



Sandy Fire District #72

Board Meeting Briefing Packet

September 20, 2023

Proudly Served by Clackamas Fire District





SANDY FIRE DISTRICT

Here for you



Board of Directors Meeting

September 20, 2023

Meeting Location: Station 71 Annex/Remote Video Conferencing

5:00 pm

AGENDA

REGULAR SESSION

- I. **CALL TO ORDER PER ORS 192.610 TO 192.690**
ORS 192.650 – The meeting is being recorded.
- II. **PLEDGE OF ALLEGIANCE**
- III. **CHANGES TO AGENDA**
- IV. **APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON August 16, 2023 (packet pg 4)**
- V. **PUBLIC COMMENT** *(The President will call for statements from citizens regarding District business, not to exceed three minutes per person.)*
- VI. **BUSINESS – Action required**
 - B-1 **Request Sandy Fire District #72 Board of Directors approve credit to be issued from Clackamas Fire District #1 for 26 sets of turnout gear – Assistant Chief Steve Deters (packet pg 7)**
 - B-2 **Request Sandy Fire District #72 Board of Directors approve credit to be issued from Clackamas Fire District #1 for equipment related to apparatus maintenance – Assistant Chief Steve Deters (packet pg 9)**
- VII. **OTHER BUSINESS – No action required**
 - OB-1 **Board Committee/Liaison Reports**
Joint Oversight Committee
 - OB-2 **Board Informational Updates/Comments**

VIII. INFORMATIONAL ONLY

A. Division/Department Reports

R-1a Office of the Fire Chief – Fire Chief Nick Browne (packet pg 11)

R-1b Office of Business Services – Assistant Chief Steve Deters

R-1c Office of Financial Services – Chief Financial Officer Mark Whitaker (packet pg 14)

R-1d Volunteer Association Report – Volunteer Coordinator Ryan Kragero and President Michael Morden

B. CORRESPONDENCE and INFORMATIONAL ITEMS (packet pg 15)

C. OPEN AGENDA

D. NEXT MEETING

The next Board of Directors' meeting will be on Wednesday, October 18, at 5:00 p.m.

The meeting will be hybrid with the public invited to attend either by remote video conferencing or in person at Station 71 Annex (17459 Burns Ave. Sandy, OR 97055).

X. ADJOURNMENT



SANDY FIRE DISTRICT

Here for you



BOARD OF DIRECTORS' MEETING MINUTES AUGUST 16, 2023

ATTENDANCE

Board of Directors: Chairman Sue Hein, Director Andrew Brian, and Director Ryan Fox.

Absent: Vice Chair Mark Maunder and Sec/Treasurer Ron Lesowski.

Others present: Phil Schneider, Nannette Howland, Nick Browne, Steve Deters, Mark Whitaker, Ryan Kragero, and Trevor Cooper.

Other community members and citizens were in attendance. The full video conferencing attendance can be provided upon request.

- I. CALL TO ORDER PER ORS 192.610 TO 192.690**
ORS 192.650 – The meeting is being recorded.
Chairman Hein called the meeting to order at 5:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. CHANGES TO AGENDA
No Changes.

- IV. APPROVAL OF MINUTES OF THE BOARD MEETING ON JULY 13, 2023**
A correction was made under Section VII, Business, B-2 in the July 2023 Regular Board Meeting Minutes, replacing the title of Vice Chair Ron Lesowski. It was previously listed as Director.

Director Andrew Brian made a motion to approve the Regular Board Meeting Minutes from July 13, 2023, with one correction noted. Chairman Sue Hein seconded the motion. The motion passed.

Timestamp: 17:03:01 – 17:04:23

- V. PUBLIC COMMENT**
A public comment from a citizen was read.

Timestamp: 17:04:24 – 17:06:00



SANDY FIRE DISTRICT

Here for you



VI. BUSINESS – Action required

None.

VII. OTHER BUSINESS – No action required

OB-1 Board Committee/Liaison Reports Joint Oversight Committee

Director Fox stated that the next meeting of the Oversight Committee is scheduled for August 31, 2023.

Timestamp: 17:06:30 – 17:07:57

OB-2 Board Informational Updates/Comments

No Reports.

