



Sandy Fire District #72

Board Meeting Briefing Packet

March 19, 2025

Proudly Served by Clackamas Fire District





SANDY FIRE DISTRICT

Here for you



Board of Directors Meeting

MARCH 19, 2025

Meeting Location: Station 71 Annex/Remote Video Conferencing

5:00 pm

AGENDA

REGULAR SESSION

- I. CALL TO ORDER PER ORS 192.610 TO 192.690**
ORS 192.650 – The meeting is being recorded.
- II. PLEDGE OF ALLEGIANCE**
- III. CHANGES TO AGENDA**
- IV. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON FEBRUARY 19, 2025** (Packet Pg. 3)
- V. PUBLIC COMMENT** (*The President will call for statements from citizens regarding District business, not to exceed three minutes per person.*)
- VI. BUSINESS – Action required**
 - B-1 Request Board Approval to Surplus One (1) Identified Apparatus – Support**
Services Officer Bill Bischoff (Packet Pg. 6)
- VII. OTHER BUSINESS – No action required**
 - OB-1 Board Committee/Liaison Reports**
Joint Oversight Committee
 - OB-2 Board Informational Updates/Comments**
- VIII. INFORMATIONAL ONLY**
 - A. Division/Department Reports**
 - R-1a Office of the Fire Chief – Fire Chief Nick Browne** (Packet Pg. 7)
 - R-1b Office of Business Services – Assistant Chief Steve Deters**
 - R-1c Office of Financial Services – Chief Financial Officer Mark Whitaker** (Packet Pg. 9)

R-1d Professional Firefighters of Clackamas County Local 1159 – Union Representative

R-1e Volunteer Association Report – Volunteer President Joe Johanesen

B. CORRESPONDENCE and INFORMATIONAL ITEMS (Packet Pg. 12)

C. OPEN AGENDA

D. NEXT MEETING

The next Board of Directors' meeting will be on Wednesday, April 16, 2025, at 5:00 p.m. The meeting will be hybrid with the public invited to attend either by remote video conferencing or in person at Station 71 Annex (17459 Burns Ave. Sandy, OR 97055).

X. ADJOURNMENT



SANDY FIRE DISTRICT

Here for you



BOARD OF DIRECTORS MEETING MINUTES FEBRUARY 19, 2025

ATTENDANCE

Board of Directors: Board Chair Sue Hein, Vice Chair Mark Maunder (absent), Sec/Treasurer Ryan Fox, Director Andrew Brian (absent), Director Ron Lesowski

Others present: Nick Browne, Steve Deters, Shelby Hopkins, Joe Johanesen, Mark Whitaker

Other community members and citizens may have been in attendance. The full video conferencing attendance can be provided upon request. A video recording of this meeting is available, and the timestamps are noted for each section below.

I. CALL TO ORDER PER ORS 192.610 TO 192.690

ORS 192.650 – The meeting is being recorded.

Board Chair Sue Hein called the meeting to order at 5:03 p.m.

II. PLEDGE OF ALLEGIANCE

III. CHANGES TO AGENDA

No changes to the agenda.

Timestamp: 01:00 – 01:06

IV. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON JANUARY 15, 2025

Board Chair Hein asked for a motion to approve the Minutes from the Regular Board Meeting on January 15, 2025. Director Lesowski made a motion, and Director Fox seconded the motion. The motion passed 3/0.

Timestamp: 01:06 – 01:25

V. PUBLIC COMMENT *(The Chair will call for statements from citizens regarding District business, not to exceed three minutes per person.)*

No Comments.

Timestamp: 01:25 – 01:25

VI. BUSINESS – Action required

B-1 – No Business

Timestamp: 01:25– 01:25

VII. OTHER BUSINESS – No action required

**OB-1 Board Committee/Liaison Reports
Joint Oversight Committee**

No report.

Timestamp: 01:25 – 01:25

OB-2 Board Informational Updates/Comments

No updates.

Timestamp: 01:25 – 01:25

VIII. INFORMATIONAL ONLY

A. Division/Department Reports

R-1a Office of the Fire Chief – Fire Chief Nick Browne

Chief Browne shared an update from the Office of the Fire Chief.

Timestamp: 01:25 – 10:34

R-1b Office of Business Services – Assistant Chief Steve Deters

AC Deters shared an update from the Office of Business Services.

