



Sandy Fire District #72

Board Meeting Briefing Packet

September 18, 2024

Proudly Served by Clackamas Fire District





SANDY FIRE DISTRICT

Here for you



Board of Directors Meeting

September 18, 2024

Meeting Location: Station 71 Annex/Remote Video Conferencing

5:00 pm

AGENDA

REGULAR SESSION

- I. **CALL TO ORDER PER ORS 192.610 TO 192.690**
ORS 192.650 – The meeting is being recorded.
- II. **PLEDGE OF ALLEGIANCE**
- III. **CHANGES TO AGENDA**
- IV. **APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON AUGUST 21, 2024** (Packet Pg. 3)
- V. **PUBLIC COMMENT** (*The President will call for statements from citizens regarding District business, not to exceed three minutes per person.*)
- VI. **BUSINESS – Action required**

B-1
- VII. **OTHER BUSINESS – No action required**

OB-1 **Board Committee/Liaison Reports**

OB-2 **Board Informational Updates/Comments**
- VIII. **INFORMATIONAL ONLY**
 - A. **Division/Department Reports**
 - R-1a Office of the Fire Chief – Assistant Chief Steve Deters (Packet Pg. 6)
 - R-1b Office of Business Services – Assistant Chief Steve Deters
 - R-1c Office of Financial Services – Chief Financial Officer Mark Whitaker (Packet Pg. 9)
 - R-1d Professional Firefighters of Clackamas County Local 1159 – Union Representative

R-1e Volunteer Association Report – Volunteer President Joe Johanesen

B. CORRESPONDENCE and INFORMATIONAL ITEMS (Packet Pg. 12)

C. OPEN AGENDA

D. NEXT MEETING

The next Board of Directors' meeting will be on Wednesday, October 16, 2024, at 5:00 p.m. The meeting will be hybrid with the public invited to attend either by remote video conferencing or in person at Station 71 Annex (17459 Burns Ave. Sandy, OR 97055).

X. ADJOURNMENT



SANDY FIRE DISTRICT

Here for you



BOARD OF DIRECTORS MEETING MINUTES AUGUST 21, 2024

ATTENDANCE

Board of Directors: Board Chair Sue Hein, Vice Chair Mark Maunder, Director Ron Lesowski, Director Andrew Brian, (*Absent:* Sec/Treasurer Ryan Fox)

Others present: Steve Deters, Chris Hawes, Shelby Hopkins, Joe Johanesen, Mark Whitaker

Other community members and citizens may have been in attendance. The full video conferencing attendance can be provided upon request. A video recording of this meeting is available, and the timestamps are noted for each section below.

I. CALL TO ORDER PER ORS 192.610 TO 192.690

ORS 192.650 – The meeting is being recorded.

Board Chair Sue Hein called the meeting to order at 5:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. CHANGES TO AGENDA

No changes to the agenda.

Timestamp: 01:39 – 01:47

IV. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON JULY 17, 2024

Board Chair Hein asked for a motion to approve the Minutes from the Regular Board Meeting on July 17, 2024. Director Maunder made a motion and Director Brian seconded the motion. The motion passed 4/0.

Timestamp: 01:47 – 02:10

V. PUBLIC COMMENT (*The President will call for statements from citizens regarding District business, not to exceed three minutes per person.*)

No Comments.

Timestamp: 02:10 – 02:14

VI. BUSINESS – Action required

None.

VII. OTHER BUSINESS – No action required

OB-1 Board Committee/Liaison Reports

Director Lesowski shared an update.

OB-2 Board Informational Updates/Comments

No updates.

Timestamp: 02:14 – 04:27

VIII. INFORMATIONAL ONLY

A. Division/Department Reports

R-1a Office of the Fire Chief – Fire Chief Nick Browne

Chief Browne was absent. In his absence, AC Deters gave an update from the Office of the Fire Chief.

R-1b Office of Business Services – Assistant Chief Steve Deters

AC Deters shared an update from the Office of Business Services.

