



Sandy Fire District #72

Board Meeting Briefing Packet

May 15, 2024

Proudly Served by Clackamas Fire District





SANDY FIRE DISTRICT

Here for you



Board of Directors Meeting

MAY 15, 2024

Meeting Location: Station 71 Annex/Remote Video Conferencing

5:00 pm

AGENDA

REGULAR SESSION

- I. **CALL TO ORDER PER ORS 192.610 TO 192.690**
ORS 192.650 – The meeting is being recorded.
- II. **PLEDGE OF ALLEGIANCE**
- III. **CHANGES TO AGENDA**
- IV. **APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON APRIL 17, 2024.** (Packet Pg. 3)
- V. **PUBLIC COMMENT** (*The President will call for statements from citizens regarding District business, not to exceed three minutes per person.*)
- VI. **BUSINESS – Action required**
 - B-1
- VII. **OTHER BUSINESS – No action required**
 - OB-1 **Board Committee/Liaison Reports**
Joint Oversight Committee
 - OB-2 **Board Informational Updates/Comments**
- VIII. **INFORMATIONAL ONLY**
 - A. **Division/Department Reports**
 - R-1a Office of the Fire Chief – Fire Chief Nick Browne (Packet Pg. 7)
 - R-1b Office of Business Services – Assistant Chief Steve Deters
 - R-1c Office of Financial Services – Chief Financial Officer Mark Whitaker (Packet Pg. 10)
 - R-1d Professional Firefighters of Clackamas County Local 1159 – Union Representative

Trust • Empowerment • Accountability • Mindset • Service

R-1e Volunteer Association Report – Volunteer President Joe Johanesen

B. CORRESPONDENCE and INFORMATIONAL ITEMS (Packet Pg. 11)

C. OPEN AGENDA

D. NEXT MEETING

The next Board of Directors' meeting will be on Wednesday, June 26, at 5:00 p.m.
The meeting will be hybrid with the public invited to attend either by remote video conferencing or in person at Station 71 Annex (17459 Burns Ave. Sandy, OR 97055).

X. ADJOURNMENT



SANDY FIRE DISTRICT

Here for you



BOARD OF DIRECTORS MEETING MINUTES APRIL 17, 2024

ATTENDANCE

Board of Directors: Board Chair Sue Hein, Vice Chair Mark Maunder, Director Andrew Brian, Sec/Treasurer Ryan Fox, Director Ron Lesowski

Others present: Nick Browne, Steve Deters, Shelby Hopkins, Joe Johanesen,

Other community members and citizens were in attendance. The full video conferencing attendance can be provided upon request. A video recording of this meeting is available, and the timestamps are noted for each section below.

I. CALL TO ORDER PER ORS 192.610 TO 192.690 ORS 192.650 – The meeting is being recorded.

Board Chair Sue Hein called the meeting to order at 5:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. CHANGES TO AGENDA

Chief Browne announced two changes to the agenda.

- 1) Chief Browne added an executive session per ORS 192.660(2)(b) to discuss a personnel matter.
- 2) Chief Browne will be reporting on the Office of Financial Services in the absence of Chief Financial Officer Mark Whitaker.

Timestamp: 01:08 – 01:45

IV. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON MARCH 20, 2024

The minutes for the regular board meeting on March 20, 2024 were approved as written.

Board Chair Hein asked for a motion to approve the minutes from the regular board meeting on March 20, 2024. Director Fox made a motion to approve the regular board meeting minutes. Director Lesowski seconded the motion. The motion passed unanimously.

Timestamp: 01:45 – 02:06

V. PUBLIC COMMENT *(The President will call for statements from citizens regarding District business, not to exceed three minutes per person.)*

Sandy City Councilor Carl Exner made an appearance and introduced himself.

Timestamp: 02:06 – 02:53

VI. BUSINESS – Action required

B-1 Designating the District’s Budget Officer – Chief Nick Browne

Chief Browne asked the Board to approve Chief Financial Officer Mark Whitaker as the District’s Budget Officer.

Board Chair Hein asked for a motion for Board approval of CFO Whitaker as the District’s Budget Officer. Director Lesowski made a motion, and Director Maunder seconded the motion. The motion passed unanimously.

Timestamp: 02:53 – 05:00

VII. OTHER BUSINESS – No action required

**OB-1 Board Committee/Liaison Reports
Joint Oversight Committee**

Director Lesowski announced that the budget committee will meet on May 15, 2024, at 4:00 p.m.

