Sandy Fire District No. 72

2022-2023 Budget

SANDY FIRE DISTRICT No. 72

Sandy Fire District No. 72
is Dedicated to
the Protection of Life and Property
With Pride and Professionalism

Organizational Values: *P.R.I.D.E.*

Professionalism – Strive for excellence through appearance, reliability, and dependability

Responsibility – To improve any situation or circumstance encountered

Integrity – Be honest and accountable for actions

Dedication – Commitment to earning and maintaining respect of the community

Education – Encourage each individual to achieve his or her highest potential

Our Vision

We will serve and protect our community, and educate and train our personnel. We invite all members of the community to join us in supporting a shared vision for the safety of our community.

BUDGET COMMITTEE

POSITION NO.	NAME	TERM EXPIRES	ADDRESS & PHONE
BOARD OF DIRECTORS			
1	Andrew Brian	6/30/2023	26240 SE Brian Ranch Rd. Sandy, Oregon 97055 503-668-0242
2	Sue Hein	6/30/2023	49951 SE Wildcat Mtn Dr. Sandy, Oregon 97055 503-826-8448
3	Ron Lesowski	6/30/2023	51920 E. Terra Fern Dr. Sandy, Oregon 97055 503-318-9631
4	Justin Stuchlik	6/30/2025	52323 E. Cherryville Dr. Sandy, Oregon 97055 971-275-2344
5	Mark Maunder	6/30/2025	38425 SE Boitano Rd. Sandy, Oregon 97055 503-310-0106
FREEHOLDERS			
1	Barb Clare	6/30/2025	47800 SE Wagonneer Lp Sandy, Oregon 97055 503-789-2169
2	Dan Pagano	6/30/2023	43700 SE Music Camp Rd Sandy, Oregon 97055 503-313-1868
3	Robert Gasso	6/30/2023	13001 SE Lusted Rd Sandy, Oregon 97055 503-572-3465
4	Frank Happold	6/30/2023	51370 SE Cherryville Dr Sandy, Oregon 97055 503-312-9554
5	DJ Anderson	6/30/2025	40949 SE Coalman Rd Sandy, Oregon 97055 503-668-9017

Sandy Fire District No. 72
Budget Message: FY 2022-2023

The Sandy Fire District No. 72 budget for FY 2022-2023 will show change, reflective of the state of the economy. The District maintains a strong desire to eliminate the District's dependency on the tax anticipation Line of Credit with a healthy unappropriated ending fund balance. The District's priorities continue to be firefighter safety, planning for future growth within the fire district, maintain operations, and the maintenance of the District's major assets such as apparatus and facilities. The County Assessor has projected 4 % - 4.5 % new growth. The District Budget is projected on an annual growth/improvement of 2 % increase over previous tax year.

Approximately **$1,800,000** is required to maintain District services until the first large tax revenues are received from the county in mid-November. The District's **Beginning Fund Balance** (Cash on Hand) for FY 2022-2023 is estimated to be $ 2,600,000. These funds are what the District uses to operate from July 1st to November 15th. The District will receive minimal tax revenues prior to November.

Tax Anticipation Line of Credit

Tax-funded organizations sometimes are required to borrow money to maintain cash flow until significant tax revenues are received in November. This Line of Credit might also be used if some unforeseen major financial situation occurred prior to mid-November. The amount for the Line of Credit is $300,000.

Oregon Budget Law does not require these funds to be shown as a resource or as an expense. The reliance on this form of funding should be limited as much as possible. It is the intent of the District to use the Line of Credit only as a last resort for an unforeseen event.

Uncollectable Taxes

When taxpayers pay their entire property tax bill at once they receive a discount, which in turn is lost revenue for the District. Some taxpayers do not pay all their property taxes on time, or they may defer them to later years which again is lost revenue for the District in that taxing year. These taxes are eventually paid over the next several years, and/or when the property sells.

The District is estimating uncollected property taxes to be approximately 6 % of the total taxes levied or **$274,018.** The District also estimates that it will receive approximately **$55,000** from prior years property taxes levied.

Property Tax Rates

Sandy Fire District's permanent tax rate is $2.1775/1,000 AV. The District will request Clackamas County to certify **$4,566,972** for collection on the FY 2022-2023 District tax roll.

Personnel Services

You will see a slight decrease in Personnel Services. The Union has chosen to switch from TVF&R Local 1660 to Clackamas Local 1159. The Union contract ends June 30th. Unfortunately, we are unable to start negotiating until after the change is complete for the Union. The personnel services budget is based on a 4 % increase and all other benefits staying the same.

The District's state mandated contribution rate for the Public Employees Retirement System (PERS) is at 26.89 % of wages for Tier 1 and 2 employees. OPSRP is 21.44 % for Police & Fire and 17.08 % for general service employees.

A separation pay line item will continue to be funded for planned and/or unplanned retirements, as well as other reasons an employee stops their employment with the District.

Materials & Services

You will see an overall of increase of 10.10 % for Materials & Services.

Sandy Fire continues to operate under an Inter-Governmental Agreement with Clackamas Fire District. These services will be for Command & Control, Fleet Maintenance, Training for all Career and Volunteer Firefighters, and Joint Staffing Station 18. This year we have added SCBA Mask & Flow Testing.

Capital Outlay

There is no planned purchase in FY 2022-2023.

Reserve Funds

Apparatus & Equipment Reserve Fund – For FY 2022-2023 we continue to have any funds received from our Fees for Service go directly into the Apparatus & Equipment Fund. We plan to sell the F350 truck and funds received from the sale will go into Apparatus & Equipment Fund. We have one planned purchase for FY 2022-2023. We will be purchasing 2 cardiac monitors. A budgeted transfer of $ 27,624 will be made at the end of the fiscal year to ensure all revenue is received.

Land & Facilities – There are no planned transfers for Land & Facilities Reserve Fund.

McCullough Reserve Fund – The revenue source for this fund is from donations from the community.

Personnel Services Fund –The Personnel Services Reserve Fund was established in FY 2015-2016 with $100,000 CD. In FY 2021-2022 the District added $100,000 to this fund.

LOSAP Reserve Fund – The beginning balance for FY 2022-2023 is $ 55,197. Forfeitures this year are budgeted at $5,000 and offset the annual contribution amount of $ 37,000.

Contingency Fund

The Contingency Fund is **$170,000** for FY 2022-2023. We feel this better prepares the District financially for any unforeseen events.

The District's Financial Priorities for FY 2022-2023

1. Transparent in the Financial Plan and its process.
2. Maintain Unappropriated Ending Fund Balance as needed with future growth.
3. Keep debt minimal, while maintaining excellent service.
4. Continue funding of Reserve Funds to meet District needs.
5. Maintaining appropriate funding to the Contingency Fund.

Budget Highlights	**FY 2021-2022**	**FY 2022-2023**
Personal Services	**$ 3,254,011**	**$ 3,241,387**

- The overall Personnel Services decrease is .4 % or $12,624.
- Up to a 4% increase for all employees.

Materials and Services	**$ 1,619,834**	**$ 1,783,489**

- The overall Materials and Services Fund was a 10.10 % increase or $ 163,655.
- Includes Contract for Services for Command & Control, Fleet Maintenance, Joint Staffing Station 18, Training for Volunteers and Paid Staff, SCBA Pack and Air Compressor Testing.

Capital Outlay	**$ 0**	**$ 0**

- There is no planned purchase in FY 2022-2023.

Apparatus and Equipment Reserve Fund	**$ 215,092**	**$ 91,602**

- A **$27,624** transfer is planned in FY 2022-2023.
- Two new cardiac monitors are planned to be purchased in FY 2022-2023.

Land and Facilities Reserve Fund	**$ 305,848**	**$ 305,713**

- There is no planned transfer in FY 2022-2023.

McCullough Reserve Fund	**$ 9,219**	**$ 9,817**

- Donation Fund used for EMS equipment purchases.

Personnel Reserve Fund	**$ 100,000**	**$ 200,000**

- There is no planned transfer in FY 2022-2023.

LOSAP Reserve Fund	**$ 85,712**	**$ 55,197**

- Annual contribution amount is $ 37,000. Forfeitures are estimated at $5,000.

Unappropriated Ending Fund Balance	**$ 1,796,888**	**$ 1,800,000**

- This is the accumulation of ending fund balances

Contingency	**$ 170,000**	**$ 170,000**

- Unforeseen Events

BUDGET OVERVIEW

	FY 21/22	FY 22/23	$ +/-	% +/-
GENERAL FUND EXPENDITURES				
PERSONNEL SERVICES	$3,254,011	$3,241,387	($12,624)	
MATERIALS & SERVICES	$1,619,834	$1,783,489	$163,655	
CAPITAL OUTLAY	$0	$0	$0	
TRANSFERS	$240,000	$27,624	($212,376)	
OPERATING CONTINGENCY	$170,000	$170,000	$0	
UNAPP. ENDING FUND BALANCE	$1,796,888	$1,800,000	$3,112	
TOTAL GENERAL FUND EXP.	**$7,080,733**	**$7,022,500**	($58,233)	
GENERAL FUND RESOURCES				
OTHER THAN TAX	$2,793,308	$2,729,546	($63,762)	
TAX LEVY	$4,561,090	$4,566,972	$5,882	
TAX NOT PAID	($273,665)	($274,018)	($353)	
TOTAL GEN FUND RESOURCES	**$7,080,733**	**$7,022,500**	($58,233)	-0.8%

GENERAL FUND RESOURCES

	FY 21/22	FY 22/23	$ +/-	% +/-
CASH ON HAND	$2,700,000	$2,600,000	($100,000)	
PRIOR TAXES	$55,000	$55,000	$0	
PROPERTY TAX INTEREST	$6,000	$6,000	$0	
HELMET PROGRAM	$1,328	$1,066	($262)	
SIGN POST PROGRAM	$2,180	$2,180	$0	
CPR PROGRAM	$3,000	$3,000	$0	
FIRST AID SUPPLIES	$11,000	$11,000	$0	
INVESTMENT INTEREST	$5,000	$5,000	$0	
HOOD TO COAST	$0	$1,500	$1,500	
PHYSICAL REIMBURSEMENT	$1,800	$1,800	$0	
MISCELLANEOUS INCOME	$5,000	$5,000	$0	
LONGEVITY CREDIT	$0	$0	$0	
GRANT REVENUE	$3,000	$38,000	$35,000	
TOTAL RESOURCES OTHER THAN TAX	**$2,793,308**	**$2,729,546**	($63,762)	-2.3%
TAXES REQUIRED TO BALANCE	$4,287,425	$4,292,954	$5,529	
TOTAL RESOURCES	**$7,080,733**	**$7,022,500**	($58,233)	-0.8%

RESERVE FUNDS

	FY 21/22	FY 22/23	$ +/-	% +/-
APPARATUS & EQUIPMENT RESERVE FUND				
BEGINNING BALANCE	$215,092	$91,602	($123,490)	
RESOURCES (Interest, Fees for Service, Sales)	$13,000	$11,100	($1,900)	
TRANSFERS	$40,000	$27,624	($12,376)	
TOTAL APPARATUS & EQUIPMENT RESERVE FUND	**$268,092**	**$130,326**	($137,766)	-51.39%
LAND & FACILITIES RESERVE FUND				
BEGINNING BALANCE	$305,713	$305,841		
RESOURCES (Interest, Fees for Service, Sales)	$300	$150		
TRANSFERS	$0	$0	$0	
TOTAL LAND & FACILITIES RESERVE FUND	**$306,013**	**$305,991**	($22)	-0.01%
MCCULLOUGH RESERVE FUND				
BEGINNING BALANCE	$9,219	$9,817	$598	
RESOURCES (Interest, Fees for Service, Sales)	$50	$0	($50)	
DONATIONS	$500	$500	$0	
TOTAL MCCULLOUGH RESERVE FUND	**$9,769**	**$10,317**	$548	5.61%
PERSONNEL SERVICES RESERVE FUND				
BEGINNING BALANCE	$100,000	$200,000	$100,000	
RESOURCES (Interest, Fees for Service, Sales)	$2,840	$3,000	$160	
TRANSFERS	$200,000	$0	($200,000)	
TOTAL PERSONNEL SERVICES RESERVE FUND	**$302,840**	**$203,000**	($99,840)	-32.97%
LENGTH OF SERVICE AWARDS PROGRAM (LOSAP) RESERVE FUND				
BEGINNING BALANCE	$85,712	$55,197	($30,515)	
RESOURCES (Interest, Forfeitures)	$6,700	$5,000	($1,700)	
TOTAL LOSAP RESERVE FUND	**$92,412**	**$60,197**	($32,215)	-34.86%

FORM LB-1 **NOTICE OF BUDGET HEARING**

A public meeting of the Sandy Fire Board of Directors will be held on June 23, 2022 at 6:00 pm. Due to the COVID-19 this meeting will be in person and a virtual meeting. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2022 as approved by the Sandy Fire District Budget Committee. To participate in the meeting please contact Nannette Howland by phone (503.668.8093) or email (n.howland@sandyfire.org). A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 17460 Bruns Ave., Sandy, Oregon, by appointment. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is _X_ the same as __ different than used the preceding year.

Contact: Phil Schneider **Address:** PO Box 518; Sandy, Oregon 97055 **Telephone:** 503.668.8093 **Email:** p.schneider@sandyfire.org

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2020-21	Adopted Budget This Year 2021-22	Approved Budget Next Year 2022-23
Beginning Fund Balance/Net Working Capital	$2,968,193	$3,415,736	$3,262,457
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	$111,834	$19,508	$17,346
Federal, State and all Other Grants, Gifts, Allocations and Donations	$4,375	$3,000	$38,000
Revenue from Bonds and Other Debt	$0	$0	$0
Interfund Transfers / Internal Service Reimbursements	$81,763	$240,000	$27,624
All Other Resources Except Current Year Property Taxes	$195,460	$94,190	$93,950
Current Year Property Taxes Estimated to be Received	$4,207,405	$4,287,425	$4,292,954
Total Resources	**$7,569,029**	**$8,059,859**	**$7,732,331**

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	$3,187,682	$3,284,311	$3,481,387
Materials and Services	$477,402	$1,739,145	$1,870,582
Capital Outlay	$383,911	$465,013	$359,991
Debt Service	$0	$0	$0
Interfund Transfers	$81,763	$240,000	$27,624
Contingencies	$0	$170,000	$170,000
Special Payments	$0	$0	$0
Unappropriated Ending Balance/Reserved for Future Expenditure	$3,438,271	$2,161,390	$1,822,747
Total Requirements	**$7,569,029**	**$8,059,859**	**$7,732,331**

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *

Name of Organizational Unit or Program			
Emergency Services and Operations	$4,130,758	$5,898,469	$5,909,584
Non-Department/Non-Program	$3,438,271	$2,161,390	$1,822,747
Total Requirements	**$7,569,029**	**$8,059,859**	**$7,732,331**

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

If needed a Tax Anticipation Line of Credit will be available in the amount of $300,000.

PROPERTY TAX LEVIES

	Rate or Amount Imposed 2020-21	Rate or Amount Imposed This Year 2021-22	Rate or Amount Approved Next Year 2022-23
Permanent Rate Levy (rate limit 2.1775 per $1,000)	2.1775	2.1775	2.1775

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1.
Other Borrowings		
Total		

FORM
LB-11

This fund is authorized by ORS 280.100 and established to accumulate money for future purchase of land and to construct, remodel, repair, or expand buildings by Resolution 2014-02 on 05/13/2014.

RESERVE FUND
RESOURCES AND REQUIREMENTS

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: **2024**

LAND & FACILITIES FUND
(Fund)

SANDY FIRE DISTRICT No. 72
(Name of Municipal Corporation)

	Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS			Budget for Next Year 2022-23			
	Actual										
	Second Preceding Year 2019-20	First Preceding Year 20-21	Adopted Budget Year 2021-22					Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1				1	RESOURCES						1
2	$ 305,325	$ 305,587	$ 305,713	2	Cash on hand * (cash basis), or			$ 305,841	$ 305,841	$ 305,841	2
3				3	Working Capital (accrual basis)						3
4				4	Previously levied taxes estimated to be received						4
5	$ 262	$ 153	$ 300	5	Interest			$ 150	$ 150	$ 150	5
6	$ -	$ -	$ -	6	Transferred IN, from other funds						6
7	$ -	$ -	$ -	7	Sale of Land or Facilities						7
8				8							8
9	$ 305,587	$ 305,739	$ 306,013	9	Total Resources, except taxes to be levied			$ 305,991	$ 305,991	$ 305,991	9
10			$ -	10	Taxes estimated to be received			$ -			10
11				11	Taxes collected in year levied						11
12	**$ 305,587**	**$ 305,739**	**$ 306,013**	12	**TOTAL RESOURCES**			**$ 305,991**	**$ 305,991**	**$ 305,991**	12
13				13	REQUIREMENTS **						13
14				14	Org. Unit **or** Prog. & Activity	Object Classification	Detail				14
15	$ -	$ -	$ 305,013	15	All Stations		Fire Station Facility & Improvements	$ 304,991	$ 304,991	$ 304,991	15
16			$ 1,000	16	Annex		Trim - Replacement	$ 1,000	$ 1,000	$ 1,000	16
17				17							17
18				18							18
19				19							19
20				20							20
21				21							21
22				22							22
23				23							23
24	$ 305,587	$ 305,739		24	Ending balance (prior years)						24
25			$ -	25	**UNAPPROPRIATED ENDING FUND BALANCE**						25
26	**$ 305,587**	**$ 305,739**	**$ 306,013**	26	**TOTAL REQUIREMENTS**			**$ 305,991**	**$ 305,991**	**$ 305,991**	26

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

FORM LB-11

This fund is authorized by ORS 280.100 and established to accumulate money for future purchase of Apparatus and Equipment by Resolution 2014-01 on 05/13/2014.

RESERVE FUND
RESOURCES AND REQUIREMENTS

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: **2024**

APPARATUS & EQUIPMENT FUND
(Fund)

SANDY FIRE DISTRICT No. 72
(Name of Municipal Corporation)

	Historical Data					Budget for Next Year 2022/2023			
	Actual			**DESCRIPTION RESOURCES AND REQUIREMENTS**					
	Second Preceding Year 2019-20	First Preceding Year 2020-21	Adopted Budget Year 2021-22			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1				1	RESOURCES				1
2	$ 784,083	$ 381,978	$ 215,092	2	Cash on hand * (cash basis), or	$ 91,602	$ 91,602	$ 91,602	2
3				3	Working Capital (accrual basis)				3
4				4	Previously levied taxes estimated to be received				4
5	$ 552	$ 165	$ 500	5	Interest	$ 100	$ 100	$ 100	5
6	$ 200,000	$ 81,763	$ 40,000	6	Transferred IN, from other funds	$ 27,624	$ 27,624	$ 27,624	6
7	$ -	$ 46,700	$ 10,000	7	Sale of Equipment	$ 10,000	$ 10,000	$ 10,000	7
8	$ 738	$ -	$ 2,500	8	Fees for Service	$ 1,000	$ 1,000	$ 1,000	8
9				9					9
10	$ 985,373	$ 510,606	$ 268,092	10	Total Resources, except taxes to be levied				10
11				11	Taxes estimated to be received				11
12				12	Taxes collected in year levied				12
13	**$ 985,373**	**$ 510,606**	**$ 268,092**	13	**TOTAL RESOURCES**	**$ 130,326**	**$ 130,326**	**$ 130,326**	13
14				14	REQUIREMENTS **				14
15				15	Org. Unit **or** Prog. & Activity / Object Classification / Detail				15
16	$ 603,395	$ 304,375		16	Apparatus/Equipment — New Fire Engine				16
17			$ 108,092	17	Apparatus/Equipment — Apparatus / Equipment	$ 75,326	$ 75,326	$ 75,326	17
18			$ 160,000	18	Apparatus/Equipment — Brush Rig - Type 6				18
19				19	Apparatus/Equipment — Cardiac Monitors	$ 55,000	$ 55,000	$ 55,000	19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	$ 381,978	$ 206,231		29	Ending balance (prior years)				29
30			$ -	30	**UNAPPROPRIATED ENDING FUND BALANCE**	$ -			30
31	**$ 985,373**	**$ 510,606**	**$ 268,092**	31	**TOTAL REQUIREMENTS**	**$ 130,326**	**$ 130,326**	**$ 130,326**	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

FORM
LB-11

This fund is authorized by ORS 280.100 and established to accumulate money for future hiring of career staff .