Timestamp: 17:08:06 – 17:08:12

VIII. INFORMATIONAL ONLY

A. Division/Department Reports

R-1a Office of the Fire Chief – Fire Chief Nick Browne

Fire Chief Nick Browne reported on the Blue Jay wildfire and a commercial fire in July. Sandy Fire Station had 219 calls in July. R371 responded to 105 calls in July.

Chairman Hein responded that she was so glad that Clackamas Fire posted about the Blue Jay Fire on social media and announced the same day that the fire had been put out.

Captain Cooper reported on significant incidents and PR events in Sandy.

Timestamp: 17:08:12 – 17:17:52

R-1b Office of Business Services – Assistant Chief Steve Deters

Assistant Chief (AC) Steve Deters reported on the Sandy IT system, recent meetings, and PR events. A Human Resource Officer has been selected and given a conditional offer of employment.

Timestamp: 17:17:52– 17:19:11

R-1d Office of Financial Services – Chief Financial Officer Mark Whitaker

Chief Financial Officer (CFO) Mark Whitaker reported on the Sandy financials for the month of July.

Timestamp: 17:19:11 – 17:20:58



SANDY FIRE DISTRICT

Here for you



R-1d Volunteer Association Report – Volunteer Coordinator Ryan Kragero and President Michael Morden

Volunteer Coordinator Ryan Kragero reported on the volunteer activities, incident calls, and events attended in July. Station 74 was staffed 17 out of 31 times in July.

Director Brian asked about the number of current volunteers. Volunteer Coordinator Kragero reported that there are currently 39 volunteers. Another volunteer academy will begin in October.

Timestamp: 17:20:58 – 17:26:00

B. CORRESPONDENCE and INFORMATIONAL ITEMS

None.

C. OPEN AGENDA

Director Brian asked if any Sandy apparatus would be utilized on conflagrations. Chief Browne responded that they haven't been utilized to date but may be utilized in the future.

Timestamp: 17:26:20 – 17:28:52

D. NEXT MEETING

The next Board of Directors' meeting will be on Wednesday, September 20, at 5:00 p.m. The meeting will be hybrid, with the public invited to attend either by remote video conferencing or in person at Station 71 Annex (17459 Burns Ave. Sandy, OR 97055).

IX. ADJOURNMENT

The regular Board of Directors' meeting was adjourned at 5:28 p.m.



CLACKAMAS FIRE DISTRICT

Here for you

Memo

To	Sandy Fire District #72 Board of Directors
From	Assistant Chief Steve Deters on behalf of Fire Chief Nick Browne
Date	Date 09/12/ 2023
Subject	Credit issued for PPE

Action Requested

Staff requests Sandy Fire District #72 Board of Directors approve credit be issued from Clackamas Fire District #1 for 26 sets of turnout gear.

Background

Sandy Fire District #72 purchased turnout coats and pants during its normal budget cycles. With the information available, the estimated cost when new averaged \$2,156.71 per set.

Known Facts

Currently, there are thirteen former Sandy Fire District #72 career firefighters that were issued two sets of personal protective equipment and have transferred employment to Clackamas Fire District #1. The equipment issued is custom fit to each of those individuals. Age, wear, and tear were all factors considered when evaluating the depreciation of the sets, bringing the value of each set to \$1,509.70.

Recommendation

Staff recommends Sandy Fire District #72 Board of Directors approve the crediting for the turnouts from Clackamas Fire District #1 at a pro-rated amount for each set totaling \$39,252.20.



Sandy Transition Credits

	PPE Item	Cost new	Pro-rated cost
Transferred line Employees	Turn Out set 1	2,156.71	1,509.70
Transferred line Employees	Turn Out set 2	2,156.71	1,509.70
Total per employee			3,019.39

	PPE Item	Pro-Rated	PPE Credit
Total sets 26	13 - set 1	1,509.70	19,626.10
	13 - set 2	1,509.70	19,626.10
Total credit to Sandy Fire			39,252.20



CLACKAMAS FIRE DISTRICT

Here for you

Memo

To Sandy Fire District #72 Board of Directors
From Assistant Chief Steve Deters on behalf of Fire Chief Nick Browne
Date 09/12/2023
Subject Credit issued for equipment

Action Requested

Staff requests Sandy Fire District #72 Board of Directors approve credit be issued from Clackamas Fire District #1 for equipment related to apparatus maintenance.

Background

Sandy Fire District #72 has accumulated several items throughout its history related to the maintenance and repair of apparatus.