Timestamp: 04:27 – 14:55

R-1c Office of Financial Services – Chief Financial Officer Mark Whitaker

CFO Whitaker shared an update from the Office of Financial Services. He mentioned that the auditor will be working on Sandy Fire's financial statements in September. The auditor will give a presentation to the board members following the audit.

Timestamp: 14:55 – 18:09

R-1d Professional Firefighters of Clackamas County Local 1159 – Union Representative

No report. A union representative was not present at the meeting.

R-1e Volunteer Association Report – Volunteer President Joe Johanesen

VP Johanesen shared an update from the Volunteer Association.

Timestamp: 18:09 – 20:40

B. CORRESPONDENCE and INFORMATIONAL ITEMS

As noted.

Timestamp: 20:40 – 21:05

C. OPEN AGENDA

No report.

Timestamp: 21:05 – 21:05



SANDY FIRE DISTRICT

Here for you



D. NEXT MEETING

The next Board of Directors' meeting will be on Wednesday, September 18, 2024 at 5:00 p.m. The meeting will be hybrid with the public invited to attend either by remote video conferencing or in person at Station 71 Annex (17459 Burns Ave. Sandy, OR 97055).

IX. REGULAR MEETING RECESSED

The regular Board of Directors' meeting recessed at 5:20 p.m.
Director Andrew Brian excused himself from the executive session.

X. EXECUTIVE SESSION CALLED TO ORDER UNDER ORS 192.660 (2)(d) LABOR CONTRACT NEGOTIATIONS

The Executive Session was called to order at 5:21 p.m.

The Executive Session adjourned at 5:32 p.m.

XI. REGULAR MEETING RECONVENED

The regular Board of Directors' meeting reconvened at 5:33 p.m.
No decisions were made during the executive session.

XII. ADJOURNMENT

The regular Board of Directors' meeting adjourned at 5:34 p.m.

Board Chair Hein asked for a motion to adjourn the meeting. Director Maunder made a motion and Director Lesowski seconded the motion. The motion passed 4/0.

Minutes recorded by Executive Manager Shelby Hopkins and prepared by Administrative Technician Kelly Franzen.

Board Chair Sue Hein

Secretary/Treasurer Ryan Fox

FIRE CHIEF'S REPORT

AUGUST 2024



Railway Trestle Fire on August 20



Wildland Fire off 99E/South End in Canby

Highlights

- The Miles Fiberglass building in Oregon City was purchased by the Homeless Solutions Coalition of Clackamas County and is beginning demolition and construction of a new shelter/resource center in late September. CFD is coordinating with the construction company to facilitate training opportunities for our crews.
- CFD has been awarded the Assistance to Firefighters Grant of \$328,000 for technical rescue training.
- CFD auditors finished on-site review. Sandy auditors scheduled for end of September.

New Hires:

- Morgan West - Community Resilience Officer
- Alesha Cain - Community Paramedic
- Tyler Hoffeditz - Training Tech

Community Events Attended:

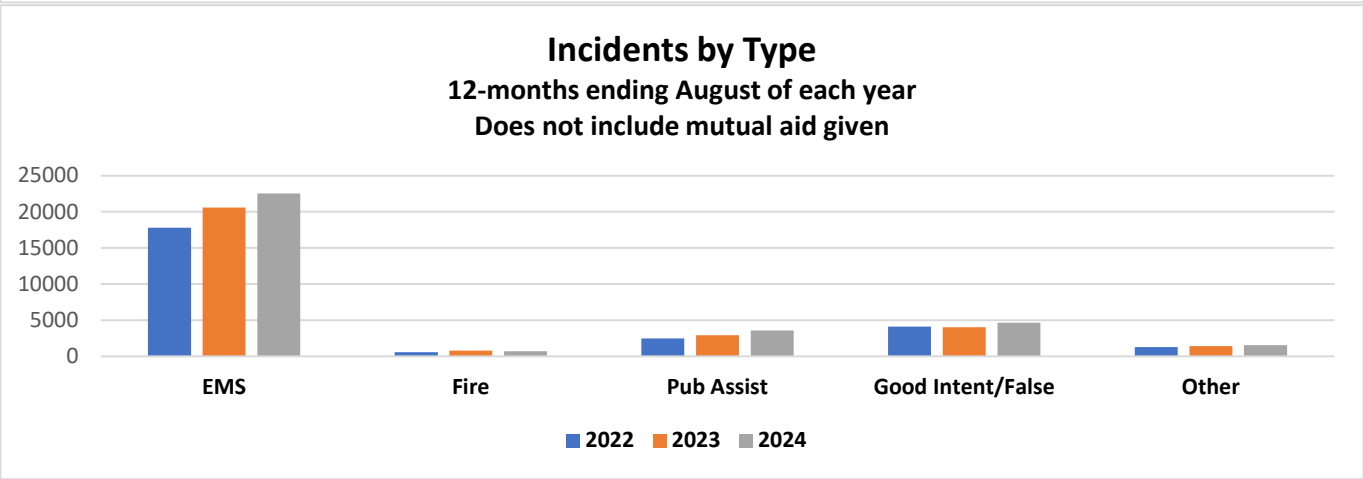
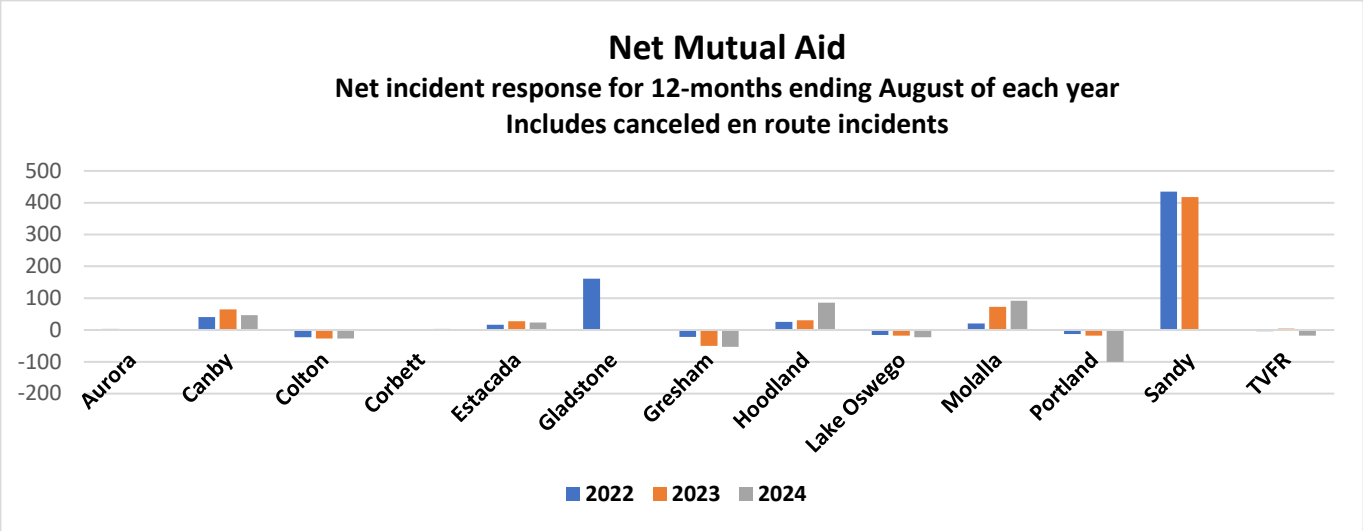
- Shop with a Cop
- Gladstone Community Festival
- National Night Out
- Boring & Dull Day Social in Park/Parade
- Local neighborhood Firewise Planning and Apartment Safety presentations
- Deerfield Park National Night Out neighborhood BBQ
- Springwater Summer School/Camp
- Oregon continued battling wildfires in August with back-to-back taskforces deployed.
- Health & Safety moved from the 130th campus to Station 3. Fire Prevention is now located at Station 15, with fire inspectors located throughout the District to better serve our citizens.