OB-2 Board Informational Updates/Comments

No updates.

Timestamp: 02:15 – 06:21

VIII. INFORMATIONAL ONLY

A. Division/Department Reports

R-1a Office of the Fire Chief – Fire Chief Nick Browne

Chief Browne shared an update from the Office of the Fire Chief and the financial report from the Office of Financial Services.

Timestamp: 06:21 – 12:50

R-1b Office of Business Services – Assistant Chief Steve Deters

AC Deters shared an update from the Office of Business Services.

Timestamp: 12:50 – 20:03

R-1c Office of Financial Services – Chief Financial Officer Mark Whitaker

CFO Whitaker was absent. Report given by Chief Browne.

R-1d Professional Firefighters of Clackamas County Local 1159 – Union Representative

No report. A union representative was not present at the meeting.

R-1e Volunteer Association Report – Volunteer President Joe Johanesen
Volunteer President Johanesen shared an update from the Volunteer Association.

Timestamp: 20:03 – 25:25

B. CORRESPONDENCE and INFORMATIONAL ITEMS

As noted.

C. OPEN AGENDA

No Report.

Timestamp: 25:25 – 25:46

D. NEXT MEETING

The next Board of Directors' meeting will be on Wednesday, May 15, 2024, at 5:00 p.m. The meeting will be hybrid, with the public invited to attend either by remote video conference or in person at Station 71 Annex (17459 Burns Ave. Sandy, OR 97055).

IX. REGULAR MEETING RECESSED

The regular Board of Directors' meeting recessed at 5:25 p.m.

Timestamp: 25:46 – 27:39

X. EXECUTIVE SESSION CALLED TO ORDER UNDER ORS 192.660(2)(b) TO DISCUSS A PERSONNEL MATTER

The Executive Session was called to order at 5:30 p.m.

The Executive Session adjourned at 5:38 p.m.

XI. REGULAR MEETING RECONVENED

The regular Board of Directors' meeting reconvened at 5:43 p.m.

In the Executive Session, no decisions or actions were made.

AC Deters gave a brief update on the Mt Hood Center shutdown.

Timestamp: 27:39 – 31:57

XII. ADJOURNMENT

The regular Board of Directors meeting adjourned at 5:44 p.m.

Board Chair Hein asked for a motion to adjourn the meeting. Director Maunder made a motion to adjourn the meeting, and Director Lesowski seconded the motion. The motion passed unanimously.

Minutes recorded by Executive Manager Shelby Hopkins and prepared by Administrative Technician Kelly Franzen.

Board Chair Sue Hein

Secretary/Treasurer Ryan Fox

FIRE CHIEF'S REPORT

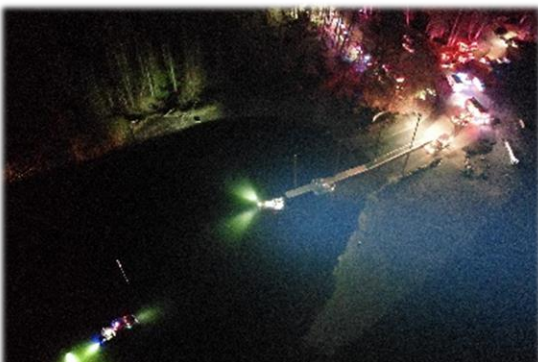
APRIL 2024



Timberline Lodge Fire



Sportsman's Breakfast in Sandy



Meldrum Bar Rescue

Highlights

- Volunteer Recruit Academy 23-02 graduation was April 16. The six-month academy brings to Clackamas Fire 9 suppression, 1 water tender operator/rehab, and 2 support volunteers.
- Clackamas Fire partnered with the Sandy Kiwanis Club to kick off the annual and long-standing event 'Sportsman's Breakfast' in Sandy.
- The transition of cellular phone services from Verizon to FirstNet was completed.
- Levy funds at work. Station 13 is on target to be completed on time with work being about 90% complete.
- Fire Marshal Shawn Olson has been appointed to the Fire Policy Council with the Department of Public Safety Standards and Training (DPSST).
- Fire Chief Browne believes in the significance of the oath and has implemented a new tradition of administering the oath to all employees, instead of solely to uniform personnel.
- Clackamas Fire's Community Paramedic Pilot program is funded by an ARPA grant from Clackamas County to improve medical services to post-COVID and at-risk populations to help reduce the 911 burden on heavy response assets.
- A new service is going to be added to the 911 dispatch center in Clackamas County called Nurse Navigation, giving the public access to medical care while reducing the burden on 911.