Known Facts

Currently, select items have been identified from inventory to be useful in the maintenance and repair of the combined fleet of apparatus.

Recommendation

Staff recommends Sandy Fire District #72 Board of Directors approve the crediting for items identified from inventory for the use in maintenance and repair of apparatus in the amount of \$5,955.00.

Sandy Transition Credits

	Description	Estimated value
Misc. Equipment	See Item List	5,955.00
Total credit to Sandy Fire		5,955.00



<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>VALUES</u>	<u>Total</u>
1	Pro-Link/NEXIQ OLD Scanner	\$250.00	\$250.00
1	Waterous Pump Tools	\$400.00	\$400.00
1	3/8 x .050 Stihl Chain Spool	\$400.00	\$400.00
1	Saw Chain Vice/Link Kit	\$50.00	\$50.00
3	28" Chain	\$30 EA = \$90	\$90.00
2	24" Chain	\$25 EA = \$50	\$50.00
Assorted	Kussmaul Shore Chargers	\$50.00	\$50.00
1	A/C Manual Gauge Set	\$200.00	\$200.00
1	500 Amp Battery Master Switch C/H	\$50.00	\$50.00
Assorted	Elect Fuse blocks, Fuses & Set Up Items, Pin Switches, Cables, Bulbs	\$50.00	\$50.00
1	Whelen Brow Light & Bale Mount	\$500.00	\$500.00
1	9500 LB Warn Winch (NEW)	\$1,000.00	\$1,000.00
1	6000 LB Warn Winch	\$500.00	\$500.00
Assorted	Radio/Siren Control Heads & Wiring	\$25.00	\$25.00
25	Pig Mat Roll / Boxes of Pig Mat Pads	\$50.00	\$50.00
4	Storz Suction Hoses 4"	\$50 EA = \$200	\$200.00
3	Storz Suction Hoses 3"	\$30 EA = \$90	\$90.00
1	Hale Primer Value USED	FREE	\$0.00
2	Boxes of Large Weatherstrip	\$25.00	\$25.00
Assorted	Air Filters	\$250.00	\$250.00
Assorted	Old International Parts & Roll Up Doors	\$200.00	\$200.00
3	Repaired Kussmaul Chargers	\$250 EA = \$750	\$750.00
1	LN Pad Mount ALT for 7400 International	\$600.00	\$600.00
2	Mal Primer Motor	\$150.00	\$150.00
1	Carbon Pile Battery Tester	\$25.00	\$25.00
			\$5,955.00

FIRE CHIEF'S REPORT

AUGUST 2023



Blue Jay Fire 8/14/23



Gladstone Parade



Camp Creek Fire 8/24/2023

Highlights

- 15 entry level firefighters completed all requirements for pre-employment screening and begin academy training on 9/5.
- The Fire District supported and attended the Deerfield Park annual Firewise event focused on ongoing preparedness and mitigation of potential wildfire.
- The Fire District had a great turnout for National Night Out.
- For the first time, the Fire District was invited to participate in the Shop with a Cop event at the Johnson Creek Fred Meyer.
- On 8/14 E371 was dispatched to Dodge Park Rd on a miscellaneous fire. After several calls, PGE Pano Cameras caught visible smoke and the call was upgraded. Contact with ODF was made immediately triggering a rapid response from the state forester. Within hours, 4 air assets dropped water on the fire, as well as 2 ODF engines, and 2 hand crews from the Coffee Creek Correctional Facility. Great collaboration with ODF and a good stop on a wildfire.
- On 8/24 a lightning strike caused a wildfire in the Bull Run Watershed about 1.5 miles south of Bull Run Reservoir. Clackamas Fire crews investigated the area and found a well-established fire in the early morning hours. The incident quickly escalated to a Type 1 incident that is still active. The wildfire is roughly 2,000 acres with over 500 firefighters assigned. Crew 30, BC McCullough, and IE314 were on incident from the beginning of the fire. Crew 30 will remain on incident for an additional 2 weeks.

Notable Events/Calls

8/7/23 Residential fire in Gladstone. Crews arrived at a well involved house with fire pushing out the back side of the residence. BC303 divided the incident and crews were able to extinguish. The house had significant damage.

8/7/23 Residential fire in E301's first due. Crews arrived at a single-story house with a working fire. Quickly upon arrival, crews located two victims. One victim was transported to the hospital and unfortunately the second victim did not survive.

