



SANDY FIRE DISTRICT NO. 72

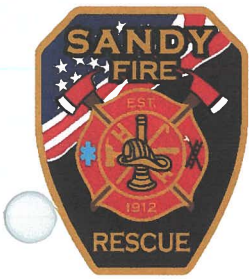
17460 Bruns Avenue • P.O. Box 518 Sandy, Oregon 97055

Business Phone: 503.668.8093 • Facsimile: 503.668.7941

**SANDY FIRE DISTRICT No. 72
BUDGET HEARING MEETING
THURSDAY, JUNE 8, 2023
17459 BRUNS AVE
6:00 PM**

AGENDA

- 1) Meeting Called to Order**
- 2) Public Comment**
- 3) Adjournment**



SANDY FIRE DISTRICT NO. 72

17460 Bruns Avenue • P.O. Box 518 Sandy, Oregon 97055

Business Phone: 503.668.8093 • Facsimile: 503.668.7941

**SANDY FIRE DISTRICT No. 72
BOARD OF DIRECTORS MEETING AGENDA
THURSDAY, JUNE 8, 2023
17459 BRUNS AVE
6:00 PM**

Call to Order Per ORS 192.610 to 192.690
ORS 192.650 – This meeting is being recorded.

Roll Call & Flag Salute

Changes to the Agenda

- 1) *** Consent Agenda:**
 - May 11, 2023 Board Meeting Minutes
 - May 18, 2023 Budget Committee Meeting Minutes
 - May Accounts Payable
- 2) **Financial Report:**
 - May Financial Report
 - *2023/2024 Budget Approval
 - *Resolution 2023-03 Adopt, Impose, Categorize Taxes, & Appropriate Funds
- 3) **Correspondence:**
 - Public
 - Media
- 4) **Recognition/ Public Comment:**
- 5) **Old Business:**
- 6) **New Business:**
 - *Select Oversight Committee
 - Volunteer Association Statement
- 7) **Volunteer Report:**
- 8) **Union Report:**
- 9) **Division Report:**

* Board Action Required

10) **Clackamas Fire Report:**

11) **Chief's Report:**

- Wildfire Season Staffing Grant
- ISO Rating

12) **Chairman's Report:**

13) **Action Items:**

Next Regular Scheduled Board Meeting:
Board Meeting Thursday, July 13, 2023 at 7:00 pm

Adjournment (Motion)



SANDY FIRE DISTRICT NO. 72

17460 Bruns Avenue • P.O. Box 518 Sandy, Oregon 97055

Business Phone: 503.668.8093 • Facsimile: 503.668.7941

SANDY FIRE DISTRICT NO. 72 BOARD OF DIRECTORS MEETING THURSDAY, MAY 11, 2023

Chair Sue Hein called the regular meeting of the Sandy Fire District Board of Directors to order at 7:02 pm per ORS 192.610 to 192.690. This in-person and virtual meeting was recorded per 192.650. Roll call showed the following Directors present:

ATTENDANCE: Board Chair Sue Hein, Board of Directors; Ron Lesowski, Andrew Brian, Mark Maunder and Ryan Fox. Staff: Chief Phil Schneider, Division Chief Jason McKinnon, and Office Manager Nannette Howland. Clackamas Fire Staff: Chief Steve Deters

Summary of Motions

- Motion to approve the Consent Agenda. – Passed
- Motion to adjourn the May Board Meeting – Passed

Minutes

Motion to approve the Consent Agenda as amended.

Motion made by Brian, 2nd by Maunder (Motion Passed 5-0 Roll Call Vote)

Financial Report

The Board of Directors received the April financial reports. Chief Schneider reviewed the financial report with the Board of Directors.

2022/2023 Proposed Budget – The Board of Directors received the proposed budget. It looks a little different than previous budgets based on the contract for service with Clackamas Fire. The Budget Committee Meeting will be held on Thursday, May 18, 2023, at 6:30 pm.

