



SANDY FIRE DISTRICT NO. 72

17460 Bruns Avenue • P.O. Box 518 Sandy, Oregon 97055

Business Phone: 503.668.8093 • Facsimile: 503.668.7941

**SANDY FIRE DISTRICT No. 72
BOARD OF DIRECTORS MEETING AGENDA
THURSDAY, JANUARY 12, 2023
17459 BRUNS AVE
7:00 PM**

Call to Order Per ORS 192.610 to 192.690
ORS 192.650 – This meeting is being recorded

Roll Call & Flag Salute

Changes to the Agenda

- 1) *** Consent Agenda:**
 - December 15, 2022 Board Work Session Meeting Minutes
 - December 15, 2022 Executive Session Meeting Minutes
 - December 15, 2022 Board Meeting Minutes
 - December Accounts Payable
- 2) **Financial Report:**
 - December Financial Report
 - Annual Financial Report
- 3) **Correspondence:**
 - Public
 - Media
- 4) **Recognition/ Public Comment:**
- 5) **Old Business:**
- 6) **New Business:**
- 7) **Volunteer Report:**
- 8) **Union Report:**
- 9) **Division Report:**

* Board Action Required



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**SANDY FIRE DISTRICT No. 72
BOARD OF DIRECTORS WORK SESSION
17459 BRUNS AVE
THURSDAY, JANUARY 12, 2023
4:00 PM
AGENDA**

Meeting Call To Order: Chair Sue Hein

- 1) Draft Operational IGA – Clackamas Fire District
- 2) Public Comment

Adjournment



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SANDY FIRE DISTRICT NO. 72 BOARD OF DIRECTORS SPECIAL MEETING THURSDAY, DECEMBER 15, 2022

Board Chair Sue Hein called the Special Board Meeting to order at 4:31 pm per ORS 192.610 to 192.960. This meeting was held both in person and virtual being recorded per ORS 192.650. Roll call showed the following Directors present:

Attendance: Board Chair Sue Hein, Board of Directors: Justin Stuchlik, Ron Lesowski, Andrew Brian, and Mark Maunder. Staff: Fire Chief Schneider, Division Chief McKinnon, and Office Manager Nannette Howland

Executive Session

The Board of Directors went into Executive Session per ORS 192.660 (2)(h) to consult with legal at 4:31 pm.

The Board of Directors reconvened into regular session at 5:25 pm on December 15, 2022 at the Sandy Fire District Work Session.

Director Brian and Director Stuchlik both addressed the Board stating that with their personal employment it may be perceived that they have a conflict of interest in this matter however they will be impartial when discussing and making any decisions.

Draft Full Functional Operational IGA

Director Lesowski stated that as they go through the contract, he knows that Sandy Fire and Clackamas Fire both have the public in the best interest.

The Board of Directors reviewed the Draft Full Functional Operational Intergovernmental Agreement. They went line by line of the contract making notes to clarify within the contract. Chief Schneider will forward the questions and areas that need clarification to Clackamas Fire. The Board of Directors discussed what a good number would be for the holdbacks and for the reserve funds. Chief Schneider reviewed the upfront costs with the Board of Directors. They requested those upfront costs be added in an appendix with the contract.

The Board directed Chief Schneider to have our attorney review the contract as we review and get some questions answered.

The Board discussed that the items that are areas for concern or need clarification are not deal breakers just need a little more added to them.

Director Lesowski stated that it will take some time for the Board of Directors to get together and discuss the contract in detail. Director Lesowski proposed Sandy Fire submit a Letter of Intent to Clackamas Fire to move forward with a Full Functional Operational IGA on July 1, 2023. The Board of Directors gave consensus.

The Board discussed holding another workshop prior to the January Board meeting to review the changes.

Public Comment

No Public Comment

Adjournment

The Board of Directors adjourned the Work Session Meeting at 7:02 pm.

Motion made by Stuchlik, 2nd by Lesowski (Motion Passed 5-0)

Respectfully Submitted,



Ron Lesowski
Board Secretary/Treasurer



Nannette Howland
Office Manager



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SANDY FIRE DISTRICT NO. 72 BOARD OF DIRECTORS MEETING THURSDAY, DECEMBER 15, 2022

Board Chair Sue Hein called the executive session meeting of the Sandy Fire District Board of Directors to order at 4:31 pm.

Executive Session

Board Chair Sue Hein moved into executive session per ORS 192.660 (2) (h) to consult with legal.

Being no further discussion at the time the Sandy Fire District Board of Directors executive session was adjourned at 5:15 pm.

Respectfully Submitted,

Ron Lesowski
Secretary/Treasurer

Phil Schneider
Fire Chief



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SANDY FIRE DISTRICT NO. 72 BOARD OF DIRECTORS MEETING THURSDAY, DECEMBER 15, 2022

Chair Sue Hein called the regular meeting of the Sandy Fire District Board of Directors to order at 7:07 pm per ORS 192.610 to 192.690. This meeting was held as in person and virtual meeting being recorded per 192.650. Roll call showed the following Directors present:

ATTENDANCE: Board Chair Sue Hein, Board of Directors; Justin Stuchlik, Ron Lesowski, Andrew Brian, and Mark Maunder. Staff: Chief Phil Schneider, Division Chief Jason McKinnon and Office Manager Nannette Howland.

Summary of Motions

- Motion to approve the Consent Agenda. – Passed
- Motion to adjourn the December Board Meeting – Passed

Minutes

Motion to approve the Consent Agenda.

Motion made by Stuchlik, 2nd by Brian (Motion Passed 5-0 Roll Call Vote)

Financial Report

The Board of Directors received the December financial reports. Chief Schneider reviewed the financial report with the Board of Directors.

The Board of Directors received a financial exception report. Staff was unable to get a 2nd signature from the Board of Directors and Chief Schneider needed to sign a couple checks to pay for the District bulk mailing that was sent out.

Recognition/Public Comment

No recognition or public comment

Correspondence

The Board of Directors received the media correspondence and monthly alarm summary in their Board Packet. There was no public correspondence this month.

Old Business

Previous to the Board meeting, Division Chief McKinnon sent the Board of Directors a PowerPoint presentation addressing some of the questions and concerns they had from the November meeting. He also included a couple other options with the associated costs.

New Business

No New Business

Volunteer Report

No Volunteer Report

Union Report

No Union Report

Division Report

Division Chief McKinnon provided the Board of Directors with the numbers for the mutual aid responses.

Fire Chief's Report

Grants – We submitted an OSFM grant for a Type 3 Engine and Type 1 Water Tender. We received a questionnaire asking for additional information. We should hear back around January if we were successful.

We also applied for a OSFM grant requesting 2 Firefighters. This is a matching grant where the first year we pay 10%, 2nd year 25%, 3rd year 50%, and 4th year 100%.

Lastly, we also submitted for a grant from our insurance company for a camera system at Dover.

District Mailing – We have sent out a mailing to approximately 10,000 residents in and around our fire district. Chief Schneider had one resident reach out to ask questions regarding the operational contract with Clackamas.

Chairman's Report:

No Report

Action Items

No Action Items

Next Meeting

The next Board Meeting will be Thursday, January 12, 2023. The Board of Directors discussed scheduling a board workshop prior to the next board meeting on January 12th at 4:00 pm.

Adjournment

Motion to adjourn the December Board Meeting at 7:30 pm.

Motion made by Stuchlik, 2nd by Brian (Motion Passed 5-0).

Respectfully Submitted,



Ron Lesowski
Board Secretary/Treasurer



Nannette Howland
Office Manager

BOARD MINUTES

December 15, 2022

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