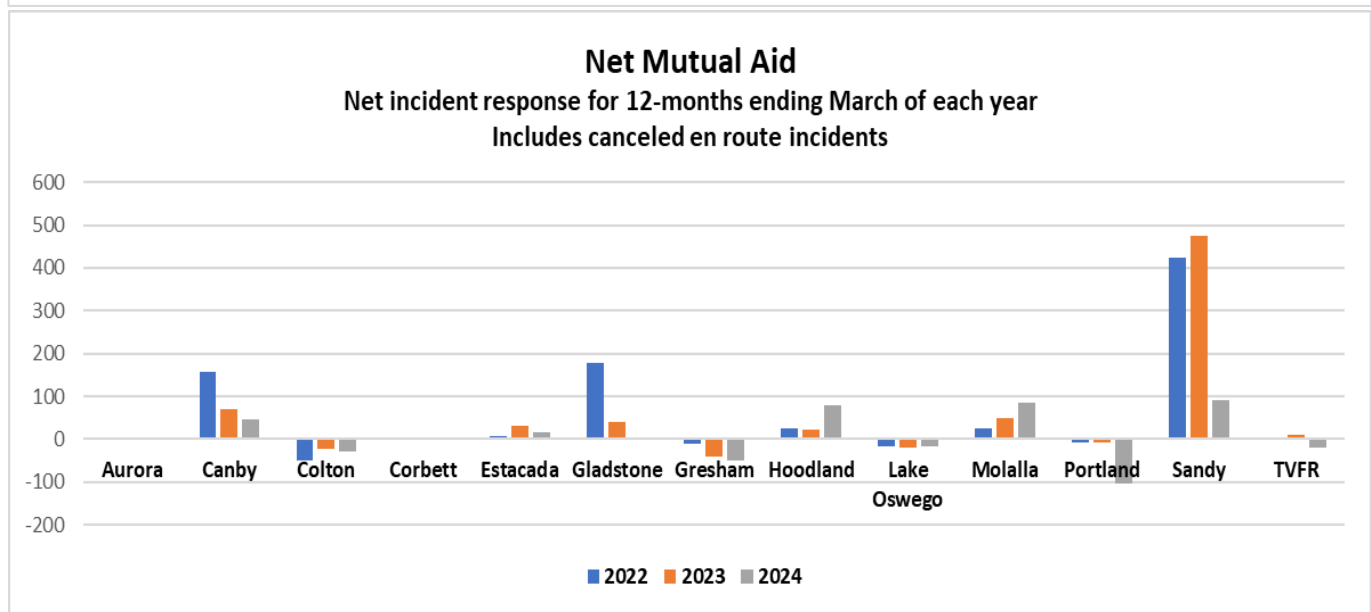
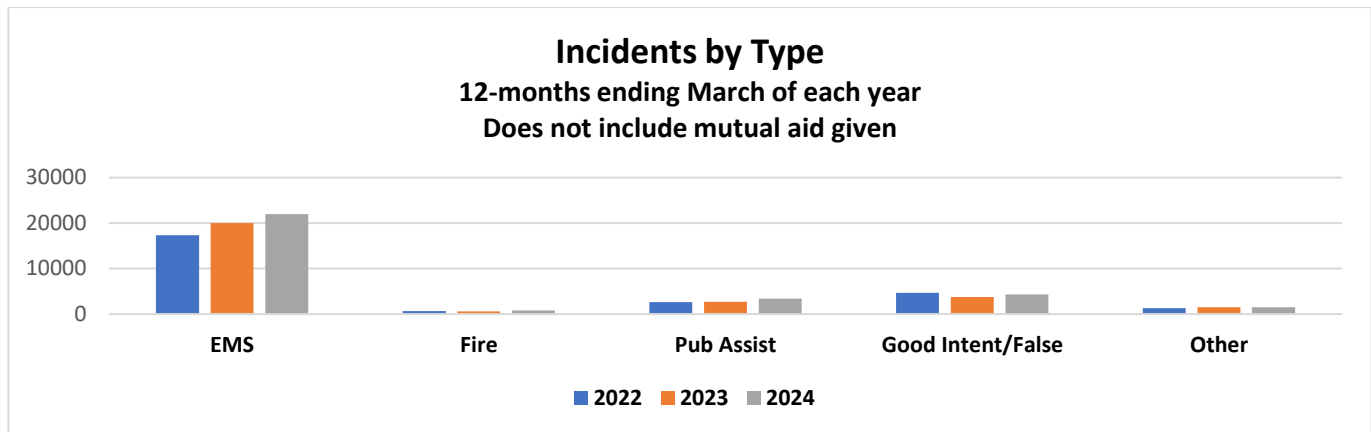
Notable Events/Calls

April 10 Citizen rescued from nearly drowning at Meldrum Bar on the Willamette River. E315 arrived first and within three minutes had the victim out of the water.

