



Sandy Fire District #72

Board Meeting Briefing Packet

October 18, 2023

Proudly Served by Clackamas Fire District





SANDY FIRE DISTRICT

Here for you



Board of Directors Meeting

October 18, 2023

Meeting Location: Station 71 Annex/Remote Video Conferencing

5:00 pm

AGENDA

REGULAR SESSION

- I. CALL TO ORDER PER ORS 192.610 TO 192.690
ORS 192.650 – The meeting is being recorded.
- II. PLEDGE OF ALLEGIANCE
- III. CHANGES TO AGENDA
- IV. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON
SEPTEMBER 20, 2023 (Packet Pg. 4)
- V. PUBLIC COMMENT *(The President will call for statements from citizens regarding
District business, not to exceed three minutes per person.)*
- VI. BUSINESS – Action required
- VII. OTHER BUSINESS – No action required

OB-1 Board Committee/Liaison Reports
Joint Oversight Committee

OB-2 Board Informational Updates/Comments

VIII. INFORMATIONAL ONLY

A. Division/Department Reports

- R-1a Office of the Fire Chief – Fire Chief Nick Browne (Packet Pg. 8)
- R-1b Office of Business Services – Assistant Chief Steve Deters
- R-1c Office of Financial Services – Chief Financial Officer Mark Whitaker (Packet Pg. 11)
- R-1d Volunteer Association Report – Volunteer Coordinator Ryan Kragero

B. CORRESPONDENCE and INFORMATIONAL ITEMS (Packet Pg. 13)

C. OPEN AGENDA

D. NEXT MEETING

The next Board of Directors' meeting will be on Wednesday, November 8th at 5:00 p.m. The meeting will be hybrid with the public invited to attend either by remote video conferencing or in person at Station 71 Annex (17459 Burns Ave. Sandy, OR 97055).

X. ADJOURNMENT



SANDY FIRE DISTRICT

Here for you



BOARD OF DIRECTORS' MEETING MINUTES SEPTEMBER 20, 2023

ATTENDANCE

Board of Directors: Chairman Sue Hein, Vice Chair Mark Maunder, Sec/Treasurer Ron Lesowski, Director Andrew Brian, and Director Ryan Fox

Others present: Nick Browne, Trevor Cooper, Steve Deters, Shelby Hopkins, Ryan Kragero, Phil Schneider, and Mark Whitaker

Other community members and citizens were in attendance. The full video conferencing attendance can be provided upon request. A video recording of this meeting is available, and the timestamps are noted for each section below.

I. CALL TO ORDER PER ORS 192.610 TO 192.690

ORS 192.650 – The meeting is being recorded.

Chairman Sue Hein called the meeting to order at 5:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. CHANGES TO AGENDA

No Changes.

IV. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON August 16, 2023

The minutes of the regular board meeting were approved as written.

Sec/Treasurer Ron Lesowski made a motion to approve the Regular Board Meeting Minutes from August 16, 2023. Director Andrew Brian seconded the motion. The motion passed.

Timestamp: 03:01 – 03:12

V. PUBLIC COMMENT *(The President will call for statements from citizens regarding District business, not to exceed three minutes per person.)*

No comments.

Timestamp: 03:12 – 03:31

VI. BUSINESS – Action required

B-1 Request Sandy Fire District #72 Board of Directors approve credit to be issued from Clackamas Fire District #1 for 26 sets of turnout gear – Assistant Chief Steve Deters

AC Deters reported crediting Sandy Fire for turnout gear in the transition of the contract for services with CFD.

Director Andrew Brian made a motion to approve credit to be issued from Clackamas Fire District #1 in the amount of \$39,252.20 for 26 sets of turnout gear. Sec/Treasurer Ron Lesowski seconded the motion. The motion passed.

Timestamp: 03:31 – 07:47

B-2 Request Sandy Fire District #72 Board of Directors approve credit to be issued from Clackamas Fire District #1 for equipment related to apparatus maintenance – Assistant Chief Steve Deters

AC Deters reported crediting Sandy Fire for apparatus equipment in the transition of the contract for services with CFD.

Sec/Treasurer Ron Lesowski made a motion to approve credit to be issued from Clackamas Fire District #1 for equipment related to apparatus maintenance. Director Andrew Brian seconded the motion. The motion passed.

Timestamp: 07:47 – 10:23

VII. OTHER BUSINESS – No action required

OB-1 Board Committee/Liaison Reports - Joint Oversight Committee

Sec/Treasurer Ron Lesowski reported that the committee meeting focused mainly on the Blue Jay and Camp Creek wildfires.

Timestamp: 10:23 – 12:39

OB-2 Board Informational Updates/Comments

Chairman Sue Hain commended CFD's social media outreach during the wildfire incidents.

Timestamp: 12:39 – 13:15

VIII. INFORMATIONAL ONLY

A. Division/Department Reports

R-1a Office of the Fire Chief – Fire Chief Nick Browne

Fire Chief Nick Browne reported on the Blue Jay wildfire in Sandy, Oregon, and the Camp Creek wildfire in the Bull Run Reservoir area of the Forest Service near Sandy, Oregon. He commented on the significance of the partnerships with all the agencies involved in the wildfires.

Chief Browne added that the grant-funded apprentice academy graduated in August, and a new firefighter academy will begin in September.

Division Chief Phil Schneider reported on the Camp Creek wildfire and stated that he was meeting with the Forest Service daily during the wildfire.

City Councilor liaison Carl Exner added that he was also impressed by the communication from all agencies during the wildfires.