Notable Events/Calls

- 8/8** Apartment fire – arrived to find fire on 2nd floor of vacant apartment on SE 31st Place in Milwaukie. Fire knocked down in just over 4 minutes.
- 8/9** Wildland fire off Hwy 99E/South End Road in Canby Fire District. Level 3 evacuation orders went out. Fire was on steep terrain, and a Type I helicopter was called in. No structural damage to nearby homes occurred because of the swift action by fire authorities. Approximately 5 acres were burned.
- 8/20** Railway trestle fire – dispatched at 0250 to a trestle bridge fire on Fair Oaks Drive in Milwaukie. The fire was completely involved - several hundred feet of train trestle and 50' high.

FIRE CHIEF'S REPORT

AUGUST 2024



Average Company Time Committed	
Time: 210 hours and 26 minutes	Percent of Month: 30.55%
Includes Preparation and Response: Incidents, Apparatus/Equipment Checks, Physical Fitness, Training	

Current Staffing - Summer 2024						
	Local 1159	Non Rep.	Total	Total Forecasted	Ratio: Between 3-7 Optimum 5	% of Workforce
Support Services	20	48	68	68	1 support staff to 5.27 employees	19% of total personnel
Line Positions	270	0	270	275	3.97 line positions to 1 support staff	75% of total personnel
Line Positions+ Crew 30	0	0	21	21	5.27 line + Crew 30 to 1 support staff	81%
Total Employees			359			

	Current #	%Workforce
Day Chiefs~Support	11	3%
CFO/HSC/HRO/SSO/Exec. Man	5	1%
Managers	5	1%
Captains	7	2%
Total	28	8%

Volunteer	Training/ Drills	Events	Water Tender Arrivals	Duty Shifts Station 74	Station 21 (RH321)	Station 2 (RH302)
	7	4	4	28/31	6/31	3/31

Station 71, 73, 74 - Incident Overview

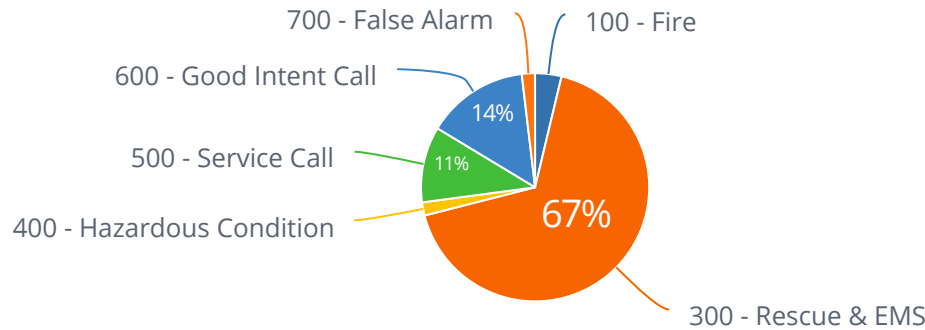
Sandy Incidents - August 2024

Incident Type Group	# of unique Incident Number
100 - Fire	8
300 - Rescue & EMS	144
400 - Hazardous Condition	4
500 - Service Call	23
600 - Good Intent Call	31
700 - False Alarm	4
# of unique Incident Number	214

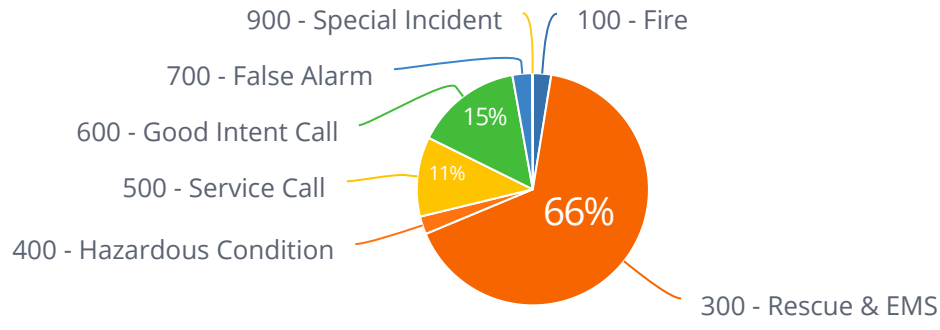
Sandy Incidents - Year to Date

Incident Type Group	# of unique Incident Number
100 - Fire	40
300 - Rescue & EMS	1,032
400 - Hazardous Condition	39
500 - Service Call	173
600 - Good Intent Call	232
700 - False Alarm	43
900 - Special Incident	1
# of unique Incident Number	1,560