Timestamp: 10:34 – 14:00

R-1c Office of Financial Services – Chief Financial Officer Mark Whitaker

CFO Whitaker shared an update from the Office of Financial Services.

Timestamp: 14:00 – 15:51

R-1d Professional Firefighters of Clackamas County Local 1159 – Union Representative

No report. A union representative was not present at the meeting.

Timestamp: 15:51 – 15:51

R-1e Volunteer Association Report – Volunteer President Joe Johanesen

VP Joe Johanesen shared an update from the Volunteer Association.

Timestamp: 15:51 – 19:40



SANDY FIRE DISTRICT

Here for you



B. CORRESPONDENCE and INFORMATIONAL ITEMS

As noted.

Timestamp: 19:40 – 19:55

OPEN AGENDA

No report.

Timestamp: 19:55 – 21:20

C. NEXT MEETING

The next Board of Directors' meeting will be on Wednesday, March 19, 2025 at 5:00 p.m. The meeting will be hybrid with the public invited to attend either by remote video conferencing or in person at Station 71 Annex (17459 Burns Ave. Sandy, OR 97055).

IX. ADJOURNMENT

The regular Board of Directors' meeting adjourned at 5:21 p.m.

Board Chair Hein asked for a motion to adjourn the meeting. Director Fox made a motion and Director Lesowski seconded the motion. The motion passed 3/0.

Minutes recorded by Executive Manager Shelby Hopkins and prepared by Administrative Technician Kelly Franzen.

Board Chair Sue Hein

Secretary/Treasurer Ryan Fox



CLACKAMAS FIRE DISTRICT

Here for you

Memo

To Board of Directors
From Support Services Officer Bill Bischoff on behalf of Fire Chief Nick Browne
Date March 19, 2025
Subject Sandy Surplus Apparatus

Action Requested

Staff is requesting Board approval to declare the following identified apparatus as surplus and to allow the Fire Chief to proceed with disposal.

Model Year	Vehicle ID#	Description	VIN #	Acquisition Cost	Estimated value
1998	3-441	Freightliner-FL70 Rescue Apparatus	1FV6HLCA3XH973320	\$197,899	\$20,000

Background

This apparatus was purchased in compliance with purchasing policies in place at the time of acquisition and the District has title to this Rescue. This asset does not fit in with the current deployment models or any forecasted future model and is no longer used or needed by the District. Estimated values were determined by staff utilizing outside apparatus and equipment sales comparisons, however, actual prices will vary based on market conditions at the time of sale.

Board Policy Implications

The Fire District's Standard Operating Procedure (SOP) on Disposal of Equipment requires a description of the equipment, method of purchase, original acquisition cost, and an estimated fair market value.

Budget Implications

Additional revenue may be experienced upon the disposal of this equipment. Methods of disposal may include sale or donation to other public agencies where appropriate as determined by the Fire Chief, advertisement to the general public via sealed bids, or public auction process. This apparatus will be sold as surplus according to District guidelines.

Recommendation

Staff recommends Board approval to declare the identified rolling stock as surplus and to allow the Fire Chief to proceed with disposal in accordance with District Policy.

FIRE CHIEF'S REPORT

FEBRUARY 2025



Water Rescue Training at Dodge Park



Extrication Training in Sandy



Highlights

Clackamas Fire transferred two Oregon City antique fire apparatus to the Oregon Fire Service Museum in Brooks for the public to enjoy.

Training

Clackamas Fire hosted a 2-day lecture at Camp Withycombe called Mastering Fireground Command - Calm the Chaos! It was followed by an intensive Train the Trainer 3-day workshop.

Community Resilience participated in a County Hazmat Rail Plan Exercise, Fire Officer I training, active shooter training and response, and instructed an incident command training in ICS 400.

Clackamas Fire instructed members of fire and law enforcement from across the state for the annual swift water rescue training. The training brought together over 40 participants for a week-long course that began in the classroom, followed by four days of work in the frigid water of the Sandy River.

Firefighters from the Sandy Station and East Battalion refined their extrication skills. The drill objectives were vehicle stabilization and patient access, while also reducing extrication times.