8/10/23 Crews in the east battalion responded to a fire near Corbet on SE Bull Run Road. This was an effort between Corbet, Gresham Fire, and Clackamas. Crews worked well together to extinguish a large shop fire with extension into the residence.

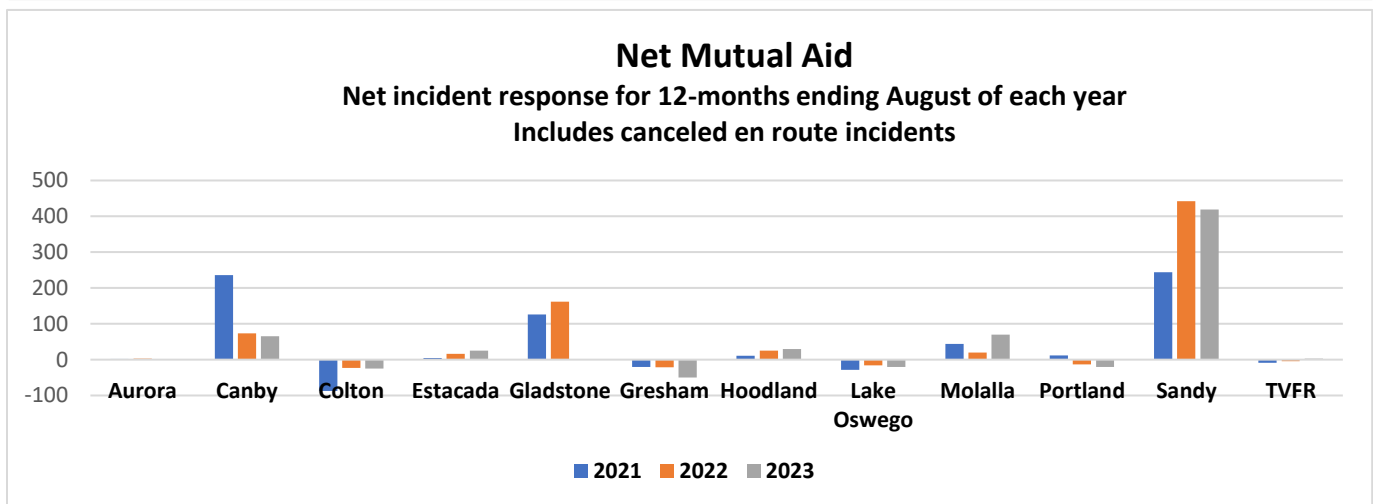
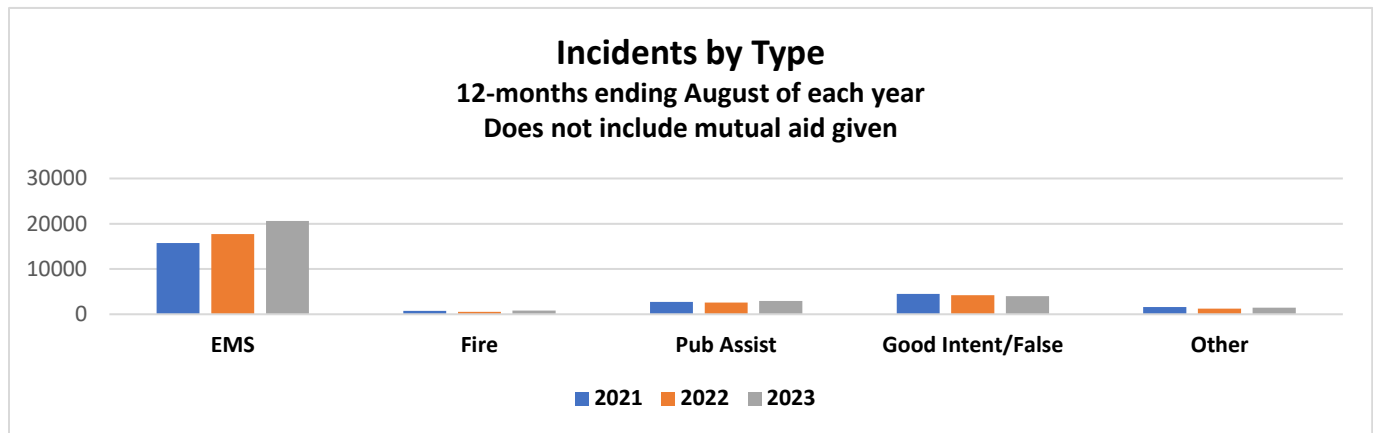
8/10/23 E303 arrived on a well involved fire in a residence around 08:00. Crews found hoarder conditions and were challenged for access. Additional resources were called in to safely extinguish the fire. AMR was requested to assess one patient.

