



Sandy Fire District #72

Board Meeting Briefing Packet

March 20, 2024

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SANDY FIRE DISTRICT

Here for you



Board of Directors Meeting

March 20, 2024

Meeting Location: Station 71 Annex/Remote Video Conferencing

5:00 pm

AGENDA

REGULAR SESSION

- I. **CALL TO ORDER PER ORS 192.610 TO 192.690**
ORS 192.650 – The meeting is being recorded.
- II. **PLEDGE OF ALLEGIANCE**
- III. **CHANGES TO AGENDA**
- IV. **APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON FEBRUARY 21, 2024** (packet pg. 3)
- V. **PUBLIC COMMENT** (*The President will call for statements from citizens regarding District business, not to exceed three minutes per person.*)
- VI. **BUSINESS – Action required**
- VII. **OTHER BUSINESS – No action required**
 - OB-1 **Board Committee/Liaison Reports**
Joint Oversight Committee
 - OB-2 **Board Informational Updates/Comments**
- VIII. **INFORMATIONAL ONLY**
 - A. **Division/Department Reports**
 - R-1a Office of the Fire Chief – Fire Chief Nick Browne (packet pg. 6)
 - R-1b Office of Business Services – Assistant Chief Steve Deters
 - R-1c Office of Financial Services – Chief Financial Officer Mark Whitaker (packet pg. 9)

R-1d Professional Firefighters of Clackamas County Local 1159 – Union Representative

R-1e Volunteer Association Report – Volunteer President Joe Johanesen

B. CORRESPONDENCE and INFORMATIONAL ITEMS (packet pg. 10)

C. OPEN AGENDA

D. NEXT MEETING

The next Board of Directors' meeting will be on Wednesday, April 17, at 5:00 p.m. The meeting will be hybrid, with the public invited to attend either by remote video conference or in person at Station 71 Annex (17459 Burns Ave. Sandy, OR 97055).

X. ADJOURNMENT



SANDY FIRE DISTRICT

Here for you



BOARD OF DIRECTORS MEETING MINUTES FEBRUARY 21, 2024

ATTENDANCE

Board of Directors: Board Chair Sue Hein, Vice Chair Mark Maunder, Director Andrew Brian, Sec/Treasurer Ryan Fox, Director Ron Lesowski

Others present: Nick Browne, Steve Deters, Nannette Howland, Kenton Johnson, Mark Whitaker

Other community members and citizens were in attendance. The full video conferencing attendance can be provided upon request. A video recording of this meeting is available, and the timestamps are noted for each section below.

I. CALL TO ORDER PER ORS 192.610 TO 192.690

ORS 192.650 – The meeting is being recorded.

Board Chair Sue Hein called the meeting to order at 5:05 p.m.

II. PLEDGE OF ALLEGIANCE

III. CHANGES TO AGENDA

No changes to the agenda.

Timestamp: 01:13 – 01:16

IV. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON JANUARY 17, 2024

The minutes of the regular board meeting were approved as written.

Vice Chair Mark Maunder made a motion to approve the Regular Board Meeting Minutes from January 17, 2024. Board Chair Sue Hein seconded the motion. The motion passed 3/0.

Timestamp: 01:16 – 01:55

V. PUBLIC COMMENT *(The President will call for statements from citizens regarding District business, not to exceed three minutes per person.)*

No comments.

Timestamp: 01:55 – 02:05

VI. BUSINESS – Action required

None.

Timestamp: 02:05 – 02:16

VII. OTHER BUSINESS – No action required

**OB-1 Board Committee/Liaison Reports
Joint Oversight Committee**

Director Ron Lesowski shared an update on the joint oversight committee's meeting. It was suggested a meeting be scheduled to discuss the Sandy capital plan.

OB-2 Board Informational Updates/Comments

No updates.

Timestamp: 02:16 – 07:37

VIII. INFORMATIONAL ONLY

A. Division/Department Reports

R-1a Office of the Fire Chief – Fire Chief Nick Browne

Chief Browne shared an update from the Office of the Fire Chief.

Timestamp: 07:37 – 15:21

R-1b Office of Business Services – Assistant Chief Steve Deters

AC Deters shared an update from the Office of Business Services. The 60th Annual Sportsman's Breakfast is April 20, 2024, from 7:00-1:00 p.m. It will be sponsored by the Kiwanis Club of Sandy.

Timestamp: 15:21 – 19:05

R-1c Volunteer Association Report – Interim Volunteer President Kenton Johnson

Interim Volunteer President Johnson shared an update from the Volunteer Association.