RESERVE FUND
RESOURCES AND REQUIREMENTS

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: **2025**

PERSONNEL SERVICES FUND
(Fund)

SANDY FIRE DISTRICT No. 72
(Name of Municipal Corporation)

	Historical Data						Budget for Next Year 2022-2023			
	Actual				**DESCRIPTION RESOURCES AND REQUIREMENTS**					
	Second Preceding Year 2019-20	First Preceding Year 2020-21	Adopted Budget Year 2021-22				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1				1	RESOURCES					1
2	$ 100,000	$ 101,328	$ 100,000	2	Cash on hand * (cash basis), or		$ 200,000	$ 200,000	$ 200,000	2
3				3	Working Capital (accrual basis)					3
4				4	Previously levied taxes estimated to be received					4
5	$ 1,328	$ 2,206	$ 2,840	5	Interest		$ 3,000	$ 3,000	$ 3,000	5
6	$ -	$ -	$ 200,000	6	Transferred IN, from other funds		$ -	$ -	$ -	6
7				7						7
8				8						8
9				9						9
10	$ 101,328	$ 103,534	$ 302,840	10	Total Resources, except taxes to be levied					10
11				11	Taxes estimated to be received					11
12				12	Taxes collected in year levied					12
13	**$ 101,328**	**$ 103,534**	**$ 302,840**	13	**TOTAL RESOURCES**		**$ 203,000**	**$ 203,000**	**$ 203,000**	13
14				14	REQUIREMENTS **					14
15				15	Org. Unit **or** Prog. & Activity	Object Classification / Detail				15
16				16	Personnel Services		$ 203,000	$ 203,000	$ 203,000	16
17				17						17
18				18						18
19				19						19
20				20						20
21				21						21
22				22						22
23				23						23
24				24						24
25	$ 101,328	$ 103,534		25	Ending balance (prior years)					25
26			$ 100,000	26	**UNAPPROPRIATED ENDING FUND BALANCE**		$ -	$ -	$ -	26
27	**$ 101,328**	**$ 103,534**	**$ 100,000**	27	**TOTAL REQUIREMENTS**		**$ 203,000**	**$ 203,000**	**$ 203,000**	27

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

FORM
LB-11

This fund is authorized by ORS 280.100 and established to accumulate money for the purchase of EMS Equipment by Resolution 2014-03 on 05/13/2014.

RESERVE FUND
RESOURCES AND REQUIREMENTS

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: **2024**

MCCULLOUGH RESERVE FUND
(Fund)

SANDY FIRE DISTRICT No. 72
(Name of Municipal Corporation)

	Historical Data						Budget for Next Year 2022-2023			
	Actual									
	Second Preceding Year 2019-20	First Preceding Year 2020-21	Adopted Budget Year 2021-22		DESCRIPTION RESOURCES AND REQUIREMENTS		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1				1	RESOURCES					1
2	$ 8,245	$ 8,178	$ 9,219	2	Cash on hand * (cash basis), or		$ 9,817	$ 9,817	$ 9,817	2
3				3	Working Capital (accrual basis)					3
4				4	Previously levied taxes estimated to be received					4
5	$ 6	$ 1	$ 50	5	Interest					5
6				6	Transferred IN, from other funds					6
7	$ 1,840	$ 2,200	$ 500	7	Donations		$ 500	$ 500	$ 500	7
8				8						8
9				9						9
10	$ 10,091	$ 10,379	$ 9,769	10	Total Resources, except taxes to be levied					10
11			$ -	11	Taxes estimated to be received					11
12				12	Taxes collected in year levied					12
13	**$ 10,091**	**$ 10,379**	**$ 9,769**	13	**TOTAL RESOURCES**		**$ 10,317**	**$ 10,317**	**$ 10,317**	13
14				14	REQUIREMENTS **					14
15				15	Org. Unit **or** Prog. & Activity	Object Classification / Detail				15
16	$ -	$ 1,159	$ 9,769	16	EMS	EMS Equipment	$ 10,317	$ 10,317	$ 10,317	16
17			$ -	17						17
18				18						18
19				19						19
20				20						20
21				21						21
22				22						22
23				23						23
24		$ 9,220		24	Ending balance (prior years)					24
25			$ -	25	**UNAPPROPRIATED ENDING FUND BALANCE**					25
26	**$ 10,091**	**$ 10,379**	**$ 9,769**	26	**TOTAL REQUIREMENTS**		**$ 10,317**	**$ 10,317**	**$ 10,317**	26

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year
**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

FORM LB-11

This fund is authorized by ORS 280.100 and established to accumulate money for the benefit of the Volunteer Firefighter Length of Service Awards Program by Resolution 2018-03 on 05/08/2018.

RESERVE FUND
RESOURCES AND REQUIREMENTS

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: **2028**

LOSAP RESERVE FUND
(Fund)

SANDY FIRE DISTRICT No. 72
(Name of Municipal Corporation)

	Historical Data						Budget for Next Year 2022-2023			
	Actual									
	Second Preceding Year 2019-20	First Preceding Year 2020-21	Adopted Budget Year 2021-22		DESCRIPTION RESOURCES AND REQUIREMENTS		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1				1	RESOURCES					1
2	$ -	$ 127,338	$ 85,712	2	Cash on hand * (cash basis), or		$ 55,197	$ 55,197	$ 55,197	2
3				3	Working Capital (accrual basis)					3
4				4	Previously levied taxes estimated to be received					4
5	$ -	$ -		5	Interest					5
6	$ -	$ -	$ 6,700	6	Transfer IN - Forfeitures		$ 5,000	$ 5,000	$ 5,000	6
7				7						7
8				8						8
9				9						9
10	$ -	$ 124,338	$ 92,412	10	Total Resources, except taxes to be levied		$ 60,197	$ 60,197	$ 60,197	10
11				11	Taxes estimated to be received					11
12				12	Taxes collected in year levied					12
13	**$ -**	**$ 124,338**	**$ 92,412**	13	**TOTAL RESOURCES**		**$ 60,197**	**$ 60,197**	**$ 60,197**	13
14				14	REQUIREMENTS **					14
15				15	Org. Unit **or** Prog. & Activity	Object Classification / Detail				15
16	$ -	$ 38,175	$ 30,300	16	Personnel Services	Annual Contribution	$ 37,000	$ 37,000	$ 37,000	16
17		$ 450	$ 450	17	Materials & Services	Annual Fees	$ 450	$ 450	$ 450	17
18				18						18
19				19						19
20				20						20
21				21						21
22				22						22
23				23						23
24		$ 85,713		24	Ending balance (prior years)					24
25			$ 61,662	25	**UNAPPROPRIATED ENDING FUND BALANCE**		$ 22,747	$ 22,747	$ 22,747	25
26	**$ -**	**$ 124,338**	**$ 92,412**	26	**TOTAL REQUIREMENTS**		**$ 60,197**	**$ 60,197**	**$ 60,197**	26

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

FORM
LB-20

RESOURCES

GENERAL
(Fund)

SANDY FIRE DISTRICT NO. 72
(Name of Municipal Corporation)

	Historical Data					Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year Year 2021-22		**RESOURCE DESCRIPTION**	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21							
1	$ 1,997,451	$ 2,171,122	$ 2,700,000	1	Available cash on hand* (cash basis) **or**	$ 2,600,000	$ 2,600,000	$ 2,600,000	1
2				2	Net working capital (accrual basis)				2
3	$ 60,726	$ 70,572	$ 55,000	3	Previously levied taxes estimated to be received	$ 55,000	$ 55,000	$ 55,000	3
4	$ 7,543	$ 7,486	$ 6,000	4	Interest	$ 6,000	$ 6,000	$ 6,000	4
5	$ -	$ -	$ -	5	Transferred IN, from other funds				5
6				6	**OTHER RESOURCES**				6
7	$ 13,046	$ 5,735	$ 5,000	7	Investment Interest	$ 5,000	$ 5,000	$ 5,000	7
8	$ -		$ -	8	Sale of Vehicles/Equipment				8
9	$ 6,748	$ 11,336	$ 5,000	9	Miscellaneous Income	$ 5,000	$ 5,000	$ 5,000	9
10	$ (159)	$ 2,280	$ -	10	Charges for Service				10
11	$ 959	$ 328	$ 1,328	11	Helmet Program	$ 1,066	$ 1,066	$ 1,066	11
12	$ 1,503	$ 1,619	$ 2,180	12	Sign Post Program	$ 2,180	$ 2,180	$ 2,180	12
13	$ 3,775	$ 1,086	$ 3,000	13	CPR Program	$ 3,000	$ 3,000	$ 3,000	13
14	$ 10,554	$ 11,139	$ 11,000	14	First Aid Supplies	$ 11,000	$ 11,000	$ 11,000	14
15	$ -	$ 2,175	$ 3,000	15	Grant Revenue	$ 38,000	$ 3,000	$ 3,000	15
16	$ -	$ -	$ -	16	Retiree/Cobra Insurance				16
17	$ 1,500	$ -	$ -	17	Hood to Coast	$ 1,500	$ 1,500	$ 1,500	17
18	$ -	$ -	$ -	18	Longevity Credit	$ -	$ -	$ -	18
19	$ -	$ -	$ -	19	Non-Profit Discount (Computers)				19
20	$ 84,011	$ 100,208	$ -	20	Conflagration Income				20
21	$ 3,617	$ -	$ 1,800	21	Doctor Physical Reimbursement	$ 1,800	$ 1,800	$ 1,800	21
22	$ 8,548	$ -	$ -	22	FSA Transfers				22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	$ 2,199,822	$ 2,385,086	$ 2,793,308	29	Total resources, except taxes to be levied	$ 2,729,546	$ 2,694,546	$ 2,694,546	29
30			$ 4,287,425	30	Taxes estimated to be received	$ 4,292,954	$ 4,292,954	$ 4,292,954	30
31	$ 3,579,001	$ 4,129,347		31	Taxes collected in year levied				31
32	**$ 5,778,823**	**$ 6,514,433**	**$ 7,080,733**	**32**	**TOTAL RESOURCES**	**$ 7,022,500**	**$ 6,987,500**	**$ 6,987,500**	**32**

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

FORM
LB-30

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY
Fire & Emergency Services
(name of fund)

	Historical Data				Budget For Next Year 2022-2023			
	Actual		Adopted Budget	**REQUIREMENTS FOR:**				
	Second Preceding Year 2019-20	First Preceding Year 2020-21	This Year 2021-22	**(Name of Org. Unit or Program)**	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
				PERSONNEL SERVICES				
1	$ 2,877,390	$ 2,720,304	$ 3,201,398	1 See LB-31 Detail - Personnel Services	$ 3,241,387	$ 3,206,387	$ 3,206,387	1
2		$ 38,175		2 LOSAP - Personnel Services				2
3								3
4				4				4
5				5				5
6				6				6
7	**$ 2,877,390**	**$ 2,758,479**	**$ 3,201,398**	**7 TOTAL PERSONNEL SERVICES**	**$ 3,241,387**	**$ 3,206,387**	**$ 3,206,387**	**7**
8	**16**	**16**	**16**	**8 Total Full-Time Equivalent (FTE)**	**16**	**16**	**16**	**8**
				MATERIALS AND SERVICES				
9	$ 741,317	$ 904,996	$ 1,619,834	9 See LB-31 Detail - Materials & Services	$ 1,783,489	$ 1,783,489	$ 1,783,489	9
10	$ 1,913	$ 1,159		10 Apparatus & Equipment Reserve Fund				10
11		$ 450		11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18	**$ 743,230**	**$ 906,605**	**$ 1,619,834**	**18 TOTAL MATERIALS AND SERVICES**	**$ 1,783,489**	**$ 1,783,489**	**$ 1,783,489**	**18**
				CAPITAL OUTLAY				
19	$ -	$ 79,536	$ -	19 See LB-31 Detail - Capital Outlay	$ -			19
20	$ 603,395	$ 304,375		20 Apparatus & Equipment Reserve Fund	$ -			20
21	$ -	$ -		21				21
22				22				22
23				23				23
24				24				24
25	**$ 603,395**	**$ 383,911**	**$ -**	**25 TOTAL CAPITAL OUTLAY**	**$ -**			**25**
26	**$ 4,224,015**	**$ 4,048,995**	**$ 4,821,232**	**26 ORGANIZATIONAL UNIT / ACTIVITY TOTAL**	**$ 5,024,876**	**$ 4,989,876**	**$ 4,989,876**	**26**
				REQUIREMENTS FOR OTHER ORG. UNITS OR PROGRAMS				
27	$ 381,978	$ 206,231	$ 268,092	27 Apparatus & Equipment Reserve Fund	$ 130,326	$ 130,326	$ 130,326	27
28	$ 305,587	$ 305,739	$ 306,013	28 Land & Facility Reserve Fund	$ 305,991	$ 305,991	$ 305,991	28
29	$ 8,178	$ 9,220	$ 9,769	29 McCullough Fund	$ 10,317	$ 10,317	$ 10,317	29
30	$ -	$ 85,713	$ 30,750	30 LOSAP Reserve Fund	$ 37,450	$ 37,450	$ 37,450	30
31	**$ 4,919,758**	**$ 4,655,898**	**$ 5,435,856**	**32 TOTAL ORG./PROG. REQUIREMENTS**	**$ 5,508,960**	**$ 5,473,960**	**$ 5,473,960**	**31**

FORM LB-30

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

Fire & Emergency Services
(name of fund)

	Historical Data				Budget For Next Year 2022-2023			
	Actual		Adopted Budget	**REQUIREMENTS DESCRIPTION**				
	Second Preceding Year 2019-20	First Preceding Year 2020-21	This Year 2021-22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
				PERSONNEL SERVICES NOT ALLOCATED				
1				1				1
2				2				2
3	**0**	**0**	**0**	**3 TOTAL PERSONNEL SERVICES**	**$ -**	**$ -**	**$ -**	**3**
4				**Total Full-Time Equivalent (FTE)**				**4**
				MATERIALS AND SERVICES NOT ALLOCATED				
5				5				5
6				6				6
7	**0**	**0**	**0**	**7 TOTAL MATERIALS AND SERVICES**	**$ -**	**$ -**	**$ -**	**7**
				CAPITAL OUTLAY NOT ALLOCATED				
8				8				8
9				9				9
10	**0**	**0**	**0**	**10 TOTAL CAPITAL OUTLAY**	**$ -**	**$ -**	**$ -**	**10**
				DEBT SERVICE				
11				11				11
12				12				12
13	**0**	**0**	**0**	**13 TOTAL DEBT SERVICE**	**$ -**	**$ -**	**$ -**	**13**
				SPECIAL PAYMENTS				
14				14				14
15				15				15
16	**0**	**0**	**0**	**16 TOTAL SPECIAL PAYMENTS**	**$ -**	**$ -**	**$ -**	**16**
				INTERFUND TRANSFERS				
17	200,000	$ 81,763	$ 40,000	17 Apparatus & Equipment Fund Transfer	$ 27,624	$ 27,624	$ 27,624	17
18	$ -	$ -	$ -	18 Land & Facilities Fund Transfer	$ -			18
19	$ -	$ -	$ 200,000	19 Personnel Services Fund Transfer	$ -			19
20				20				20
21				21				21
22	**200,000**	**$ 81,763**	**$ 240,000**	**22 TOTAL INTERFUND TRANSFERS**	**$ 27,624**	**$ 27,624**	**$ 27,624**	22
				OPERATING CONTINGENCY				
23			$ 170,000	**23 TOTAL OPERATING CONTINGENCY**	$ 170,000	$ 170,000	$ 170,000	23
24	200,000	$ 81,763	$ 240,000	**24 Total Requirements Not Allocated**	$ 27,624	$ 27,624	$ 27,624	24
25	4,919,758	$ 4,655,898	$ 5,476,214	**25 Total Org./Prog. Requirements**	$ 5,508,960	$ 5,473,960	$ 5,473,960	25
26	101,328	$ 103,534	$ 364,502	**26 Reserved for future expenditure**	$ 203,000	$ 203,000	$ 203,000	26
27	2,157,667	$ 2,727,834		27 Ending balance (prior years)				27
28			$ 1,809,143	**28 UNAPPROPRIATED ENDING FUND BALANCE**	$ 1,822,747	$ 1,822,747	$ 1,822,747	28
29	**7,378,753**	**$ 7,569,029**	**$ 8,059,859**	**29 TOTAL REQUIREMENTS**	**$ 7,732,331**	**$ 7,697,331**	**$ 7,697,331**	**29**

DETAILED EXPENDITURES

FORM LB-31

GENERAL
Name of Organizational Unit-Fund

SANDY FIRE DISTRICT NO. 72
Name of Municipal Corporation

	Historical Data				Budget for Next Year 2022-2023			
	Actual		Adopted Budget					
	Second Preceding Year 2019-20	First Preceding Year 2020-21	This Year 2021-22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1				**PERSONNEL SERVICES**				1
2	$ 1,644,972	$ 1,453,344	$ 1,675,480	Career Salaries	$ 1,690,439	$ 1,690,439	$ 1,690,439	2
3	$ -	$ 3,100	$ 3,500	Board of Directors Stipend	$ 3,500	$ 3,500	$ 3,500	3
4	$ -	$ -	$ -	Temporary Employees	$ -	$ -	$ -	4
5	$ -	$ -	$ 41,358	Separation Pay	$ 37,093	$ 37,093	$ 37,093	5
6	$ 32,200	$ 100	$ -	Duty Chief's	$ -	$ -	$ -	6
7	$ 11,790	$ 5,100	$ -	Student Firefighter Program	$ -	$ -	$ -	7
8	$ 112,868	$ 170,346	$ 163,114	Overtime/Relief/Vacation	$ 219,638	$ 184,638	$ 184,638	8
9	$ 92,348	$ 88,638	$ 93,250	Volunteer Program	$ 93,250	$ 93,250	$ 93,250	9
10	$ 132,393	$ 133,150	$ 156,648	Social Security	$ 155,132	$ 155,132	$ 155,132	10
11	$ 357,300	$ 362,692	$ 465,377	P.E.R.S.	$ 473,298	$ 473,298	$ 473,298	11
12	$ 5,243	$ 9,501	$ 11,300	S.A.M Payroll Tax	$ 11,181	$ 11,181	$ 11,181	12
13	$ 50,049	$ 56,946	$ 65,591	Workman's Compensation	$ 73,404	$ 73,404	$ 73,404	13
14	$ 4,438	$ 3,903	$ 5,150	Life Insurance	$ 5,018	$ 5,018	$ 5,018	14
15	$ 1,763	$ 1,742	$ 1,982	Unemployment Insurance	$ 1,963	$ 1,963	$ 1,963	15
16	$ 23,070	$ 22,737	$ 24,231	Disability Insurance	$ 23,910	$ 23,910	$ 23,910	16
17	$ 365,925	$ 371,827	$ 424,546	Medical Insurance	$ 392,698	$ 392,698	$ 392,698	17
18	$ 25,038	$ 24,287	$ 27,431	Dental Insurance	$ 25,303	$ 25,303	$ 25,303	18
19	$ 17,993	$ 12,891	$ 42,440	Health & Wellness	$ 35,560	$ 35,560	$ 35,560	19
20	**$ 2,877,390**	**$ 2,720,304**	**$ 3,201,398**	**TOTAL EXPENDITURES**	**$ 3,241,387**	**$ 3,206,387**	**$ 3,206,387**	20
21				*UNAPPROPRIATED ENDING FUND BALANCE*				21
22								22
23	**$ 2,877,390**	**$ 2,720,304**	**$ 3,201,398**	**TOTAL**	**$3,241,387**	**$3,206,387**	**$3,206,387**	23