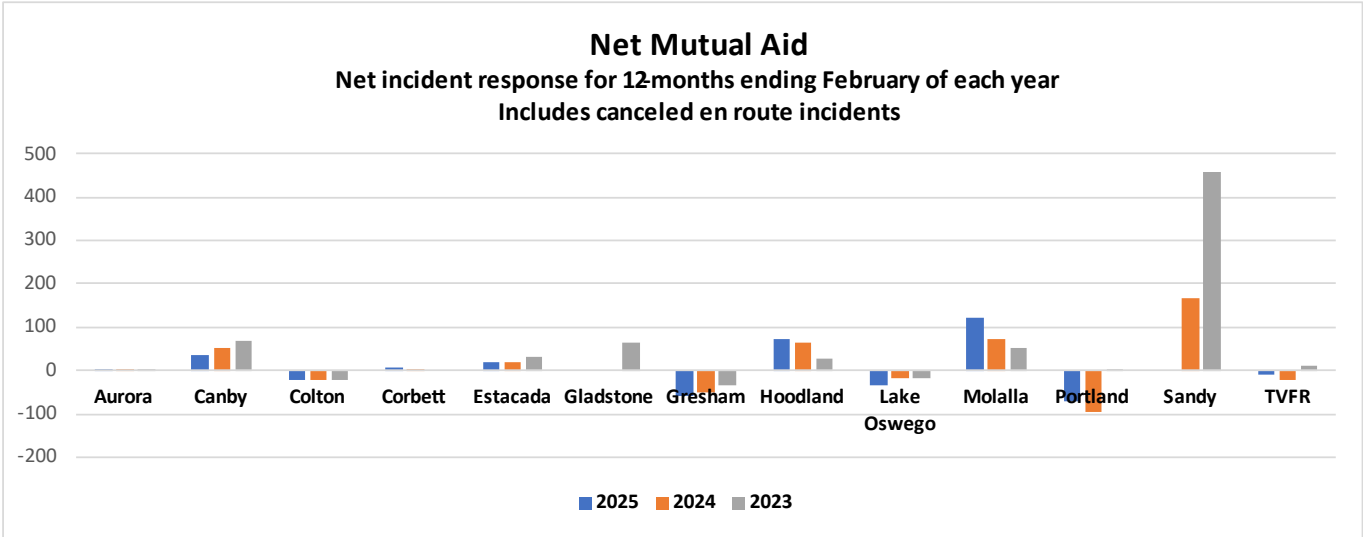
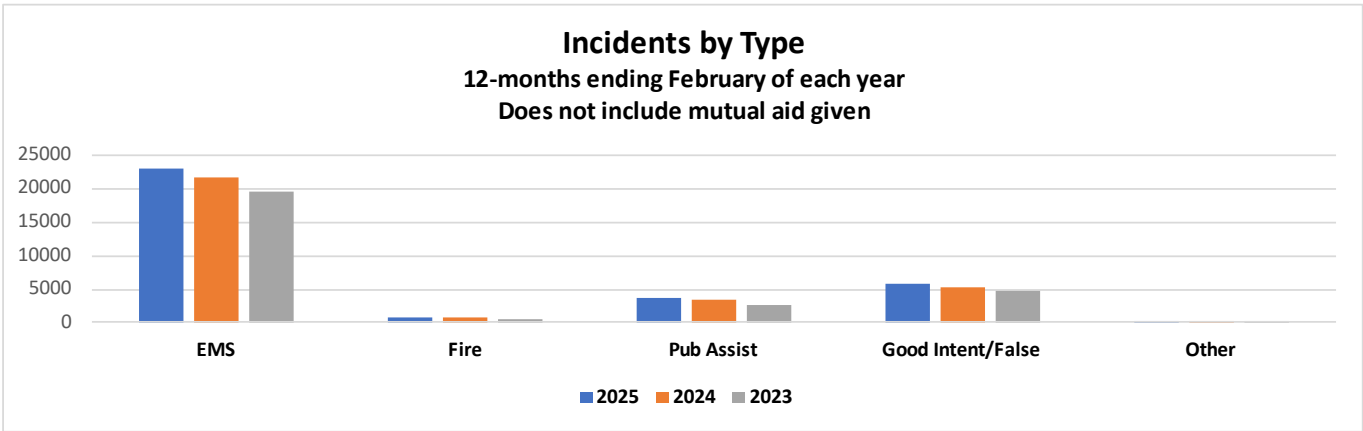
Notable Events/Calls