Sandy Station 71's Captain, Trevor Cooper, reported that E371 now has extrication tools on it and that the priority is getting crews trained on the use and best practices with the tools.

Timestamp: 13:15 – 25:22

R-1b Office of Business Services – Assistant Chief Steve Deters

AC Deters had no report.

There was a discussion regarding the rescue and engine activity out of station 71.

Timestamp: 25:22 – 27:06

R-1c Office of Financial Services – Chief Financial Officer Mark Whitaker

CFO Whitaker reported that LGIP interest had risen to 4.8 percent. The cardiac monitors that Sandy Fire ordered last year have been received; these are budgeted within Sandy Fire's budget and will be Sandy Fire's assets. The quarterly contract for service payment to Clackamas Fire is due in October. CFD anticipates presenting the final tabulation of transition costs at the October board meeting.

Timestamp: 27:06 – 29:41

R-1d Volunteer Association Report – Volunteer Coordinator Ryan Kragero

Volunteer Coordinator Ryan Kragero shared the volunteer staffing, training, and events in August. The Dover station was staffed 19 out of 31 nights, with six nights staffed 24 hours during the initial Camp Creek wildfire.

Timestamp: 29:41 – 32:24

B. CORRESPONDENCE and INFORMATIONAL ITEMS

None.

C. OPEN AGENDA

Upcoming open houses and other October events were mentioned.

Timestamp: 32:24 – 35:31

D. NEXT MEETING

The next Board of Directors' meeting will be on Wednesday, October 18, at 5:00 p.m. The meeting will be hybrid, with the public invited to attend either by remote video conferencing or in person at Station 71 Annex (17459 Burns Ave. Sandy, OR 97055).

IX. ADJOURNMENT

The regular Board of Directors' meeting was adjourned at 5:34 p.m.

Sec/Treasurer Ron Lesowski made a motion to adjourn the meeting. Director Andrew Brian seconded the motion. The motion passed.

Minutes recorded by Executive Manager Shelby Hopkins and prepared by Administrative Technician Kelly Franzen.

Board Chair Sue Hein

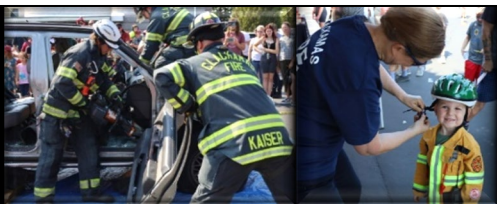
Secretary/Treasurer Ryan Fox

FIRE CHIEF'S REPORT

SEPTEMBER 2023



Safety Fair September 16, 2023



Volunteer Training



Highlights

- Several employees participated in the Ethos workshop put on by All American Leadership.
- Annual career pre-physicals started in September.
- The 2023 Hilltop Health and Safety Fair was held on Saturday, September 16th from 10am-2pm. The event was a huge success with likely one of the highest attendees. A big thank you to all our career and volunteer staff that helped at the event.
- 20 fires were investigated by FMO staff.
- 737 hydrants were inspected within City of Milwaukie's boundaries.
- Upcoming Events:
Open House: Saturday, October 7 Station 6 from 1pm-3pm
Open House: Saturday, October 14 Station 17 from 1pm-3pm
Open House: Saturday, October 28 Station 18 from 1pm-3pm

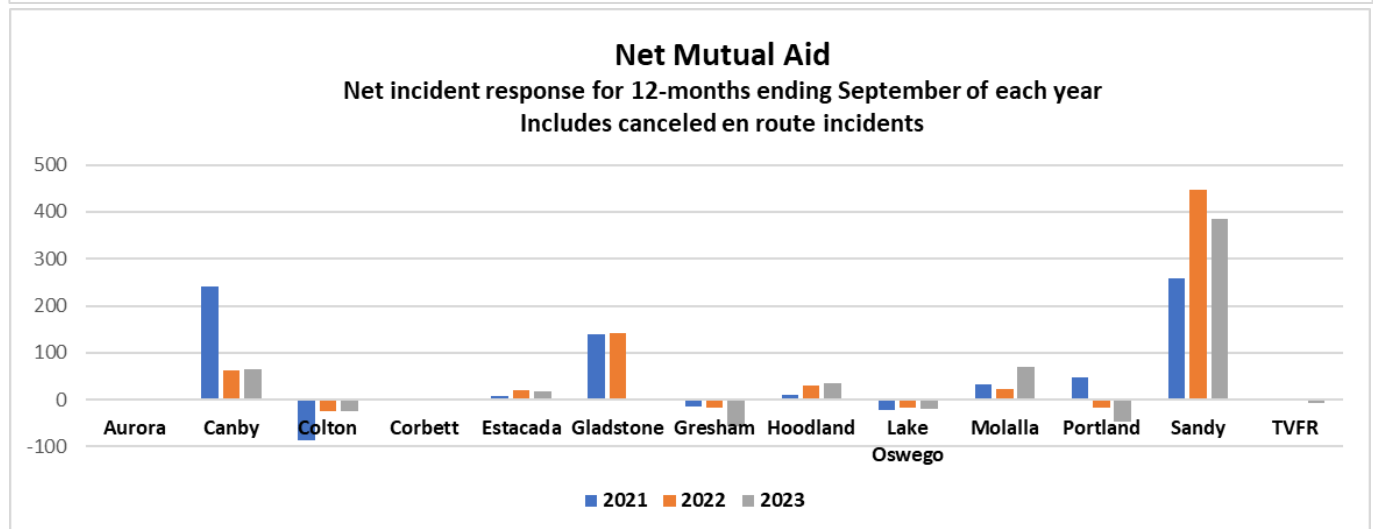
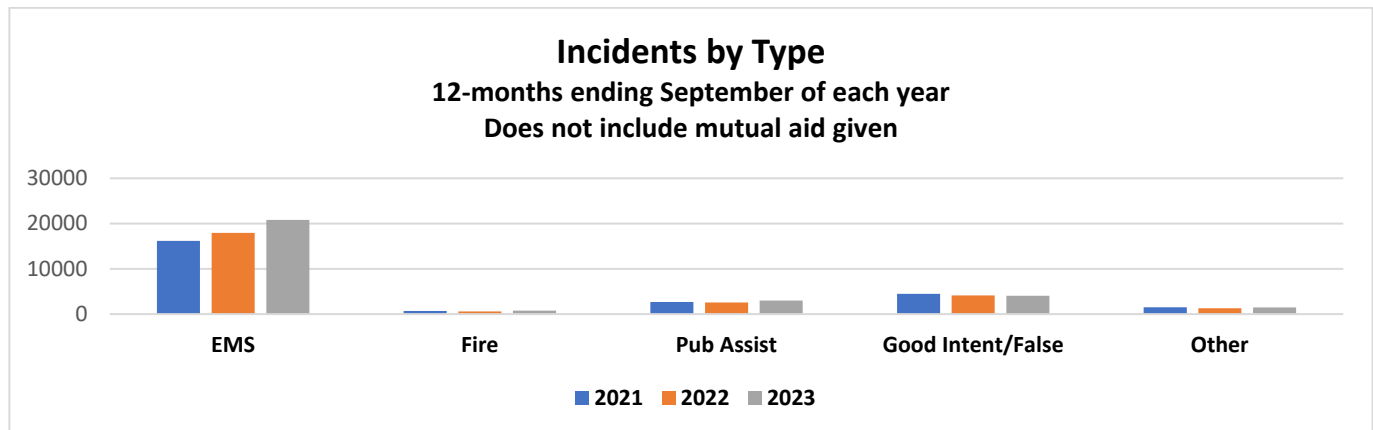
Notable Events/Calls