DETAILED EXPENDITURES

FORM LB-31

GENERAL — Name of Organizational Unit-Fund

SANDY FIRE DISTRICT NO. 72 — Name of Municipal Corporation

	Historical Data: Actual: Second Preceding Year 2019-20	Historical Data: Actual: First Preceding Year 2020-21	Historical Data: Adopted Budget This Year 2021-22	RESOURCE DESCRIPTION MATERIALS & SERVICES	Budget for Next Year 2022-2023: Proposed By Budget Officer	Budget for Next Year 2022-2023: Approved By Budget Committee	Budget for Next Year 2022-2023: Adopted By Governing Body	
2	$ 38,382	$ 42,188	$ 43,527	Utilities	$ 45,527	$ 45,527	$ 45,527	2
3	$ 10,586	$ 11,690	$ 14,660	Telephone	$ 14,576	$ 14,576	$ 14,576	3
4	$ 7,507	$ 5,357	$ 10,457	Office Supplies & Equipment	$ 8,115	$ 8,115	$ 8,115	4
5	$ 1,793	$ 1,269	$ 3,177	Janitorial Supplies	$ 3,177	$ 3,177	$ 3,177	5
6	$ 1,568	$ 2,705	$ 2,800	Postage & Shipping	$ 2,500	$ 2,500	$ 500	6
7	$ 11,379	$ 11,992	$ 24,620	Uniforms	$ 21,990	$ 21,990	$ 21,990	7
8	$ 29,490	$ 34,782	$ 41,777	Liability Insurance	$ 44,027	$ 44,027	$ 44,027	8
9	$ 325	$ 4,206	$ 920	Election & Advertising	$ 3,700	$ 3,700	$ 3,700	9
10	$ 17,551	$ 20,768	$ 21,090	Communications	$ 21,615	$ 21,615	$ 21,615	10
11	$ 1,133	$ 1,040	$ 2,180	Sign Post Program	$ 2,100	$ 2,100	$ 2,100	11
12	$ 16,188	$ 996	$ 17,650	Annual Events & Activities	$ 18,512	$ 18,512	$ 18,512	12
13	$ 160,120	$ 156,762	$ 164,424	Dispatch & Radio Services	$ 221,089	$ 221,089	$ 221,089	13
14	$ 1,828	$ 850	$ 8,678	Fire Prevention/Public Education Program	$ 7,386	$ 7,386	$ 7,386	14
15	$ 1,608	$ 481	$ 1,415	Fire Ground Safety Program	$ 1,275	$ 1,275	$ 1,275	15
16	$ 12,467	$ 8,858	$ 16,424	Equipment Testing	$ 22,818	$ 22,818	$ 22,818	16
17	$ 32,524	$ 12,301	$ 13,116	Leases	$ 16,015	$ 16,015	$ 16,015	17
18	$ 100	$ 3,836	$ 2,025	Station Furniture & Bunkroom Supplies	$ 2,025	$ 2,025	$ 2,025	18
19	$ 4,234	$ 475	$ 6,700	Training Materials & Supplies	$ 4,600	$ 4,600	$ 4,600	19
20	$ 10,305	$ 15,414	$ 146,820	Schools & Conferences	$ 126,965	$ 126,965	$ 126,965	20
21	$ -	$ 14,859	$ 13,348	Technolgy Programs	$ 40,552	$ 40,552	$ 40,552	21
22	$ 23,564	$ 11,104	$ 12,096	Subscriptions & Dues	$ 12,821	$ 12,821	$ 12,821	22
23	$ 3,255	$ 1,383	$ 4,100	Travel & Per Diem	$ 4,500	$ 4,500	$ 4,500	23
24	$ 95,007	$ 34,278	$ 75,574	Professional Fees	$ 48,280	$ 48,280	$ 48,280	24
25	$ 20,683	$ 247,301	$ 670,631	Contract for Services	$ 687,566	$ 687,566	$ 687,566	25
26	$ 28,588	$ 40,021	$ 28,035	Facility/Grounds Maintenance	$ 46,670	$ 46,670	$ 46,670	26
27	$ 97,637	$ 122,004	$ 140,210	Apparatus & Equipment Maintenance	$ 145,471	$ 145,471	$ 145,471	27
28	$ 19,090	$ 16,486	$ 30,850	Fuel & Lube Supplies	$ 48,250	$ 48,250	$ 48,250	28
29	$ 35,410	$ 27,622	$ 38,070	Protective Clothing	$ 57,805	$ 57,805	$ 57,805	29
30	$ 130	$ 915	$ 1,100	Shop Supplies	$ 1,100	$ 1,100	$ 1,100	30
31	$ 25,589	$ 24,876	$ 28,170	First Aid Supplies & Equipment	$ 40,400	$ 40,400	$ 40,400	31
32	$ 505	$ 1,760	$ 635	SCBA Repair & Maintenance	$ 4,860	$ 4,860	$ 4,860	32
33	$ 4,954	$ 8,055	$ 9,430	Firefighting Supplies	$ 12,035	$ 12,035	$ 12,035	33
34	$ 1,938	$ 296	$ 1,600	Refreshments & Station Food	$ 1,500	$ 1,500	$ 1,500	34
35	$ 8,584	$ 1,235	$ 1,300	Fire & Hose Repair	$ 16,390	$ 16,390	$ 16,390	35
36	$ -	$ -	$ 400	Hydrant Flow Testing	$ 1,000	$ 1,000	$ 1,000	36
37	$ 8,520	$ 7,413	$ 5,135	Small Tools & Equipment	$ 8,345	$ 8,345	$ 8,345	37
38	$ 8,680	$ 9,418	$ 13,190	Water Rescue Team	$ 14,132	$ 14,132	$ 14,132	38
39	$ 95	$ -	$ 500	Fire Investigation Supplies	$ 800	$ 800	$ 800	39
40	$ -	$ -	$ 3,000	Grant Match Expense	$ 3,000	$ 3,000	$ 3,000	40
41	**$ 741,317**	**$ 904,996**	**$ 1,619,834**	**TOTAL EXPENDITURES**	**$ 1,783,489**	**$ 1,783,489**	**$ 1,781,489**	41
42				UNAPPROPRIATED ENDING FUND BAL.				42
43								43
44	**$ 741,317**	**$ 904,996**	**$ 1,619,834**	**TOTAL**	**$ 1,783,489**	**$ 1,783,489**	**$1,783,489**	44

DETAILED EXPENDITURES

FORM
LB-31

GENERAL
Name of Organizational Unit-Fund

SANDY FIRE DISTRICT NO. 72
Name of Municipal Corporation

	Historical Data							
	Actual		Adopted Budget	**RESOURCE DESCRIPTION**	Budget for Next Year 2022-2023			
	Second Preceding Year 2019-20	First Preceding Year 2020-21	This Year 2021-22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1				1 **CAPITAL OUTLAY**				1
2				2				2
3	$ -	$ -	$ -	3 Administration Division	$ -	$ -	$ -	3
4	$ -	$ -	$ -	4 Support Services	$ -	$ -	$ -	4
5	$ -	$ 79,536	$ -	5 Buildings & Grounds	$ -	$ -	$ -	5
6	$ -	$ -	$ -	6 Operations	$ -	$ -	$ -	6
7	$ -	$ -	$ -	7 Fire Prevention	$ -	$ -	$ -	7
8	$ -	$ -	$ -	8 Maintenance	$ -	$ -	$ -	8
9	$ -	$ -	$ -	9 Training	$ -	$ -	$ -	9
10	$ -	$ -	$ -	10 Fire & EMS Equipment	$ -	$ -	$ -	10
11				11				11
12				12				12
13				13 **TOTAL EXPENDITURES**				13
14				14 UNAPPROPRIATED ENDING FUND BAL.				14
15	$ -	$ -	$ -	16 **TOTAL**	$ -	$ -	$ -	15

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

To assessor of CLACKAMAS County

FORM LB-50
2022-2023

☐ Check here if this is an amended form.

- Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

The **SANDY FIRE DISTRICT NO. 72** (District Name) has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of **CLACKAMAS** (County Name) County. The property tax, fee, charge or assessment is categorized as stated by this form.

Mailing Address of District	City	State	ZIP code	Date
PO BOX 518	SANDY	OREGON	97055	06/30/2022

Contact Person	Title	Daytime Telephone	Contact Person E-Mail
PHIL SCHNEIDER	FIRE CHIEF	503-668-8093	p.schneider@sandyfire.org

CERTIFICATION - You **must** check one box if your district is subject to Local Budget Law.

☒ The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.

☐ The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TAXES TO BE IMPOSED

		Subject to General Government Limits: Rate -**or**- Dollar Amount	Excluded from Measure 5 Limits: Dollar Amount of Bond Levy
1. Rate per $1,000 **or** Total dollar amount levied (within permanent rate limit)	1	2.1775	
2. Local option operating tax	2		
3. Local option capital project tax	3		
4. City of Portland Levy for pension and disability obligations	4		
5a. Levy for bonded indebtedness from bonds approved by voters **prior** to October 6, 2001	5a.		
5b. Levy for bonded indebtedness from bonds approved by voters **on or after** October 6, 2001	5b.		
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b)	5c.		0

PART II: RATE LIMIT CERTIFICATION

6. Permanent rate limit in dollars and cents per $1,000	6	2.1775
7. Election date when your **new district** received voter approval for your permanent rate limit	7	
8. **Estimated** permanent rate limit for newly **merged/consolidated district**	8	

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -**or**- rate authorized per year by voters

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES*

Description	ORS Authority**	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1			
2			

*If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

****The ORS authority for putting these assessments on the roll must be completed if you have an entry in Part IV.**

150-504-073-7 (Rev. 10-20)

(see the back for worksheet for lines 5a, 5b, and 5c)

File with your assessor no later than JULY 15, unless granted an extension in writing.

PERSONNEL SERVICES

ACCT. NO	PERSONNEL SERVICES	21/22 APPROVED	22/23 PROPOSED	$ +/-	% +/-
500	Career Salaries	$1,703,244	$1,690,439	($12,805)	
504	Separation Pay	$41,358	$37,093	($4,265)	
506	Board of Directors Stipend	$3,500	$3,500	$0	
531	Health & Wellness	$42,440	$35,560	($6,880)	
555	Overtime	$163,114	$219,638	$56,524	
560	Volunteer Program	$93,250	$93,250	$0	
570	Social Security/ Medicare	$158,772	$155,132	($3,640)	
572	PERS	$470,443	$473,298	$2,855	
573	Transit Tax	$11,467	$11,181	($286)	
575	Workman's Compensation	$69,799	$73,404	$3,605	
580	Life Insurance	$5,150	$5,018	($132)	
582	Unemployment Insurance	$2,010	$1,963	($47)	
584	Disability Insurance	$24,449	$23,910	($539)	
586	Medical Insurance	$436,754	$392,698	($44,056)	
588	Dental Insurance	$28,261	$25,303	($2,958)	
TOTAL PERSONNEL SERVICES		$3,254,011	$ 3,241,387	($12,624)	-0.4%

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *500*
ACCOUNT TITLE: *Career Salaries/Overview*
ACCOUNT TOTAL: $ 1,690,439

JUSTIFICATION FOR :	
PERSONNEL SERVICE	X
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 1,703,244	$ 1,252,752	As of 05/01/2022
2020/2021	$ 1,568,694	$ 1,453,344	
2019/2020	$ 1,570,423	$ 1,644,972	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
500	**NARRATIVE** This justification card is an overview of all career salaries. There is a justification card for each item below. Annual full time Administration, annual part time Administration, Bargaining Unit, Apparatus Operator incentive, Officer incentive, and EMT incentive.	$ 1,690,439

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Annual Salary	Full-Time Admin	1	$ 403,288	$ 403,288
Annual Salary	Part-Time Admin	1	$ 23,451	$ 23,451
Annual Salary	Bargaining Unit	1	$ 1,083,730	$ 1,083,730
Incentive	Apparatus Operator	1	$ 43,349	$ 43,349
Incentive	Officer	1	$ 37,367	$ 37,367
Incentive	EMT Incentive	1	$ 99,253	$ 99,253
			Total Estimated Cost for Budget	$ 1,690,439

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *500*
ACCOUNT TITLE: *Career Salaries/FT Administration*
ACCOUNT TOTAL: $ 1,690,439

JUSTIFICATION FOR :	
PERSONNEL SERVICE	X
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
500	**NARRATIVE** Annual Fire Chief's salary (PS) Annual Division Chief's salary (JM) Annual Office Manager salary (NH) Annual Bookkeeper salary (NEW) In addition, this justification card for FY 2022-23 includes a 4 % cost of living increase for all Full-Time Employees. Holiday pay for the Office Manager and Bookkeeper is also included in this Justification Card.	$ 403,288

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Annual Salary	Fire Chief (PS)	12	$ 12,176	146,118
Annual Salary	Division Chief (JM)	12	$ 11,311	135,734
Annual Salary	Office Manager (NH)	12	$ 5,696	68,355
Annual Salary	Bookkeeper (NEW)	12	$ 4,326	51,917
Holiday Pay	(NH) (NEW)	10	$ 117	1,165
			Total Estimated Cost for Budget	$ 403,288

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *500*
ACCOUNT TITLE: *Career Salaries/PT Administration*
ACCOUNT TOTAL: $ 1,690,439

JUSTIFICATION FOR :	
PERSONNEL SERVICE	X
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
500	**NARRATIVE** Annual Part Time Receptionist salary (MG) This Justification Card for FY 2022-23 includes a 4 % Cost of Living increase for all Part-Time Employees.	$ 23,451

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Annual Salary	24 hour (MG)	12	$ 1,954	$ 23,451
			Total Estimated Cost for Budget	$ 23,451

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *500*
ACCOUNT TITLE: *Career Salaries/Bargaining Unit*
ACCOUNT TOTAL: $ 1,690,439

JUSTIFICATION FOR :	
PERSONNEL SERVICE	X
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
500	**NARRATIVE** The Local 1660 Union Contract expires June 30, 2022, and the Union has decided to switch from TVF&R Local 1660 to CCFD Local 1159. Unfortunately, we cannot begin negotiating a new contract until after the switch. The personnel services budget is built on an estimated percentage increase and benefits staying the same. Below is the base salary for line personnel and the amounts include a 4 % increase. In addition, to the base salary there are contractual incentives for certifications and specific ranks attained. There are justification cards for each incentive.	$ 1,083,730

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Annual Salary	Shift 52.85 hour (DB)	12	$ 7,600	$ 91,197
Annual Salary	Shift 52.85 hour (TK)	12	$ 7,600	$ 91,197
Annual Salary	Shift 52.85 hour (JM)	12	$ 7,600	$ 91,197
Annual Salary	Shift 52.85 hour (LS)	12	$ 7,600	$ 91,197
Annual Salary	Shift 52.85 hour (EP)	12	$ 7,600	$ 91,197
Annual Salary	Shift 52.85 hour (NT)	12	$ 7,600	$ 91,197
Annual Salary	Shift 52.85 hour (AS)	12	$ 7,600	$ 91,197
Annual Salary	Shift 52.85 hour (ZS)	12	$ 7,600	$ 91,197
Annual Salary	Shift 52.85 hour (KL)	12	$ 7,600	$ 91,197
Annual Salary	Shift 52.85 hour (PB)	12	$ 7,304	$ 87,652
Annual Salary	Shift 52.85 hour (RW)	12	$ 7,304	$ 87,652
Annual Salary	Shift 52.85 hour (CR)	12	$ 7,304	$ 87,652
			Total Estimated Cost for Budget	$ 1,083,730

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *500*
ACCOUNT TITLE: *Career Salaries/Bargaining Unit Apparatus Operator*
ACCOUNT TOTAL: $ 1,690,439

JUSTIFICATION FOR :	
PERSONNEL SERVICE	X
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
AREA OF RESPONSIBILITY	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
500	**NARRATIVE** In addition to the base salary, line personnel certified as an Apparatus Operator will receive 4 % of their base pay.	$ 43,349

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
A/O Incentive	DB, TK, JM, LS, EP, NT, AS, ZS, KL	9	$ 3,648	$ 32,831
A/O Incentive	PB, RW, CR	3	$ 3,506	$ 10,518
			Total Estimated Cost for Budget	$ 43,349

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *500*
ACCOUNT TITLE: *Career Salaries/Bargaining Unit Officer*
ACCOUNT TOTAL: $ 1,690,439

JUSTIFICATION FOR :	
PERSONNEL SERVICE	X
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
500	**NARRATIVE** In addition to the base salary, each employee that has been promoted to the rank of Captain will receive 18.5% of their base pay. Each employee that has been promoted to the rank of Lieutenant will receive 8.5 % of their base pay. There are times when a firefighter needs to cover the Officer position due to scheduled and unscheduled time off. The firefighter receives an "Acting In Capacity (AIC)" increase to their pay for the hours as needed.	$ 37,367

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Captain Incentive	Captain (TK)	1	$ 16,871	$ 16,871
Lieutenant Incentive	Lieutenant (DB, JM)	2	$ 7,752	$ 15,503
Acting In Capacity	AIC	12	$ 416	$ 4,992
			Total Estimated Cost for Budget	$ 37,367

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *500*
ACCOUNT TITLE: *Career Salaries/Bargaining Unit EMT Incentive*
ACCOUNT TOTAL: $ 1,690,439

JUSTIFICATION FOR :	
PERSONNEL SERVICE	X
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
500	NARRATIVE Per Local 1660 contract, in addition to the base salary, line personnel certified as an EMT Intermediate will receive 5% of the base pay. Per Local 1660 contract, in addition to the base salary, line personnel certified as an EMT Paramedic will receive 10% of the base pay.	$ 99,253

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
EMT Incentive	EMT Intermediate (DB & TK)	2	$ 4,560	$ 9,120
EMT Incentive	EMT Paramedic (JM, LS, EP, NT, AS, ZS, KL)	7	$ 9,120	$ 63,838
EMT Incentive	EMT Paramedic (PB, RW, CR)	3	$ 8,765	$ 26,296
			Total Estimated Cost for Budget	$ 99,253

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *504*
ACCOUNT TITLE: *Separation Pay*
ACCOUNT TOTAL: $ 37,093

JUSTIFICATION FOR :	
PERSONNEL SERVICE	X
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 41,358	$ 5,048	As of 05/01/2022
2020/2021	$ 35,069	$ -	
2019/2020	$ 28,165	$ 28,000	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
504	**NARRATIVE** This justification card will be used for scheduled retirements or any other employment terminations. This is calculated at the maximum vacation hours (528) for the highest paid employee. There is no retirements planned for 2022-2023.	$ 37,093

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Separation Pay	Unforseen	1	$ 37,093	$ 37,093
			Total Estimated Cost for Budget	$ 37,093

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *506*
ACCOUNT TITLE: *Board of Directors Stipend*
ACCOUNT TOTAL: $ 3,500

JUSTIFICATION FOR :	
PERSONNEL SERVICE	X
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 3,500	$ 1,900	As of 05/01/2022
2020/2021	$ 3,500	$ 3,100	
2019/2020	$ 3,500	$ 3,150	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
506	**NARRATIVE** This justification card covers the costs associated with Board Policy 1.8. Board of Directors shall be compensated for Board Meetings and legal work sessions. Each Board Member may receive an amount not to exceed $50.00 per meeting. 14 Board Meetings X $50 Stipend X 5 Board Members =$3,500	$ 3,500

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Board of Directors	Stipend	5	$ 700	$ 3,500
			Total Estimated Cost for Budget	$ 3,500

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *531*
ACCOUNT TITLE: *Health & Wellness*
ACCOUNT TOTAL: $ 35,560

JUSTIFICATION FOR :	
PERSONNEL SERVICE	X
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 42,440	$ 12,660	As of 05/01/2022
2020/2021	$ 38,525	$ 12,891	
2019/2020	$ 50,225	$ 17,993	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
531		$ 35,560

NARRATIVE

This justification card is used for several different health and wellness programs the district supports. The District pays Volunteers $20 per month for health club memberships.
The District pays for annual physicals for paid and volunteer firefighters including the lab work, hearing, & treadmill costs in accordance with NFPA 1582.
Occasionally, a paid or Volunteer Firefighter will need to be on medical leave for either an on or off the job injury or illness. For them to return to work the firefighter needs to be cleared "Fit for Duty".

