



**Sandy Fire District #72**

# **Board Meeting Briefing Packet**

**June 26, 2024**

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# SANDY FIRE DISTRICT

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## Board of Directors Meeting

JUNE 26, 2024

Meeting Location: Station 71 Annex/Remote Video Conferencing

5:00 pm

### AGENDA

#### REGULAR SESSION

- I. CALL TO ORDER PER ORS 192.610 TO 192.690  
ORS 192.650 – The meeting is being recorded.
- II. PLEDGE OF ALLEGIANCE
- III. CHANGES TO AGENDA
- IV. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON MAY 15, 2024 (Packet Pg. 3)
- V. APPROVAL OF MINUTES OF THE BUDGET COMMITTEE MEETING ON MAY 15, 2024 (Packet Pg. 6)
- VI. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS WORK SESSION ON MAY 15, 2024 (Packet Pg. 8)
- VII. PUBLIC COMMENT *(The President will call for statements from citizens regarding District business, not to exceed three minutes per person.)*
- VIII. BUDGET HEARING
  - B-1 Request Board Approval of Resolution 24-01 – Adopting the Budget, Making Appropriations, and Levying Taxes for Fiscal 2024-25 – Finance Mgr. Michael Wong (Pkt Pg. 10)
- IX. SUPPLEMENTAL BUDGET HEARING
  - B-2 Request Board Approval of Resolution 24-02 – Adopting and Appropriating Supplemental Budget for Fiscal 2023-24 - Finance Mgr. Michael Wong (Packet Pg. 15)
- X. BUSINESS – Action required
  - B-1 Topic – Name

**XI. OTHER BUSINESS – No action required**

**OB-1 Board Committee/Liaison Reports**

Joint Oversight Committee

**OB-2 Board Informational Updates/Comments**

**XII. INFORMATIONAL ONLY**

**A. Division/Department Reports**

R-1a Office of the Fire Chief – Fire Chief Nick Browne (Packet Pg. 18)

R-1b Office of Business Services – Assistant Chief Steve Deters

R-1c Office of Financial Services – Chief Financial Officer Mark Whitaker (Packet Pg. 21)

R-1d Professional Firefighters of Clackamas County Local 1159 – Union Rep.

R-1e Volunteer Association Report – Volunteer President Joe Johanesen

**B. CORRESPONDENCE and INFORMATIONAL ITEMS (Packet Pg. 22)**

**C. OPEN AGENDA**

**D. NEXT MEETING**

The next Board of Directors' meeting will be on Wednesday, July 17, 2024, at 5:00 p.m. The meeting will be hybrid with the public invited to attend either by remote video conferencing or in person at Station 71 Annex (17459 Burns Ave. Sandy, OR 97055).

**X. ADJOURNMENT**



# SANDY FIRE DISTRICT

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## BOARD OF DIRECTORS MEETING MINUTES MAY 15, 2024

### ATTENDANCE

Board of Directors: Board Chair Sue Hein, Vice Chair Mark Maunder, Sec/Treasurer Ryan Fox, Director Ron Lesowski, (*Absent:* Director Andrew Brian)

Others present: Steve Deters, Shelby Hopkins, Mark Whitaker, Michael Wong

Other community members and citizens were in attendance. The full video conferencing attendance can be provided upon request. A video recording of this meeting is available, and the timestamps are noted for each section below.

#### I. CALL TO ORDER PER ORS 192.610 TO 192.690

**ORS 192.650 – The meeting is being recorded.**

Board Chair Sue Hein called the meeting to order at 5:00 p.m.

#### II. PLEDGE OF ALLEGIANCE

Timestamp: 01:33 – 01:52

#### III. CHANGES TO AGENDA

Assistance Chief Steve Deters announced no changes to the agenda. He added that he would give updates for the Office of the Fire Chief under R-1a and the Volunteer Association under R-1e during his update under R-1b.

Timestamp: 01:52 – 02:22

#### IV. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON APRIL 17, 2024.

**Board Chair Hein asked for a motion to approve the minutes from the regular board meeting on April 17, 2024. Director Lesowski made a motion to approve the regular board meeting minutes. Director Maunder seconded the motion. The motion passed 4/0.**

Timestamp: 02:22 – 02:48

#### V. PUBLIC COMMENT (*The President will call for statements from citizens regarding District business, not to exceed three minutes per person.*)

No Comments.

Timestamp: 02:48 – 02:55

**VI. BUSINESS – Action required**

**B-1**

No business to discuss.

**VII. OTHER BUSINESS – No action required**

**OB-1 Board Committee/Liaison Reports**

**Joint Oversight Committee**

No update.

**OB-2 Board Informational Updates/Comments**

No update.

Timestamp: 02:55– 03:22

**VIII. INFORMATIONAL ONLY**

**A. Division/Department Reports**

**R-1a Office of the Fire Chief – Fire Chief Nick Browne**

Fire Chief Browne was absent. Report shared by AC Deters under R-1b.

**R-1b Office of Business Services – Assistant Chief Steve Deters**

AC Deters shared an update from the Office of Business Services, the Office of the Fire Chief, and the Volunteer Association.

Timestamp: 03:22 – 15:07

**R-1c Office of Financial Services – Chief Financial Officer Mark Whitaker**

CFO Whitaker shared an update from the Office of Financial Services.

Timestamp: 15:07 – 16:43

**R-1d Professional Firefighters of Clackamas County Local 1159 – Union Representative**

No report. A union representative was not present at the meeting.

**R-1e Volunteer Association Report – Volunteer President Joe Johanesen**

VP Johanesen was absent. Report shared by AC Deters under R-1b.