Timestamp: 19:05 – 21:13

R-1d Office of Financial Services – Chief Financial Officer Mark Whitaker

CFO Whitaker shared an update from the Office of Financial Services.

Timestamp: 21:13 – 24:22

**R-1e Professional Firefighters of Clackamas County Local 1159 – Union
Representative Shop Steward Patrick Dunne**

No report.

Timestamp: 24:22 – 24:33

B. CORRESPONDENCE and INFORMATIONAL ITEMS

As noted.

Timestamp: 24:33 – 24:53

C. OPEN AGENDA

Chief Browne mentioned the industrial property on Veneer Lane and the concern of citizens for fire and life safety issues.

Timestamp: 24:53 – 27:47

D. NEXT MEETING

The next Board of Directors' meeting will be on Wednesday, March 20, at 5:00 p.m. The meeting will be hybrid, with the public invited to attend either by remote video conference or in person at Station 71 Annex (17459 Burns Ave. Sandy, OR 97055).

IX. REGULAR MEETING RECESSED

The regular Board of Directors' meeting adjourned at 5:32 p.m.

X. EXECUTIVE SESSION CALLED UNDER ORS 192.660 (2)(d) TO DISCUSS LABOR CONTRACT NEGOTIATIONS

The executive session came to order at 5:35 p.m.

The executive session adjourned at 6:09 p.m.

XI. REGULAR MEETING RECONVENED

The regular Board of Directors' meeting reconvened at 6:09 p.m.

XII. ADJOURNMENT

The regular Board of Directors meeting adjourned at 6:10 p.m.

Vice Chair Maunder made a motion to adjourn the meeting. Sec/Treasurer Ryan Fox seconded the motion. The motion passed unanimously.

Minutes recorded by Program Specialist Nannette Howland and prepared by Administrative Technician Kelly Franzen.

Board Chair Sue Hein

Secretary/Treasurer Ryan Fox

FIRE CHIEF'S REPORT

FEBRUARY 2024



Swearing In Ceremony



Lightning the Pup Saved in a Car Fire



E322 Reading to Kindergartners in Gladstone

Highlights

- Clackamas Fire swore in 17 newly promoted or newly hired employees at the February 12, 2024 ceremony located at Camp Withycombe.
- The Concrete Repair and Replace Project has begun at the Training Center and Station 8.
- Wellness staff delivered health education presentations on-site for 39 crews either on Cancer Risk Reduction or Employee Benefits.
- The Fire District has been active in recent months staffing several Career Fair Events throughout the community. These events are great opportunities to share about a career as a firefighter, plus show that there are many other career opportunities in the fire service.
- Identified Target Hazards will be incorporated into Interra-preplanning, targeted for rollout mid-summer 2024.