Sandy Incidents - August 2024



Sandy Incidents - Year to Date



Bank Reconciliation
August 2024

Local Government Investment Pool

		<i>Beginning Balance</i>	\$3,129,581.53
8/9/2024	Clackamas County Tax Distribution		\$15,996.68
8/28/2024	Q1 Contract for Service Payment		-\$1,236,481.50
8/31/2024	Interest		\$13,385.98
		<i>Ending Balance</i>	<u>\$1,922,482.69</u>

Checking Account

	<i>Beginning Balance</i>	\$82,974.37
Interest		\$6.61
	<i>Ending Balance</i>	<u>\$82,980.98</u>

Total Cash Balance 8/31/24 \$2,005,463.67

Budget to Actuals
August 2024

General Fund

	Actual	Annual Budget
<u>Revenue</u>		
Current Year Property Tax	\$0	\$4,897,092
Prior Year Property Tax	\$0	\$65,000
Other Taxes	\$610	\$115,000
Investment Interest	\$22,260	\$115,000
	\$22,870	\$5,192,092
<u>Expense</u>		
Contract for Services	\$1,236,482	\$5,047,857
Professional Services	\$0	\$25,000
Transfers Out	\$0	\$230,000
	\$1,236,482	\$5,302,857

Capital Replacement Fund

	Actual	Annual Budget
<u>Revenue</u>		
Investment Interest	\$5,025	\$20,000
Transfers In	\$0	\$230,000
	\$5,025	\$250,000
<u>Expense</u>		
Capital Replacement	\$0	\$100,000
EMS & Fire Equipment	\$0	\$25,000
	\$0	\$125,000

**Accounts Receivable Contact:**

503.742.2600

AccountsReceivable@clackamasfire.com**Remit Payment to:**

Clackamas Fire District #1

11300 SE. Fuller, Rd

Milwaukie, OR 97222

INVOICE

Invoice Date	Invoice No.
09/10/2024	9271
Customer Number	
1167	
Invoice Total Due	
\$1,236,481.50	

1167
SANDY RFPD
PO Box 518
Sandy, OR 97055

Please remit payment by the 15th of the month.

Invoice Date: 09/10/2024

Customer Number: 1167

Description	Quantity	Price	UOM	Original Bill	Adjusted	Paid	Amount Due
CONTRACT REVENUE	1	\$1,236,481.50	EACH	\$1,236,481.50	\$0.00	\$0.00	\$1,236,481.50
Q2 FY25 Full Contract for Service							
Please put Invoice Number on your check. Make Checks Payable to: Clackamas Fire District #1				Invoice Total:		\$1,236,481.50	

ORIGINAL

COPY

CORRESPONDENCE

- C – 1 August Social media comments
- C – 2 August 13, 2024 Deerfield Park neighborhood National Night Out BBQ and Firewise Community Education Event. Attending was **DFM Shanklin, E306 – Lt Gramer, AO Coffey, FF Burke**
- C – 3 Jefferson County Fire & EMS, including Madras communities, expressed gratitude for help on the Elk Lane wildfire that began August 4. The wildfire burned approximately 5,200 acres. Taskforce 49 redeployed 8/5/2024 – 8/8/24 from Telephone Fire to Elk Lane Fire included **IE314 - Lt Gramer, AO Miller, FF Robinson, WT314 - Lt Bennett, AO Campbell**. OSFM IMT Taskforce mobilized 8/7/24 – 8/10/24 to Elk Lane Fire included **BC McCullough, Fire Ops Communications Tech/AO Karlik**
- C – 4 Thank you from North Clackamas Parks & Recreation District for participating in the Rec-Mobile Program at Springfield Park on June 26, 2024 Attended by **DFM Shanklin, E303 – Lt Wick, FF Westenfelt, FF Stalcup**
- C – 5 Thank you from citizen for TIA/CVA call. **E309 – Lt Fisher, AO Eidam, FF Ward**

CORRESPONDENCE

C-1 Social Media Comments

Thankful for Clackamas Fire's mutual aid response to a wildfire in Wasco County, Aug. 3:

Mid Columbia Fire Rescue

Our District and community are very grateful for your support!