In addition, the District provides the necessary vaccines such as MMR, tetanus, and hepatitis B. The District offers annual flu vaccines and hepatitis titers. New employees are subject to a psych evaluation and baseline doctor physicals which is also included in this justification card.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Health Club	Reimburse Qtrly (VOL)	4	$ 500	$ 2,000
Annual Physical	Health History Review	41	$ 60	$ 2,460
Annual Physical	Physical	21	$ 600	$ 12,600
Annual Physical	Physical & Treadmill	5	$ 1,000	$ 5,000
Annual Physical	Hearing	40	$ 25	$ 1,000
Recruits	Baseline Physical	8	$ 1,000	$ 8,000
Fit for Duty	Release Back to Work	5	$ 500	$ 2,500
Vaccinations/Test	Annually	1	$ 1,500	$ 1,500
New Hire	Psych Evaluation	1	$ 500	$ 500
New Hire	Baseline Physical/Treadmill			$ -
Retirement	Exit Physical			
			Total Estimated Cost for Budget	$ 35,560

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *555*
ACCOUNT TITLE: *Overtime*
ACCOUNT TOTAL: $ 184,638

JUSTIFICATION FOR :	
PERSONNEL SERVICE	X
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 163,114	$ 162,076	As of 05/01/2022
2020/2021	$ 158,363	$ 170,346	
2019/2020	$ 144,655	$ 112,868	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
555	**NARRATIVE** This justification card provides necessary overtime funding for fire, EMS drills, specialty rescue training, firefighter academies, and required meetings that are not able to be accomplished on-duty. It also includes call back for station staffing and alarms.	$ 184,638

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Overtime	Overtime & Relief	1	$ 111,841	$ 111,841
	Admin OT	1	$ 6,502	$ 6,502
	Training OT	1	$ 9,290	$ 9,290
	SRT Special Team	1	34,590	$ 34,590
	Late Calls	1	2,415	$ 2,415
	Unforseen, Conflag	1	20,000	$ 20,000
			Total Estimated Cost for Budget	$ 184,638

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *560*
ACCOUNT TITLE: *Volunteer Program - Overview*
ACCOUNT TOTAL: $ 93,250

JUSTIFICATION FOR :	
PERSONNEL SERVICE	X
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 93,250	$ 77,275	As of 05/01/2022
2020/2021	$ 93,250	$ 88,638	
2019/2020	$ 94,950	$ 92,348	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
560	**NARRATIVE** This justification card is an overview of the Volunteer funded programs and reimbursement. There is a justification card for each item below.	$ 93,250

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Volunteer		1	$ 74,750	$ 74,750
Skill Awards		1	$ 17,000	$ 17,000
CPR Program		1	$ 1,500	$ 1,500
			Total Estimated Cost for Budget	$ 93,250

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *560*
ACCOUNT TITLE: *Volunteer Reimbursement*
ACCOUNT TOTAL: $ 93,250

JUSTIFICATION FOR :	
PERSONNEL SERVICE	X
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
560		$ 74,750

NARRATIVE

The Volunteer alarm reimbursement is based on alarm response, firefighter training, EMS training, and level of involvement in the Volunteer program.

For both the Alarm & Crew Reimbursement 1st & 2nd quarters are higher than the 3rd & 4th quarters because our new recruits are beginning to respond on alarms. During the 1st & 2nd quarters new recruits are not reimbursed but rather money is set aside in different justification cards for items such as doctor physicals, turnout, uniforms, etc.

The Alarm Reimbursement is based on alarm responses, training, and activities the Volunteers sign in for. The point system is based on a budgeted amount divided between the 4 quarters. The quarterly amount is then divided by the total number of points earned which creates the dollar per point. The overall quarterly amount doesn't change for the fiscal year but the dollar per point will change per quarter for alarm reimbursement based on activity level. Example: $14,150 (quarter) / 3,200 (points) = $4.42 per point

The crew duty program is based on shifts the Volunteers sign up for. The point system is based on a budgeted amount divided between the 4 quarters. The quarterly amount is then divided by the total number of points earned which creates the dollar per point. The overall quarterly amount doesn't change for the fiscal year but the dollar per point will change per quarter for the crew reimbursement based on activity level. Example: $7,500 (quarter) / 2,230 (points) = $3.36 per point

We have a support member that manages our Facebook and chaplain services as a support member each receives a $300 per quarter as a stipend for services.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Alarm Reimbursement	1st & 2nd Quarters	2	$ 14,150	$ 28,300
Alarm Reimbursement	3rd & 4th Quarters	2	$ 8,450	$ 16,900
Crew Reimbursement	1st & 2nd Quarter	2	$ 7,500	$ 15,000
Crew Reimbursement	3rd & 4th Quarters	2	$ 6,075	$ 12,150
Facebook	Quarterly Stipend	4	$ 300	$ 1,200
Chaplain Services	Quarterly Stipend	4	$ 300	$ 1,200
			Total Estimated Cost for Budget	$ 74,750

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *560*
ACCOUNT TITLE: *Skill Awards*
ACCOUNT TOTAL: $ 93,250

JUSTIFICATION FOR :	
PERSONNEL SERVICE	X
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
560	**NARRATIVE** The Volunteers receive skill pay based on the skill level they have achieved for the year. The points are based per month that a volunteer participates at the skill level. The individual points are totaled and divided into the amount budgeted for the year to get a dollar per point. The skill awards are awarded at the end of the calendar year for Driver, Apparatus Operator, Water Rescue, Officer, EMT Basic, EMT Intermediate, & EMT Paramedic. The skill pay is calculated and distributed in the December volunteer reimbursement. Example: $15,000 (per year) / 2,000 (points) = $7.50 per point The District pays quarterly incentives to those volunteers that are top in the following four categories: Drills, alarms, evening shifts (4 hours) and day/night shifts (8 hours) The incentive is based on $100 per category; there are times when there are multiple people that tie for one or more categories.	$ 17,000

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Skill Award	Skill Award	1	$ 15,000	$ 15,000
Incentives	Quarterly	4	$ 500	$ 2,000
			Total Estimated Cost for Budget	$ 17,000

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *560*
ACCOUNT TITLE: *CPR Program*
ACCOUNT TOTAL: $ 93,250

JUSTIFICATION FOR :	
PERSONNEL SERVICE	X
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
560	**NARRATIVE** The District offers CPR classes to the public. The instructors are compensated at a $100 per class. The cost for the CPR class is intended to be self-supporting. The revenue line associated with this justification card is Revenue Line 437 CPR Program. Example: 15 classes x $100/Class = $1,500	$ 1,500

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
CPR	Instructors	15	$ 100	$ 1,500
			Total Estimated Cost for Budget	$ 1,500

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *570*
ACCOUNT TITLE: *Social Security & Medicare*
ACCOUNT TOTAL: $ 155,132

JUSTIFICATION FOR :	
PERSONNEL SERVICE	X
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 158,772	$ 112,991	As of 05/01/2022
2020/2021	$ 149,906	$ 133,150	
2019/2020	$ 148,157	$ 132,393	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
570	**NARRATIVE** For FY 2022-23 FICA will remain at 6.20% and MEDICARE will be at 1.45%. The account requested for career personnel equals 7.65% of the total gross earnings, which includes regular hours, overtime, holiday pay, incentive pay, separation pay, and temporary employees. The amount requested for volunteer personnel equals 7.65% of the total gross earnings - includes CPR & health club reimbursement, alarm & crew reimbursement, skill awards and stipend expenses.	$ 155,132

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Career Salaries	Based on Payroll	1,863,566	$ 0.07650	$ 142,563
Volunteer	Based on Payroll	98,950	$ 0.07650	$ 7,570
Unexpected Payroll	Conflags, Unexpected OT	1	$ 5,000	$ 5,000
			Total Estimated Cost for Budget	$ 155,132

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *572*
ACCOUNT TITLE: *PERS-District Contribution*
ACCOUNT TOTAL: $ 473,298

JUSTIFICATION FOR :	
PERSONNEL SERVICE	X
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 470,443	$ 381,116	As of 05/01/2022
2020/2021	$ 399,868	$ 362,692	
2019/2020	$ 538,811	$ 357,300	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
572		$ 473,298

NARRATIVE

This Justification Card is for the Employer (ER) portion of PERS paid by the District. The Fire Chief IAP (6%) is contractually paid by the District.

For the FY 2022-23 the Employer portion rates are:
Tier 1 & 2 – 26.89%,
OPSRP General – 17.08%
OPSRP Police & Fire – 21.44%

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Fire Chief	FC 6% ER paid (IAP)	1	$ 8,767	$ 8,767
Fire Chief	FC ER paid	1	$ 39,291	$ 39,291
Division Chief	Div. Chief ER paid	1	$ 36,499	$ 36,499
Firefighters' & AL	Firefighters' ER paid	1	$ 287,935	$ 287,935
Office Mgr + Holiday	FT Admin ER paid	1	$ 18,694	$ 18,694
Bookkeeper + Holiday	FT Admin ER paid	1	$ 8,867	$ 8,867
PT Admin	PT Admin ER paid	1	$ 4,005	$ 4,005
Overtime	OT ER paid	1	$ 49,649	$ 49,649
Separation	Separation ER paid	1	$ 9,590	$ 9,590
Unexpected Payroll	Conflags, Unexpected OT	1	$ 9,000	$ 9,000
PERS Report	Required by GASB 68	1	$ 1,000	$ 1,000
			Total Estimated Cost for Budget	$ 473,298

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *573*
ACCOUNT TITLE: *Transit Tax*
ACCOUNT TOTAL: $ 11,181

JUSTIFICATION FOR :	
PERSONNEL SERVICE	X
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 11,467	$ 10,293	As of 05/01/2022
2020/2021	$ 10,746	$ 9,501	
2019/2020	$ 10,609	$ 5,243	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
573	**NARRATIVE** This justification card is used to pay transit tax. The City of Sandy for the Sandy Area Metro (SAM) bus transportation services. The amount is calculated at 0.6% of annual career salaries. The total gross earnings for career personnel includes salaries, holiday pay, overtime, separation pay, and temporary firefighter pay.	$ 11,181

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
SAM Transit Tax	Career Salaries	1,863,566	$0.0060	$ 11,181
			Total Estimated Cost for Budget	$ 11,181

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *575*
ACCOUNT TITLE: *Workers' Compensation*
ACCOUNT TOTAL: $ 73,404

JUSTIFICATION FOR :	
PERSONNEL SERVICE	X
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 69,799	$ 68,478	As of 05/01/2022
2020/2021	$ 53,427	$ 56,946	
2019/2020	$ 50,200	$ 50,049	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
575	**NARRATIVE** This justification card provides the necessary funding for our workers' compensation insurance. Firefighter rate is .0318, Director rate is .0017 (Chiefs are considered 10% at the Firefighter rate and 90% at the Director rate), Volunteer rate is .0092 (based on assumed monthly wage of $800 per volunteer) and Clerical employee rate is .001. Our Experience Rating increased from 1.43 to 1.46 (less Contribution Volume Credit) = $11,310. State Assessment for 2022-23 is $5,930, and Safety Net coverages plus Terrorism - $3,508.	$ 73,404

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Firefighter/10% Chief	Based on Salary	1,291,885	0.03180	$ 41,082
Director	90 % Chief's Salary	253,666	0.0017	$ 431
Clerical	Based on Salary	143,722	0.0009	$ 129
Overtime	Overtime hrs. @ straight time	123,707	0.0318	$ 3,934
Volunteers	Volunteer Coverage	268,800	0.0092	$ 2,473
Board of Directors	Board coverage	3,500	0.0017	$ 6
W/C Final	Experience Modification	1	$ 11,310	$ 11,310
W/C Final	State Assessment	1	5,930	$ 5,930
W/C Final	Safety Net Coverage	1	3,508	$ 3,508
Claims	Reimbursement	2	2,300	$ 4,600
			Total Estimated Cost for Budget	$ 73,404

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *580*
ACCOUNT TITLE: *Life Insurance*
ACCOUNT TOTAL: $ 5,018

JUSTIFICATION FOR :	
PERSONNEL SERVICE	X
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 5,150	$ 3,206	As of 05/01/2022
2020/2021	$ 5,084	$ 3,903	
2019/2020	$ 5,087	$ 4,438	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
580	**NARRATIVE** Term Life Insurance $30,000 per employee for Local 1660 and Administration employees. Term Life Insurance $15,000 per Volunteer members. Term Life Insurance for the Fire Chief per contract with The Standard is equaled to the annual salary rounded to the next $1,000.	$ 5,018

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Life Insurance	$ 30,000 Coverage	16	$ 103	$ 1,642
Life Insurance	$ 15,000 Coverage	56	$ 51	$ 2,876
Life Insurance	$ 146,000 Coverage (PS)	1	$ 500	$ 500
			Total Estimated Cost for Budget	$ 5,018

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *582*
ACCOUNT TITLE: *Unemployment Insurance*
ACCOUNT TOTAL: $ 1,963

JUSTIFICATION FOR :	
PERSONNEL SERVICE	X
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 2,010	$ 1,477	As of 05/01/2022
2020/2021	$ 1,894	$ 1,742	
2019/2020	$ 1,871	$ 1,763	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
582	**NARRATIVE** This justification card is used for State Unemployment. The baseline coverage amount for FY 2022-23 is 0.1%. The total gross earnings for career personnel includes salaries, holiday pay, chief duty officer pay, overtime, and separation pay. The total gross earnings for volunteer personnel includes alarm and crew reimbursement, CPR/First Aid reimbursement, health club reimbursement, and stipend expenses.	$ 1,963

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Career Salaries	Based on payroll	1,863,566	0.001	$ 1,864
Volunteer	Based on reimb.	98,950	0.001	$ 99
			Total Estimated Cost for Budget	$ 1,963

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *584*
ACCOUNT TITLE: *Disability Insurance*
ACCOUNT TOTAL: $ 23,910

JUSTIFICATION FOR :	
PERSONNEL SERVICE	X
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 24,449	$ 21,122	As of 05/01/2022
2020/2021	$ 23,340	$ 22,737	
2019/2020	$ 23,364	$ 23,070	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
584		$ 23,910

NARRATIVE

This justification card is used to pay the Long Term Disability coverage the District provides to all employees who work a minimum of 24 hr/week. The amount is based on .8% and is based on annual career salaries.

$1,692,685 (salaries) x 0.8% = $ 13,541

In addition, the District provides a "blanket" Long Term Disability coverage for the Volunteers. The amount is $ 10,823 per year.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
LTD	Based on Salaries	1,635,869	$ 0.008	$ 13,087
LTD	Provident Policy	1	$ 10,823	$ 10,823
			Total Estimated Cost for Budget	$ 23,910

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *586*
ACCOUNT TITLE: *Medical Insurance*
ACCOUNT TOTAL: $ 392,698

JUSTIFICATION FOR :	
PERSONNEL SERVICE	X
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 436,754	$ 363,003	As of 05/01/2022
2020/2021	$ 403,599	$ 371,827	
2019/2020	$ 378,837	$ 365,925	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
586		$ 392,698

NARRATIVE

Our insurance provider for 2022-23 is Regence. The insurance includes medical, vision, and pharmacy coverage. The District is projecting no increase in medical premiums. The employees pay 5 % of the medical premiums listed below.

Employee only: $834.41 monthly
Employee/Spouse: $ 1,752.22 monthly
Employee/Children: $1,443.50 monthly
Employee/Family: $2,461.43 monthly

Part-time employees are based on the District paying 60% of premiums.
Health Reimbursement Account (VEBA): The District contributes $205/mo. For full-time staff the amount is $205/mo. and for part-time staff will receive 60% ($123/mo.).

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Employee Family	DB, JM, JM, EP, ZS, NT, RW, NH, NEW	9	$ 28,060	$ 252,542
Employee Spouse	PS (No Copay)	1	$ 21,027	$ 21,027
Employee Children	KL	1	$ 16,456	$ 16,456
Employee Spouse	TK	1	$ 19,975	$ 19,975
Employee Only	LS, AS, CR	3	$ 9,512	$ 28,537
PT Employee Spouse	60% ER Paid MG	1	$ 11,985	$ 11,985
Veba Bargaining Unit	12 Firefighters	12	$ 2,460	$ 29,520
Veba Admin	Admin (PS, JM, NH, NEW)	4	$ 2,460	$ 9,840
Veba PT	Admin (MG)	1	$ 1,476	$ 1,476
FSA Admin Fees	Annual & Monthly	1	$ 1,340	$ 1,340
			Total Estimated Cost for Budget	$ 392,698

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *588*
ACCOUNT TITLE: *Dental Insurance*
ACCOUNT TOTAL: $ 25,303

JUSTIFICATION FOR :	
PERSONNEL SERVICE	X
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2020/2021	$ 28,261	$ 23,694	As of 05/01/2022
2020/2021	$ 26,576	$ 24,287	
2019/2020	$ 26,046	$ 25,038	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
588		$ 25,303

NARRATIVE

Our insurance provider for 2022-23 is Regence. There is no increase in dental premiums for the FY 2022-23 budget year. The employees will pay 5 % of the dental premiums listed below.