**B. CORRESPONDENCE and INFORMATIONAL ITEMS**

As noted.

**C. OPEN AGENDA**

No Report.

**NEXT MEETING**

The next Board of Directors' meeting will be on Wednesday, June 26, at 5:00 p.m. The meeting will be hybrid with the public invited to attend either by remote video conferencing or in person at Station 71 Annex (17459 Bruns Ave. Sandy, OR 97055).

**IX. ADJOURNMENT**

The regular Board of Directors' meeting adjourned at 5:15 p.m.

**Board Chair Hein asked for a motion to adjourn the meeting. Director Maunder made a motion to adjourn the meeting, and Director Fox seconded the motion. The motion passed 4/0.**

Minutes recorded by Executive Manager Shelby Hopkins and prepared by Administrative Technician Kelly Franzen.

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**Board Chair Sue Hein**

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**Secretary/Treasurer Ryan Fox**



# SANDY FIRE DISTRICT

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## BUDGET COMMITTEE MEETING MINUTES MAY 15, 2024

### ATTENDANCE

Board of Directors: Board Chair Sue Hein, Vice Chair Mark Maunder, Sec/Treasurer Ryan Fox, Director Ron Lesowski, (*Absent:* Director Andrew Brian)

Budget Committee: DJ Anderson, Barb Clare, Robert Gasso, Dan Pagano, Phil Schneider

Others present: Steve Deters, Shelby Hopkins, Mark Whitaker, Michael Wong

Other community members and citizens were in attendance. The full video conferencing attendance can be provided upon request. A video recording of this meeting is available, and the timestamps are noted for each section below.

### I. CALL TO ORDER PER ORS 192.610 TO 192.690

**ORS 192.650 – The meeting is being recorded.**

Board Chair Sue Hein called the meeting to order at 6:04 p.m.

Timestamp: 00:17 – 00:50

### II. ROLL CALL AND INTRODUCTIONS

Timestamp: 00:50 – 01:12

### III. ELECTION OF BUDGET COMMITTEE CHAIRPERSON

**Board Chair Hein asked for nominations for the Budget Committee Chairperson. Budget Committee Member Barb Clare made a motion to nominate Budget Committee Member DJ Anderson for Budget Committee Chair. The motion was seconded by Budget Committee Member Dan Pagano. The motion passed 5/0.**

Timestamp: 01:12 – 01:55

### IV. FY 2024-25 BUDGET MESSAGE & OVERVIEW– Chief Financial Officer Mark Whitaker

CFO Whitaker gave a summary on the contract of service with CFD and the proposed budget for FY 2024-25.

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Trust • Empowerment • Accountability • Mindset • Service

Timestamp: 01:55 – 20:46

- V. GENERAL DISCUSSION**  
An open discussion took place.

Timestamp: 20:46 – 22:36

- VI. PUBLIC COMMENT**  
No comment.

**VII. APPROVAL OF THE FY 2024-25 PROPOSED BUDGET**

- A. Approve Sandy Fire District's permanent tax rate at \$2.1775 per \$1,000 of assessed valuation for FY 2024-25.**

**Budget Committee Member DJ Anderson asked for a motion to approve Sandy Fire District's permanent tax rate at \$2.1775 per \$1,000 of assessed valuation for FY 2024-25. Budget Committee Member Barb Clare made a motion, and Budget Committee Member Robert Gasso seconded the motion. The motion passed 5/0.**

Timestamp: 22:36 – 23:16

- B. Approve the FY 2024-25 proposed budget for Sandy Fire District.**

**Budget Committee Member DJ Anderson asked for a motion to approve the FY 2024-25 proposed budget for Sandy Fire District. Budget Committee Member Dan Pagano made a motion, and Budget Committee Member Phil Schneider seconded the motion. The motion passed 5/0.**

Timestamp: 23:16 – 24:16

- VIII. ADJOURNMENT**  
The Budget Committee meeting adjourned at 4:25 p.m.

Minutes recorded by Executive Manager Shelby Hopkins and prepared by Administrative Technician Kelly Franzen.

**Approved by:**

\_\_\_\_\_  
**Budget Committee Chair DJ Anderson**

**Accepted by:**

\_\_\_\_\_  
**Board Chair Sue Hein**

\_\_\_\_\_  
**Secretary/Treasurer Ryan Fox**





# SANDY FIRE DISTRICT

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## WORK SESSION MEETING MINUTES MAY 15, 2024

### ATTENDANCE

Board of Directors: Board Chair Sue Hein, Vice Chair Mark Maunder, Sec/Treasurer Ryan Fox, Director Ron Lesowski, (*Absent:* Director Andrew Brian)

Others present: Steve Deters, Shelby Hopkins, Mark Whitaker

Other community members and citizens were in attendance. The full video conferencing attendance can be provided upon request. A video recording of this meeting is available, and the timestamps are noted for each section below.

**I. CALL TO ORDER PER ORS 192.610 TO 192.690**  
**ORS 192.650 – The meeting is being recorded.**

Board Chair Sue Hein called the meeting to order at 6:04 p.m.

Timestamp: 01:47 – 02:02

**II. CHANGES TO AGENDA**  
No changes.

Timestamp: 02:02 – 02:07

**III. PUBLIC COMMENT** (*The Board Chair will call for statements from citizens regarding District business, not to exceed three minutes per person.*)  
No comments.

Timestamp: 02:07 – 02:12

**IV. INTRODUCTION – Assistant Chief Steve Deters**  
AC Deters stated that the main topic of the work session is about capital planning.