April 19 Clackamas Fire responded to a 3-alarm fire at the historic Timberline Lodge with flames reported in the attic. After a forty-minute drive up the mountain, crews had it under control within a couple hours.

FIRE CHIEF'S REPORT

APRIL 2024



Average Company Time Committed						
Time: 283 hours and 5 minutes				Percent of Month: 42.59%		
Includes Preparation and Response: Incidents, Apparatus/Equipment Checks, Physical Fitness, Training						
Staffing	Response	Risk Reduction	Crew 30	Staff	FF Vols	Support Vols
Allocated	302	11	16	69		
Filled	299	7	16	48	27	21
Academy	11	0			0	0
Volunteer	Training/ Drills	Events	Duty Shifts Station 12	Duty Shifts Station 74	Station 21 (RH321)	Station 2 (RH302)
	7	1	18/30	27/30	9/30	9/30

Station 71, 73, 74 - Incident Overview

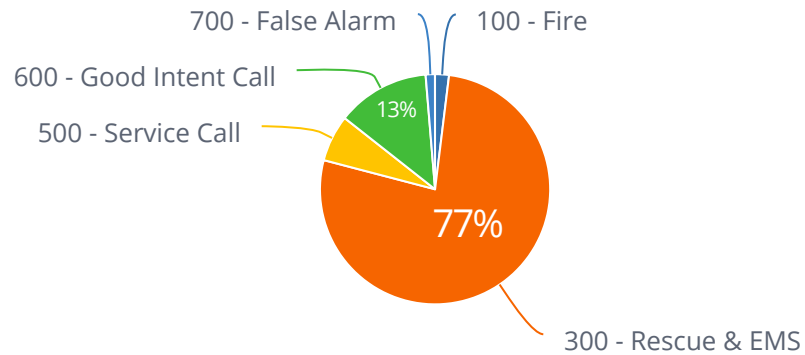
Sandy Incidents - April 2024

Incident Type Group	# of unique Incident Number
100 - Fire	3
300 - Rescue & EMS	118
500 - Service Call	10
600 - Good Intent Call	20
700 - False Alarm	2
# of unique Incident Number	153

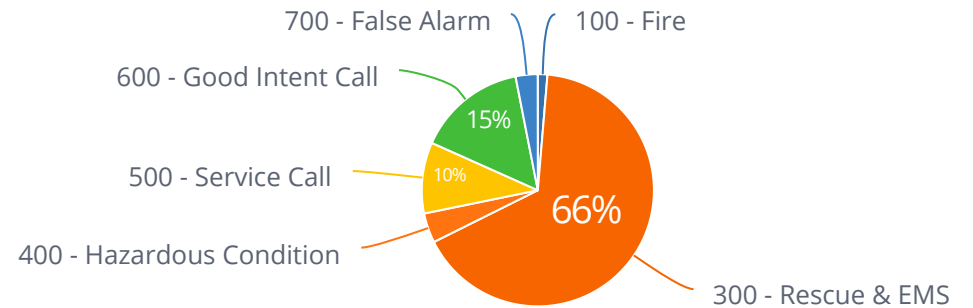
Sandy Incidents - Year to Date

Incident Type Group	# of unique Incident Number
100 - Fire	10
300 - Rescue & EMS	496
400 - Hazardous Condition	31
500 - Service Call	74
600 - Good Intent Call	114
700 - False Alarm	23
# of unique Incident Number	748

Sandy Incidents - April 2024



Sandy Incidents - Year to Date



**Bank Reconciliation
April 2024**

Local Government Investment Pool

	<i>Beginning Balance</i>	\$4,052,287.05
4/5/2024	Clackamas County Tax Distribution	\$18,417.61
4/30/2024	Interest	\$17,340.08
	<i>Ending Balance</i>	\$4,088,044.74

Checking Account

	<i>Beginning Balance</i>	\$82,947.89
	Interest	\$6.40
	<i>Ending Balance</i>	\$82,954.29