- 09/09/23 At 19:36 the North Battalion was dispatched on a fire at Miles Fiberglass to a vacant building on Otty road. Crews safely extinguished the fire and confirmed all clear of occupants.
- 09/13/23 A 2-alarm fire occurred on Jennings and Mcgloughlin at the Lot 99 car dealership. Over 70 cars and a triplex were a total loss. Heat and smoke from the fire damaged nearby buildings and vehicles. Crews were able to contain the fire to the block and protected all other exposures from ignition.
- 09/16/23 Miles Fiberglass caught on fire again and escalated to 3-alarms. This incident caused residents to evacuate and others to shelter in place. Clackamas Fire worked with Clackamas County Disaster Management to keep the public informed and safe. The building is currently in process of being demolished.

FIRE CHIEF'S REPORT

SEPTEMBER 2023

Organizational Data



Average Company Time Committed	
Time: 268 hours and 50 minutes	Percent of Month: 40.45%
Includes Preparation and Response: Incidents, Apparatus/Equipment Checks, Physical Fitness, Training	

Volunteers

Training		Events	Duty Shifts	Station 12	Station 74	Station 21 Rehab	Station 2 Rehab
# of Drills	4	0	Nights	21/30	20/30	4/30	6/30

Staffing

	Response	Risk Reduction	Crew 30	Staff	FF Vols	Support Vols
Allocated	263	12	20	55		
Filled	247	8	16	53	22	17
Academy	15	0			0	0

Promotions: Micah Shelton/Captain

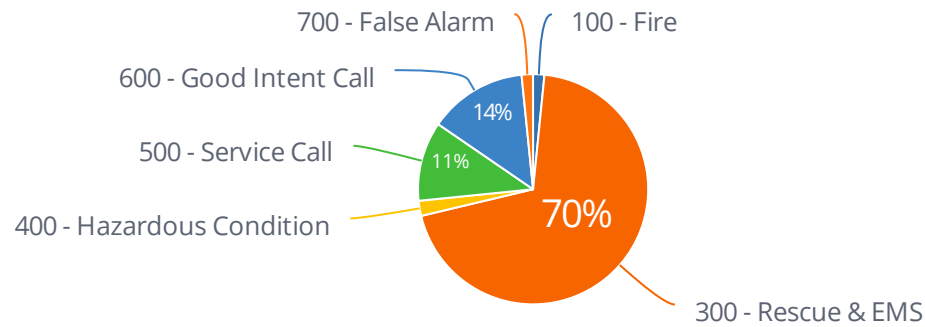
New Hires: Lance Vigil/Fleet Technician

Station 71, 73, 74 - Incident Overview

Sandy Incidents - September 2023

Incident Type Group	# of unique Incident Number
100 - Fire	3
300 - Rescue & EMS	131
400 - Hazardous Condition	4
500 - Service Call	21
600 - Good Intent Call	26
700 - False Alarm	3
# of unique Incident Number	188