Thankful for safety info about wildfire smoke in the area, Aug. 8:

Awwwww now it all makes sense why I am not feeling like myself. Smoke is very hard on me. Thank you for keeping us all safe!

Thankful for the crews' response to a residential fire in Clackamas, Aug. 13:

I live across the street from this residence. What an incredible response, at least 6 fire units, 2 batt chiefs. CCSO....the flames were so high but your crews made short order and soon white smoke was billowing. We are so thankful to each and every crew who responded, as it is a cul-de-sac with the only hydrant "way down" at the end of the street. Never loved the sound of sirens approaching as much as today. EXCELLENT WORK!!!

Thankful for Clackamas Fire's response to a train trestle fire, Aug. 20:

Thank you **Clackamas Fire** for your rapid response and to all the units that helped get this fire under control so quickly!

Thankful for the crews' responses during the lightning storm, Aug. 22:

You all have a big S on your chests.
Super heros

Thankful for Clackamas Fire in explaining the apparatus and PulsePoint, Aug. 23:

Great work, **Clackamas Fire**. The community appreciates the continuing efforts to explain our operations and apparatus.

Thankful for E313 for their response to a brush fire in Beavercreek, Aug. 29:

Clackamas Fire is doing a phenomenal job this year. the small fires are being spotted early and the fire team is on site before you know it. Early detection and fast response is definitely the answer and they have prevented any from getting out of control. You should all be very proud of yourselves.

Hello Friends, Neighbors and Partners!

Last Tuesday, the 13th we held our annual Deerfield Park 1&2 National Night Out Neighborhood BBQ and Firewise Community Education Event. It was a smashing success and tons of fun, Clackamas Fire District #1 fire truck included! About 45 were in the street with our friends from the City of Happy Valley, Clackamas Fire District #1 and You! The street was closed, children ran wild and free, games were played, and neighbors visited over a wonderful bbq meal prepared by the burger flipping genius, Steve Root, his able assistant Paul Pope, and served by Pat Pope, Barb and Tom Baker. Many thanks to the Pope's for hosting us again! Special thanks go to Erica and Olivia for bringing the City's "Rec Fun Mobile" with street games; the Clackamas Fire District #1 engine and crew; Kari, Clackamas Fire District #1 Deputy Fire Marshall and the Firewise Community Education table and games; Jason from Happy Valley Community Services for the street barricades; City of Happy Valley for their enduring partnership in hosting events; and our own City Councilor, Brett Sherman for his surprise visit!

Our HOA President, Paul Pope gave an update on the merging of Deerfield Park 1 & 2. Hopefully, by the end of September we'll be ready to ask for a vote! Assuming it passes, we'll then be known simply and legally as "Deerfield Park HOA!"

This is such a great neighborhood! We already look forward to next year!

Sincerely,

Your Deerfield Park 1&2 Board of Directors,



Jefferson County Fire & EMS

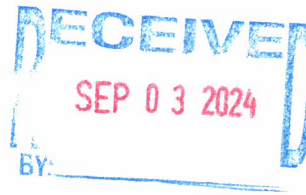
765 S 5th Street – PO Box 30

Madras OR 97741

Phone: 541.475.7274

Fax: 541.475.7411

www.jcfd-1.org



August 21, 2024

Clackamas Fire District#1
11300 SE Fuller Rd.
Milwaukie, OR 97222

Dear Chief Browne,

On behalf of the Jefferson County and Madras communities, I want to express our heartfelt gratitude to your department for the exceptional work performed during the Elk Lane fire that began on August 4th. The fire, which burned approximately 5,200 acres, posed a significant threat to our community. Without the dedicated efforts of your crews, the IMT teams, and the conflagration resources, we could have faced substantial property losses.

