT NO. 72
BOARD OF DIRECTORS MEETING
THURSDAY, NOVEMBER 3, 2022**

Board Chair Sue Hein called the executive session meeting of the Sandy Fire District Board of Directors to order at 6:30 pm.

Executive Session

Board Chair Sue Hein moved into executive session per ORS 192.660 (2) (i) to review and evaluate the performance of the Fire Chief.

The Board of Directors conducted the annual review and evaluated the performance of Chief Schneider.

Being no further discussion at the time the Sandy Fire District Board of Directors executive session was adjourned at 7:30 pm.

Respectfully Submitted,

Ron Lesowski
Secretary/Treasurer

Justin Stuchlik
Vice Chairman



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SANDY FIRE DISTRICT NO. 72 BOARD OF DIRECTORS MEETING THURSDAY, NOVEMBER 10, 2022

Chair Sue Hein called the regular meeting of the Sandy Fire District Board of Directors to order at 7:00 pm per ORS 192.610 to 192.690. This meeting was held as in person and virtual meeting being recorded per 192.650. Roll call showed the following Directors present:

ATTENDANCE: Board Chair Sue Hein, Board of Directors; Justin Stuchlik, Andrew Brian, and Mark Maunder. Staff: Chief Phil Schneider, Division Chief Jason McKinnon and Office Manager Nannette Howland.

Director Ron Lesowski was not in attendance

Summary of Motions

- Motion to approve the Consent Agenda. – Passed
- Motion to adjourn the November Board Meeting – Passed

Minutes

Motion to approve the Consent Agenda.

Motion made by Brian, 2nd by Stuchlik (Motion Passed 4-0 Roll Call Vote)

Financial Report

The Board of Directors received the October financial reports. Chief Schneider reviewed the financial report with the Board of Directors.

Recognition/Public Comment

No recognition or public comment

Correspondence

The Board of Directors received the media correspondence and monthly alarm summary in their Board Packet. There was no public correspondence this month.

Old Business

The heat pump was replaced at Dover. The cost was \$6,197 and was paid from the Land & Facility Fund.

New Business

ISO Re-grading -

Staff is continuing to work on the ISO re-rating. We have just completed the hydrant flow test and are working with the City of Sandy on their data.

BOARD MINUTES

November 10, 2022

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Volunteer Report

The volunteer association has been busy attending several public events in October.

Mark your calendars, the annual awards banquet will be January 21st at the Mt. Hood Center in Boring.

Union Report

Shop Steward, Karl Lange, attended the board meeting and was available to ask questions from the Board of Directors regarding the letter that was submitted last month from Local 1159. He encouraged the board members to talk to the shop members individually on how a full operational contract would impact them and their families. They discussed operationally having more staff in the station would benefit the community to allow for 2 apparatus out at the same time.

Division Report

Division Chief McKinnon submitted the volunteer response data to the Board of Directors. Director Stuchlik was surprised to see the volunteer response was around 6% of the total alarms.

Fire Chiefs Report

Chief Schneider discussed the Oregon Paid Family Leave Act that will impact Career and Volunteer members. Payroll deductions will start January 1, 2023. We are still deciding if we will participate in the state plan or a third-party administrator.

Clackamas IGA

Chief Schneider discussed items he is working on regarding the IGA. The first item is sending out a letter to the community. The letter will be referring people to the website to review the feasibility study and the video regarding Station 318. In addition, he hopes it will prompt residents to reach out with any questions or concerns they may have.

Chief McKinnon is working on the modeling and comparing the same information between Clackamas Fire staffing vs Sandy Fire staffing.

Clackamas Fire will start working on a draft contract along with a onetime upfront cost of contracting with Clackamas Fire.

Chairman's Report:

No Report

Action Items

No Action Items

Next Meeting

The Board of Directors discussed scheduling a planning session on December 15th at 4:30 pm to discuss a draft full operational IGA with Clackamas Fire. Due to scheduling conflicts the Board of Directors moved the regularly schedule meeting from December 8th to December 15th.

Adjournment

Motion to adjourn the October Board Meeting at 7:31 pm.

Motion made by Stuchlik, 2nd by Brian (Motion Passed 4-0).

Respectfully Submitted,



Ron Lesowski
Board Secretary/Treasurer



Nannette Howland
Office Manager