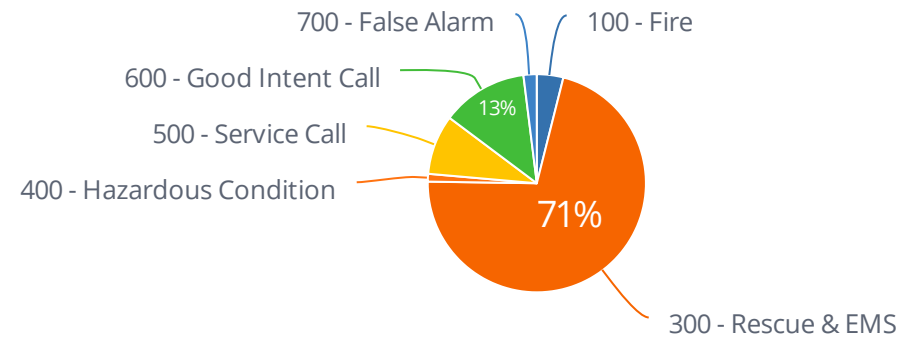
Sandy Incidents - September 2023



Sandy Incidents - July 2023 - To Date

Incident Type Group	# of unique Incident Number
100 - Fire	24
300 - Rescue & EMS	435
400 - Hazardous Condition	7
500 - Service Call	54
600 - Good Intent Call	78
700 - False Alarm	12
# of unique Incident Number	610

Sandy Incidents - July 2023 - To Date



Bank Reconciliation September 2023

Local Government Investment Pool

		<i>Beginning Balance</i>	<i>\$1,642,409.96</i>
9/15/2023	Clackamas County Property Tax Dist		\$10,704.81
9/29/2023	Interest		\$6,272.42
		<i>Ending Balance</i>	<u><i>\$1,659,387.19</i></u>

Checking Account

	<i>Beginning Balance</i>	<i>\$247,465.07</i>
Misc Payments		-\$66.05
Misc Deposits		\$7,016.74
Interest		\$58.02
	<i>Ending Balance</i>	<u><i>\$254,473.78</i></u>

Total Cash Balance 9/30/23 \$1,913,860.97

Budget to Actuals September 2023

Revenue	Budget	Actual
Tax Revenue	\$4,729,235	\$10,705
Other	\$0	\$6,038
Interest	\$55,000	\$19,671
	<u>\$4,784,235</u>	<u>\$36,414</u>

Expenses	Budget	Actual
Personnel Services	\$0	\$0
Materials & Services	\$4,754,235	\$1,170,095
Capital Outlay	\$52,000	\$0
Operating Contingency	\$100,000	\$0
	<u>\$4,906,235</u>	<u>\$1,170,095</u>

**Accounts Receivable Contact:**

503.742.2600

AccountsReceivable@clackamasfire.com**Remit Payment to:**

Clackamas Fire District #1

11300 SE. Fuller, Rd

Milwaukie, OR 97222

INVOICE

Invoice Date	Invoice No.
09/25/2023	7937
Customer Number	
1167	
Invoice Total Due	
\$1,169,808.75	

1167
SANDY RFPD
PO Box 518
Sandy, OR 97055

Please remit payment by the 15th of the month.

Invoice Date: 09/25/2023

Customer Number: 1167

Description	Quantity	Price	UOM	Original Bill	Adjusted	Paid	Amount Due
CONTRACT REVENUE	1	\$1,169,808.75	EACH	\$1,169,808.75	\$0.00	\$0.00	\$1,169,808.75
Q2 Full Contract For Service Amount: \$1,169,808.75							
Please put Invoice Number on your check. <i>Make Checks Payable to: Clackamas Fire District #1</i>				Invoice Total:		\$1,169,808.75	

ORIGINAL

COPY


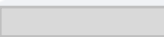



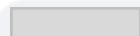

CORRESPONDENCE

- C – 1 Social Media compilation
- C – 2 Thank you from Adventurer Club to **Engine 301** July 9, 2023. **Lt Blake Meyer, AO Andrew Mustola, and FF John Cunningham** for a public appearance with hands-on demonstrations on fire safety.
- C – 3 Thank you Re: Wiley Creek wildfire August 7, 2023. Personnel on the wildfire: **BR310, Aaron Rowland, Caleb Miller, BC Wiken**
- C – 4 Thank you **Captain DFM Kari Shanklin** and **Pub Ed Specialist Tammy Owen** for hands only CPR and magic house presentation at Scouters Mountain Elementary School



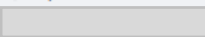




CORRESPONDENCE

C-1 Social Media Comments


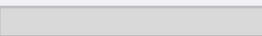





Thankful for containment explanation for Camp Creek Fire, Sept. 1:

-   Thank you for everything you all do. It does not go unnoticed or unappreciated.  
-   Thank you for continuing firefighting day and night. Very much appreciated 



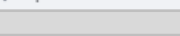


Thankful for the frequent updates and information regarding the Camp Creek Fire, Sept. 2:

-   Top fan  Really appreciate your efforts to provide information on a regular basis. This is great, thank you!  
-  Guardian Films · Follow We always appreciate the updates! Stay safe out there. 



Thankful for the additional firefighters regarding the apprentice graduation, Sept. 5:

-   Congratulations to all of you, we are so grateful for our firefighters     



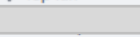

Thankful to the crews for their hose training within neighborhoods they respond to, Sept. 9:

-   Top fan  So grateful for you all!!! We would suffer greatly without your hard work and dedication. God bless you all!!!  



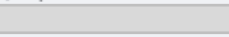
Thankful to the crews for their response to a residential fire shown in a helmet camera video, Sept. 13:

-  CPR For Life I love the helmet cam views. Thanks for sharing!! 


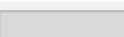




Thankful to HR305 for their response to a vehicle rollover, Sept. 13:

-   Top fan  Thank you for going out there and doing what you do. Heroes every day! 

