



# SANDY FIRE DISTRICT NO. 72

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17460 Bruns Avenue • P.O. Box 518 Sandy, Oregon 97055

Business Phone: 503.668.8093 • Facsimile: 503.668.7941

**SANDY FIRE DISTRICT No. 72  
BOARD OF DIRECTORS MEETING AGENDA  
THURSDAY, FEBRUARY 9, 2023  
17459 BRUNS AVE  
7:00 PM**

**Call to Order** Per ORS 192.610 to 192.690  
ORS 192.650 – This meeting is being recorded

**Roll Call & Flag Salute**

**Changes to the Agenda**

- 1) **\* Consent Agenda:**
  - January 12, 2023 Board Work Session Meeting Minutes
  - January 12, 2023 Executive Session Meeting Minutes
  - January 12, 2023 Board Meeting Minutes
  - January Accounts Payable
- 2) **Financial Report:**
  - January Financial Report
  - Audit Presentation – Accuity
- 3) **Correspondence:**
  - Public
  - Media
- 4) **Recognition/ Public Comment:**
  - Length of Service Award
- 5) **Old Business:**
  - \* Action Required – Request Board Approval for Fire Chief to sign Full Operational IGA Contract Clackamas Fire
- 6) **New Business:**
- 7) **Volunteer Report:**

8) **Union Report:**

9) **Division Report:**

10) **Chief's Report:**

- C-800 Update (Payment Estimate)

11) **Chairman's Report:**

12) **Action Items:**

**Next Regular Scheduled Board Meeting:**

Board Meeting Thursday, March 9, 2023 at 7:00 pm

**Adjournment (Motion)**



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## SANDY FIRE DISTRICT NO. 72 BOARD OF DIRECTORS MEETING THURSDAY, FEBRUARY 9, 2023

Chair Sue Hein called the regular meeting of the Sandy Fire District Board of Directors to order at 7:00 pm per ORS 192.610 to 192.690. This in-person and virtual meeting was being recorded per 192.650. Roll call showed the following Directors present:

**ATTENDANCE:** Board Chair Sue Hein, Board of Directors; Ron Lesowski, Andrew Brian, and Mark Maunder. Staff: Chief Phil Schneider, Division Chief Jason McKinnon and Office Manager Nannette Howland.

### Summary of Motions

- Motion to approve the Consent Agenda. – Passed
- Motion to approve the Full Operational Contract with Clackamas Fire District - Passed
- Motion to adjourn the February Board Meeting – Passed

### Minutes

#### **Motion to approve the Consent Agenda.**

*Motion made by Brian, 2<sup>nd</sup> by Maunder (Motion Passed 4-0 Roll Call Vote)*

### Financial Report

The Board of Directors received the February financial reports. Chief Schneider reviewed the financial report with the Board of Directors.

Fiscal Audit – Kori with Accuity attended the board meeting via Zoom. She reported that the audit went well even with the change in staff. She said our accounts continue to be healthy and we are doing well controlling expenses.

### Recognition/Public Comment

City of Sandy Council member Carl Exner informed the board that he is the liaison between the City of Sandy and the Fire Board. He is interested in what is going on with Sandy Fire and will continue to be in touch with the Board.

Chief Schneider presented Director Andrew Brian with his 20-year length of service award. He has 6 years as a firefighter and 14 years as board member.

### Correspondence

The Board of Directors received the media correspondence and monthly alarm summary in their Board Packet.

**Old Business**

Full Operational Contract – Clackamas Fire

The Board of Director received a copy of the final version of the Full Operational Contract with Clackamas Fire. Both attorneys have reviewed the document and are equally satisfied. The Board discussed that change can be difficult but they are looking at what's best for the tax payers and improved effective response force and staffing.

**Motion made to approve the Full Operational Contract from Clackamas Fire District as submitted.**

*Motion made by Maunder, 2<sup>nd</sup> by Lesowski. (Motion Passed 3-0\* Roll Call Vote \*Brian Abstained)*

**New Business**

No New Business

**Volunteer Report**

No Volunteer Report

**Union Report**

No Union Report

**Division Report**

Division Chief McKinnon provided the Board of Directors with the numbers for the mutual aid responses.

We continue to have 6 recruits doing very well going through the academy at Clackamas Fire.

Some Sandy Fire personnel have participated in the casket watch and will be participating in the Gresham Fire Line of Duty Death funeral this month.

**Fire Chiefs Report**

*C-800* – Chief Schneider reported that we have had a change in management since the deficit of the program. The worst-case scenario would be Sandy Fire's portion would be around \$140,000 and the best scenario would be \$63,000. We budgeted and have paid \$21,000 for our portion of the station alerting system this budget year. C-800 is looking into grants to help offset all the user costs. They are also looking at selling some equipment. As Chief Schneider receives more information, he will make sure to keep the board abreast.

*Bull Run CPO* – Chief Schneider will be attending the Bull Run CPO meeting in April. There hasn't been a meeting since COVID. Sandy Fire has been working with Corbett Fire regarding emergency response in that area since weight limitations were added to the Bull Run Bridge. We received good news this week that we have been given an exemption to allow our apparatus over the bridge.

*Cottrell CPO* – The Cottrell CPO group would like to be added to the agenda for the next Board meeting. There is a water plant being developed in Boring on Carpenter Lane. The water plant is Multnomah County but the access road to the water plant would be in our fire district and would be approved by Sandy Fire. There has been some concern with the amount of traffic that will be added to Bluff Rd and around Oregon Trail School District.

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*CPR/1<sup>st</sup> Aid Class* – We hosted our first CPR class this month since COVID-19. Chief Schneider thanked Firefighter Laurie Smallwood for teaching.

*ISO* – We have completed all the documents for ISO and will be submitting it this month.

*Antique Apparatus* – Chief Schneider has approved funds to get the 1940 Chevrolet and the Jeep running again.

*FMO Pick up* – Chief Schneider reported that our insurance company has accepted our claim from when a tree hit the pick-up. It will be going into the body shop in March.

*Caselle Financial Software* – We signed a contract and paid a deposit of approximately \$10,000 to Caselle for their financial software. With the changes to move toward Clackamas we cancelled our contract and requested our check back. Chief Schneider was happy to report that we received the full amount back from Caselle.

**Chairman's Report:**

Board Vacancy – Applications are available on our website for the temporary board position. The temporary board position would serve from March until June 30<sup>th</sup>. The deadline to submit your application is Monday, February 13, 2023.

**Action Items**

No Action Items

**Next Meeting**

The next Board Meeting will be Thursday, March 9, 2023.

**Adjournment**

**Motion to adjourn the February Board Meeting at 7:35 pm.**

*Motion made by Lesowski, 2<sup>nd</sup> by Brian (Motion Passed 4-0).*

Respectfully Submitted,



Ron Lesowski  
Board Secretary/Treasurer



Nannette Howland  
Office Manager