8/13/23 A Marine Rescue was dispatched to Riverside Park where an adult male never surfaced after diving in the water. WR319 with help of the Clackamas Fire drone, located the victim in the water and worked to resuscitate him. Unfortunately, he did not survive.

FIRE CHIEF'S REPORT

AUGUST 2023

Organizational Data



Average Company Time Committed	
Time: 282 hours and 34 minutes	Percent of Month: 41.54%
Includes Preparation and Response: Incidents, Apparatus/Equipment Checks, Physical Fitness, Training	

Staffing

	Response	Risk Reduction	Crew 30	Staff	FF Vols	Support Vols
Allocated	277	12	21	58		
Filled	265	8	21	53	39	19
Academy	13	0			0	0

Volunteers

Training		Events	Duty Shifts	Station 12	Station 74	Station 21	Support
# of Drills	5	1	Nights	21/31	19/31	10/31	8/31

Promotions

- Mike Gasperson to Lieutenant

Station 71, 73, 74 - Incident Overview

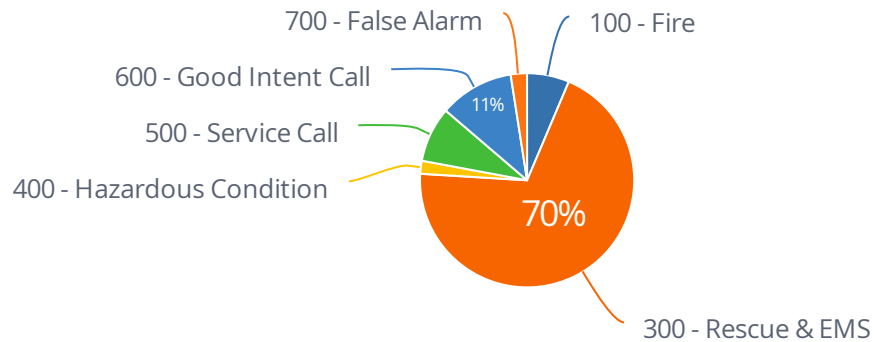
Sandy Incidents - August 2023

Incident Type Group	# of unique Incident Number
100 - Fire	13
300 - Rescue & EMS	142
400 - Hazardous Condition	4
500 - Service Call	17
600 - Good Intent Call	23
700 - False Alarm	5

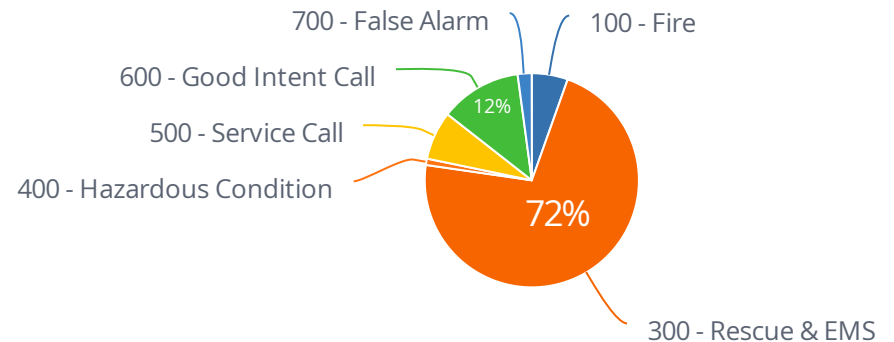
Sandy Incidents - July 2023 - To Date

Incident Type Group	# of unique Incident Number
100 - Fire	23
300 - Rescue & EMS	304
400 - Hazardous Condition	4
500 - Service Call	31
600 - Good Intent Call	52
700 - False Alarm	9

Sandy Incidents - August 2023



Sandy Incidents - July 2023 - To Date



Bank Reconciliation August 2023

Local Government Investment Pool

		<i>Beginning Balance</i>	\$1,628,358.08
8/1/2023	LGIP Fees		-\$0.05
8/11/2023	Clackamas County Property Tax Dist		\$7,924.09
8/31/2023	Interest		\$6,127.84
		<i>Ending Balance</i>	<u>\$1,642,409.96</u>