Timestamp: 02:12 – 02:32

**V. EXISTING ASSETS AND REPLACEMENT PLAN – CFO Mark Whitaker**  
CFO Whitaker reported on existing assets and the Fire District's replacement plan. A discussion followed.

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**VI. CURRENT CAPITAL RESERVES AND FUNDING - CFO Mark Whitaker**

CFO Whitaker reported on current capital reserves and funding. A discussion followed.

**VII. DISCUSSION OF FUNDING OPTIONS - CFO Mark Whitaker**

There was a discussion on funding options.

Timestamp: 02:32 – 1:04:18

**VIII. ADJOURNMENT**

The regular Board of Directors' meeting adjourned at 7:07 p.m.

**Board Chair Hein asked for a motion to adjourn the meeting. Director Fox made a motion to adjourn the meeting, and Director Lesowski seconded the motion. The motion passed 4/0.**

Timestamp: Timestamp: 1:04:18 – 1:04:35

Minutes recorded by Executive Manager Shelby Hopkins and prepared by Administrative Technician Kelly Franzen.

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**Board Chair Sue Hein**

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**Secretary/Treasurer Ryan Fox**



# CLACKAMAS FIRE DISTRICT

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## Memo

<b>To</b>	Board of Directors
<b>From</b>	Finance Manager Michael Wong on behalf of Fire Chief Nick Browne
<b>Date</b>	June 26, 2024
<b>Subject</b>	Adopt Sandy Fire District Budget for Fiscal Year 2024-25

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### Action Requested

Staff requests adoption of the Fiscal Year 2024-25 budget as presented in Resolution 24-01.

### Background

Adoption of local government budgets in Oregon is a three-step process:

1. The Budget Committee must approve the proposed budget at the Budget Committee Meeting.
2. The Board of Directors must allow additional public comment at the Budget Hearing on the Approved Budget.
3. The Board of Directors must adopt the budget through a resolution.

The Sandy Fire District Budget Committee approved the Proposed Budget on May 15<sup>th</sup>, 2024. The Budget Hearing and additional public comment, if any, will also be part of the board meeting on June 26, 2024.

### Changes to Approved Budget

ORS 294.456 allows the governing body to change the Approved Budget (i.e. the budget approved by the Budget Committee) by up to 10 percent. Assuming there is no additional public comment or changes recommended at the Budget Hearing, staff recommends one change to the Approved Budget prior to adoption:

- Increase professional fees by \$20,000 to allow the Board of Directors to utilize a consultant for public relations, if necessary.

This increase is less than 1% and is allowed without an additional Budget Committee Meeting or Budget Hearing. This proposed change is included in Resolution 24-01 as presented.



GENERAL FUND DETAIL				
ACCT. NO	GENERAL FUND RESOURCES	23/24 ADOPTED	24/25 APPROVED	24/25 ADOPTED
	Cash Carry Over	\$2,850,000	\$3,130,000	\$3,130,000
400	Current Year Property Tax	\$4,664,235	\$4,897,092	\$4,897,092
405	Prior Taxes	\$65,000	\$65,000	\$65,000
450	Investment Interest	\$55,000	\$115,000	\$115,000
	<b>TOTAL GENERAL FUND RESOURCES</b>	<b>\$7,634,235</b>	<b>\$ 8,207,092</b>	<b>\$ 8,207,092</b>
	GENERAL FUND EXPENSES	23/24 ADOPTED	24/25 APPROVED	24/25 ADOPTED
	<b>Personnel Services</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Materials &amp; Services</b>			
645	Dispatch & Radio Services	\$20,000	\$0	\$0
690	Misc/Transition Costs	\$50,000	\$0	\$0
694	Contract for Services	\$4,679,235	\$5,047,857	\$5,047,857
695	Professional Fees	\$5,000	\$5,000	\$25,000
	<i>Subtotal</i>	<b>\$4,754,235</b>	<b>\$5,052,857</b>	<b>\$5,072,857</b>
	<b>Capital Outlay</b>	<b>\$52,000</b>	<b>\$0</b>	<b>\$0</b>
	<b>Transfer to Capital Replacement Reserve</b>	<b>\$450,000</b>	<b>\$230,000</b>	<b>\$230,000</b>
	<b>Operating Contingency</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>
	<b>TOTAL GENERAL FUND EXPENSES</b>	<b>\$5,356,235</b>	<b>\$5,382,857</b>	<b>\$5,402,857</b>
	Unappropriated Ending Fund Balance	<b>\$2,278,000</b>	<b>\$2,824,235</b>	<b>\$2,804,235</b>
	<b>Total Requirements</b>	<b>\$7,634,235</b>	<b>\$8,207,092</b>	<b>\$8,207,092</b>



<b>RESERVE FUNDS</b>			
	<b>FY 23/24</b>	<b>FY 24/25 APPROVED</b>	<b>FY 24/25 ADOPTED</b>
<i><b>CAPITAL IMPROVEMENT RESERVE FUND</b></i>			
BEGINNING BALANCE	\$0	\$450,000	\$450,000
RESOURCES (Interest, Fees for Service, Sales)	\$11,250	\$20,000	\$20,000
TRANSFERS IN	\$450,000	\$230,000	\$230,000
CAPITAL PROJECTS	\$0	-\$125,000	-\$125,000
<i><b>ENDING FUND BALANCE</b></i>	<b>\$461,250</b>	<b>\$575,000</b>	<b>\$575,000</b>



# SANDY FIRE DISTRICT

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## RESOLUTION 24-01

### ADOPTING THE FISCAL YEAR 2024-25 BUDGET, MAKING APPROPRIATIONS, AND LEVYING TAXES

**Whereas,** Oregon Local Budget Law ORS 294 requires this body to adopt the 2024-25 budget for Sandy Fire District No. 72 prior to the beginning of the fiscal year; and