- Clackamas Fire crews were busy responding to the Blue Heron Paper Mill throughout February as flare ups and smoke issues arose. The demolition began on the affected structures that will free up space to start on the exposure buildings as well. The demolition company, hired by the property owner, is equipped with a fire hose running along the base of the building, to extinguish any flare-ups. The Blue Heron incident involved (including mutual aid) about 80 dispatched apparatus and 175 personnel.
- 2/9 – Residential Fire in Oregon City – South Battalion's B Shift was dispatched to a house with a fully involved fire and parts of the house collapsing. Residents had already evacuated to a neighbor's house. Crews found heavy fire that extended into the attic, living space, and garage. They were able to get a quick knock down of the fire and began extinguishing hot spots and conducting salvage and overhaul.

FIRE CHIEF’S REPORT

FEBRUARY 2025

Organizational Data



Average Company Time Committed	
Time: 272 hours and 47 minutes	Percent of Month: 43.71%
Includes Preparation and Response: Incidents, Apparatus/Equipment Checks, Physical Fitness, Training	

Volunteers	Training/ Drills	Events	Duty Shifts Station 74	Station 21 (RH321)	Station 2 (RH302)
36	4	0	24/28	8/28	3/28

Station 71, 73, 74 - Incident Overview

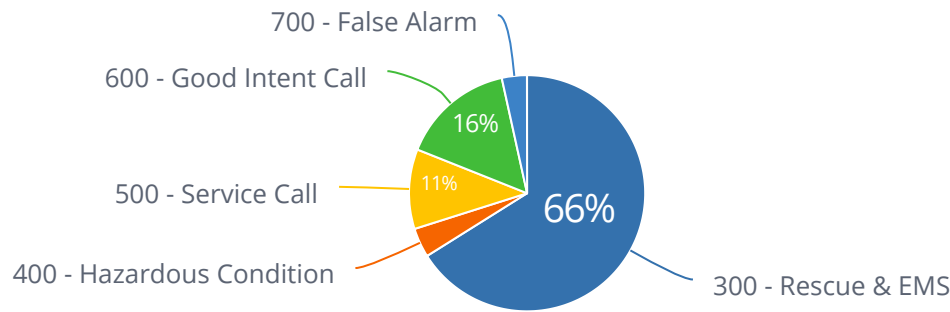
Sandy Incidents - February 2025

Incident Type Group	# of unique Incident Number
300 - Rescue & EMS	115
400 - Hazardous Condition	7
500 - Service Call	19
600 - Good Intent Call	27
700 - False Alarm	6
# of unique Incident Number	174

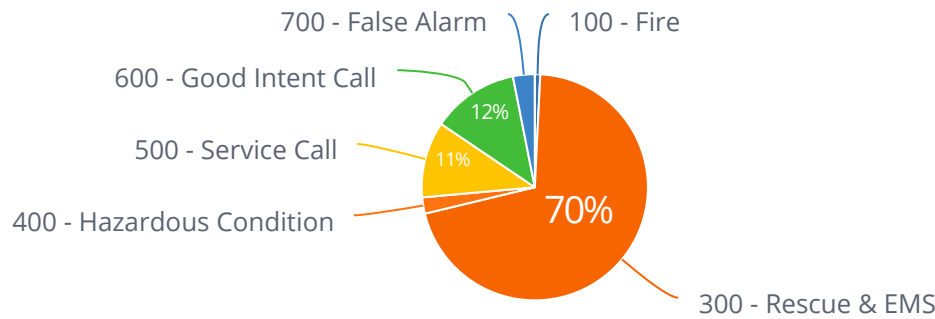
Sandy Incidents - Year to Date

Incident Type Group	# of unique Incident Number
100 - Fire	3
300 - Rescue & EMS	272
400 - Hazardous Condition	9
500 - Service Call	42
600 - Good Intent Call	48
700 - False Alarm	12
# of unique Incident Number	386

Sandy Incidents - February 2025



Sandy Incidents - Year to Date



Bank Reconciliation
February 2025

Local Government Investment Pool

	<i>Beginning Balance</i>	<i>\$4,115,972.67</i>
2/7/2025	Clackamas County Tax Distribution	\$39,168.06
2/28/2025	Interest	<u>\$14,945.96</u>
	<i>Ending Balance</i>	<i>\$4,170,086.69</i>