Thankful to all the crews who responded to the 2-alarm commercial fire on McLoughlin Ave., Sept. 13:

-   Top fan  Stay safe and keep up the strong work

Thankful for the crews' response to the three-alarm commercial fire on SE Otty Rd., Sept. 16:

-   Great photos showing the dangerous work the firefighters do. 
-   On behalf of resident of rosewood station apartments, thank you for your heroic efforts to keep us safe as possible under the circumstances. For all your hard work, thank you. 

Miriam Thomas
Elim Adventurer Club
10110 SE Linwood Ave,
Milwaukie, OR 97222



September 07, 2023

Clackamas Fire District #1

Dear Firefighters of Clackamas Fire District #1,

I hope this letter finds each of you in good health and high spirits. On behalf of our entire Adventurer Club, I want to extend our heartfelt gratitude for the visit you made to our club meeting on July 9, 2023. Your presence truly made a significant impact on our young adventurers, leaving them inspired and in awe of the noble work that firefighters do.

Your willingness to take time out of your busy schedules to interact with our members and share your experiences was truly appreciated. The hands-on demonstrations, insightful explanations, and your genuine enthusiasm created a memorable experience for everyone present. Our young adventurers not only learned about fire safety but also gained a deep respect for the courage and dedication that firefighters exhibit every day.

It is through such community interactions that we are able to instill valuable life lessons and broaden the horizons of our young members. Your visit has undoubtedly made a lasting impression on them, and we are certain that it will have a positive influence on their outlook of service, safety, and community involvement.

Once again, thank you for your generosity, kindness, and the remarkable work you do to keep our community safe. We look forward to the possibility of future collaborations and interactions.

Please accept our sincere gratitude and best wishes to all the members of Clackamas Fire District #1. Your commitment to our community is truly commendable.

Warm regards,

A handwritten signature in blue ink that reads 'Thomas'.

Miriam Thomas

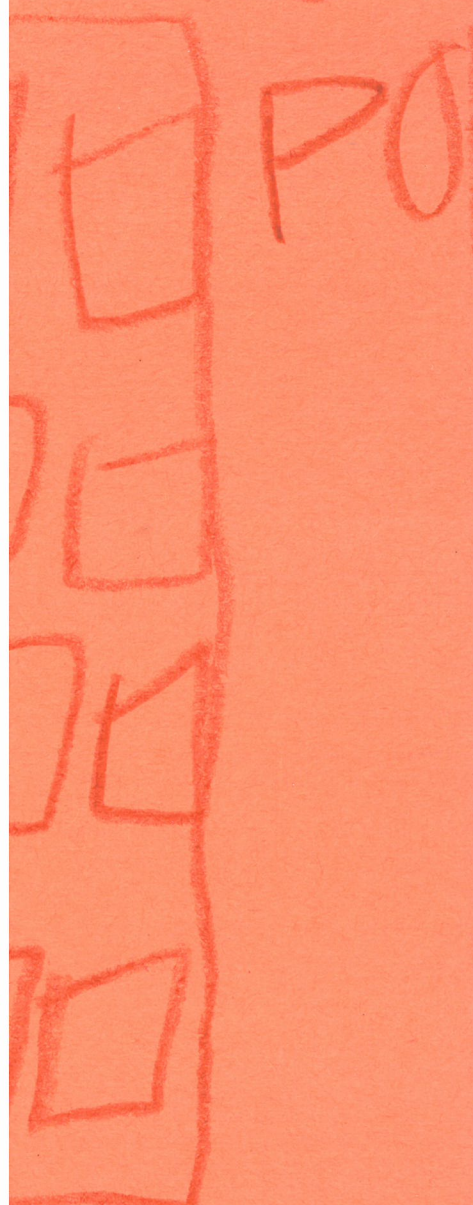
Director

Elim Adventurer Club

Milwaukie Spanish SDA Church



CÍOS



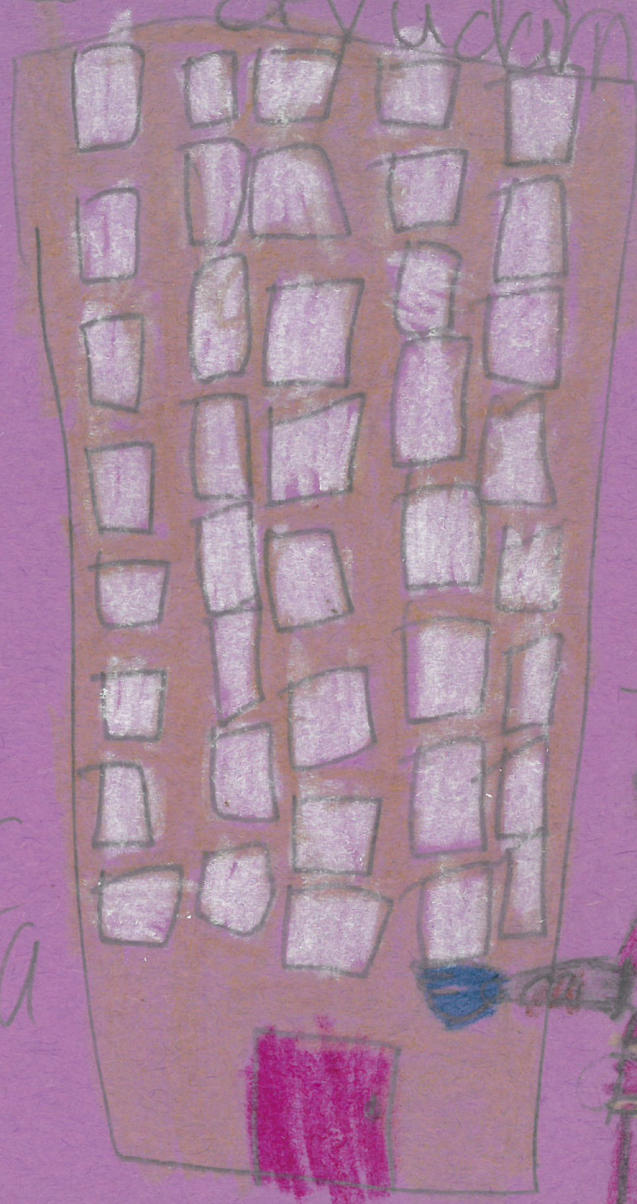
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Coracias por
yudarnos