**Whereas,** Oregon Local Budget Law ORS 294 also requires consideration and approval of the proposed budget and tax levy by the Budget Committee prior to adoption; and;

**Whereas,** the Sandy Fire District Budget Committee approved the FY 2024-25 Proposed Budget and tax levy on May 15, 2024; now therefore be it

**Resolved,** that the Board of Directors of Sandy Fire District hereby adopts the budget for the fiscal year beginning July 1, 2024, in the total sum of \$5,527,857;

**Be It Further Resolved,** that the appropriation amounts and purposes for the fiscal year beginning July 1, 2024, are hereby appropriated as follows:

#### General Fund

Personnel Services	\$0
Materials & Services	\$5,072,857
Capital Outlay	\$0
Transfers Out	\$230,000
Contingency	\$100,000
Total General Fund	\$5,402,857

#### Capital Replacement Reserve Fund

Capital Outlay	\$125,000
Total	\$125,000

**Total FY 2024-25 Appropriations    \$5,527,857**

**Be It Further Resolved,** that the Board of Directors of Sandy Fire District hereby imposes the taxes provided in the Adopted Budget at the rate of \$2.1775 per \$1,000 of assessed value for operations; and that these taxes are hereby imposed and categorized for the tax year 2024-25 upon the assessed value of all taxable property within Sandy Fire District, and categorized as follows:

	<u>General Government</u>	<u>Excluded from Limitation</u>
Permanent Tax Rate	\$2.1775 / \$1000	

**Be It Further Resolved,** that the Board of Directors certify to the County Assessor and the County Clerk of Clackamas County, Oregon the tax levy made by this resolution and shall file with them a copy of the budget as finally adopted.

Adopted this date, June 26, 2024.

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President, Board of Directors

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Secretary, Board of Directors



# CLACKAMAS FIRE DISTRICT

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## Memo

<b>To</b>	Board of Directors
<b>From</b>	Finance Manager Michael Wong on behalf of Fire Chief Nick Browne
<b>Date</b>	June 26, 2024
<b>Subject</b>	Approve Sandy Fire District Supplemental Budget for Fiscal Year 2023-24

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### Action Requested

Staff requests adoption of the supplemental budget for the fiscal year 2023-24 General Fund budget as presented in Resolution 24-02.

### Background

A supplemental budget is necessary to adjust the budget to reflect revenues and expenses that were not anticipated at the time of budget adoption, and to prevent the fire district from overspending its budget authority in the current year. Oregon local budget law allows the Board of Directors to adopt a supplemental budget at a regular board meeting so long as the total change in appropriations is less than 10%.

### Changes to 2023-24 Adopted Budget

A supplemental budget is necessary because several transition expenses that were expected to occur at the end of FY 2022-23 instead occurred at the beginning of FY 2023-24. The FY 23-24 budget included only \$50,000 for transition expenses, which will be inadequate. A supplemental budget is necessary to prevent the District from overspending its appropriation authority.

Fortunately, because those expenses did not occur in FY 22-23 as intended as well as some savings in other budget categories, the beginning fund balance for FY 23-24 can be adjusted upward by \$355,824, completely offsetting the additional transition expenditures credited to FY 23-24.

Other revenue sources, like property tax revenue and investment interest revenue, are also expected to exceed budgeted amounts, so the district's ending fund balance for FY 23-24 will also increase.

The next page includes a summary of adjustments.

### Recommendation

Staff recommends approval of the supplemental budget for FY 2023-24 to recognize unanticipated revenues and expenses as presented in Resolution 24-02 and the following page.





General Fund

	Adopted Budget	Supplmental Budget	Total Revised Budget
Beginning Fund Balance	2,850,000	355,824	3,205,824
Current Year Property Tax	4,664,235	70,000	4,734,235
Prior Year Property Tax	65,000	-	65,000
Other Taxes	-	12,000	12,000
Investment Interest	55,000	100,000	155,000
Other Revenue	-	26,715	26,715
Revenue Subtotal	4,784,235	208,715	4,992,950
<b>TOTAL RESOURCES</b>	<b>7,634,235</b>	<b>564,539</b>	<b>8,198,774</b>

	Adopted Budget	Supplmental Budget	Total Revised Budget
Dispatch & Radio Services	20,000	-	20,000
Misc/Transtion Costs	50,000	185,000	235,000
Contract for Service	4,679,235	-	4,679,235
Professional Services	5,000	-	5,000
EMS & Fire Equipment	52,000	-	52,000
Transfers Out	450,000	-	450,000
Contingency	100,000	-	100,000
Expense Subtotal	5,356,235	185,000	5,541,235
Ending Fund Balance	2,278,000	379,539	2,657,539



# SANDY FIRE DISTRICT

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## RESOLUTION 24-02

### ADOPTING AND APPROPRIATING A SUPPLEMENTAL BUDGET FOR FISCAL YEAR 2023-24

**Whereas**, Oregon Local Budget Law ORS 294 allows governing bodies of municipal corporations to prepare supplemental budgets to allow for expenditures necessitated by unforeseen circumstances; and

**Whereas**, the Fire District has received additional revenues from taxes and investments; and

**Whereas**, the District experienced unexpected expenses related to delayed transition costs; now therefore be it

**Resolved**, that the Board of Directors of Sandy Fire District hereby authorizes the following adjustment of appropriations for the fiscal year beginning July 1, 2023;

General Fund	Adopted Budget	Adjustments	Revised Budget
Personnel Services	-	-	-
Materials & Services	\$ 4,754,235	\$ 185,000	\$ 4,939,235
Capital Outlay	52,000	-	52,000
Transfers Out	450,000	-	450,000
Contingency	100,000	-	100,000
	<u>\$ 5,356,235</u>	<u>\$ 185,000</u>	<u>\$ 5,541,235</u>

Adopted this date, June 26, 2024.