Recognition/Public Comment

Resident Rayner Yoshioka addressed some concerns with the Board of Directors regarding the services provided by Clackamas Fire beginning July 1st. Some of the concerns included extrication limitations and run times of the next available units, Volunteer LOSAP/stipend benefits, and ALS staffing. Chair Sue Hein recommended Mr. Yoshioka to schedule time with a couple of the board members individually to answer his questions.

Correspondence

The Board of Directors received the media correspondence and monthly alarm summary in their Board Packet. In addition, they received the Chief's official retirement letter along with a letter thanking us for attending the Bull Run CPO meeting.

BOARD MINUTES

May 11, 2023

Page 1 of 3

Old Business

The heating system at the main station has been replaced.

New Business

No New Business

Volunteer Report

Volunteer President Jeremy Parker reported the Sportsman's Breakfast was successful. Volunteers are working through the transition with Clackamas Fire. All but 4 volunteers will be transitioning to Clackamas.

Chief Schneider thanked Volunteer Senior Firefighter David Holmes for the load of gravel for the annex parking lot.

Union Report

No Union Report

Division Report

Division Chief McKinnon provided the Board of Directors with the numbers for the mutual aid responses and the volunteer responses. In addition, Chief McKinnon reported we have several weeks of schedule transition training which include bail out training along with pump operations.

Clackamas Fire Report

Chief Deters reported there are a lot of things happening behind the scenes. We have a checklist that we will be working with Sandy staff to complete. The doctor physicals are going well and should be completed next month. Finance and IT are working on things needed for a smooth transition. It was also announced that Captain Trevor Cooper will be assigned as the Station Captain after July 1st. Clackamas will be bringing several division heads to the June Board Meeting to introduce them to the Board of Directors.

Fire Chiefs Report

Dover Camera System – A new camera system has been installed at the Dover Fire Station. This was a matching grant that was received from our insurance company SDIS.

QRV – The F350 is out of the body shop. The stickers have been removed and new tires have been installed. The vehicle is headed into fleet maintenance to be outfitted as a QRV.

Wildfire Preparedness – Chief Schneider will be attending a joint agency event at Timberline. The Board received the flyer.

Community Outreach – Chief Schneider has attended several community meetings including the Bull Run CPO, Firwood CPO, and Sandy Fire will be hosting a business Lunch & Learn on May 24th.

Apparatus Replacement – Chief Schneider provided the board with a list of the apparatus and the replacement schedule. Director Lesowski requested purchase cost and replacement cost be added to the spreadsheet to help the Board determine an amount to set aside for the Capital Replacement Reserve

BOARD MINUTES

May 11, 2023

Page 2 of 3

Fund. Part of the IGA with Clackamas Fire will be to develop and design a Capital Replacement plan with the Board of Directors. We will discuss this in further detail at the July or August meeting.

Oversight Committee – Chair Sue Hein asked that we add the oversight committee on the June agenda. We need to choose the Board Members to serve on that committee.

Chairman's Report:

LGIP Account – Chair Sue Hein reported that we need to assign two board members to the LGIP bank account. The board discussed having Mark Maunder and Sue Hein on the account but wanted to wait until after the election.

Letter to Justin Stuchlik – Chair Sue Hein read a letter of appreciation drafted to Justin Stuchlik for his years of service to the Sandy Fire Board of Directors. The Board gave consensus to have it signed and sent to him.

Action Items

No Action Items

Next Meeting

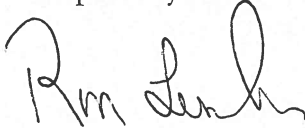
The next Board Meeting will be Thursday, June 8, 2023. This meeting will start an hour earlier and will include the Budget Hearing.

Adjournment

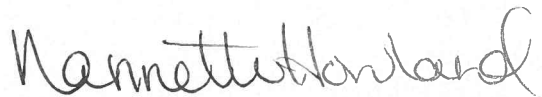
Motion to adjourn the May Board Meeting at 8:04 pm.

Motion made by Maunder, 2nd by Fox (Motion Passed 5-0).