Checking Account

	<i>Beginning Balance</i>	\$258,166.40
Misc Payments		-\$10,981.55
Misc Deposits		\$220.29
Interest		\$59.93
	<i>Ending Balance</i>	<u>\$247,465.07</u>

Total Cash Balance 8/31/23 \$1,889,875.03

Budget to Actuals August 2023

Revenue	Budget	Actual
Tax Revenue	\$4,729,235	\$0
Other	\$0	\$95
Interest	\$55,000	\$13,340
	<u>\$4,784,235</u>	<u>\$13,435</u>

Expenses	Budget	Actual
Personnel Services	\$0	\$0
Materials & Services	\$4,754,235	\$1,170,029
Capital Outlay	\$52,000	\$0
Operating Contingency	\$100,000	\$0
	<u>\$4,906,235</u>	<u>\$1,170,029</u>

CORRESPONDENCE

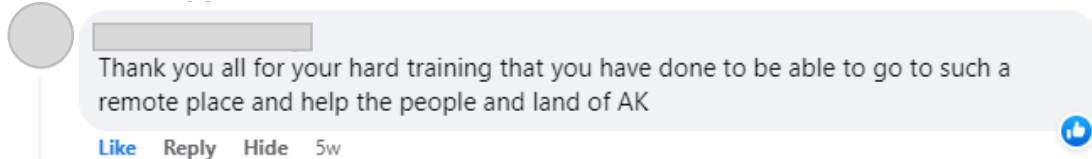
C – 1 Social Media compilation for August

C – 2 National Night Out in Sandy, from D31 Foundation

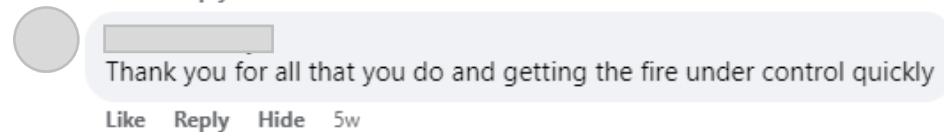
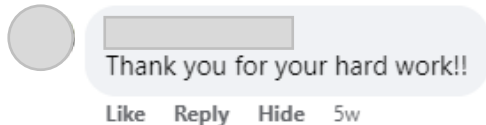
CORRESPONDENCE

C-1 Social Media Comments

Thankful to Crew 30 for their wildland help in Alaska, Aug. 2:



Thankful to the crews who quickly extinguished a brush fire in Oregon City, Aug. 3:



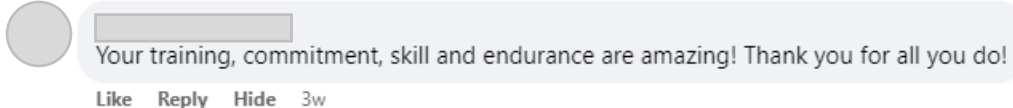
Thankful to the crews who responded to a residential fire on Lamphier St. in Milwaukie, Aug. 5:



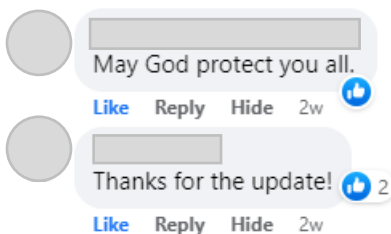
Thankful to the crews who responded to a residential fire on Barbary Pl. in Gladstone, Aug. 7:



Thankful to the crews who responded to the Blue Jay Fire, Aug. 14:



Thankful to crews who responded to the Camp Creek Fire, Aug. 26:





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THANK YOU
FOR YOUR PART
IN HELPING MAKE 2023'S
NATIONAL NIGHT OUT
A BIG SUCCESS

Sandy Fire Department
We are so grateful for your support!

You are the reason the community
of Sandy is a wonderful place to live.