\_\_\_\_\_  
President, Board of Directors

\_\_\_\_\_  
Secretary, Board of Directors

# FIRE CHIEF'S REPORT

MAY 2024



Virtual Training



St. 16 captured northern lights



Extrication Training

## Highlights

- Applications are being accepted for the Fire Explorer Program. This program was closed during COVID and has been reinstated.
- Technology is changing the way we train. Virtual training is coming to CFD.
- Station 10 had an Open House May 4. Citizens were able to drop off yard debris and the Community Services Division handed out brochures on protecting homes from wildfires.
- Kudos to Bud's Towing for providing CFD with vehicles for training in extrication and other technical rescue scenarios.
- Five volunteer firefighters were extended a conditional offer of employment. The academy will begin fall 2024.
- CFD is gearing up for the wildfire season. Wildfire protection is one of the pledges promised the public in 2023. On May 29 CFD participated in its first Wildfire Preparedness event at the Oregon City library.
- A recruiting process for lateral apparatus operators was pushed outside CFD, due to a shortage of drivers.
- BC Tony Cordie retired with 40 years of fire service. He is one of the last working Milwaukie Fire Protection District #56 employees.
- The Fire Marshal's Office was busy in May investigating 22 fires.

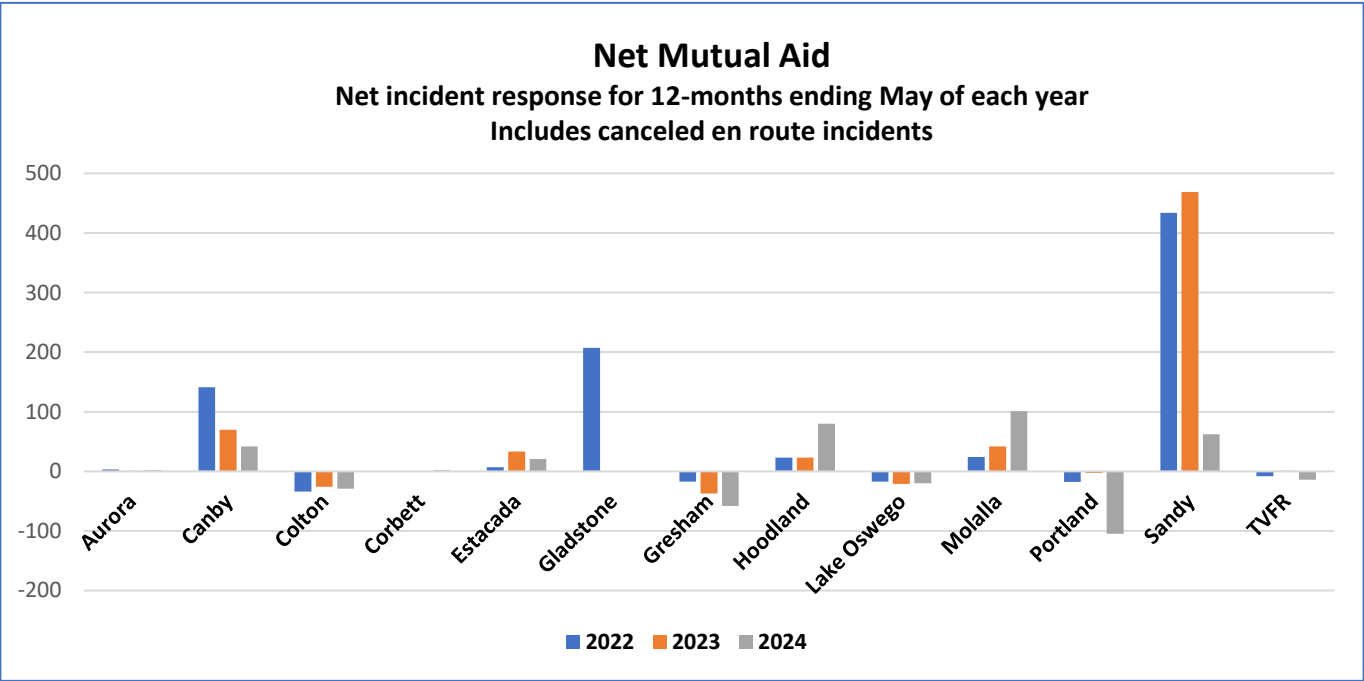
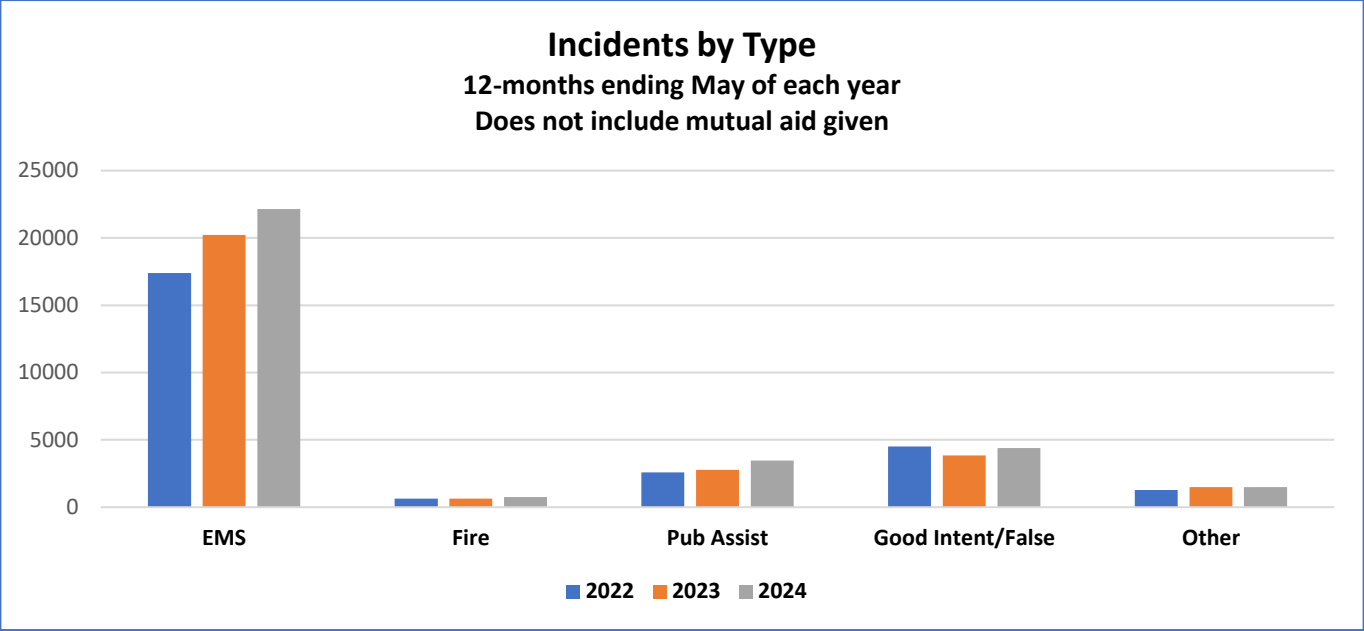
## Notable Calls