Employee only: $ 55.45 monthly
Employee/Spouse: $ 109.80 monthly
Employee/Children: $ 122.37 monthly
Employee/Family: $ 182.17 monthly

Part-Time employees are based on the District paying 60% of the premiums.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Employee Family	DB, JM, JM, EP, ZS, NT, RW, NH, NEW	9	$ 2,077	$ 18,692
Employee Spouse	PS (No Copay)	1	$ 1,318	$ 1,318
Employee Children	KL	1	$ 1,395	$ 1,395
Employee Spouse	TK	1	$ 1,252	$ 1,252
Employee Only	LS, AS & CR	3	$ 632	$ 1,896
PT Employee Spouse	60% ER Paid (MG)	1	$ 751	$ 751
			Total Estimated Cost for Budget	$ 25,303

MATERIALS
SERVICES

ACCT. NO.	MATERIALS & SERVICES	21/22 APPROVED	22/23 PROPOSED	$ +/-	% +/-
601	Utilities	$43,527	$45,527	$2,000	
611	Telephone	$14,660	$14,576	($84)	
615	Office Supplies & Equipment	$10,457	$8,115	($2,342)	
617	Janitorial Supplies	$3,177	$3,177	$0	
620	Postage & Shipping	$2,800	$2,500	($300)	
621	Uniforms	$24,620	$21,990	($2,630)	
626	Liability Insurance	$41,777	$44,027	$2,250	
630	Election/ Advertising	$920	$3,700	$2,780	
632	Communications	$21,090	$21,615	$525	
634	Sign Post Program	$2,180	$2,100	($80)	
636	Annual Events & Activities	$17,650	$18,512	$862	
645	Dispatch & Radio Services	$164,424	$221,089	$56,665	
653	Fire Prevention/Public Education Program	$8,678	$7,386	($1,292)	
655	Fire Ground Safety Program	$1,415	$1,275	($140)	
657	Equipment Testing	$16,424	$22,818	$6,394	
669	Leases	$13,116	$16,015	$2,899	
674	Station Furniture & Bunkroom Supplies	$2,025	$2,025	$0	
680	Training Materials & Supplies	$6,700	$4,600	($2,100)	
683	Schools/Conference - Overview	$146,820	$126,965	($19,855)	
685	Technology Programs	$13,348	$40,552	$27,204	
686	Subscriptions/Dues	$12,096	$12,821	$725	
689	Travel & Per Diem	$4,100	$4,500	$400	
694	Contract for Services	$670,631	$687,566	$16,935	
695	Professional Fees	$75,574	$48,280	($27,294)	
701	Facility/Grounds Maintenance	$28,035	$46,670	$18,635	
720	Apparatus Service & Repair	$140,210	$145,471	$5,261	
735	Fuel and Lube Supplies	$30,850	$48,250	$17,400	
737	Protective Clothing	$38,070	$57,805	$19,735	
740	Shop Tools & Supplies	$1,100	$1,100	$0	
746	First Aid Supplies & Equipment	$28,170	$40,400	$12,230	
747	SCBA Repair & Maintenance	$635	$4,860	$4,225	
749	Firefighting Supplies	$9,430	$12,035	$2,605	
752	Refreshments & Station Food	$1,600	$1,500	($100)	
760	Fire Hose & Repair	$1,300	$16,390	$15,090	
762	Hydrant Flow Testing	$400	$1,000	$600	
764	Firefighting Tools & Equipment	$5,135	$8,345	$3,210	
784	Water Rescue Team	$13,190	$14,132	$942	
789	Fire Investigation Supplies	$500	$800	$300	
797	Grant Match Expense	$3,000	$3,000		
TOTAL MATERIALS & SERVICES		**$1,619,834**	**$1,783,489**	**$163,655**	10.10%

* Denotes New Justification Card

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *601*
ACCOUNT TITLE: *Utilities*
ACCOUNT TOTAL: $ 45,527

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Nannette Howland

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 43,527	$ 39,486	As of 05/01/2022
2020/2021	$ 44,503	$ 42,188	
2019/2020	$ 46,911	$ 38,382	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
601	NARRATIVE This justification card is used for utility expenses for all stations. City of Sandy is projecting a 8% increase for water and 14% for sewer. PGE is projecting 3.9 % increase, and Portland Water (Roslyn Lake Station water) is projecting a 7.5 % increase. We are projecting a small increase for NW Natural and Pacer Propane. There is a $20 increase for Quadrant Monitoring (alarm & security for all station) due to the 5G upgrade for the main station. There is no projected increase for Direct TV. For FY 2022-23 overall, there was a slight increase to this justification card based on actual expenses.	$ 45,527

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
PGE	Electricity (All)	12	$ 2,300	$ 27,600
NW Natural	Natural Gas (Main & Annex)	12	$ 300	$ 3,600
City of Sandy	Water & Sewer	12	$ 350	$ 4,200
Fire Alarm System	Quarterly (Main, Dover, Roslyn)	4	$ 447	$ 1,788
Pacer Tank Rental	Annual (Annex, Dover, Roslyn)	1	$ 235	$ 235
Pacer	Propane (Annex, Dover, Roslyn)	12	$ 333	$ 4,000
Portland Water	Water (Roslyn)	4	$ 75	$ 300
Direct TV	Main Station, Dover, Annex	12	$ 317	$ 3,804
			Total Estimated Cost for Budget	$ 45,527

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *611*
ACCOUNT TITLE: *Telephone*
ACCOUNT TOTAL: $ 14,576

JUSTIFICATION FOR:	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Nannette Howland

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 14,660	$ 9,733	As of 05/01/2022
2020/2021	$ 14,000	$ 11,690	
2019/2020	$ 14,000	$ 10,586	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
611	**NARRATIVE** This justification card is associated with the costs of landline telephones for all facilities. In addition, the District provides cell phone services for 3 mobile phones (PS, JM, LT).	$ 14,576

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Ziply Telephone	Main Station/Fire Alarm	12	$ 573	$ 6,876
Ziply Telephone	Dover	12	$ 185	$ 2,220
Ziply Telephone	Roslyn Lake	12	$ 90	$ 1,080
Verizon Wireless	Mobile Phones	12	$ 150	$ 1,800
	(PS, LT, JM)			$ -
Ziply Telephone	Maintenance (2022)	1	$ 2,600	$ 2,600
			Total Estimated Cost for Budget	$ 14,576

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *615*
ACCOUNT TITLE: *Office Supplies & Equipment*
ACCOUNT TOTAL: $ 8,115

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Nannette Howland

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 10,457	$ 4,415	As of 05/01/2022
2020/2021	$ 14,500	$ 5,357	
2019/2020	$ 14,500	$ 7,507	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
615		$ 8,115

NARRATIVE

This justification card is used to purchase a wide range of office supplies including paper, binders, pens, permanent markers, etc.

It also includes repair/replacement of small office equipment. We have annual costs of printing fire permits (AG & Specials), business cards, letterhead, and envelopes. In addition, we have post office fees, notary fees, and wire/banking fees.

This justification card also accounts for the shredding of patient care forms, private employee records and financial documents. For FY 2021-22 we have added 2 extra pick ups based on need.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Office Supplies	Paper, etc.	12	$ 417	$ 5,000
Office Equipment	Repair, Replacement	1	$ 250	$ 250
Computer Monitors	Replace	2	$ 500	$ 1,000
General Printing	Fire permits			$ -
General Printing	Letterhead & Envelopes			$ -
General Printing	Financial Forms	1	$ 500	$ 500
Business Cards	Staff	2	$ 63	$ 126
USPS	PO Box 12/22	1	$ 325	$ 325
USPS	Permit			$ -
Shredding	Annual Shredding	6	$ 83	$ 498
Shredding	2 Extra Pick Ups	2	$ 83	$ 166
Bank	NSF, Wire, Stop Pmnt	10	$ 25	$ 250
Notary Renewal	NH 4/2025			$ -
ID Badges	Replacement			$ -
			Total Estimated Cost for Budget	$ 8,115

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *617*
ACCOUNT TITLE: *Janitorial Supplies*
ACCOUNT TOTAL: $ 3,177

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
AREA OF RESPONSIBILITY	Nick Tharp

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 3,177	$ 1,499	As of 05/01/2022
2020/2021	$ 3,000	$ 1,269	
2019/2020	$ 3,105	$ 1,793	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
617	**NARRATIVE** This justification card provides the necessary funding to purchase janitorial supplies for the maintenance of all district facilities. This line item is subject to certain fluctuations with increasess in certain product lines. * cleaning products * rags * mops & brooms * janitorial & station supplies * floor cleaning supplies * vacuum cleaner & supplies * dispensers for replacement as needed	$ 3,177

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Paper Supplies	Towels/Toilet Paper	12	$ 125	$ 1,500
Soap	Hand/Body Soap	12	$ 30	$ 360
	Laundry Detergent	12	$ 16	$ 192
Cleaning Supplies		12	$ 80	$ 960
Dispensers	Hand/Shower Soap	6	$ 15	$ 90
	Toliet Paper	2	20	$ 40
	Paper Towel	1	35	$ 35
			Total Estimated Cost for Budget	$ 3,177

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *620*
ACCOUNT TITLE: *Postage & Shipping*
ACCOUNT TOTAL: $ 2,500

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Nannette Howland

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 2,800	$ 1,194	As of 05/01/2022
2020/2021	$ 2,800	$ 2,705	
2019/2020	$ 4,000	$ 1,568	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
620	**NARRATIVE** This justification card is used for postage and shipping expenses incurred by the District. Postage includes stamps for mailing, fees for service billing, and everyday bills.	$ 2,500

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Postage average	Per month	12	$ 125	$ 1,500
Shipping	Shipping	12	$ 83	$ 1,000
			Total Estimated Cost for Budget	$ 2,500

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *621*
ACCOUNT TITLE: *Uniforms*
ACCOUNT TOTAL: $ 21,990

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Don Bennett

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 24,620	$ 3,083	As of 05/01/2022
2020/2021	$ 34,772	$ 11,992	
2019/2020	$ 34,772	$ 11,379	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
621		$ 21,990

NARRATIVE

This justification card is associated with the supply of duty uniforms for all personnel.

Annually the Volunteers receive an $85.00 credit for clothing allowance that can be used for uniform t-shirts, sweatshirts, belts, boots, and firefighter equipment like helmet flashlights.

In addition, we purchase collar pins, name tags, and badges on an as needed basis.

We have budgeted for 3 new sets of Class A uniforms for Apparatus Operators.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Duty Pants	Nomex pants	25	$ 135	$ 3,375
Duty Shirts	Nomex shirts	25	$ 110	$ 2,750
Duty T-shirts		150	$ 15	$ 2,250
Duty sweatshirts		50	$ 60	$ 3,000
Recruit T-shirts				$ -
Recruit sweatshirts				$ -
Ball caps		30	$ 10	$ 300
Beanies	Stocking caps	30	$ 15	$ 450
Duty Belts		3	$ 35	$ 105
Station Boots	Staff	15	$ 250	$ 3,750
Misc.	Unforeseen damage	1	$ 500	$ 500
Collar Pins & Tags	Replacement			$ -
Badges	Firefighter			$ -
Badges	Captain/Lieutenant	2	$ 85	$ 170
Badges	Apparatus Operator	2	$ 85	$ 170
Badges	Chief & Division Chief			$ -
Clothing Allowance	Volunteers	35	$ 85	$ 2,975
Reflective Jackets	Volunteers			$ -
Class A	(RW, PB, CR)	3	$ 700	$ 2,100
Class A Caps	(JM)	1	$ 95	$ 95
			Total Estimated Cost for Budget	$ 21,990

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *626*
ACCOUNT TITLE: *Liability Insurance*
ACCOUNT TOTAL: $ 44,027

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 41,777	$ 41,930	As of 05/01/2022
2020/2021	$ 36,800	$ 34,782	
2019/2020	$ 32,591	$ 29,490	

AREA OF RESPONSIBILITY: Nannette Howland

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
626	**NARRATIVE** FY 2022-23 a 5% increase is projected in insurance policies which include property, vehicle, and liability coverage through Special Districts Association of Oregon.	$ 44,027

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Insurance Coverage	General, liability, auto	1	$ 44,027	$ 44,027
			Total Estimated Cost for Budget	$ 44,027

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *630*
ACCOUNT TITLE: *Election & Advertising*
ACCOUNT TOTAL: $ 3,700

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Nannette Howland

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 920	$ 1,331	As of 05/01/2022
2020/2021	$ 2,950	$ 4,206	
2019/2020	$ 1,750	$ 325	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
630		$ 3,700

NARRATIVE

This justification card is used for the costs associated with the publication of the budget meeting and the budget hearing. In addition, during election years there are costs associated with board member positions.

We will have 3 Board Members up for election for FY 2022-23.

We are anticipating the sale of some apparatus & equipment. We will have advertising costs associated with the surplus of those items.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Notices	Board Election	3	$ 900	$ 2,700
Notices	Budget Meeting Notice	1	$ 200	$ 200
Notices	Budget Hearing Notice	1	$ 100	$ 100
Advertising	Surplus	1	$ 500	$ 500
Advertising	Misc.	1	$ 200	$ 200
			Total Estimated Cost for Budget	$ 3,700

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *632*
ACCOUNT TITLE: *Communications*
ACCOUNT TOTAL: $ 21,615

JUSTIFICATION FOR :

PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Don Bennett

HISTORICAL DATA

YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 21,090	$ 18,158	As of 05/01/2022
2020/2021	$ 18,739	$ 20,768	
2019/2020	$ 18,660	$ 17,551	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
632	**NARRATIVE** This justification card is associated with keeping our communication equipment current with technology developments. This justification card also covers radio repair & accessories needed. We have an aging quanity of Bendix/King radios that need repair. These radios are the main communication on wildland fires. In addition, air card service and MDC replacement & mounting hardware have been included.	$ 21,615

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Air Cards	Air Cards (MDC/IPADS)	15	$ 40	$ 600
Net Cloud Cradle point	3 yr license (2020, 21, 22)	3	$ 180	$ 540
MDC	MDC (New)	1	$ 3,050	$ 3,050
Tablet	New	1	$ 3,050	$ 3,050
MDC	Mounting Hardware	2	$ 500	$ 1,000
Cradle Point	Mobile Hotspot	2	$ 950	$ 1,900
Cradle Point	Installation	2	$ 500	$ 1,000
Cradle Point	Antennae	2	$ 300	$ 600
Portable VHF Radio	Bendix/King Repair	15	$ 450	$ 6,750
Portable Radio	Repair	1	$ 2,500	$ 2,500
Portable Radio	Batteries	5	$ 125	$ 625
Mic	Replacement/Damage			$ -
Radio Holder	Shoulder Strap & Holder			$ -
			Total Estimated Cost for Budget	$ 21,615

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *634*
ACCOUNT TITLE: *Sign Post Program*
ACCOUNT TOTAL: $ 2,100

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Karl Lange

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 2,180	$ 1,644	As of 05/01/2022
2020/2021	$ 3,080	$ 1,040	
2019/2020	$ 2,360	$ 1,133	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
634	**NARRATIVE** The District actively promotes having every property marked so that we can find resident addresses in case of an emergency. The sign post side of this account is intended to have a zero balance at the end of the year. There is a revenue justification card for the sign post program. Sandy Fire has an agreement with the City of Sandy for installation of No Parking Fire Lane Signs. This agreement allows the District to fund the purchase of the signs with the Public Works Department installing the signs for no additional charge.	$ 2,100

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Signs	Green Reflective	40	$ 25	$ 1,000
Posts		30	$ 20	$ 600
Nuts & Bolts	Cost per set	20	$ 1	$ 20
Shipping	Estimated Average	12	$ 15	$ 180
Signs	No Parking	5	$ 60	$ 300
			Total Estimated Cost for Budget	$ 2,100

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *636*
ACCOUNT TITLE: *Annual Events & Activities*
ACCOUNT TOTAL: $ 18,512

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Nannette Howland

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 17,650	$ 12,025	As of 05/01/2022
2020/2021	$ 17,875	$ 996	
2019/2020	$ 20,755	$ 16,188	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
636		$ 18,512

NARRATIVE

This justification card is used for our annual events and activities, such as recruit academy graduation, retirements, and long-term standbys. We are planning on 8 new recruits for this fiscal year. In addition, we are slowly bringing back public events and have added those back in the budget.

The District purchases appreciation awards for the annual awards banquet and length of service awards. We have sympathy, thank you, get well, and note cards on hand to be used as needed. We also send out Birthday, Anniversary, and Christmas Cards to our members.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Recruit Background	Reimbursement	8	$ 50	$ 400
Recruit Graduation	Dinner & Refreshments			$ -
Recruit Graduation	Building Use Fee			$ -
Background Check	DPSST	8	$ 50	$ 400
Signs	Recruitment			$ -
Retirements	Refreshments			$ -
Open House	Mt. Festival	1	$ 500	$ 500
Trick or Treat Event	Giveaways	1	$ 500	$ 500
Santa Event	Giveaways	1	$ 200	$ 200
Hood to Coast	Standby Meals	1	$ 750	$ 750
Cards (3 years)	Variety of Cards (23)	1	$ 362	$ 362
Awards banquet	Standby Meals	1	$ 350	$ 350
Awards banquet	Prizes & Plaques	1	$ 1,800	$ 1,800
Awards Banquet	Facility & food	1	$ 10,000	$ 10,000
Length of Service	Awards	1	$ 3,000	$ 3,000
Recognition	Plaques	1	$ 250	$ 250
			Total Estimated Cost for Budget	$ 18,512

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *645*
ACCOUNT TITLE: *Dispatch & Radio Services*
ACCOUNT TOTAL: $ 221,089

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Nannette Howland

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 164,424	$ 153,362	As of 05/01/2022
2020/2021	$ 156,762	$ 156,762	
2019/2020	$ 160,120	$ 160,120	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
645	**NARRATIVE** Clackamas County (CCOM) continues to provide all emergency and routine radio communication for the District. The amount requested for the 800 MHz system is for the operating costs split between Districts within the County. The District has budgeted to pay Sandy Fire's portion of overage costs for the 800 MHz Radio System. At the time of printing the budget the amount owed is still being determined.	$ 221,089

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Dispatch Services	Operating costs	12	$ 11,148	$ 133,779
800 MHz	Operating costs	66	$ 495	$ 32,700
C-800	Radio Overages	1	$ 54,610	$ 54,610
			Total Estimated Cost for Budget	$ 221,089

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *653*
ACCOUNT TITLE: *Fire Prevention/Public Education Program*
ACCOUNT TOTAL: $ 7,386

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Eric Pedersen

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 8,678	$ 434	As of 05/01/2022
2020/2021	$ 7,551	$ 850	
2019/2020	$ 9,359	$ 1,828	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
653		$ 7,386

NARRATIVE

This justification card is for materials needed to support the day-to-day operations of the Fire Prevention Program, i.e. (badges, tattoos, color books, bookmarks, red fire helmets, pencils, burn magnets & picture me books). We have added funds back in for Fire Prevention Week; planning on restating the program in FY 2022-23.

The Fire Prevention Trailer is jointly owned with Gresham Fire. Most repairs/upgrades will be split with Gresham Fire.

The CPR program is intended to be self-supporting. The materials, supplies and equipment are purchased from this line.