Notable Events/Calls

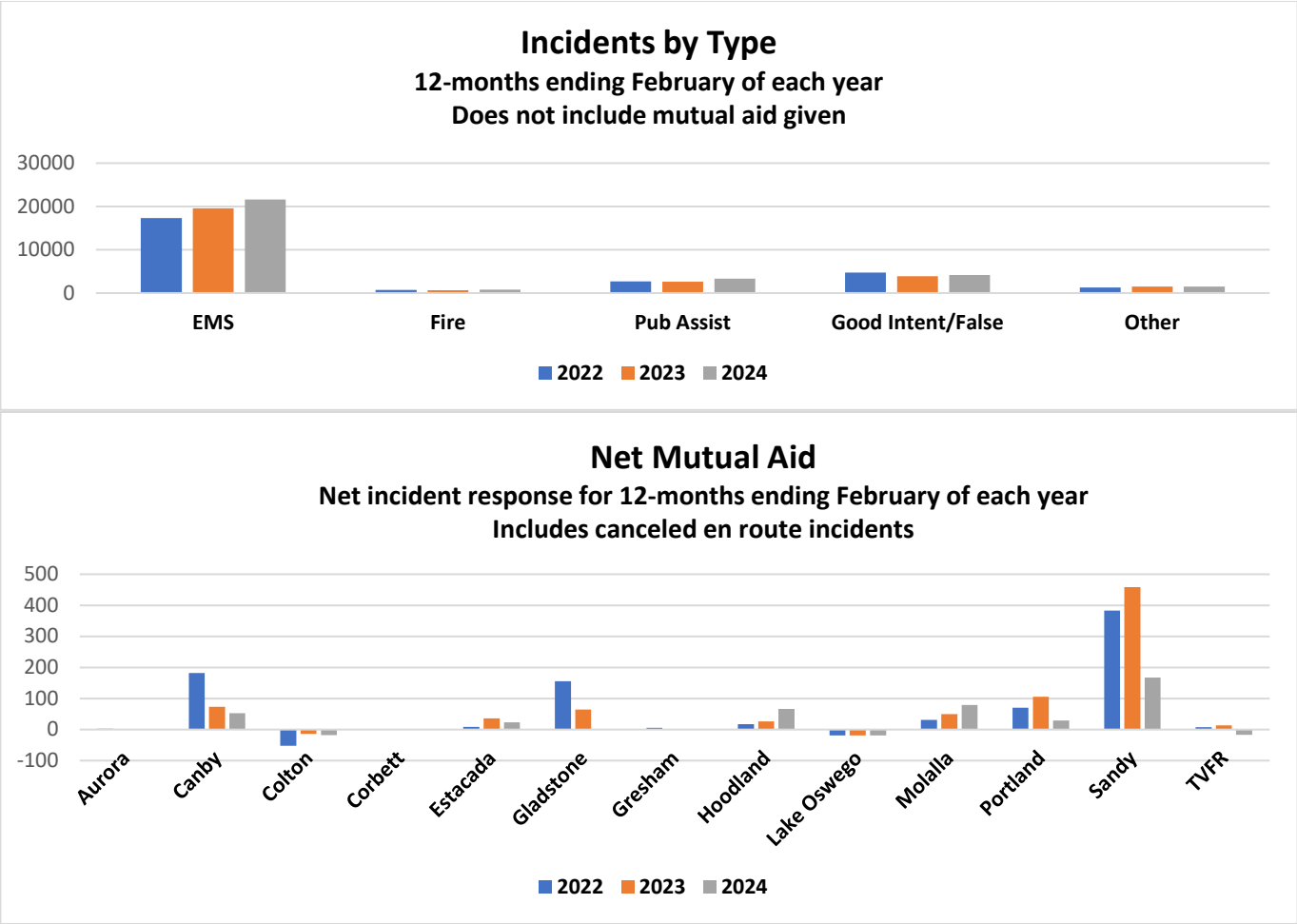
2/29 @ 15:25, North Battalion crews were dispatched to a residential fire on SE Home. Crews arrived at a two-story home with smoke showing and people running in and out of the house. Crews stretched 400' of hose to reach the house and quickly put the fire out. The residents all exited safely.

2/16 @ 15:08, The Clackamas County Water Rescue Consortium dispatched to a marine rescue (MR2) in Gladstone on the Clackamas River for an elderly male who had been witnessed to have jumped in the river downstream of the Gladstone footbridge. Crews located and removed the victim within 25 minutes of dispatch. Unfortunately, he did not survive.

FIRE CHIEF'S REPORT

FEBRUARY 2024

Organizational Data



Average Company Time Committed	
Time: 232 hours and 43 minutes	Percent of Month: 36.22%
Includes Preparation and Response: Incidents, Apparatus/Equipment Checks, Physical Fitness, Training	

Staffing

	Response	Risk Reduction	Crew 30	Staff	FF Vols	Support Vols
Allocated	263	12	20	55		
Filled	247	8	20	52	21	21
Academy	6	0			10	4

Volunteers

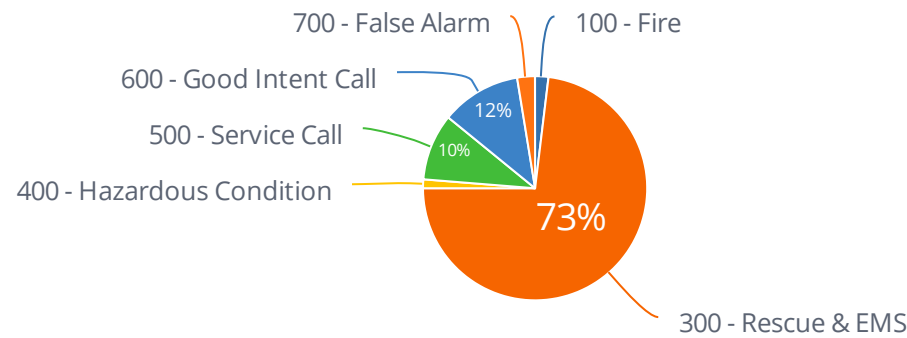
Training		Events	Duty Shifts	Station 12	Station 74	Station 21 (RH321)	Station 2 (RH302)
# of Drills	4	0	Nights	21/29	23/29	7/29	8/29