**May 11** Crews responded to a well-developed fire in a residence on S Lower Highland Road. E310 and WT310 arrived first and put a stop to the fire's progression, allowing for other crews to search. The fire was under control 41 minutes after arrival.

**May 17** The East Battalion responded to a shop fire on Ten Eyck Road. E371 arrived and sized up a metal clad pole barn fully involved and partially collapsed with exposures. The incident was declared defensive. The fire was contained to the original building which had extensive fire damage.

# FIRE CHIEF'S REPORT

MAY 2024



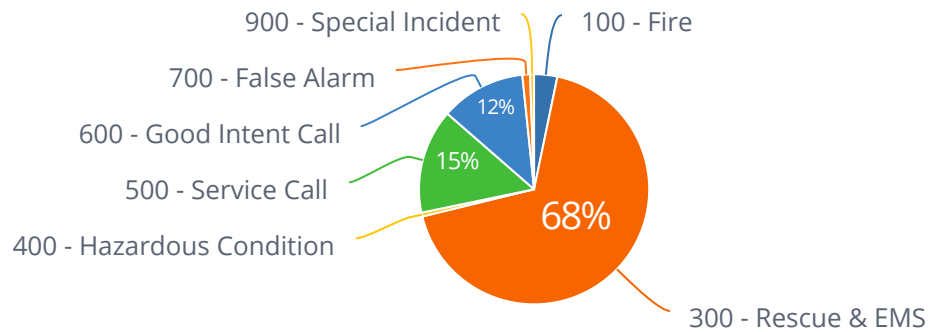
Average Company Time Committed	
Time: 321 hours and 12 minutes	Percent of Month: 46.77%
Includes Preparation and Response: Incidents, Apparatus/Equipment Checks, Physical Fitness, Training	

Station 71, 73, 74 - Incident Overview

Sandy Incidents - May 2024

Incident Type Group	# of unique Incident Number
100 - Fire	6
300 - Rescue & EMS	125
400 - Hazardous Condition	1
500 - Service Call	27
600 - Good Intent Call	22
700 - False Alarm	2
900 - Special Incident	1
# of unique Incident Number	184

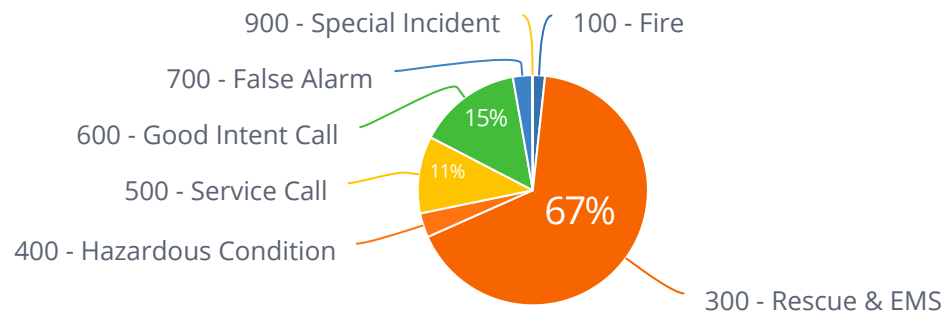
Sandy Incidents - May 2024



Sandy Incidents - Year to Date

Incident Type Group	# of unique Incident Number
100 - Fire	16
300 - Rescue & EMS	621
400 - Hazardous Condition	32
500 - Service Call	101
600 - Good Intent Call	136
700 - False Alarm	25
900 - Special Incident	1
# of unique Incident Number	932

