



SANDY FIRE DISTRICT

Here for you



BOARD OF DIRECTORS MEETING MINUTES DECEMBER 20, 2023

ATTENDANCE

Board of Directors: Board Chair Sue Hein, Vice Chair Mark Maunder, Sec/Treasurer Ryan Fox, Director Andrew Brian, and Director Ron Lesowski

Others present: Steve Deters, Nannette Howland, Melanie Kinne, Ryan Kragero, Jason McKinnon, Phil Schneider, Mark Whitaker

Other community members and citizens were in attendance. The full video conferencing attendance can be provided upon request. A video recording of this meeting is available, and the timestamps are noted for each section below.

I. CALL TO ORDER PER ORS 192.610 TO 192.690

ORS 192.650 – The meeting is being recorded.

Board Chair Sue Hein called the meeting to order at 5:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. CHANGES TO AGENDA

No changes.

Timestamp: 01:00 - 01:04

IV. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON NOVEMBER 8, 2023

The minutes of the regular board meeting were approved as written.

Director Ron Lesowski made a motion to approve the Regular Board Meeting Minutes from November 8, 2023. Vice Chair Mark Maunder seconded the motion. The motion passed unanimously.

Timestamp: 01:04 – 01:35

V. PUBLIC COMMENT *(The President will call for statements from citizens regarding District business, not to exceed three minutes per person.)*

No comments.

Timestamp: 01:35 – 01:40

VI. PRESENTATION – ANNUAL AUDIT – Glen Kearns, Accuity

Glen Kearns of Accuity gave a presentation on the audit.

Timestamp: 01:40 – 07:24

VII. BUSINESS – Action required

B-1 Request Board Authorization of Letter Regarding District Representation to Clackamas 800 Radio Group – AC of Business Service Steve Deters

Vice Chair Mark Maunder made a motion to approve the letter of representation to Clackamas 800 Radio Group. Sec/Treasurer Ryan Fox seconded the motion. The motion passed unanimously.

Timestamp: 07:24 – 09:14

VIII. OTHER BUSINESS – No action required

**OB-1 Board Committee/Liaison Reports
Joint Oversight Committee**

No updates.

Timestamp: 09:14 – 09:25

OB-2 Board Informational Updates/Comments

No updates.

Timestamp: 09:25 – 10:43

IX. INFORMATIONAL ONLY

A. Division/Department Reports

R-1a Office of the Fire Chief – Assistant Chief Steve Deters

AC Deters shared an update from the Office of the Fire Chief. DC Phil Schneider gave an update for Sandy Fire. DC Schneider, former Fire Chief of Sandy Fire, is retiring. A celebration at the Sandy Fire Station will be on January 29, 2024. He was commended for his time and dedication.

R-1b Office of Business Services – Assistant Chief Steve Deters

AC Deters shared an update from the Office of Business Services included in the Fire Chief's report.

Timestamp: 10:43 – 16:36

R-1c Office of Financial Services – Chief Financial Officer Mark Whitaker

CFO Whitaker shared an update from the Office of Financial Services.

Timestamp: 16:36 – 20:43



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R-1d Volunteer Association Report – Volunteer Coordinator Ryan Kragero

VC Kragero shared an update from the Volunteer Association.

Timestamp: 20:43 – 29:27

B. CORRESPONDENCE and INFORMATIONAL ITEMS

As noted.

Timestamp: 29:27 – 29:48

C. OPEN AGENDA

Sec/Treasurer Ryan Fox suggested inviting the Local 1159 Union President to the next board meeting.

Timestamp: 29:48 – 31:03

D. NEXT MEETING

The next Board of Directors' meeting will be on Wednesday, January 17, at 5:00 p.m. The meeting will be hybrid, with the public invited to attend either by remote video conference or in person at Station 71 Annex (17459 Burns Ave. Sandy, OR 97055).

X. ADJOURNMENT

The regular Board of Directors meeting was adjourned at 5:31 p.m.

Vice Chair Maunder made a motion to adjourn the meeting. Director Brian seconded the motion. The motion passed unanimously.

Minutes recorded by Program Specialist Nannette Howland and prepared by Administrative Technician Kelly Franzen.

Board Chair Sue Hein

Secretary/Treasurer Ryan Fox