This fire was a historic moment for our fire department as it was our first conflagration to impact the cities of Madras and Metolius. Thanks to the tireless efforts of your crews and their supervisors, over 30 homes and millions of dollars in infrastructure were successfully protected. The aggressive and skilled response to this fire is a testament to the extensive training and dedication of your team.

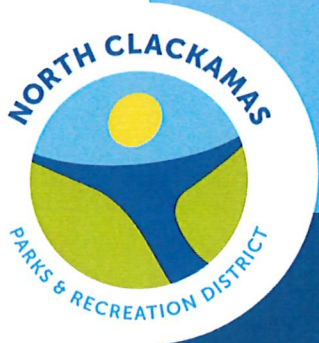
The community was understandably anxious about the potential outcomes. However, by the time your resources left our area, there was a deep sense of respect for the fire service partnerships that have been developed through the OSFM conflagration program. The commitment and professionalism demonstrated by departments working outside their own communities have left a lasting positive impression.

We personally extend our thanks to your department for deploying these task forces to our area and for the exceptional work accomplished by your crews. We are proud to be part of the Oregon fire service and look forward to the opportunity to reciprocate the support should you ever need it.

Sincerely,

Jeffrey Blake
Fire Chief
Jefferson County Fire & EMS

Kim Stout
Board Chair
Jefferson County Fire & EMS



Thank You!

Clackamas Fire District— Thank you so much for being part of our Rec-Mobile Program and community! It was a pleasure to see you there, and we hope you had a wonderful time.



Thank you so much!
~ Sheri ~

Thank You!
-Talya ♡

Thank You!
-Ei

thank you!!
to Bella & B

Thank!
you.
♡ Kiera

It was such a pleasure
having you with us
at RecMobile.

Thank you,
Sarah

thank you
for being our
Special guest!
Mama

Expressions
FROM


Hallmark Cares
Visit Hallmark.com/ourplanet

THIS CARD IS MADE WITH PAPER FROM
WELL-MANAGED FORESTS.

© HALLMARK LICENSING, LLC
HALLMARK MARKETING COMPANY, LLC
KANSAS CITY, MO 64141
MADE IN U.S.A.

Hallmark.com

LAG 3204



7 20473 97449 2

THANK YOU

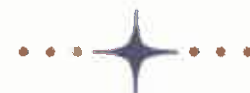
ERIC
Dear ~~Chris~~ & the others who
responded to the 911 call on
Sun night —

Thank you! You responded
professionally, quickly,
calmly & with compassion! I'm
so grateful for your kindness.

Thankfully my husband did not
suffer any lasting side effects
from his TIA. We were able to
come home from the hospital on
Tuesday. Our entire family is
appreciative of the work you
did on 8/4 as well as the jobs

(ATTN: LT. NICK FISHER, A/O ERIC EIDAM +
F/F DAVID WARD. TIA/CVA CALL 9'S FMZ.)

You made such a difference,
and it is so deeply appreciated.



Much appreciation,
Elliott & Nancy Tukua
& our entire family

you perform whenever you are
on call. May God continue to
use you to make a difference in
people's lives!

INFORMATIONAL ITEMS

FOX NEWS August 2, 2024 Fire officials urge fire safety even in urban areas by maintaining defensible space <https://www.kptv.com/2024/08/03/fire-officials-urge-fire-safety-even-urban-areas-by-maintaining-defensible-space/>

FOX NEWS August 8, 2024 Milwaukie apartment fire extinguished, none injured <https://www.kptv.com/2024/08/09/milwaukie-apartment-fire-extinguished-none-injured/>

KOIN NEWS August 9, 2024 Resources stretched thin amid ongoing wildfires across Oregon <https://www.koin.com/news/wildfires/firefighters-stretched-thin-amid-ongoing-wildfires-across-oregon/>