Sandy Incidents - Year to Date



# Bank Reconciliation May 2024

## **Local Government Investment Pool**

		<i>Beginning Balance</i>	<i>\$4,088,044.74</i>
5/10/2024	Clackamas County Tax Distribution		\$22,391.03
5/31/2024	Interest		\$18,075.26
		<i>Ending Balance</i>	<i>\$4,128,511.03</i>

## **Checking Account**

	<i>Beginning Balance</i>	<i>\$82,954.29</i>
Interest		\$6.61
	<i>Ending Balance</i>	<i>\$82,960.90</i>

**Total Cash Balance 5/31/24      \$4,211,471.93**

# Budget to Actuals May 2024

<b>Revenue</b>	<b>Budget</b>	<b>Actual</b>
Tax Revenue	\$4,729,235	\$4,658,858
Other	\$0	\$26,716
Interest	\$55,000	\$141,100
	<u>\$4,784,235</u>	<u>\$4,826,673</u>

<b>Expenses</b>	<b>Budget</b>	<b>Actual</b>
Personnel Services	\$0	\$0
Materials & Services	\$4,754,235	\$3,741,935
Capital Outlay	\$52,000	\$49,154
Operating Contingency	\$100,000	\$0
	<u>\$4,906,235</u>	<u>\$3,791,089</u>

## CORRESPONDENCE

- C – 1 Social media comments.
- C – 2 Compliment from citizens in station 3's area for professional and caring service over the last 40+ years. Recognition on International Firefighters Day.
- C – 3 Thank you to the crews that showed up at a car accident on Redland/Abernathy. From the citizen that called 911.
- C – 4 Compliment to CFD at the SE Alberta fire on May 14, 2024.
- C – 5 Thank you from Jeff Helfrich, Minority Leader of the House of Representative, for the quick actions of firefighters at the Timberline Lodge fire on April 18, 2024.
- C – 6 Thank you from the USDA, Forest Service, Pacific Northwest Region, for incredible efforts and response to the Timberline Lodge fire on April 18, 2024.

## CORRESPONDENCE

### C-1 Social Media Comments

Thankful for Clackamas Fire in sharing water safety tips, May 7:

Thank you Clackamas Fire for all your Support and Help,, you are Our Hero's

Thankful for Clackamas Fire for their training, May 13:

Top fan

Always learning, always serving, always loving you guys!

Thankful for the crews for their response to a residential fire in Clackamas, May 14:

Thank you for your Service and saving this home

Thank you for putting it out so quickly!

Amazing job Clackamas Firefighters!!!

Thankful for the crews for their response to a barn fire in Sandy, May 17:

Top fan

Thank you to our first responders. You did a great job keeping the fire isolated. We appreciate you all!

Glad we have the staff to handle this.

Thankful for the live fire training in Sandy, May 22:

Thank you for posting videos and pictures of your training fire of this old house on 362 Dr. Grew up across the street from it and knew the original owner.

Thankful for the crews for their mutual aid response to residential fire in Estacada, May 28:

Top fan

Glad Clackamas Fire had the assets available to send 3 engines to help our neighbors. Great Job, Everyone.

Thankful for Clackamas Fire for transitioning the rescue apparatus to a brush apparatus at Station 71 in Sandy, May 29:

Clinkscapes Portable Toilets, LLC · Following

Thank you for keeping the equipment updated so the crews can do the best job they can. We appreciate our firefighters!!

Excellent News !!!  
Keep us Safe...  
And Especially Yourselves



Saturday, May 4, 2024

## Compliments or Concerns

### Compliments or Concerns Form

**Name**

Bill Mason

**Email**

bill.mason.pdx@gmail.com

**Address**13715 SE Fernridge Ave  
Milwaukie, OR, 97222**Do wish you to share a compliment or concern?**☐ Compliment**Date of Occurrence**

Saturday, May 4, 2024

**Location of Occurrence**

Clackamas Fire District

**We're happy to receive your compliment! Tell us about it**

Having lived in the Station 3 area for 40+ years we have had the need to call upon its members from time to time over the years.

Our family and neighbors have always received professional and caring service during these calls.

We want to thank the members for your service and dedication to our community and recognize you on this special International Firefighters Day. This thank you is also extended to all of our firefighters!

Thank You,

Bill and Sharon



Attachments: [image001.png](#)

Hi there,

We received a nice thank you via Facebook direct message for an incident they said in a separate message that occurred on April 3. I thought I'd forward this on in case you'd like to include it in next month's board packet. [REDACTED]

Thanks.

Just wanted to thank the crews who showed up so quickly at the car accident on Redland/Abernathy yesterday afternoon. I was the one who called it in initially and thought I was seeing that woman's last breaths but was relieved to see your guys helping her out of the car. God Bless you all!



*"Here for you"*

CLACKAMAS FIRE DISTRICT #1  
WWW.CLACKAMASFIRE.COM  
503-742-2600

Wednesday, May 15, 2024

## Compliments or Concerns

### Compliments or Concerns Form

**Name**

JOE WINZER

**Phone Number**

(503) 979-3182

**Email**

jowinzer@yahoo.com

**Address**10103 SE Talbert Street  
Clackamas, OREGON , 97015**Do wish you to share a compliment or concern?**☐ Compliment**Date of Occurrence**

Tuesday, May 14, 2024

**Location of Occurrence**SETalbert Street  
Clackamas**We're happy to receive your compliment! Tell us about it**

I was a building away from the townhouse fire last evening and I rushed to get our cat and our asses out the the door as I witness the flames reaching high above the 3 story homes. I first saw a small fire grow exponentially as I heard loud voices to "Get Out"

In a flash Clackamas Fire Department quickly knocked down a fire and steep slope to approach the bottom floor apartment and extinguished an explosive flame In as fast as their response time to our location. I truly appreciate your efforts, your dedication, your service to duty and professionalism to how you thoughtfully protected our community and neighbors.