The helmet program is intended to be self-supporting. Ordering is based on the needs of the community. The District partners with community businesses and organizations if helmets are needed for low income residents.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
CPR	Supplies & Equipment	10	$ 300	$ 3,000
CPR	Recert Fees	5	$ 20	$ 100
Handout Materials	Badges, tattoos, etc.	1	$ 2,000	$ 2,000
Fire Prevention Week	Handout materials	1	$ 800	$ 800
Prevention Trailer	Maintenance & Upkeep	1	$ 300	$ 300
Smoke Detectors	Purchase & Replace	10	$ 12	$ 120
Car Seat Recert	Bi-Annually 3/2024			$ -
Bike Helmets	All Sizes (S,M,L,XL,Toddler)	40	$ 10	$ 400
All Sport Helmets	All Sizes (S,M,L)	24	$ 14	$ 336
Ski Helmets	All Sizes (S,M,L,XL)	15	$ 22	$ 330
Blue Caps	1000 Head covers			$ -
			Total Estimated Cost for Budget	$ 7,386

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *655*
ACCOUNT TITLE: *Fire Ground Safety Program*
ACCOUNT TOTAL: $ 1,275

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Don Bennett

HISTORICAL DATA

YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 1,415	$ 496	As of 05/01/2022
2020/2021	$ 1,570	$ 481	
2019/2020	$ 1,920	$ 1,608	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
655		$ 1,275

NARRATIVE

This justification card is associated with our fire ground safety program.
Purchasing of safety equipment such as reflective traffic vests, reflective helmet shields and crescents and accountability passport tags.

We are improving the safety of our firefighters with the purchase of reflective and luminous material for the helmet marking.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Passport tags		75	$ 2	$ 150
Traffic vests		2	$ 35	$ 70
Helmet Shields	Replacement/Damage	5	$ 50	$ 250
Helmet Decals	Full Set (Crescents, Name, EMT)	10	$ 70	$ 700
Recruit Crescents	Helmet	10	$ 7	$ 70
Senior FF Crescents	Helmet	5	7	$ 35
			Total Estimated Cost for Budget	$ 1,275

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *657*
ACCOUNT TITLE: *Equipment Testing*
ACCOUNT TOTAL: $ 22,818

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
AREA OF RESPONSIBILITY	

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 16,424	$ 9,711	As of 05/01/2022
2020/2021	$ 10,769	$ 8,858	
2019/2020	$ 13,402	$ 12,467	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
657		$ 22,818

NARRATIVE

This justification card is associated with costs for annual equipment testing. The District must annually test specific equipment to comply with State and National requirements.

Annual equipment testing includes fire extinguisher testing, flow testing for SCBA, Hurst tool testing, and Monitor testing.

A new three-year contract for annual hose/ladder testing was signed in FY 2021-2022. The quantity amount listed below is the number of feet we have tested.

We renewed our five-year contract for the Portacount in FY 2022-2023. The Portacount is used for FIT testing the SCBA masks and N95 masks.

New to this justification card is quarterly and annual testing for the new air compressor. We also have 6 fire extinguishers that are due for their 6-year service.

New SCBA bottles will be scheduled for hydro testing in FY 2025-26.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Ladder	Annual testing 9/22	228	$ 2.00	$ 456
Hose	Annual testing 9/22	17,200	$ 0.29	$ 4,988
Hydro	SCBA bottles (1/26)			$ -
SCBA Recalibration	Flow Testing (4/22)	46	$ 53	$ 2,438
SCBA Air Compressor	Quarterly & Annual Testing	1	1,722	$ 1,722
SCBA Mask Flow Test	Annual Testing	66	10	$ 660
Fit Recalibration	Annual Calibration 11/22	1	$ 5,200	$ 5,200
Fire Extinguisher	Annual Testing 2/23	18	$ 54	$ 972
Fire Extinguisher	6 Yr Service Testing	6	$ 100	$ 600
Fire Extinguisher	Brackets	4	$ 58	$ 230
Hurst Tool	Annual Testing 4/22	4	750	$ 3,000
Lifepak Monitor	Annual Testing	2	1,276	$ 2,552
			Total Estimated Cost for Budget	$ 22,818

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *669*
ACCOUNT TITLE: *Leases/Computer Expenses*
ACCOUNT TOTAL: $ 16,015

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Nannette Howland

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 13,116	$ 8,418	As of 05/01/2022
2020/2021	$ 11,904	$ 12,301	
2019/2020	$ 25,934	$ 32,524	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
669		$ 16,015

NARRATIVE

This justification card is used for lease payments and expenses related to our computer system and software. We have an agreement for our computer equipment upgrades and replacement. Computer Technical Support is located on Justification Card 695. For the FY 2022-23 our Schedule B costs include the monthly costs for maintaining the Datto (Cloud Back-Up Device) and maintaining our firewalls located at the main station and Dover. There was an increase of our Scheduled B costs which were solely incurred for cybersecurity costs needed for the system.

We are budgeting for a computer replacement for the Annex. Currently our annex computer is linked to our main station network. The purchase of a new computer would allow access to presenters and eliminate risks to the network.

We also have a lease agreement for the copy machine.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Copy Machine	Lease	12	$ 300	$ 3,600
Schedule B - Hardware	Support Firewall & Datto	12	$ 540	$ 6,480
Wireless Access Point	Replacement	5	$ 800	$ 4,000
Software	Adobe Acrobat DC	1	$ 235	$ 235
Software	SSL Certificate	1	$ 100	$ 100
Website	Suppport (January)	12	$ 33	$ 400
Computer Upgrade	Annex	1	$ 1,200	$ 1,200
			Total Estimated Cost for Budget	$ 16,015

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *674*
ACCOUNT TITLE: *Bunkroom Supplies*
ACCOUNT TOTAL: $ 2,025

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Jon McKay

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 2,025	$ 220	As of 05/01/2022
2020/2021	$ 5,930	$ 3,836	
2019/2020	$ 5,010	$ 100	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
674	**NARRATIVE** This justification card is for dorm room supplies.	$ 2,025

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Pillows		5	$ 25	$ 125
Blankets		10	$ 65	$ 650
Sheets		15	$ 50	$ 750
Towels, Wash Cloths		20	$ 15	$ 300
Bed Frame & Mattress				$ -
Unforeseen Damage		1	$ 200	$ 200
			Total Estimated Cost for Budget	$ 2,025

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *680*
ACCOUNT TITLE: *Training Materials & Supplies*
ACCOUNT TOTAL: $ 4,600

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Jason McKinnon

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 6,700	$ -	As of 05/01/2022
2020/2021	$ 3,195	$ 475	
2019/2020	$ 8,970	$ 4,234	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
680	**NARRATIVE** This justification card is for training materials used outside of the contract for service with Clackamas Fire. Live Fire Training Supplies include hay, pallets, sheetrock, plywood, and modifications to burn container.	$ 4,600

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Recruit Academy	FF I book/Workbook	8	$ 100	$ 800
Building Materials	Training Prop			
Extrication Cars	Fee per car	6	$ 50	$ 300
Outside Instructor	Handouts and Materials			
Training Supplies	Disposable goods	1	$ 500	$ 500
Live Fire	Supplies	2	$ 1,000	$ 2,000
EMS Training	Supplies			
EMT Class	EMT Student Books			
Vent Prop	Wood (units)			
Forcible Entry	Repair	1	$ 1,000	$ 1,000
			Total Estimated Cost for Budget	$ 4,600

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *683*
ACCOUNT TITLE: *Schools/Conferences-Training Overview*
ACCOUNT TOTAL: $ 126,965

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Jason McKinnon

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 146,820	$ 93,925	As of 05/01/2022
2020/2021	$ 34,940	$ 15,414	
2019/2020	$ 50,470	$ 10,305	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
683	**NARRATIVE** There is some training that District personnel will continue to need that is not covered by the Clackamas contract and needs to be budgeted. District personnel receive their training and education in various ways from a variety of resources. The basic skills and maintenance of these skills occur at college classes, external seminars, conferences, and external and internal specialized skills training. This includes bringing outside instructors in to teach on certain topics for our members. The training is separated out on individual justification cards.	$ 126,965

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Training	Administration	1	$ 5,900	$ 5,900
Training	Fire	1	$ 5,500	$ 5,500
Training	EMS	1	$ 14,365	$ 14,365
Training	SRT	1	$ 2,650	$ 2,650
Training	Contract for Service	1	98,550	$ 98,550
			Total Estimated Cost for Budget	$ 126,965

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *683*
ACCOUNT TITLE: *Schools/Conferences- Administration*
ACCOUNT TOTAL: $ 126,965

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
AREA OF RESPONSIBILITY	Jason McKinnon

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
683	**NARRATIVE** District personnel receive their training and education in various ways from a variety of resources. The basic skills and the maintenance of these skills occur at District drills, college classes, external seminars and conferences and external specialized skills training.	$ 5,900

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Administration	OFDDA Conference (Board)	2	$ 600	$ 1,200
Administration	OFCA Conference (PS, JM)	2	$ 300	$ 600
Administration	Continuing Education (PS)	1	$ 500	$ 500
Administration	OFSOA (NH)	2	$ 250	$ 500
Administration	NW Leadership (PS, JM)	2	$ 350	$ 700
Administration	SDAO Conference (Board)	2	$ 600	$ 1,200
Administration	OR IAAI Conference (GB)	1	$ 400	$ 400
Administration	OFMA Conference (GB)	1	$ 400	$ 400
Administration	OBOA Conference (GB)	1	$ 400	$ 400
			Total Estimated Cost for Budget	$ 5,900

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *683*
ACCOUNT TITLE: *Schools/Conferences- Fire*
ACCOUNT TOTAL: $126,965

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
AREA OF RESPONSIBILITY	Jason McKinnon

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
683	**NARRATIVE** District personnel receive their training and education in various ways from a variety of resources. The basic skills and the maintenance of these skills occur at District drills, college classes, external seminars and conferences and external specialized skills training.	$ 5,500

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Outside Instructor	Dept . Class			$ -
Advanced FF Classes	College	3	$ 500	$ 1,500
MFOA I & II				$ -
Advanced Extrication	Extrication	4	$ 250	$ 1,000
Brothers In Battle	Forcible Entry			$ -
Firemanship	Conference			$ -
Instructor I	Class	3	$ 200	$ 600
Advanced Wildland	Wildland	12	$ 200	$ 2,400
			Total Estimated Cost for Budget	$ 5,500

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *683*
ACCOUNT TITLE: *Schools/Conferences-EMS*
ACCOUNT TOTAL: $126,965

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Jason McKinnon

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
683		$ 14,365

NARRATIVE

District personnel receive their training and education in various ways from a variety of resources. The basic skills and the maintenance of these skills occur at District drills, college classes, external seminars, conferences, and external specialized skills training.

We have budgeted to send volunteers/recruits to an EMT Basic Class at minimum.

In addition, we are budgeting to reimburse 6 volunteer firefighters $1,500 upon successful completion of the EMT Basic class and SFD skills sign-off.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
EMS	Outside Instruction	10	$ 100	$ 1,000
ACLS	(JM, DB, TK, NT, LS, EP, KL, ZS, AS, PB, RW, CR)	12	$ 125	$ 1,500
PALS	(JM, DB, TK, NT, LS, EP, KL, ZS, AS, PB, RW, CR)	12	$ 125	$ 1,500
				$ -
EMT	Recertification (odd year)	14	$ 55	$ 770
EMT Intermediate	Recertification (odd year)	7	$ 85	$ 595
EMT Paramedic	Recertification (odd year)	10	$ 150	$ 1,500
EMR	Recertification (even year)			$ -
EMT Basic	Reimbursement	5	$ 1,500	$ 7,500
	(GH, KN, DS, AW, RS)			$ -
			Total Estimated Cost for Budget	$ 14,365

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *683*
ACCOUNT TITLE: *Schools/Conferences-SRT*
ACCOUNT TOTAL: $ 126,965

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
AREA OF RESPONSIBILITY	Jason McKinnon

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
683	**NARRATIVE** This justification card is for Swift Water Rescue Technician Certification and Recertification. We currently have 15 SRT members. Each member needs to recertify every 3 years. There is currently no known increase to recertification. Additionally, we have added a train the trainer for documentation and verification sign off for DPSST.	$ 2,650

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Water Rescue	Recertification 04/2023	5	$ 500	$ 2,500
	(TK, AS, PR, CR, MC)			
Train the Trainer	Additional Training	1	$ 150	$ 150
	(TK)			
	Recertification 04/2024			
	(JM, KL, ZS, RW, TS)			
	Recertification 04/2025			
	(DB, EP, JP, GY, NO)			
			Total Estimated Cost for Budget	$ 2,650

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *683*
ACCOUNT TITLE: *Schools/Conferences- Contract for Training*
ACCOUNT TOTAL: $ 126,965

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
AREA OF RESPONSIBILITY	Jason McKinnon

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
683	**NARRATIVE** This is a new justification card for contract for service from Clackamas Fire for training. For FY 2021-22 we have renewed our contract for service and signed a 2-year agreement with Clackamas Fire for training. The training is broken down per month between Career and Volunteer.	$ 98,550

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
CCFD Training	Appendix B - Career	12	4,530	$ 54,363
CCFD Training	Appendix B - Volunteer	12	$ 3,682	$ 44,187
			Total Estimated Cost for Budget	$ 98,550

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *685*
ACCOUNT TITLE: *Technology Programs*
ACCOUNT TOTAL: $ 40,552

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 13,348	$ 14,322	As of 05/01/2022
2020/2021	$ 16,369	$ 14,859	
2019/2020	$ -	$ -	

AREA OF RESPONSIBILITY: Nannette Howland

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
685		$ 40,552

NARRATIVE

This is a justification card is for the purchase of our technology programs.

- Intterra is a GPS platform that will be used by three different counties 911 systems, and fire districts. This is a user-friendly program that will assist with driveway updates, fire preplans, and updating information as we respond on alarms. There was an 8% increase.
- Crew Sense is a scheduling and resource management program that will help with scheduling vacation, sick, or training hours of our paid staff as we increase staffing.
- ESO is a new program that will replace our Records Management Program (FireHouse). The re-occuring costs for FY 2022-23 includes the fire module (incidents, inspections, & investigations), EMS and records management.
- Net Motion is our CAD/MDC License with IT Support through Clackamas Fire.
- Active 911 is our paging platform. This is purchased for all responding personnel to notify them when we have an alarm.
- New to this line is cost to upgrade our accounting software to a fund accounting. This was a recommendation from our auditors.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Active 911	Subscription (Licenses)	48	$ 13	$ 624
ESO	EMS & Records Management	12	$ 961	$ 11,532
Netmotion	Maintenance	1	$ 2,000	$ 2,000
Intterra	GPS Data Platform	12	$ 168	$ 2,016
Crew Sense	Scheduling & Resource Mgmt	12	$ 365	$ 4,380
Accounting	Fund Accounting Software	12	$ 793	$ 9,516
Accounting	Accounting Software Setup	1	$ 10,484	$ 10,484
			Total Estimated Cost for Budget	$ 40,552

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *686*
ACCOUNT TITLE: *Dues*
ACCOUNT TOTAL: $ 12,821

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Nannette Howland

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 12,096	$ 10,449	As of 05/01/2022
2020/2021	$ 12,069	$ 11,104	
2019/2020	$ 28,646	$ 23,564	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
686	**NARRATIVE** This justification card will be used to fund dues for FY 2022-23.	$ 12,821

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Microsoft	Office 365	12	$ 323	$ 3,876
Domain Name	Renewal 04/2024		$ -	$ -
OFCA	Membership (PS, JM)	2	$ 65	$ 130
CCFIT	Membership (PS) (12/22)	1	$ 50	$ 50
OFSOA	Membership (7/22)	1	$ 40	$ 40
Costco	Membership	1	$ 120	$ 120
OFDDA	Membership (1/23)	1	$ 1,500	$ 1,500
CCFDB	Membership (04/23)	1	$ 100	$ 100
NAFT	Membership (JM)	1	$ 250	$ 250
Sandy Chamber	Membership	1	$ 182	$ 182
Government Ethics	Assessment (9/22)	1	$ 550	$ 550
SDAO	Annual Dues	1	$ 4,000	$ 4,000
IAAI	Membership (GB)	1	$ 100	$ 100
OFMA	Membership (GB)	1	$ 65	$ 65
OR IAAI	Membership (GB)	1	$ 65	$ 65
FlashAlert	Subscription (NH)	1	$ 235	$ 235
LCOG	Membership (PS)	1	$ 1,100	$ 1,100
Amazon Prime	Membership (3/23)	1	$ 179	$ 179
Zoom	Membership	12	$ 15	$ 180
Sandy Post	Subscription (1 Digital/1 Print	1	$ 99	$ 99
NFPA	Subscription 2023-2024			$ -
			Total Estimated Cost for Budget	$ 12,821

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *689*
ACCOUNT TITLE: *Travel & Per Diem-Training*
ACCOUNT TOTAL: $ 4,500

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Jason McKinnon

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 4,100	$ 2,010	As of 05/01/2022
2020/2021	$ 3,320	$ 1,383	
2019/2020	$ 5,510	$ 3,255	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
689		$ 4,500

NARRATIVE

This justification card is for costs associated with the travel (lodging, meal per diem, and mileage) per District Policies 9.1 and Procedure 9.4.

Per diem rates for lodging and meals out of the home tax area are based on the General Services Administration standards which are found at www.gsa.gov.
Per diem rates for mileage out of the home tax area are based on the IRS standards. These are found at www.irs.gov. For 2021 the rate is 56 cents/mile.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Recruit Instructors	Food			$ -
Adv. extrication	Food & lodging			$ -
EMS	Food & lodging			$ -
BOD	Food & lodging	4	$ 500	$ 2,000
OFCA	Food & lodging (PS, JM)	2	$ 400	$ 800
OFSOA	Food & lodging (NH)	2	$ 300	$ 600
SRT	Food	1	$ 500	$ 500
FMO	Food & Lodging (GB)	3	$ 200	$ 600
			Total Estimated Cost for Budget	$ 4,500

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *694*
ACCOUNT TITLE: *Contract for Services*
ACCOUNT TOTAL: $ 687,566

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Nannette Howland

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 670,631	$ 612,215	As of 05/01/2022
2020/2021	$ 255,300	$ 247,301	
2019/2020	$ -	$ 20,683	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
694	**NARRATIVE** This justification card is used for our contract services. The District has contractual agreements for the Fire Marshal Position with FM Gary Boyles. In addition, we budget hours for FM Boyles to do fire investigations. For FY 2021-22 we have renewed our contract for service and signed a 2 year agreement with Clackamas Fire District for Command and Control Services. Monthly costs are budgeted below.	$ 687,566

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Gary Boyles	Fire Marshal Position	12	$ 5,300	$ 63,600
Gary Boyles	Fire Investigations	12	$ 100	$ 1,200
CCFD Command & Control	Appendix A	12	$ 8,255	$ 99,065
CCFD Joint Staffing (318)	Appendix C	12	43,272	$ 519,264
CCFD Joint Staffing (318)	Soft Goods	1	4,437	$ 4,437
			Total Estimated Cost for Budget	$ 687,566

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *695*
ACCOUNT TITLE: *Professional Fees*
ACCOUNT TOTAL: $ 48,280

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
AREA OF RESPONSIBILITY	Nannette Howland

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 75,574	$ 54,478	As of 05/01/2022
2020/2021	$ 43,798	$ 34,278	
2019/2020	$ 104,350	$ 95,007	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
695		$ 48,280

NARRATIVE

This justification card is used for our professional fees.