Checking Account

	<i>Beginning Balance</i>	<i>\$83,014.62</i>
2/19/2025	OR DOT Easement Deposit	\$750.00
	Interest	<u>\$6.05</u>
	<i>Ending Balance</i>	<i>\$83,770.67</i>

Total Cash Balance 02/28/2025 \$4,253,857.36

Budget to Actuals
February 2025

General Fund

	Actual	Annual Budget
<u>Revenue</u>		
Current Year Property Tax	\$4,600,898	\$4,897,092
Prior Year Property Tax	\$36,000	\$65,000
Other Taxes	\$7,144	\$0
Other Revenue	\$750	\$0
Investment Interest	\$86,749	\$115,000
	<u>\$4,731,542</u>	<u>\$5,077,092</u>
<u>Expense</u>		
Contract for Services	\$3,709,445	\$5,047,857
Professional Services	\$0	\$25,000
Transfers Out	\$230,000	\$230,000
	<u>\$3,939,445</u>	<u>\$5,302,857</u>

Capital Replacement Fund

	Actual	Annual Budget
<u>Revenue</u>		
Investment Interest	\$17,709	\$20,000
Transfers In	\$230,000	\$230,000
	<u>\$247,709</u>	<u>\$250,000</u>
<u>Expense</u>		
Capital Replacement	\$0	\$100,000
EMS & Fire Equipment	\$0	\$25,000
	<u>\$0</u>	<u>\$125,000</u>

CORRESPONDENCE

- C-1 Social media comments
- C-2 Chief Olson received an email from a resident in California that saw or heard a CFD crew in her neighborhood during the Southern California wildfires.
- C-3 Oregon Senator Meek thanking Clackamas Fire District for deploying to Southern California wildfires in January.
- C-4 Thank you to Station 15 D Shift crew for Station tour

CORRESPONDENCE

C-1 Social Media Comments

Thankful to the crews who responded to an apartment fire in Oregon City, Feb. 1:

Thank you Clackamas Fire! You are my heroes.

Thankful to crews for their response to Blue Heron and to the Public Information team, February:

I love seeing 316 being deployed. It makes me proud to see such an impressive rig being so versatile, even with its LARGE trailer, serving our community. Thank you, Station 16!

Thank you for your efforts, sounds very complicated to fight~ stay safe.

Thank you for your service, and prompt and continued response to this incident **Clackamas Fire!**

Great job Clackamas Firefighters. You have been right on top of this from the beginning. Most importantly, no casualties or injuries. Working with the Confederate **The Confederated Tribes of Grand Ronde** was a major success.

I appreciate the openness here.

Thanks for an informative and complete video

Thanks for the updates and the information provided to the community during this event. It was really well done and appreciated.

Thankful to the crews who responded to a motor vehicle accident on Hwy 224, Feb. 14:

They really are heroes! It's always amazing to see the dedication and bravery of firefighters. Sounds like they made a big difference in this situation—so glad everyone is safe!

Great rescue Clackamas Fire! That road is so icy

Thankful to the crews who responded to incidents related to the windstorm, Feb. 24:

Oh thank you for your dedication and hard work in terrible conditions. It was hard to sleep due to the high winds

Thanks for all you do for us !!

Thank you all. Stay safe tonight



"Here for you"

C - 2

CLACKAMAS FIRE DISTRICT #1

WWW.CLACKAMASFIRE.COM

503-742-2600

From: [REDACTED]

Sent: Wednesday, February 12, 2025 17:07

To: Olson, Brent [REDACTED]
[REDACTED]

Subject: Thank you !!!

Hi ~ Clackamas Fire Fighters

I think you SAVED OUR HOUSE 🙏😊🌈🌸

I saw your crew stationed in our area, up Piuma Rd, inside gate unincorporated Malibu, Part of the "Palisades fire". I don't quite remember the time line, but a neighbor told me he saw firemen around our house, maybe hosing the shed which was burning.

THANK YOU is not quite enough.

Deep appreciation for "showing up".

Sincerely~~

[REDACTED]
ROTUNDA MESA RD.