Station 71, 73, 74 - Incident Overview

Sandy Incidents - February 2024

Incident Type Group	# of unique Incident Number
100 - Fire	3
300 - Rescue & EMS	114
400 - Hazardous Condition	2
500 - Service Call	15
600 - Good Intent Call	18
700 - False Alarm	4
# of unique Incident Number	156

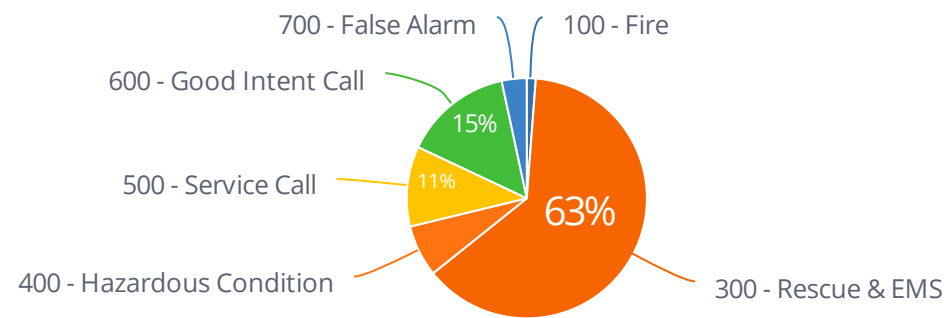
Sandy Incidents - February 2024



Sandy Incidents - Year to Date

Incident Type Group	# of unique Incident Number
100 - Fire	5
300 - Rescue & EMS	263
400 - Hazardous Condition	29
500 - Service Call	45
600 - Good Intent Call	61
700 - False Alarm	14
# of unique Incident Number	417

Sandy Incidents - Year to Date



Bank Reconciliation February 2024

Local Government Investment Pool

		<i>Beginning Balance</i>	\$3,861,221.27
2/9/2024	Clackamas County Tax Distribution		\$36,764.43
2/29/2024	Interest		\$16,018.77
		<i>Ending Balance</i>	<u>\$3,914,004.47</u>

Checking Account

	<i>Beginning Balance</i>	\$79,214.94
Interest		\$6.19
	<i>Ending Balance</i>	<u>\$79,221.13</u>

Total Cash Balance 02/29/2024 \$3,993,225.60

Budget to Actuals February 2024

Revenue	Budget	Actual
Tax Revenue	\$4,729,235	\$4,477,039
Other	\$0	\$6,038
Interest	\$55,000	\$88,014
	<u>\$4,784,235</u>	<u>\$4,571,091</u>

Expenses	Budget	Actual
Personnel Services	\$0	\$0
Materials & Services	\$4,754,235	\$3,709,663
Capital Outlay	\$52,000	\$49,154
Operating Contingency	\$100,000	\$0
	<u>\$4,906,235</u>	<u>\$3,758,818</u>

CORRESPONDENCE

C-1 Social Media Comments

Thankful for E322 for reading to kindergartners at an elementary school in Gladstone, Feb. 7:

It was so fun seeing all the kids so excited to see you guys and listen during story time, Thank You!

What a great way to interact with the kiddos! There might be some future firefighters there 🚒

It's so sweet & memorable for Firefighters & especially those kids

Thankful to crews for rescuing a horse stuck in the mud in a ditch, Feb. 9:

I'm so happy that the horse was rescued and will make a full recovery! Thank goodness the fire fighters were able to do this! Congratulations Clackamas Fire! Job well done! 🥳

I am glad the horse is safe and sound but I am extremely glad our firefighters go above and beyond ❤️ 100

@clackamasfire you guys are amazing that's so kind of you, always there to save 🙌❤️

Thankful to E301 for their response to a vehicle fire and rescue of trapped dog, Feb. 10:

Top fan

Thankyou for saving the life of one of mankind's oldest friends! Thankyou

· Feb 10

Great job on reporting this fire

Thankful to crews who responded to a residential fire in Beavercreek, Feb. 19:

Thank you for you quick and thorough work!

tekputte you are heroes! 🥳

Thankful to crews for rescuing a patient from a vehicle accident down a 200 ft. embankment, Feb. 26:

Very fortunate. Good job done by all. Thank you for being there for this person. 🙏❤️

Excellent rescue! Thanks to everyone involved 🚒🚒🚒

Great job boys

INFORMATIONAL ITEMS

- I – 1 KATU NEWS, February 28, 2024, “CAUGHT ON CAM: Distracted driver launches over 200 foot cliff in Clackamas County”
<https://katu.com/news/local/distracted-driver-flies-off-highway-224-a-grave-reminder-from-oregon-state-police-distracted-driving-car-vehicle-wreck>