The District has contractual agreements for a District auditor, employee assistance program, IT Services including MDC support.In addition, we have fees associated with our payroll services and legal counsel.

We utilized NTN to help advertise for future new hires. In addition, they provide the physical agility (CPAC) and written test.

Also included in this justification card is the cost for our medical director.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Legal	As needed	12	$ 600	$ 7,200
Accounting	ADP	12	$ 417	$ 5,000
Accounting	Auditor	1	$ 8,500	$ 8,500
E.A.P.	Employee assistance	1	$ 430	$ 430
Computer	Support (Schedule A)	12	$ 1,339	$ 16,068
Firefighter Testing	Annual	1	750	$ 750
MDC	Support (Horst)	12	250	$ 3,000
EMS	Medical Director	12	611	$ 7,332
			Total Estimated Cost for Budget	$ 48,280

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *701*
ACCOUNT TITLE: *Facility/Grounds Maintenance - Overview*
ACCOUNT TOTAL: $ 46,670

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Jon McKay

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 28,035	$ 20,951	As of 05/01/2022
2020/2021	$ 35,180	$ 40,021	
2019/2020	$ 36,680	$ 28,588	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
701	**NARRATIVE** This justification card is for needed building maintenance projects and repairs, heating, cooling and plumbing of the District's station facilities. Each item listed has its own justification card.	$ 46,670

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Main Station	Building Maintenance	1	$ 14,020	$ 14,020
Dover Station	Building Maintenance	1	$ 18,690	$ 18,690
Roslyn Station	Building Maintenance	1	$ 3,930	$ 3,930
Annex	Building Maintenance	1	$ 10,030	$ 10,030
			Total Estimated Cost for Budget	$ 46,670

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *701*
ACCOUNT TITLE: *Facility/Grounds Maintenance - Sandy*
ACCOUNT TOTAL: $ 46,670

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
AREA OF RESPONSIBILITY	Jon McKay

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
701		$ 14,020

NARRATIVE

This justification card is used for facilities/grounds maintenance for the Sandy main station.

This justification card covers annual heating & cooling, generator maintenance, backflow testing, air compressor maintenance and elevator maintenance and inspection, along with landscaping maintenance.

This justification card includes maintenance for a condenser neutralizer for the water heater, annual window cleaning and flag replacements.

In addition, we have budgeted to purchase a rack for loose weights and repair damage on the South wall.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Heating & Cooling	Maintenance	4	$ 1,295	$ 5,180
Hot Water Heater	Maintenance	1	$ 100	$ 100
Generator	Maintenance/Repair	1	$ 500	$ 500
Fire Sprinkler	Backflow Testing	3	80	$ 240
Inspection / Permit	Elevator	1	$ 2,120	$ 2,120
Parts & Hardware	Maintenance (All)	12	$ 150	$ 1,800
Yard Maintenance	Annual Bark & Trim	1	$ 2,250	$ 2,250
Filters	(All Buildings)	12	$ 15	$ 180
Flags	Replacement	3	200	$ 600
Window Cleaning	Maintenance	1	600	$ 600
Air Compressor	Maintenance/Repair	1	300	$ 300
Weight Rack	Loose Weights	1	150	$ 150
			Total Estimated Cost for Budget	$ 14,020

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *701*
ACCOUNT TITLE: *Facility/Grounds Maintenance-Dover Station*
ACCOUNT TOTAL: $ 46,670

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
AREA OF RESPONSIBILITY	Jon McKay

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
701	**NARRATIVE** This justification card is used for facilities/grounds maintenance for the Dover station property. The yard maintenance includes field mowing and monthly maintenance. In addition, we budget for an annual clean that includes trimmings and bark dust. In addition, we have budgeted to repair lighting in the turnout room as well as exterior lighting.	$ 18,690

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Heating & Cooling	Maintenance	2	$ 300	$ 600
Generator	Maintenance/Repair	1	$ 500	$ 500
Co-Rayvac System	Maintenance	2	$ 250	$ 500
Duct Cleaning	Maintenance (2024)			$ -
Pest Control	Maintenance	4	$ 100	$ 400
Yard Maintenance	Landscaping	12	$ 270	$ 3,240
Yard Maintenance	Annual Bark & Trim	1	$ 350	$ 350
Yard Maintenance	2 Cuts & Spray Field	2	$ 400	$ 800
Air Compressor	Maintenance/Repair	1	$ 300	$ 300
Lighting	Repair/Replacement LED	1	$ 10,000	$ 10,000
Camera System	New	1	$ 2,000	$ 2,000
			Total Estimated Cost for Budget	$ 18,690

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *701*
ACCOUNT TITLE: *Facility/Grounds Maintenance-Roslyn Station*
ACCOUNT TOTAL: $ 46,670

JUSTIFICATION FOR :

PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Jon McKay

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
701	**NARRATIVE** This justification card is used for the facilities/grounds for the Roslyn station property.	$ 3,930

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Heating & Cooling	Maintenance	2	$ 200	$ 400
Generator	Maintenance/Repair	1	$ 500	$ 500
Pest Control	Maintenance	4	$ 100	$ 400
Yard Maintenance	Landscaping	12	$ 190	$ 2,280
Yard Maintenance	Annual Bark & Trim	1	$ 350	$ 350
			Total Estimated Cost for Budget	$ 3,930

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *701*
ACCOUNT TITLE: *Facility/Grounds Maintenance - Annex*
ACCOUNT TOTAL: $ 46,670

JUSTIFICATION FOR :

PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
AREA OF RESPONSIBILITY	Jon McKay

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
701	**NARRATIVE** This justification card is used for the facilities/grounds for the Annex property. The yard maintenance includes the monthly maintenance. In addition, we budget for an annual clean that includes trimmings and bark dust. In addition, we have budgeted to repair the basement lighting along with the exterior lighting.	$ 10,030

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Heating & Cooling	Maintenance	2	$ 250	$ 500
Generator	Maintenance/Repair	1	$ 500	$ 500
Pest Control	Maintenance	4	$ 100	$ 400
Yard Maintenance	Landscaping	12	$ 190	$ 2,280
Yard Maintenance	Annual Bark & Trim	1	$ 350	$ 350
Basement Lighting	Repair/Replacement LED	1	$ 2,500	$ 2,500
Interior Lighting	Replacement to LED	1	$ 2,500	$ 2,500
Dehumidifier	Basement	1	$ 1,000	$ 1,000
			Total Estimated Cost for Budget	$ 10,030

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *720*
ACCOUNT TITLE: *Apparatus Service & Repair*
ACCOUNT TOTAL: $ 145,471

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Todd Kennedy & Paul Brady

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 140,210	$ 79,882	As of 05/01/2022
2020/2021	$ 135,350	$ 122,004	
2019/2020	$ 137,000	$ 97,634	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
720		$ 145,471

NARRATIVE

This justification card is for the Apparatus & Equipment Maintenance for District owned apparatus, vehicles and trailers.

In FY 2021-22 Sandy Fire has signed a 2-year agreement with Clackamas Fire District for fleet maintenance. We have budgeted for monthly bi-annual service for fire apparatus. Soft goods are also budgeted items such as air filters, wipes, etc. In addition, we have budgeted for an unforeseen repairs and maintenance that is found but not covered during the annual service.

This justification card also accounts for the service costs on a bi-annual service for all light duty utility vehicles. Replacement tires are figured for replacing a full set of tires for one light duty utility vehicle annually; prices are based on GOP contract. As well as equipment to keep them operating in all weather conditions; prices based on GOP contract.
Service and repair costs are estimated and based off prior years actual invoice charges.

We have added funds to install a block heater to the pony engine on WT-371. Funds added for 3 new headsets to outfit E371-E372 when we have extra staffing. We also added a headset range extender antenna to allow for strong transmission outside of the cab.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
CCFD Fleet Maintenance	Service - Appendix D	12	4,553	$ 54,631
CCFD Fleet Maintenance	Soft Goods (Filters, Wipers, Etc.)	12	2,060	$ 24,720
CCFD Fleet Maintenance	Repairs unforseen	12	$ 4,292	$ 51,500
Block Heater	WT371	1	$ 400	$ 400
Headsets (New)	E-371/E-372	3	$ 1,000	$ 3,000
Antenna	Bluetooth Extension	1	$ 350	$ 350
Utility Vehicles	Service	12	$ 135	$ 1,620
	Repairs	1	$ 2,500	$ 2,500
	Replacement Tires	6	$ 350	$ 2,100
	Tire Chains	6	$ 100	$ 600
	Supplies	1	$ 350	$ 350
Tire Chains	Replacement & New	16	$ 200	$ 3,200
Mounting Equipment	Conflagration Items	1	$ 500	$ 500
			Total Estimated Cost for Budget	$ 145,471

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *735*
ACCOUNT TITLE: *Fuel & Lube Supplies*
ACCOUNT TOTAL: $ 48,250

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
AREA OF RESPONSIBILITY	Nick Tharp

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 30,850	$ 23,740	As of 05/01/2022
2020/2021	$ 30,750	$ 16,486	
2019/2020	$ 30,750	$ 19,090	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
735	**NARRATIVE** This justification card is used for Apparatus fuel and lube supplies. Fuel prices can be extremely volatile and are easily impacted. Outside influences such as a refinery fire, natural disaster, significant weather event, domestic terrorism, military action, etc. can greatly increase demand which drives prices higher. Our history shows during these significant events, diesel fuel spiked to more than $6.50 per gallon.	$ 48,250

Enter items, descriptions, quantities, and rates here:

Item	Short description	Quantity	Rate	Cost
Diesel & Gas		12	$ 3,900	$ 46,800
Oil				$ -
Gas	Small Tools	4	$ 50	$ 200
Fuel Additive	DEF	5	$ 250	$ 1,250
			Total Estimated Cost for Budget	$ 48,250

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *737*
ACCOUNT TITLE: *Protective Clothing*
ACCOUNT TOTAL: $ 57,805

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
AREA OF RESPONSIBILITY	Don Bennett

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 38,070	$ 23,070	As of 05/01/2022
2020/2021	$ 40,375	$ 27,622	
2019/2020	$ 42,925	$ 35,410	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
737	**NARRATIVE** This justification card is associated with protective clothing and equipment for paid and Volunteer Firefighters. Protective clothing includes structural and wildland gear. In addition, we added the purchase of 8 bail out sets.	$ 57,805

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Turnout Pants		10	$ 1,640	$ 16,400
Turnout Coats		10	$ 1,790	$ 17,900
Structural Boots		10	$ 350	$ 3,500
Turnout Suspenders		5	$ 50	$ 250
Helmets	Structural	5	$ 300	$ 1,500
Fire Hood	New Particulate	10	$ 125	$ 1,250
Structural Gloves		20	$ 90	$ 1,800
Turnout Repair		1	$ 750	$ 750
Helmet Visor		2	$ 70	$ 140
Helmet Light		3	$ 100	$ 300
Helmet Light	(Volunteer Clothing Allowance)	10	$ 100	$ 1,000
Wildland Pants	Nomex w/reflective trim	5	$ 250	$ 1,250
Wildland Shirts	Nomex	5	$ 275	$ 1,375
Wildland Goggles		5	$ 60	$ 300
Wildland Helmets	Cap Style w/ Nomex Flap			$ -
Wildland Gloves	Leather	30	$ 20	$ 600
Wildland Harness	Chest Harness			$ -
Wildland Head Lamp		3	$ 80	$ 240
Wildland Web Gear				$ -
Wildland Shelters		2	$ 440	$ 880
Wildland Particulate Scarf		2	$ 35	$ 70
Bailout Kits	Volunteers	10	$ 830	$ 8,300
			Total Estimated Cost for Budget	$ 57,805

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *740*
ACCOUNT TITLE: *Shop Tools & Supplies*
ACCOUNT TOTAL: $ 1,100

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Jon McKay

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 1,100	$ 95	As of 05/01/2022
2020/2021	$ 1,700	$ 915	
2019/2020	$ 2,500	$ 130	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
740		$ 1,100

NARRATIVE

This justification card provides the necessary funding to purchase shop supplies for the in-house repair of equipment.

* Shop towels
* Identification labels (OR-OSHA requirement)
* Welding supplies
* Truck wash
* Wash mitts
* Bits
* Extension Cords & Air Hoses

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Shop supplies	Various	12	$ 50	$ 600
Mechanic Tools	Wrenches, Sockets	1	$ 500	$ 500
	Screw Drivers, etc.			
			Total Estimated Cost for Budget	$ 1,100

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *746*
ACCOUNT TITLE: *First Aid Supplies & Equipment*
ACCOUNT TOTAL: $ 40,400

JUSTIFICATION FOR :

PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Laurie Smallwood

HISTORICAL DATA

YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 28,170	$ 32,025	As of 05/01/2022
2020/2021	$ 26,735	$ 24,876	
2019/2020	$ 25,615	$ 25,589	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
746		$ 40,400

NARRATIVE

The funds requested in this line item are utilized to restock, upgrade and replace damaged medical supplies on engine companies throughout the year. These items are generally disposable medical supplies that are utilized during treatment of patients.

Disposal of scene bio-waste (sharps containers, vac. containers, and dirty supplies).

This budget line is used to purchase new EMS tools as medical technology improves and replace EMS supplies which are damaged or have reached the end of their service life. Examples of items commonly replaced are; Suction units, Traction splints, AED Batteries, Auto-Pulse Batteries, EMS Kits & Bags.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Medical Supplies	Disposable goods	12	$ 3,208	$ 38,500
Steri-cycle	Bio-Waste Disposal	2	$ 75	$ 150
Sager Traction Splint	Replacement	1	$ 500	$ 500
Lucas Batteries	Replacement	1	$ 400	$ 400
AED Batteries	Replacement	1	$ 850	$ 850
			Total Estimated Cost for Budget	$ 40,400

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *747*
ACCOUNT TITLE: *SCBA Repair & Maintenance*
ACCOUNT TOTAL: $ 4,860

JUSTIFICATION FOR :

PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Aaron Scobert

HISTORICAL DATA

YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 635	$ 461	As of 05/01/2022
2020/2021	$ 5,000	$ 1,760	
2019/2020	$ 8,370	$ 505	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
747	**NARRATIVE** In 2021, we purchased 42 new SCBA packs to replace our outdated packs. The new packs come with a one-year warranty on parts and labor, excluding parts broken due to misuse or user error.	$ 4,860

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Regulator Holder		5	$ 21	$ 105
Gauge Strap				$ -
Mask Lenses		5	$ 200	$ 1,000
Regulator Repair	Diaphragm			$ -
Regulator Hose				$ -
Cylinder Gauge	Repair			$ -
Mask Straps		1	$ 111	$ 111
HUD Visor	Rubber Boot			$ -
Fuel Charge	Emergency Service			$ -
Amplifier				$ -
Gauge Strap				$ -
G1 SCBA Mask		10	$ 250	$ 2,500
Spectacle Kit		2	$ 156	$ 312
Regulator Overal Kit		2	$ 276	$ 552
Pressure Reducer		2	$ 102	$ 204
Cylinder Valve	Overal Kit	2	$ 38	$ 76
			Total Estimated Cost for Budget	$ 4,860

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *749*
ACCOUNT TITLE: *Firefighting Supplies*
ACCOUNT TOTAL: $ 12,035

JUSTIFICATION FOR :

PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Nick Tharp

HISTORICAL DATA

YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 9,430	$ 326	As of 05/01/2022
2020/2021	$ 7,995	$ 8,055	
2019/2020	$ 8,598	$ 4,954	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
749		$ 12,035

NARRATIVE

This justification card is used for consumable products used during fire suppression and emergency related activities.

* Batteries – Used for safety and warning devices on SCBA's.
* Foam – Surfactant added to the water to increase the water's ability to penetrate and smother burning material maximizing the water carried on apparatus.
* Amerizorb and SafeT Absorbent – Oil sweep used at MVA's to keep petroleum products from polluting waterways.
* Decon Soaps – Used for the pre-treatment and cleaning of firefighter equipment and PPE.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Foam	Phos-Chek	4	$ 1,600	$ 6,400
Batteries	AA, AAA, 9 Volt	1	$ 300	$ 300
Flares	Road flares	12	$ 60	$ 720
Flares	LED flares	3	$ 40	$ 120
Oil Sweep	Amerizorb			$ -
Safe T Absorb	40lb Cat Litter	30	$ 13	$ 390
Saw Chain	100' roll chain	1	$ 600	$ 600
Decon Soap	Extractor	12	$ 100	$ 1,200
Decon Soap	Truck Wash	12	$ 25	$ 300
Decon Soap	CitroSqueeze	2	$ 225	$ 450
Decon Soap	SC-14	2	$ 100	$ 200
Decon Bags	Replacement	1	$ 75	$ 75
MRE's	Conflagration Items	40	$ 12	$ 480
Sleeping Bags	Conflagration Items	3	$ 75	$ 225
Tent Replacement	Conflagration Items	3	$ 100	$ 300
Cooler (14 Day)	Conflagration Items	1	$ 275	$ 275
			Total Estimated Cost for Budget	$ 12,035

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *752*
ACCOUNT TITLE: *Alarm Refreshments*
ACCOUNT TOTAL: $ 1,500

JUSTIFICATION FOR :

PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Nannette Howland

HISTORICAL DATA

YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 1,600	$ 207	As of 05/01/2022
2020/2021	$ 2,800	$ 296	
2019/2020	$ 4,600	$ 1,938	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
752	**NARRATIVE** This justification card is for hydration and food supplies including water, granola bars and food while on calls, long term standbys, Emergency Operation Center (EOC) activations and greater alarms.	$ 1,500

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Refreshments	Emergency Ops	1	$ 1,000	$ 1,000
Refreshments	Coffee, Tea	4	$ 125	$ 500
			Total Estimated Cost for Budget	$ 1,500

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *760*
ACCOUNT TITLE: *Fire Hose & Repair*
ACCOUNT TOTAL: $ 16,390

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
AREA OF RESPONSIBILITY	Nick Tharp

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 1,300	$ 1,253	As of 05/01/2022
2020/2021	$ 1,750	$ 1,235	
2019/2020	$ 8,700	$ 8,584	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
760		$ 16,390

NARRATIVE

Fire hoses are exposed to high heat and harsh conditions. This budget card is designed to ensure we have sufficent hose on hand to replace hose and nozzles damaged during fire fighting operations, training, or hose that has failed our annual testing. This year we are looking at replacing old antiquated combination nozzles with new smooth bore fixed gallon nozzles. This will allow our department to be more efficent and effective during emergency fire operations. It also keeps our engines aligned with neighboring districts utilizing current science based evidence provided by NIST and UL. Each of our (4) fire engines will require a total of (3) 1 3/4 and (1) 2 1/2 inch nozzles plus 200' of low pressure hose per line. The (2) Pierce Customs will need an additional 2 1/2 due to the extra crosslay. The current low pressure nozzles [(2) 1 3/4 and (1) 2 1/2)] we run on the Pierce Customs will be re-used on the Internationals due to the integrated smooth bore waterway.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Fire hose	50' LP TRU-ID 1 3/4			$ -
	50' LP Sniper 1 3/4	16	$ 275	$ 4,400
	50' LP TRU-ID 2 1/2	4	$ 300	$ 1,200
	100' 4"			$ -
	100' 3/4" 300 PSI reel	1	$ 400	$ 400
	100' 1" 300 PSI reel			$ -
	50' 3/4" Forestry			$ -
	100' 1" Forestry			$ -
	100' 1 1/2" Forestry			$ -
				$ -
Nozzles	Fixed Gal 1 3/4 w/ tip	8	$ 700	$ 5,600
	Fixed Gal 2 1/2 w/ tip	4	$ 900	$ 3,600
	3/4" Forestry	2	$ 15	$ 30
	1" NH Forestry	4	100	$ 400
	1 1/2" NH Forestry	4	115	$ 460
Hose Recoupling	Conflagration Item (WT371)	4	75	$ 300
			Total Estimated Cost for Budget	$ 16,390

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *762*
ACCOUNT TITLE: *Hydrant Flow Testing*
ACCOUNT TOTAL: $ 1,000

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
AREA OF RESPONSIBILITY	

HISTORICAL DATA		
YEAR	BUDGETED	ACTUAL SPENT
2021/2022	$ 400	$ -
2020/2021	$ 400	$ -
2019/2020	$ 400	$ -

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
762		$ 1,000

NARRATIVE

Regular hydrant testing is a significant component of the District's water supply program. Water systems are constantly being impacted by improvements, deterioration, changes in usage, and even water District maintenance activities which may affect zone valve settings. As a result it is important to periodically test fire hydrants to determine what their capabilities would be in an emergency.