Emily Johnson

Marcus Riem
Patrick

100
volunteers

16
vendor
booths

600
volunteer hours

8
raffle prizes
dunk-ees

\$6,000+
raffle donations

\$9,130
raised at

NATIONAL NIGHT OUT 2023



INFORMATIONAL ITEMS

- I – 1 KATU NEWS August 2, 2023 “Clackamas firefighters head to Alaska to battle remote wildfire” <https://katu.com/news/local/clackamas-firefighters-head-to-alaska-to-battle-remote-wildfire> OREGON LIVE August 28, 2023 “Camp Creek fire draws worried Sandy residents to community meeting” <https://www.oregonlive.com/news/2023/08/camp-creek-fire-draws-worried-sandy-residents-to-community-meeting.html>
- I – 2 KOIN NEWS August 5, 2023 “One person dead, one injured in Lamphier Street residential fire” “Clackamas Fire Department controlled the fire within 10 minutes” <https://www.koin.com/local/clackamas-county/one-person-dead-one-injured-in-lamphier-street-residential-fire/>
- I – 3 OREGON LIVE August 14, 2023 “Clackamas County Fire prompts evacuation notices” <https://www.oregonlive.com/wildfires/2023/08/clackamas-county-fire-prompts-evacuations.html>
- I – 4 KOIN NEWS August 14, 2023 “Former Oregon running back Herman Ho-Ching 44, drowns in Clackamas River” <https://www.koin.com/local/clackamas-county/man-44-drowns-in-clackamas-river-after-jumping-into-water/>
- I – 5 KOIN NEWS August 14, 2023 “Officials say Dodge Park Fire along the Sandy River is contained, Level 1 evacuation lifted” <https://www.koin.com/news/wildfires/wildfire-flares-up-along-sandy-river-08142023/>
- I – 6 KPIC NEWS August 15, 2023 “Driver arrested after allegedly drunkenly crashing through fence and into motorhome, exploding propane tank” <https://kplic.com/news/local/driver-arrested-after-allegedly-drunkenly-crashing-through-fence-and-into-motorhome-exploding-propane-tank>
- I – 7 OREGON LIVE August 25, 2023 “Firefighters ‘aggressively’ battle Camp Creek wildfire near Portland’s water source” <https://www.oregonlive.com/wildfires/2023/08/firefighters-aggressively-battle-camp-creek-wildfire-near-portlands-water-source.html>
- I – 8 KOIN NEWS August 25, 2023 “Milwaukie motorhome catches fire in blaze that damages 2 nearby cars” <https://www.koin.com/local/clackamas-county/milwaukie-motorhome-catches-fire-in-blaze-that-damages-2-nearby-cars/>
- I – 9 UNIVISION August 25, 2023 “Automovilista presuntamente alcoholizado pierde control y choca casa móvil en Damascus” <https://kunptv.com/news/local/automovilista-presuntamente-alcoholizado-pierde-control-y-choca-casa-mvil-en-damascus>

- I – 10 KOIN NEWS August 26, 2023 “Wildfire near Portland water supply now 900 acres” <https://www.koin.com/news/wildfires/wildfire-near-portland-water-supply-now-225-acres/>
- I – 11 KATU NEWS August 28, 2023 “Camp Creek Fire grows to 1600 acres, fire management orders more crews, engines, heavy equipment” <https://katu.com/news/local/camp-creek-fire-grows-to-1600-acres-fire-management-orders-more-crews-engines-heavy-equipement>
- I – 12 FLASH ALERT, August 30, 2023 Clackamas Fire District Apprentice Firefighter Program Graduates its First Class (included in Board Report)



CLACKAMAS FIRE DISTRICT APPRENTICE FIREFIGHTER PROGRAM GRADUATES IT'S FIRST CLASS (PHOTO)

News Release from **Clackamas Fire District**

Posted on FlashAlert: August 30th, 2023 1:05 PM

Downloadable file: [Academy 23-02](#)

On Thursday, Aug. 31, 2023, Clackamas Fire District's first ever Apprentice Firefighter Program will graduate Academy 23-02. The program is designed to open up opportunities to those who may not have experience in firefighting, to gain training, as well as some on-the-job, real-world experience which will open up possibilities to work in the fire service. The hiring process shifts the focus onto the character of the applicants which will level the playing field for those interested.

This program, which is grant funded and sponsored by the Bureau of Labor and Industries (BOLI), saw 436 applicants during it's initial stages with 13 individuals being selected into the program. The program is the first of it's kind in Oregon.

The graduation will be held on Thursday, Aug. 31, 2023 at 2:00 p.m. at Adrienne C. Nelson High School, 14897 SE Parklane Dr., Happy Valley, OR 97015. This will be held in the auditorium/theater.

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Contact Info:

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