Total Cash Balance 04/30/2024 \$4,170,999.03

**Budget to Actuals
April 2024**

Revenue	Budget	Actual
Tax Revenue	\$4,729,235	\$4,636,466
Other	\$0	\$26,716
Interest	\$55,000	\$123,018
	\$4,784,235	\$4,786,201

Expenses	Budget	Actual
Personnel Services	\$0	\$0
Materials & Services	\$4,754,235	\$3,741,935
Capital Outlay	\$52,000	\$49,154
Operating Contingency	\$100,000	\$0
	\$4,906,235	\$3,791,089

CORRESPONDENCE

- C – 1 Social media compilation for April 2024.
- C – 2 Thank you from citizen when T316 (Officer Blake, AO Lahodny, FF Harlan, and FF Grigoryev) responded to a home when the citizen's smoke alarm went off on April 16, 2024 on Barclay Hills Drive in Oregon City.
- C – 3 Thank you from a citizen for "responding to the Mt Hood Lodge fire".

Thursday, April 18, 2024

Compliments or Concerns

Compliments or Concerns Form

Name

Bruce Kasnias

Phone Number

(503) 650-8265

Email

bophayley@comcast.net

Address13456 Barclay Hills Dr
Oregon City, Oregon, 97045-2842**Do wish you to share a compliment or concern?** Compliment**Date of Occurrence**

Tuesday, April 16, 2024

Location of Occurrence13456 Barclay Hills Drive
Oregon City 97045**We're happy to receive your compliment! Tell us about it**

Smoke Alarm went off. Could see a light haze of smoke but could not locate the source. Called the non emergency number, and asked for someone to come out and look it over. Was I surprised in a matter of moments a long ladder truck with a complete crew was at my house. My wife and I have always been proud of the brave men, and women on the police force, and fire departments across this country. The crew that came to my house, was very respectful, knowledgeable, and courteous. They were simply the best, and Oregon City is lucky to have them.

Dear CLACKAMAS Co. fire DEPT my name
is Jesse WEBER i would like to give
your Co. a huge Thank you for Responding
to the Mt. hood Lodge fire Thank you for
Being there i give you a 10 on a scale
of 1 to 10

from

Jesse WEBER

CLACKMAS

FLREDELT

GRENTNES

OF THEE

JOIE

Made By
JCH w/bet

INFORMATIONAL ITEMS

- I – 1 KOIN NEWS, April 8, 2024 “Early morning house fire engulfs Happy Valley home” <https://www.koin.com/local/clackamas-county/early-morning-house-fire-engulfs-happy-valley-home/>
- I – 2 Flash Alert, April 17, 2024 “Increased firefighter staffing saved a man’s life” (photo)
- I – 3 FOX NEWS April 17, 2024 “County closes Mt. Hood Center in Boring for code violations, sues venue for public nuisance” <https://www.kptv.com/2024/04/17/county-closes-mt-hood-center-boring-code-violations-sues-venue-public-nuisance/>
- I – 4 KOIN NEWS, April 17, 2024 “Clackamas County forces event center in Boring to shut down after alleged code violations” <https://www.koin.com/news/oregon/clackamas-county-forces-event-center-in-boring-to-shut-down-after-alleged-code-violations/>
- I – 5 Flash Alert, April 18, 2024 “Historic Timberline Lodge Facing Fire” (Photo)
- I – 6 PEOPLE, April 18, 2024 “The Shining Hotel Fire 'Under Control' After Blaze Breaks Out in 'Roof and Part of the Attic'” <https://people.com/the-shining-hotel-timberline-lodge-fire-oregon-8635946>
- I – 7 NY POST, April 18, 2024 “Fire breaks out at iconic Oregon hotel featured in ‘The Shining’” <https://nypost.com/2024/04/19/us-news/fire-breaks-out-at-oregons-timberline-lodge-backdrop-of-the-shining-hotel/>
- I – 8 ASSOC PRESS, April, 19, 2024 “Timberline Lodge damaged in fire on Mt. Hood, Oregon” <https://apnews.com/video/fires-oregon-national-national-a04fcef892e8433f898f8a4bb6d9d510>
- I – 9 ASSOC PRESS, April 19, 2024 “Firefighters douse a blaze at a historic Oregon hotel famously featured in ‘The Shining’” <https://apnews.com/article/shining-timberline-lodge-fire-oregon-kubric-ff22e7ae3ab5a4079fc2b9011dfc064e>
- I – 10 SEATTLE TIMES, April 19, 2024 Timberline Lodge fire in Oregon prompts evacuation” <https://www.seattletimes.com/nation-world/timberline-lodge-fire-in-oregon-prompts-evacuation/>
- I – 11 KATU NEWS, April 19, 2024 “Firefighters battle three-alarm fire at historic Timberline Lodge” <https://katu.com/news/local/firefighters-responding-to-timberline-lodge>
- I – 12 Flash Alert, April 19, 2024 “Historic Timberline Lodge Update” (photo)
- I – 13 ASSOC PRESS, April 20, 2024 “Oregon lodge famously featured in ‘The Shining’ will reopen to guests after fire forced evacuations” <https://apnews.com/article/shining-timberline-lodge-fire-oregon-7269bb2b3de02d9553e6e141c34bf583>