With Respect

Joe and Jenny

MAY 30 2024

C - 5

# THANK YOU!!!

Dear Clackamas Fire,

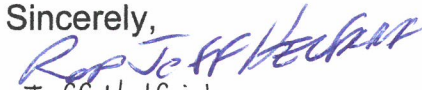
When the historic Timberline Lodge caught fire, tragedy could have struck our community. But we avoided that situation due to the first responders, like yourselves, who reacted quickly to keep everyone safe and extinguish the fire.

Your timely action not only saved the Timberline Lodge, but you saved countless lives. Our entire community is grateful!

There are many great first responders in our state, but our community is blessed with some of the best. Your bravery and dedication are truly commendable.

Thank you!

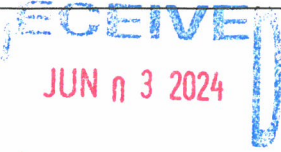
Sincerely,



Jeff Helfrich  
Thomas Powell  
B Willis  
Arne Fromme  
Troy Parke  
Shari Sirkin  
Steve Russell  
Sandi Burgess  
Chuck Burch  
Dan Nelson  
Lisa Clayton  
Tim Lytle  
Mike Hunt  
James (Jim) Miller

Curtis March  
Lisa Lane  
Chris Ward  
Margaret McClenaghan  
Pete Updike  
Curtis Fields  
Linda Polier  
Michael Mills  
Debbie Stanton  
Sylvia Machado  
Christina Smead  
P Jolly  
Philip Rossi  
Alexander Flemmer

Jason Cox  
Carol Anderon-Long  
Donald Raymond Magee  
Barbara Hosford  
David Osborne  
Bob Walliker  
G Craig Merhoff  
Bill Mason  
Mark Grover  
John Sheppard  
Stacey Estes  
Michael Lorang



**File Code:** 1560  
**Date:** May 30, 2024

Chief Nick Browne  
Clackamas Fire District  
11300 SE Fuller Rd  
Milwaukie, OR 97222

Dear Chief Browne:

I am writing to thank you for your agency's incredible efforts and quick response to the fire at Timberline Lodge on April 18, 2024. Those of us who received reports or saw the building in flames when first reported expected the worst. When the fire was called in, your agency was both swift and strong and demonstrated incredible knowledge and expertise.

Since its construction in the 1930s, Timberline has not experienced a fire associated with the chimney. While it has always been known that something like this could occur, our partner fire agencies understood better than anyone else the logistical challenges that a fire in a unique building like Timberline Lodge would take a tremendous and well-coordinated response. Even as we all hoped a fire at Timberline would never occur, hope is not a strategy. Thank you for your foresight in planning for this.

Along with the Timberline Lodge staff response, evacuation and planning, the actions of the five fire agencies who responded ensured that this national historic landmark remained standing and ready to receive customers mere days after the fire was declared out. It was an incredible team effort to protect the historic structure on both the inside and the outside of the building. As could be seen by the tremendous media coverage – not just in Oregon, but around the world – this building holds a special place in our hearts and collective imagination.

Once again, thank you. The American people are indebted to your staff and the other fire agencies for protecting this national treasure.

Sincerely,

JACQUELINE A. BUCHANAN  
Regional Forester

## INFORMATIONAL ITEMS

- I – 1 KOIN NEWS May 14, 2024 “Fire at Clackamas apartment building ‘extinguished,’ officials say” <https://www.koin.com/local/clackamas-county/fire-at-clackamas-apartment-building-under-control-officials-say/>
- I – 2 KATU NEWS May 14, 2024 “Clackamas firefighters tackle townhome complex blaze on SE Talbert Street” <https://www.katu.com/news/local/clackamas-firefighters-tackle-apartment-complex-blaze-on-se-talbert-street>
- I – 3 KATU NEWS May 14, 2024 “Clackamas Fire to start training with virtual reality headsets” <https://www.katu.com/news/local/clackamas-fire-to-start-training-with-virtual-reality-headsets-emt-firefighter-rick-huffman-portland-community-college-vr-emerging-technology-oklahoma-statehomeland-security-program>
- I – 4 KGW NEWS May 14, 2024 “More real than you expect: New virtual reality training helps prepare first responders in Clackamas County” <https://www.kgw.com/article/news/local/technology/new-virtual-reality-training-first-responders-clackamas-county/283-dc02fa27-1631-4ace-bf89-3b8084b1d46a>
- I – 5 KGW NEWS May 14, 2024 “Clackamas Fire uses VR for emergency simulation training” <https://www.kgw.com/video/news/local/283-a28db3c9-0bee-4d99-a682-9af7c599f7ea>
- I – 6 KOIN NEWS May 18, 2024 “Crews respond after Sandy barn fire spreads to trees” <https://www.koin.com/local/clackamas-county/crews-respond-to-sandy-barn-fire-which-spread-to-trees/>
- I – 7 FOX NEWS May 18, 2024 “Fire destroys tractors, barn in Sandy, spreads to nearby trees” <https://www.kptv.com/2024/05/19/fire-destroys-tractors-barn-sandy-spreads-nearby-trees/>
- I – 8 OREGON LIVE NEWS May 30, 2024 “What’s real and what’s make-believe merge in Clackamas Fire’s cutting-edge, \$50K training program” <https://www.oregonlive.com/crime/2024/05/whats-real-and-whats-make-believe-merge-in-clackamas-fires-cutting-edge-50k-training-program.html>