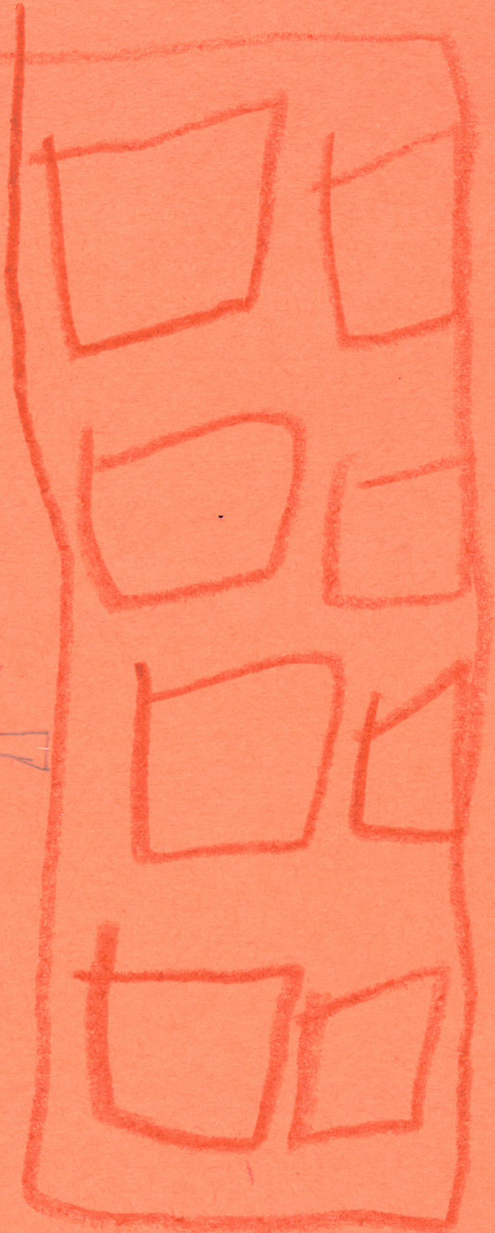
Veronica

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Gracias

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at work

Gracias por
ayudarnos

Verónica

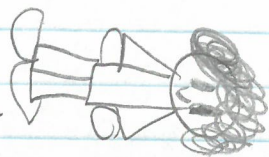


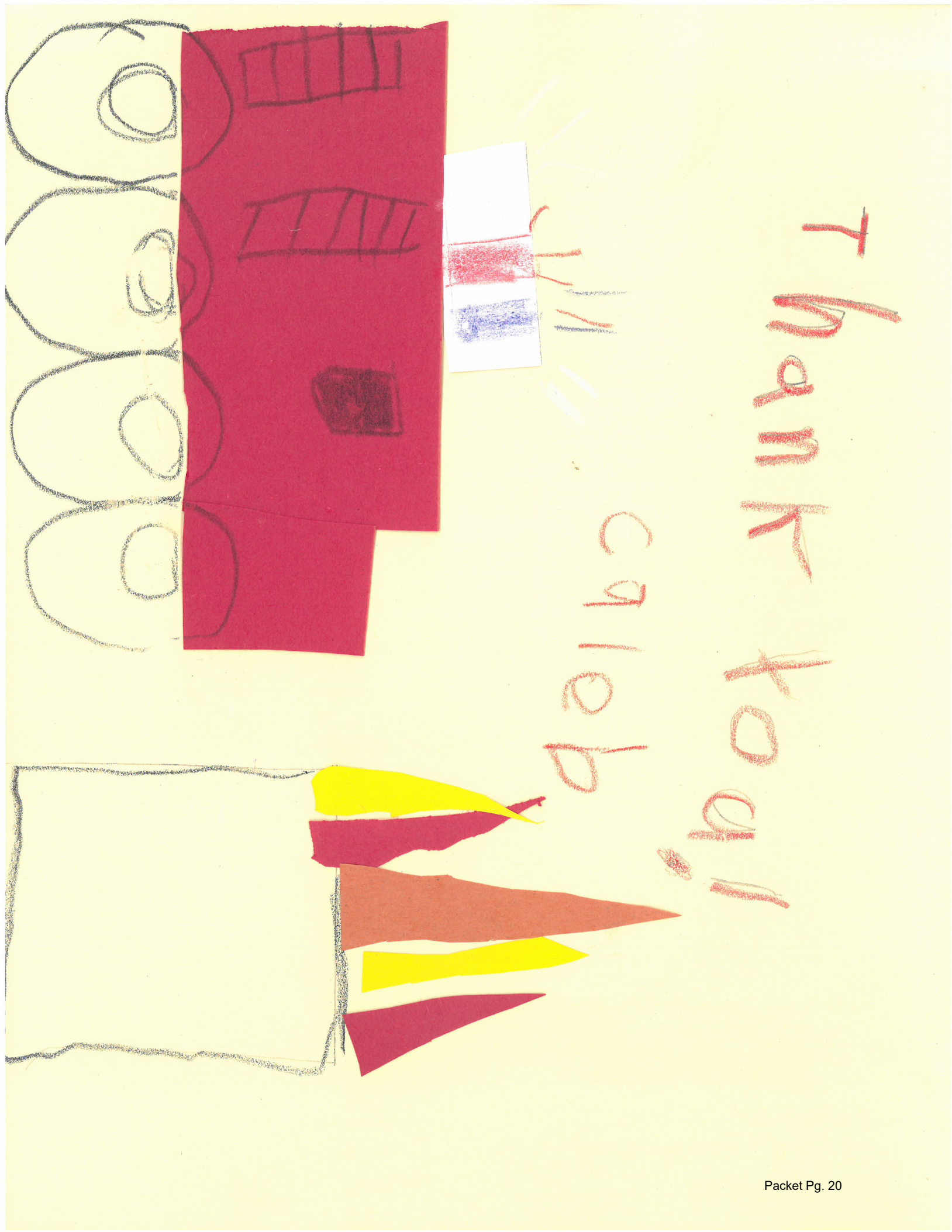
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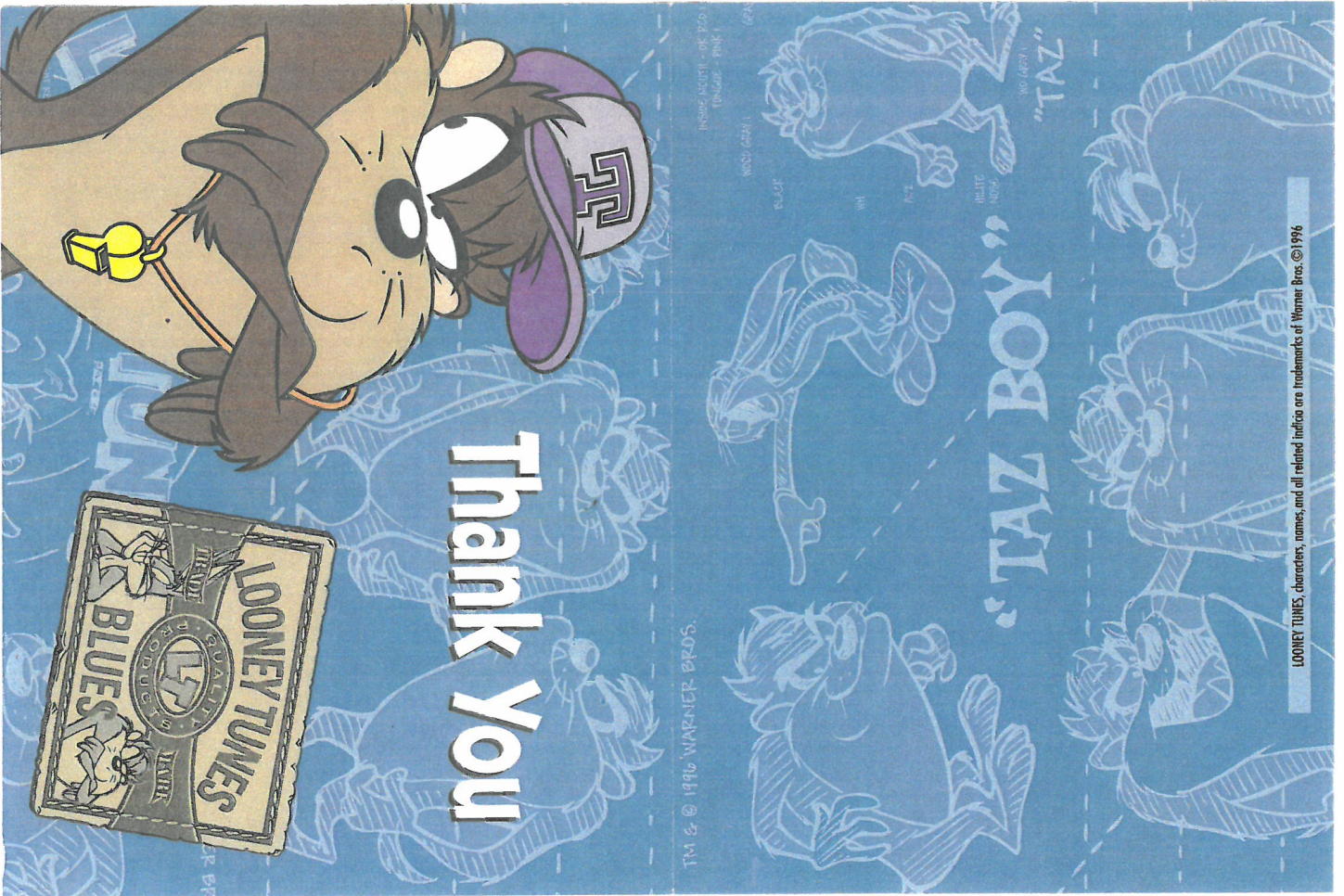




thank YOU for fighting
 fires, for helping people,
 showing us your fire truck
 this year I wish no more
 forest fires, fires + fires
 = dead trees, plants, fruit,
 animals. MUCH more
 so I know I can count
 on YOU guys + girls
 stop
 fires,
 this is me







Acknowledges to Fire Department Crew
 We would like to sincerely
 thank you for those who
 helped patrol Whiskey Butte Rd
 during the Wiley Fire (on Buck
 rd). We were on a level 2
 evacuation for over a week.
 Your crew let us know they were
 there to help protect our home (&
 bear causing). This helped
 relieve some of the anxiety &
 tension we were under.
 We are very grateful for
 your help. Thank you.
 Mary & Mary Beth

Subject: Tammy Owens & Kari Shanklin Are Amazing!