INCREASED FIREFIGHTER STAFFING SAVED A MAN'S LIFE (PHOTO)

News Release from **Clackamas Fire District**

Posted on FlashAlert: April 17th, 2024 4:23 PM

Downloadable file: [Meldrum Bar Water Rescue_003](#)

Downloadable file: [Meldrum Bar Water Rescue_002](#)

Downloadable file: [Meldrum Bar Water Rescue_001](#)

The swift action of firefighters saved the life of a man who was close to drowning in the Willamette River, near Meldrum Bar Park.

On Wednesday, April 10, 2024, firefighters were dispatched to an initial report of a male trapped inside a vehicle that was in the river, and reportedly had exited the submerging vehicle and was in distress. Arriving first on scene, firefighters quickly put on their personal floatation devices and identified a male struggling in the water. Due to the immediate threat to the male's safety, two firefighters jumped in to prevent him from drowning.

During the rescue efforts of the two firefighters in the water, the other two firefighters took throw bags to the nearest shore. The ropes from the throw bags landed right over the top of the three of them and the two firefighters on the shore were able to pull the rescuers and the male to safety. Upon their arrival on-scene, firefighters located and pulled the victim out of the water in 2 minutes and 44 seconds.

Once out of the water, the male was treated and transported by American Medical Response to an area hospital.

Battalion Chief Greg Holland said, "If the crew from Engine 315 had not done what they did [performed a high-risk rescue], the male would have drowned. He was out of time, out of breath, and out of energy to keep going."

Clackamas Fire District would like to thank the community for their ongoing support of the Emergency Services Levy. As part of the year one plan, firefighters from Station 15 in Oregon City received an increase in firefighter staffing, along with four other fire stations across the Fire District. This increase in staffing improves response capabilities that ultimately saved this man's life.

The photos are courtesy of the Clackamas County Sheriff's Office Drone Unit.

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Contact Info:

Public Information Officer Izak Hamilton, Pager: (503)294-3555, Email: cfdpio@clackamasfire.com



HISTORIC TIMBERLINE LODGE FACING FIRE (PHOTO)

News Release from **Clackamas Fire District**

Posted on FlashAlert: April 18th, 2024 11:00 PM

Downloadable file: [Timberline](#)

At approximately 9:30pm, reports started pouring in that the attic of the historic Timberline lodge was on fire. Fire crews from Hoodland Fire, Clackamas Fire, Gresham Fire and Estacada fire are on scene to help protect the Lodge.

Currently, firefighters have a good knock down on the fire and are doing everything they can to preserve the historic assets that exist here.

After an initial search, crews found that everybody had made it outside and were safe.

Employees of the lodge discovered the fire and called it in.

Hoodland Fire's Chief Scott Kline is thankful for all the assistance.

More details to come.

Contact Info:

Public Information Officer, Izak Hamilton, Pager: (503)294-3555, Email:

cfdpio@clackamasfire.com



UPDATE: TIMBERLINE LODGE FIRE UNDER INVESTIGATION (PHOTO)

News Release from **Clackamas Fire District**

Posted on FlashAlert: April 19th, 2024 2:05 AM

Downloadable file: [Timberline](#)

Downloadable file: [Timberline](#)

The fire that happened on the evening of April 18, at the Timberline lodge has been extinguished. Investigators from the ATF and US Forest Service are on scene working to determine a cause. The lodge and the ski area will both be closed tomorrow, April 19th, while the damage is assessed.

Contact Info:

Public Information Officer, Pager: (503)294-3555, Email: cfpio@clackamasfire.com