Respectfully Submitted,



Ron Lesowski
Board Secretary/Treasurer



Nannette Howland
Office Manager



SANDY FIRE DISTRICT NO. 72

17460 Bruns Avenue • P.O. Box 518 Sandy, Oregon 97055

Business Phone: 503.668.8093 • Facsimile: 503.668.7941

SANDY FIRE DISTRICT No. 72 BOARD OF DIRECTORS BUDGET COMMITTEE MEETING THURSDAY, MAY 18, 2023

Secretary/Treasurer Ron Lesowski called the Budget Committee Meeting of the Sandy Fire District to order at 6:31 pm per ORS 192.610 to 192.690. This in-person and virtual meeting was recorded per 192.650.

Attendance: Board of Directors: Ron Lesowski, Andrew Brian, Mark Maunder, and Ryan Fox. Budget Freeholders: Barb Clare, Dan Pagano, Robert Gasso, and DJ Andersen. Staff: Chief Phil Schneider, Division Chief Jason McKinnon, Clackamas Chief Nick Browne, Chief Financial Officer Mark Whitaker and Office Manager Nannette Howland.

Board Director Sue Hein and Budget Freeholder Frank Happold were not in attendance.

Election of Budget Committee Officers

Election of the budget officers were conducted.

DJ Anderson was nominated to serve as the Budget Committee Chairman.

Motion to elect DJ Anderson as the Budget Committee Chairman.

Motion made by Clare, 2nd by Gasso (Motion Passed Unanimously).

Barb Clare was nominated to serve as the Budget Committee Secretary.

Motion to elect as the Budget Committee Secretary.

Motion made by Clare, 2nd by Pagano (Motion Passed Unanimously).

Presentation of 2023/2024 Operating Budget

Clackamas Fire Chief Financial Officer Mark Whitaker gave an overview of the budget to the committee. Sandy Fire, signing a full operational contract for service with Clackamas Fire, presents a different proposed budget than we have had previously. The reserve funds have been abolished and a new Capital Replacement Reserve Fund has been created.

In accordance with the IGA, Clackamas Fire will provide the Board of Directors with an analysis of operational costs. In addition, Chief Whitaker will be establishing a Capital Replacement Plan with the Board of Directors.

Budget Committee Meeting Minutes

May 18, 2023

Page 1 of 2

Public Comment

No Public Comment

Permanent Tax Rate of 2.1775 & 2023/2024 Budget

Motion approving the 2023/2024 Budget as submitted and the permanent tax rate of \$2.1775 per \$1,000 Assessed Value.

Motion made by Lesowski, 2nd by Clare (Motion Passed 8-0).

Approval of the 2023-2024 Budget

Motion approving the 2023/2024 Budget as submitted.

Motion made by Maunder, 2nd by Gasso (Motion Passed 8-0).

Other Business

Director Lesowski thanked Chief Schneider for his 40+ years of service and working on the Sandy Fire Budget over the years. He also congratulated Clackamas Fire on the recent pass of their levy.

Clackamas Board Director Chris Hawes introduced himself and is looking forward to the partnership between Sandy Fire Board and the Clackamas Fire Board.

Adjournment

The Budget Committee Meeting was adjourned at 7:01pm.

Next Meeting

The Budget Hearing and Board Meeting will be June 8th beginning at 6:00 pm. This will be an in person and virtual meeting.

Respectfully submitted,

Barb Clare
Budget Secretary



Nannette Howland
Office Manager



SANDY FIRE DISTRICT NO. 72

17460 Bruns Avenue • P.O. Box 518 Sandy, Oregon 97055

Business Phone: 503.668.8093 • Facsimile: 503.668.7941

BOARD OF DIRECTORS SPECIAL MEETING AGENDA THURSDAY, JUNE 29, 2023 8:00 AM

Meeting Call To Order: Chair Sue Hein

- 1) Financial Update
*Resolution 2023-04 Transfer of Funds
- 2) Public Comment

Adjournment