I am writing to let you know how wonderful Tammy Owens and Kari Shanklin are. Tammy and Kari have been coming into my elementary health classes for several years to teach fire and life safety and hands only CPR. It has become a tradition at my school and the students look forward to it every year. They cheer when they know Tammy and Kari are coming.

Tammy does a wonderful job of making hands only CPR accessible to my fourth and fifth graders. She encourages them and gently corrects them as they work on their mannequins. She also answers their questions and reminds them that they are never too young to save a life. I love how empowered the students are after her session.

Kari is amazing with my youngest learners which is not an easy task, especially early in the school year. Her "magic house" is captivating and she is able to keep their attention for a long time. She has great energy and makes fire and life safety situations realistic while not being scary.

I am so lucky to have Tammy and Kari visit my classroom every year, serving over 390 students each time. Our community as a whole is better because of them.

Sincerely,

Health and Wellness Teacher
Scouters Mountain Elementary

 [IMG_8010.HEIC](#)

 [IMG_8005.HEIC](#)

 [IMG_8031.HEIC](#)

 [IMG_8004.HEIC](#)

INFORMATIONAL ITEMS

- I – 1 KATU NEWS September 13, 2023, Clackamas Fire tackles 2-alarm blaze at Milwaukie car lot, smoke plume seen for miles
<https://katu.com/news/local/clackamas-fire-tackles-2-alarm-blaze-at-milwaukie-car-lot-visible-smoke-plume-seen-for-miles>
- I – 2 KGW NEWS September 13, 2023, Commercial fire in Milwaukie that prompted road closures, evacuations now under control
<https://www.kgw.com/article/news/local/commercial-fire-milwaukie-prompts-road-closures/283-775d902e-ef1e-4508-a929-69ace03c95ea>
- I – 3 PORTLAND TRIBUNE September 14, 2023, Clackamas Fire puts out blaze destroying car lot, three apartments
https://www.portlandtribune.com/news/clackamas-fire-puts-out-blaze-destroying-car-lot-three-apartments/article_c350eed2-432f-571d-b0d8-845af089af49.html
- I – 4 UNIVISION NEWS September 14, 2023, Investigan causa de incendio en Milwaukie que se propagó y dañó propiedades
<https://kunptv.com/news/local/investigan-causa-de-incendio-en-milwaukie-que-se-propag-y-da-propiedades>
- I – 5 THE OREGONIAN September 16, 2023, Fiberglass warehouse made with asbestos up in flames in Happy Valley, prompts evacuations and shelter in place
<https://www.oregonlive.com/crime/2023/09/fiberglass-warehouse-made-with-asbestos-up-in-flames-in-happy-valley-prompts-evacuations-and-shelter-in-place.html>
- I – 6 KTVZ NEWS September 16, 2023, 3-alarm fire at old fiberglass plant in Happy Valley; People living nearby told to 'shelter in place'
<https://ktvz.com/cnn-regional/2023/09/16/3-alarm-fire-at-old-fiberglass-plant-in-happy-valley-people-living-nearby-told-to-shelter-in-place/>
- I – 7 KGW NEWS September 16, 2023, Evacuation advisory lifted for two apartment buildings due to possible asbestos in debris from fire in Happy Valley
<https://www.kgw.com/article/news/3-alarm-commercial-fire-in-happy-valley-prompts-shelter-in-place/283-b9eb83-99bd-4bab-8a69-6c846986ca5b>
- I – 8 KATU September 16, 2023, 3-alarm commercial fire in Happy Valley prompts 'Shelter in Place' orders
<https://katu.com/news/local/3-alarm-commercial-fire-in-happy-valley-prompt-shelter-in-place-orders-clackamas-county-oregon>
- I – 9 KTVZ NEWS September 17, 2023, 3-alarm fire at old fiberglass plant; County says asbestos was in building
<https://ktvz.com/cnn-regional/2023/09/17/3-alarm-fire-at-old-fiberglass-plant-county-says-asbestos-was-in-building/>

- I – 10 KPIC NEWS September 17, 2023, Evacuation orders lifted: Clackamas Co. deems apartments safe from asbestos after recent fire
<https://kpic.com/news/local/evacuation-orders-lifted-clackamas-county-deems-apartments-safe-from-asbestos-after-recent-fire>
- I – 11 KATU NEWS September 17, 2023, Evacuation orders lifted: Clackamas Co. deems apartments safe from asbestos after recent fire
<https://katu.com/news/local/evacuation-orders-lifted-clackamas-county-deems-apartments-safe-from-asbestos-after-recent-fire>
- I – 12 KATU NEWS September 17, 2023, Asbestos concerns keep residents out of two apartment buildings across the street from Saturday's 3-alarm fire
<https://katu.com/news/local/asbestos-concerns-keep-residents-out-of-two-apartment-buildings-across-the-street-from-saturdays-3-alarm-fire-otty-road-clackamas-county-happy-valley>
- I – 13 KGW NEWS September 17, 2023, Fire at Happy Valley fiberglass warehouse most likely set intentionally, investigators say
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