In addition, to determining fire flows, testing can uncover a number of mechanical problems from valves that don't operate properly to leaks and even pump damaging debris flowing from hydrants. It is imperative that we discover problems and get them repaired before the hydrant is needed in an emergency.

This year we are anticipating hydrant flow testing for several hydrants due to an ISO re-grading.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Hydrant	Flow tests	10	$ 100	$ 1,000
			Total Estimated Cost for Budget	$ 1,000

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *764*
ACCOUNT TITLE: *Firefighting Tools & Equipment*
ACCOUNT TOTAL: $ 8,345

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
AREA OF RESPONSIBILITY	Nick Tharp

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 5,135	$ 3,011	As of 05/01/2022
2020/2021	$ 9,745	$ 7,413	
2019/2020	$ 11,375	$ 8,523	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
764		$ 8,345

NARRATIVE

This justification card is used for firefighter tools and equipment throughout the year; includes the addition and/or repair/replacement of items.

- Replacement batteries for cordless drills and saws as needed.
- Replacement LED personal flashlights as needed.
- Repair/replacement of damaged hand tools, power tools, and hose appliances as needed.

In addition, we have budgeted to purchase NEW Lockout kits for E372 and E374. When BR374 was placed into service equipment from BR371 was divided equally to equip BR374. This card also contains the required adapters and valves needed to bring both apparatus up to OSFM standard.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Hand Tools	Repair/Replace	4	$ 200	$ 800
Power Tools	Repair/Replace	1	$ 1,200	$ 1,200
Hurst Equipment	Repair	1	$ 2,000	$ 2,000
Appliance	Coupling Repair/Replace	1	$ 500	$ 500
Dewalt Batteries	20V Max Batteries	1	$ 175	$ 175
Flashlights	Handheld/Scene	4	60	$ 240
Lockout Kit	Access Tools Emergency	2	200	$ 400
Fuel Can/Mount	BR374	1	100	$ 100
Adapters	BR374 -BR371	20	30	$ 600
Reducers	BR374 -BR371	14	45	$ 630
Adapters	BR374 -BR371 (F/F)	12	100	$ 1,200
Intake Strainer	BR374	1	100	$ 100
RoofTop Carrier (Waterproof)	Conflagration Item	2	100	$ 200
Hose Hooks	Conflagration Item	2	100.00	$ 200
			Total Estimated Cost for Budget	834500.00%

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *784*
ACCOUNT TITLE: *Water Rescue Team*
ACCOUNT TOTAL: $ 14,132

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
AREA OF RESPONSIBILITY	Todd Kennedy

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 13,190	$ 3,105	As of 05/01/2022
2020/2021	$ 11,350	$ 9,418	
2019/2020	$ 12,010	$ 8,680	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
784		$ 14,132

NARRATIVE

This justification card is intended for the materials needed to properly outfit members of the District's water rescue team. This includes repair, replacement, and maintenance of PPE and equipment used during water rescue calls and training.

*Hardware – ropes, pulleys, carabiners, etc.
*PPE – hoods, beanies, gloves, knives, etc.
*Boat Repair – repairing seam leaks on RDC and raft preventing major failure of rescue equipment.

Dry suits, liners, boots, vests, helmets are purchased on a 6 year cycle to keep equipment within NFPA and manufacturer guidelines.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Suits/Liners/Boots	Replacement	3	$ 2,200	$ 6,600
Suits/Liners/Boots	Repair	2	$ 300	$ 600
Rescuer PFD	New/Replacement	3	$ 225	$ 675
Helmets	Replacement	3	$ 225	$ 675
PPE	Replacement	15	$ 110	$ 1,650
Victim PFD	Replacement	6	$ 100	$ 600
Hardware		15	$ 60	$ 900
Boat	Repair	1	$ 660	$ 660
303 Protectant	1 gal UV Protectant	1	85	$ 85
Boat Cleaner	1 gal Secific Degreaser	1	37	$ 37
Floating Rope	Replacement	3	550	$ 1,650
			Total Estimated Cost for Budget	$ 14,132

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *789*
ACCOUNT TITLE: *Fire Investigation Supplies*
ACCOUNT TOTAL: $ 800

JUSTIFICATION FOR :

PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	

AREA OF RESPONSIBILITY: Phil Schneider

HISTORICAL DATA

YEAR	BUDGETED	ACTUAL SPENT	
2021/2022	$ 500	$ 172	As of 05/01/2022
2020/2021	$ 500	$ -	
2019/2020	$ 200	$ 95	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
789	**NARRATIVE** This justification card is to purchase the necessary supplies & materials to properly conduct fire investigations. In FY 2022-2023 we are budgeting for a digital camera.	$ 800

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Small equipment	Equipment - PPE	1	$ 500	$ 500
Disposable goods	Marking equipment, gloves, masks	1	$ 300	$ 300
			Total Estimated Cost for Budget	$ 800

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *797*
ACCOUNT TITLE: *Grant Match Expense*
ACCOUNT TOTAL: $ 3,000

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	X
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
RESOURCES	

HISTORICAL DATA		
YEAR	BUDGETED	ACTUAL SPENT
2021/2022	$ 3,000	$ -
2020/2021	$ 3,000	$ -
2019/2020	$ 3,000	$ -

AREA OF RESPONSIBILITY: Nannette Howland

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
797	NARRATIVE The District is planning on applying for the Special Districts Association of Oregon Safety & Security Matching Grant Program. If a grant is awarded during the FY 2022-23 the associated Revenue Justification Card is 797. SDAO sets criteria for funding a specific area such as security, water mitigation, and personnel safety. Depending on the criteria the District will apply accordingly.	$ 3,000

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Grant Match	SDAO	1	$ 3,000	$ 3,000
			Total Estimated Cost for Budget	$ 3,000

CAPITAL OUTLAY

ACCT. NO.	BUILDING IMPROVEMENTS	21/22 APPROVED	22/23 PROPOSED	$ +/-	% +/-
Capital Outlay					
801	Building Improvements	$0	$0	$0	
846	EMS & Fire Equipment	$0	$0	$0	
TOTAL CAPITAL OUTLAY		**$0**	**$0**	**$0**	

GENERAL FUND
RESOURCES

ACCT. NO	GENERAL FUND RESOURCES	21/22 APPROVED	22/23 PROPOSED	$ +/-	% +/-
	Cash Carry Over	$2,700,000	$2,600,000	($100,000)	
405	Prior Taxes	$55,000	$55,000	$0	
410	Property Tax Interest	$6,000	$6,000	$0	
433	Helmet Program	$1,328	$1,066	($262)	
434	Sign Post Program	$2,180	$2,180	$0	
437	CPR Program	$3,000	$3,000	$0	
438	First Aid Reimbursement	$11,000	$11,000	$0	
450	Investment Interest	$5,000	$5,000	$0	
461	Hood to Coast Standby Reimbursement	$0	$1,500	$1,500	
487	Doctor Physical Reimbursment	$1,800	$1,800	$0	
490	Miscellaneous Income	$5,000	$5,000	$0	
797	Grant Match Revenue	$3,000	$3,000	$0	
TOTAL GENERAL FUND RESOURCES		$2,793,308	$ 2,694,546	($98,762)	-3.5%

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *401*
ACCOUNT TITLE: *Current Taxes*
ACCOUNT TOTAL: $4,566,972

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
RESOURCES	X

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL RECEIVED	
2021/2022	$ 4,561,090	$ 4,183,545	As of 05/01/2022
2020/2021	$ 3,954,670	$ 4,129,347	
2019/2020	$ 3,640,650	$ 3,776,552	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
401		$4,566,972

NARRATIVE

Proposed taxes for FY 2022-23 are based on a 2 % increase assessed valuation over FY 2021-22 and a 94 % collection rate as projected by Clackamas County Assessor's Office. This is an slight increase from last year.

FY 2022-22 computed taxes are $ 4,566,972 and at a 94 % collection rate would be $ 4,292,954 collected.

Previous Year Assessed Valuation	$ 2,056,222,085
Annual Growth/Improvements	.0200
Assessed Valuation Estimate	$ 2,097,346,527
Value to calculate Tax Rate	$ 2,097,346,527
Tax Rate per $1,000	2.1775
Total (A)	$ 4,566,972
Total amount Tax Levy	$ 4,566,972
Less Anticipated Uncollectable Taxes	0.06
Total (B)	$ 274,018

Taxes Required to Balance the Budget $4,292,954
(A) $ 4,566,972 - (B) $ 274,018 = $ 4,292,954

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Current Taxes	2 % growth	1	$4,566,972	$4,566,972
			Total Estimated Cost for Budget	$4,566,972

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *405*
ACCOUNT TITLE: *Prior Taxes*
ACCOUNT TOTAL: $

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
RESOURCES	X

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL RECEIVED	
2021/2022	$ 55,000	$ 56,327	As of 05/01/2022
2020/2021	$ 50,000	$ 70,571	
2019/2020	$ 45,000	$ 60,726	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
405	**NARRATIVE** Prior taxes are taxes that are paid after the year they are assessed.	$ 55,000

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Prior Taxes	Based on trend	1	$ 55,000	$ 55,000
			Total Estimated Cost for Budget	$ 55,000

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *410*
ACCOUNT TITLE: *Interest*
ACCOUNT TOTAL: $ 6,000

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
RESOURCES	X

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL RECEIVED	
2021/2022	$ 6,000	$ 5,731	As of 05/01/2022
2020/2021	$ 7,500	$ 7,486	
2019/2020	$ 9,000	$ 7,543	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
410	**NARRATIVE** FY 2022-23 has budgeted the same amount as last year for property tax revenue interest.	$ 6,000

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Interest	Based on trend	1	$ 6,000	$ 6,000
			Total Estimated Cost for Budget	$ 6,000

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *433*
ACCOUNT TITLE: *Helmet Program*
ACCOUNT TOTAL: $ 1,066

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
RESOURCES	X

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL RECEIVED	
2021/2022	$ 1,328	$ 20	As of 05/01/2022
2020/2021	$ 1,300	$ 328	
2019/2020	$ 1,300	$ 959	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
433	**NARRATIVE** This account is designed to be self supporting. This account is proposed income from the sale of helmets to the public. The District purchases helmets directly from supplier to sell to the public for no profit. The type and size of helmets ordered are based completely on the needs of the public.	$ 1,066

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate or %	Cost
Helmet program		1	$ 1,066	$ 1,066
			Total Estimated Cost for Budget	$ 1,066

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *434*
ACCOUNT TITLE: *Sign Post Program*
ACCOUNT TOTAL: $ 2,180

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
RESOURCES	X

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL RECEIVED	
2021/2022	$ 2,180	$ 1,020	As of 05/01/2022
2020/2021	$ 2,000	$ 1,619	
2019/2020	$ 1,000	$ 1,503	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
434	**NARRATIVE** This program is designed to be self supporting. This account is proposed income from the sale of address signs and posts to the public. The District has order forms available to the public for purchasing address signs for their property so firefighters can find their address in the event of an emergency. The intent of this program is to provide the address signs and posts for the same cost that we purchase them for. The expenditure line associated with this revenue line is Account 634 (Sign Post Program).	$ 2,180

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Sign post program	Based on trend	1	$ 2,180	$ 2,180
			Total Estimated Cost for Budget	$ 2,180

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *437*
ACCOUNT TITLE: *CPR Program*
ACCOUNT TOTAL: $ 3,000

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
RESOURCES	X

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL RECEIVED	
2021/2022	$ 3,000	$ 775	As of 05/01/2022
2020/2021	$ 4,000	$ 1,086	
2019/2020	$ 4,000	$ 3,775	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
437	**NARRATIVE** This program is designed to be self supporting. This account is proposed income from public and private CPR classes taught by the District. The amount is based on trend. Example: 13 (classes) x $300 (per class) = $3,900 The public pays a minimal cost for the public classes. The cost per person is $25 if the student lives in the District and $35 if they live out of the District. The District offers private class at a flat rate of $300 per class up to 12 students.	$ 3,000

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
CPR Program	Public & Private	1	$ 3,000	$ 3,000
			Total Estimated Cost for Budget	$ 3,000

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *438*
ACCOUNT TITLE: *First Aid Supplies*
ACCOUNT TOTAL: $ 11,000

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
RESOURCES	X

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL RECEIVED	
2021/2022	$ 11,000	$ 10,165	As of 05/01/2022
2020/2021	$ 10,175	$ 11,138	
2019/2020	$ 10,175	$ 10,554	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
438	**NARRATIVE** Proposed income from AMR supplies reimbursement program to the District. AMR reimburses the District $ 9.25 per transport for EMS supplies. Example: $9.25 x 1,189 (transports) = $ 11,000	$ 11,000

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
First Aid Supplies	Reimbursement	1189	$ 9.25	$ 11,000
			Total Estimated Cost for Budget	$ 11,000

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *450*
ACCOUNT TITLE: *Investment Interest*
ACCOUNT TOTAL: $ 5,000

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
RESOURCES	X

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL RECEIVED	
2021/2022	$ 5,000	$ 5,060	As of 05/01/2022
2020/2021	$ 10,000	$ 7,919	
2019/2020	$ 10,000	$ 13,046	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
450	**NARRATIVE** This justification card is for the interest earned from bank accounts and is based on trend. For FY 2022-23 we have budgeted the same amount for investment interest.	$ 5,000

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity		Cost
Investment Interest	Based on trend	1	$ 5,000	$ 5,000
			Total Estimated Cost for Budget	$ 5,000

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *461*
ACCOUNT TITLE: *Hood to Coast Standby*
ACCOUNT TOTAL: $ 1,500

JUSTIFICATION FOR:	
PERSONNEL SERVICE	
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
RESOURCES	X

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL RECEIVED	
2021/2022	$ -	$ 1,500	As of 5/1/2022
2020/2021	$ -	$ 1,500	
2019/2020	$ 1,500	$ 1,500	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
461	**NARRATIVE** The District receive standby reimbursement from Hood to Coast for our services rendered during the event. Based on past year amounts for FY 2022-23 the budgeted amount is $1,500.	$ 1,500

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Hood to Coast	Standby	1	$ 1,500	$ 1,500
	Total Estimated Cost for Budget			$ 1,500

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *487*
ACCOUNT TITLE: *Physical Reimbursement*
ACCOUNT TOTAL: $ 1,800

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
RESOURCES	X

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL RECEIVED	
2021/2022	$ 1,800	$ -	As of 05/01/2022
2020/2021	$ 1,950	$ -	
2019/2020	$ 2,250	$ 3,617	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
487		$ 1,800

NARRATIVE

The District receives a reimbursement from our health insurance provider for each employee (Firefighter Only) that receives an annual physical which is paid for by the District. The employees are staggered for a physical and physical treadmill with a 3-year rotation. There is up to a $300 max per person benefit.

We are anticipating a reimbursement for 2 employees receiving a Physical/Treadmill ($300) and 8 employees Physical Only ($150). The expenditure justification card that is associated with this account line is Personnel Services 531 Health & Wellness.

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Physical/Treadmill	Reimbursement	2	$ 300	$ 600
Physical	Reimbursement	8	$ 150	$ 1,200
			Total Estimated Cost for Budget	$ 1,800

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *490*
ACCOUNT TITLE: *Miscellaneous Income*
ACCOUNT TOTAL: $ 5,000

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
RESOURCES	X

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL RECEIVED	
2021/2022	$ 5,000	$ 15,113	As of 05/01/2022
2020/2021	$ 5,000	$ 11,333	
2019/2020	$ 5,000	$ 6,748	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
490	**NARRATIVE** Justification cards that reoccur have their own revenue account line. The District receives miscellaneous revenue throughout the year. The proposed miscellaneous revenue for the FY 2022-23 is $ 5,000.	$ 5,000

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Miscellaneous Income	Income	1	$ 5,000	$ 5,000
			Total Estimated Cost for Budget	$ 5,000

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *797*
ACCOUNT TITLE: *Grant Match*
ACCOUNT TOTAL: $ 3,000

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
RESOURCES	X

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL RECEIVED	
2021/2022	$ 3,000	$ -	As of 05/01/2022
2020/2021	$ 3,000	$ 2,175	
2019-2020	$ 3,000	$ -	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
797	**NARRATIVE** The District is planning on applying for the Special Districts Association of Oregon Safety & Security Matching Grant Program. SDAO sets criteria annually for funding a specific area such as security, water mitigation, and/or personnel safety. Depending on the criteria the District will apply accordingly. The expenditure line associated with this revenue line is Account 797 (Grant Match).	$ 3,000

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Grant Match	SDAO	1	$ 3,000	$ 3,000
			Total Estimated Cost for Budget	$ 3,000

FISCAL YEAR 2022-2023

BUDGET JUSTIFICATION

ACCOUNT CODE: *910*
ACCOUNT TITLE: *Contingencies*
ACCOUNT TOTAL: $ 170,000

JUSTIFICATION FOR :	
PERSONNEL SERVICE	
MATERIALS & SERVICES	
CAPITAL OUTLAY	
EQUIPMENT REPLACEMENT	
RESOURCES	X

HISTORICAL DATA			
YEAR	BUDGETED	ACTUAL RECEIVED	
2021/2022	$ 170,000	$ -	As of 05/01/2022
2020/2021	$ 170,000	$ -	
2019/2020	$ 170,000	$ -	

ACCOUNT CODE	DESCRIPTION	SUBTOTAL
910	**NARRATIVE** The Contingencies Fund is based on the assumption that in the operation of the District, certain expenditures become necessary which cannot be foreseen and planned during the budget process because of some unusual or extraordinary event. **HISTORICAL DATA** Actual Revenue 2008-09 $ 9,900 (IRS Audit Payment) Actual Revenue 2012-13 $ 75,000 (Personnel Services) Actual Revenue 2014-15 $ 38,000 ($13,000 CO Dover Well, $25,000 PS) Actual Revenue 2015-16 $ 25,000 (Personnel Services) Actual Revenue 2018-19 $ 65,000 (2017-2018 New Radios)	$ 170,000

Enter items, descriptions, quantities, and rates here: (see note below)

Item	Short description	Quantity	Rate	Cost
Contingencies	Unforeseen	1	$170,000	$ 170,000
			Total Estimated Cost for Budget	$ 170,000