KOIN NEWS August 9, 2024 South End Fire reduced to Level 1 “Be Ready” evacuation levels in Clackamas County <https://www.koin.com/news/wildfires/wildfire-evacuations-clackamas-county-oregon-city-canby-08092024/>

KATU NEWS August 9, 2024 Fire near Canby under control after burning through 5 acres, getting close to homes <https://www.katu.com/news/local/fire-near-canby-under-control-after-burning-through-5-acres-getting-close-to-homes>

KATU NEWS August 9, 2024 Evacuation levels lowered for wildfire near Canby, 99E reopens <https://www.katu.com/news/local/leave-immediately-sheriffs-office-issues-go-now-wildfire-evacuation-for-canby>

FOX NEWS August 9, 2024 Fire near Canby evacs lowered <https://www.kptv.com/2024/08/09/evacuation-orders-lowered-crews-get-control-fire-near-canby/>

FOX NEWS August 9, 2024 Brush fire forces “Go Now” evacuations in Clackamas County <https://www.kptv.com/video/2024/08/09/brush-fire-forces-go-now-evacuations-clackamas-county/>

KXL NEWS August 9, 2024 Fire Burning in Clackamas County Contained <https://www.kxl.com/new-fire-prompts-evacuation-orders-in-clackamas-county/>

KOIN NEWS August 20, 2024 Massive blaze engulfs Milwaukie train bridge <https://www.koin.com/news/oregon/massive-blaze-engulfs-milwaukie-train-bridge/>

KOIN NEWS August 20, 2024 Trestle fire halts Lake Oswego train traffic indefinitely <https://www.koin.com/local/clackamas-county/trestle-fire-halts-lake-oswego-train-traffic-indefinitely/>

16KMTR NEWS August 20, 2024 Train trestle goes up in flame in Clackamas County bridge fire, collapse zone evacuated <https://nbc16.com/news/local/train-trestle-goes-up-in-flame-in-clackamas-county-bridge-fire-collapse-zone-evacuated>

PORTLANDTRIBUNE August 20, 2024 Fire breaks out on Milwaukie train trestle bridge early Tuesday morning https://www.portlandtribune.com/news/fire-breaks-out-on-milwaukie-train-trestle-bridge-early-tuesday-morning/article_6a495730-0e38-52d7-8dd1-058218bd79fe.html

KVAL NEWS August 20 Train trestle goes up in flame in Clackamas County bridge fire, collapse zone evacuated <https://kval.com/news/local/gallery/train-trestle-goes-up-in-flame-in-clackamas-county-bridge-fire-collapse-zone-evacuated?photo=1>

KGW8 NEWS August 20, 2024 Train trestle damaged by large fire near Milwaukie <https://www.kgw.com/article/news/local/train-trestle-damage-fire-near-milwaukie/283-e76fb06b-c338-4290-ab68-03d3a6c0b57b>

FOX NEWS August 20, 2024 Fire damages train trestle in Milwaukie, closes tracks <https://www.kptv.com/2024/08/20/fire-engulfs-train-trestle-milwaukie/>

KATU NEWS August 20, 2024 Train trestle goes up in flame in Clackamas County bridge fire, collapse zone evacuated <https://www.katu.com/news/local/train-trestle-goes-up-in-flame-in-clackamas-county-bridge-fire-collapse-zone-evacuated>

OREGONIAN August 20, 2024 Milwaukie railroad bridge catches fire; investigation underway <https://www.oregonlive.com/crime/2024/08/milwaukie-railroad-bridge-catches-fire-investigation-underway.html>

KMTR NEWS August 20, 2024 Train trestle goes up in flame in Clackamas County bridge fire, collapse zone evacuated <https://nbc16.com/news/local/train-trestle-goes-up-in-flame-in-clackamas-county-bridge-fire-collapse-zone-evacuated>

KPIC NEWS August 20, 2024 Train trestle goes up in flame in Clackamas County bridge fire, collapse zone evacuated <https://kplic.com/news/local/train-trestle-goes-up-in-flame-in-clackamas-county-bridge-fire-collapse-zone-evacuated>