



SANDY FIRE DISTRICT

Here for you

Board of Directors Meeting Minutes

JULY 13, 2023

Meeting Location: Station 71 Annex/Remote Video Conferencing

7:00 pm

ATTENDANCE

Board of Directors: Sue Hein, Ron Lesowski, Andrew Brian, Ryan Fox, Mark Maunder

Others present: Phil Schneider, Nannette Howland, Nick Browne, Steve Deters, Shelby Hopkins, Mark Whitaker, Ryan Kragero

Other community members and citizens were in attendance. The full video conferencing attendance can be provided upon request.

REGULAR SESSION

I. CALL TO ORDER PER ORS 192.610 TO 192.690
ORS 192.650 – The meeting is being recorded.

Chairman Sue Hein called the meeting to order at 7:00 pm.

II. PLEDGE OF ALLEGIANCE

III. CHANGES TO AGENDA

No Changes.

Timestamp: 19:01:08 – 19:01:15

IV. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON JUNE 8, 2023

Minutes were approved as written.

Director Mark Maunder made a motion and Director Ryan Fox seconded for the Board to approve the Regular Board Meeting Minutes from June 8, 2023. The motion passed unanimously by roll call.

Timestamp: 19:01:46 – 19:03:30

V. PUBLIC COMMENT *(The President will call for statements from citizens regarding District business, not to exceed three minutes per person.)*

No comments.

Timestamp: 19:03:30– 19:03:50

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VI. SWEARING-IN OF BOARD OF DIRECTORS – Chief Nick Browne

Timestamp: 19:03:50– 19:05:04

VII. BUSINESS – Action required

B-1 Request Board Approval to Certify the Election Results for Four Directors to Sandy Fire District - Chief Nick Browne

Director Ryan Fox made a motion and Director Mark Maunder seconded for Board Approval to Certify the Election Results for Four Directors to Sandy Fire District. The motion passed unanimously by roll call.

Timestamp: 19:05:25– 19:06:13

B-2 Election of Officers – Chair Sue Hein

Director Mark Maunder made a motion to elect Sue Hein as the Chairman, Ron Lesowski as the Director, and Ryan Fox as the Secretary/Treasurer. Director Andrew Brian seconded the motion. The motion passed unanimously by roll call.

Timestamp: 19:08:31 – 19:08:50

B-3 Board Meeting Date and Time Change – Chief Nick Browne
Chief Browne suggested a date and time change for the Sandy Fire District #72 Board Meetings. A discussion followed.

Director Andrew Brian made a motion to change the Sandy Fire District #72 board meeting date and time to the third Wednesday at 5:00 pm. Director Ryan Fox seconded the motion. The motion passed unanimously by roll call.

Timestamp: 19:08:50– 19:12:57

VIII. OTHER BUSINESS – No action required

OB-1 Board Committee/Liaison Reports
Joint Oversight Committee
No Report.

Chief Browne stated that an oversight committee will be scheduled once a month. The Oversight Committee will consist of newly elected Director Ron Lesowski and newly elected Secretary/Treasurer Ryan Fox from Sandy Fire District, Director Thomas Joseph, and Director James Syring from Clackamas Fire District.

Timestamp: 19:12:57 – 19:14:38

OB-2 Board Informational Updates/Comments

No Reports.

Timestamp: 19:14:38 – 19:14:49

IX. INFORMATIONAL ONLY

A. Division/Department Reports

R-1a Office of the Fire Chief – Fire Chief Nick Browne

Chief Browne discussed the contract for service with Sandy Fire to date. Staffing at Station 71, rescue apparatus (R371) is a 12-hour apparatus and is running 50 percent of the calls out of Station 71. A type 6 brush rig (BR371) is also staffed at Station 71.

Severity staffing was increased because of the weather in July using OSFM grant money. A taskforce was sent to the Condon wildfire with the Bureau of Land Management (BLM), US Forest Service, and Oregon State Fire Marshal (OSFM) for three days. Crew 30 was deployed to Canada in a partnership with the Oregon Dept of Forestry (ODF). Townhall meetings are planned for early fall in Sandy.

Timestamp: 19:14:49 – 19:20:55

R-1b Office of Business Services – Assistant Chief Steve Deters

AC Deters reported on the transition and updates during the first two weeks of the contract for services with CFD.

Volunteer Coordinator Ryan Kragero reported on training, events that were attended, incident calls, and the current staffing at volunteer Station 74. Several Explorers from the Sandy Fire Explorer program helped at the Sandy Mountain Festival Parade. Chief Browne added that our goal was staffing Station 74 thirty nights per month. A discussion followed.

Timestamp: 19:20:55 – 19:35:48

R-1d Office of Financial Services – Chief Financial Officer Mark Whitaker

CFO Whitaker reported on the budget actuals. Hard copies were handed out. Sandy Fire currently has \$1.3 million in the bank and \$1.8 million in the local government investment pool. The ending fund balance for FY 2022/23 should be just over \$3 million. It was budgeted at \$2.8 million. The contract for service payments with CFD will be due quarterly. Money will be moved from Sandy's bank to CFD bank to earn a higher interest rate.

Timestamp: 19:35:48 – 19:43:32

B. CORRESPONDENCE and INFORMATIONAL ITEMS

None.

C. OPEN AGENDA

None.

D. NEXT MEETING

The next Board of Directors' meeting will be on Wednesday, August 16, at 5:00 pm. The meeting will be hybrid, with the public invited to attend either by remote video conferencing or in person at Station 71 Annex (17459 Burns Ave. Sandy, OR 97055).

X. ADJOURNMENT

The regular Board of Directors' meeting was adjourned by motion at 7:45 pm.