MARK MEEK
STATE SENATOR
DISTRICT 20

Dear Clackamas County
fire fighters of district 1,
Thank you for your sacrifice
and dedication on your
deployment to assist in

The devastating fires in the
Los Angeles Region in January
2025. Your bravery and commitment
have made us all proud to
be Oregonians. God Bless you
and your families. *Mark Meek*

To The
 Awe Some
 Fire Men at
 Station 15
 D Shift Crew

Thank
 you

Dear
 Fire Men!
 Thank you for
 sharing your space
 and profession
 with us. We were
 delighted to be
 with you and
 learn how to
 stay safe.*

Thank
 You
 kindly!
 Mrs. Isaac and all the
 Kiddos

INFORMATIONAL ITEMS

- I – 1 KGW NEWS February 7, 2025 “Oregon first responders hone rescue skills with annual swift water training” <https://www.kgw.com/article/sports/outdoors/oregon-first-responders-hone-rescue-skills-annual-swift-water-training/283-0a66f8d2-c3b8-4249-a712-b9488b82c600>
- I – 2 KATU NEW February 7, 2025 “Clackamas Fire hosts community meeting to discuss Blue Heron Mill fire aftermath” <https://katu.com/news/local/clackamas-fire-hosts-community-meeting-to-discuss-blue-heron-mill-fire-aftermath>
- I – 3 FOX NEWS February 9, 2025 “Family forced from home after fire in Oregon City” <https://www.kptv.com/2025/02/09/family-forced-home-after-fire-oregon-city/>
- I – 4 KGW NEWS February 9, 2025 “Fire crews tackle Oregon City attic blaze, urging safety awareness” <https://www.kgw.com/article/news/local/firefighters-morning-blaze-oregon-city/283-fe15211a-067d-443c-adc4-3e5dc4ec794e>
- I – 5 OREGONIAN February 17, 2025 “3 fatal crashes in Oregon kill 3 people since Wednesday” <https://www.oregonlive.com/crime/2025/02/3-fatal-crashes-in-oregon-kill-3-people-since-wednesday.html>
- I – 6 WEST LINN TIDINGS February 25, 2025 “Warming stove likely caused fire at Oregon City Blue Heron paper mill” https://www.westlinntidings.com/news/warming-stove-likely-caused-fire-at-oregon-city-blue-heron-paper-mill/article_48de3058-0985-5996-8e47-0a69f524e279.html
- I – 7 OREGONIAN February 25, 2025 “Huge explosion of fire’: Falling tree crushes car, downs power line in rural Clackamas County” <https://www.oregonlive.com/weather/2025/02/huge-explosion-of-fire-falling-tree-crushes-car-downs-power-line-in-rural-clackamas-county.html>
- I – 8 MILWAUKIE NEWS February 25, 2025 “ Warming stove likely caused fire at Oregon City Blue Heron paper mill” https://www.milwaukiereview.com/news/warming-stove-likely-caused-fire-at-oregon-city-blue-heron-paper-mill/article_2f66affa-f542-11ef-8d11-cb4c426dd71f.html
- I – 9 KPIC NEWS February 25, 2025 “Two people transported to hospital after tree and power lines fall on car” <https://kpvc.com/news/local/two-people-transported-to-hospital-after-tree-and-power-lines-fall-on-car>
- I – 10 OREGON CITY NEWS February 25, 2025 “Blue Heron fire update: Grand Ronde plans demolition as investigation of blaze’s cause continues” <https://www.oregoncitynewsonline.com/news/blue-heron-fire-update-grand->

[ronde-plans-demolition-as-investigation-of-blaze-s-cause-continues/article_a8538c60-e5a4-11ef-a265-af64d734dc5a.html](https://www.oregonlive.com/news/2025/02/blue-heron-paper-mill-blaze-in-oregon-city-probably-caused-by-makeshift-stoves-fire-inspectors-conclude.html)

- I – 11 KATU NEWS February 25, 2025 “Two people transported to hospital after tree and power lines fall on car” <https://katu.com/news/local/two-people-transported-to-hospital-after-tree-and-power-lines-fall-on-car>
- I – 12 KOIN NEWS February 26, 2025 “Officials reveal cause of Blue Heron paper mill fire in Oregon City” <https://www.msn.com/en-us/news/us/officials-reveal-cause-of-blue-heron-paper-mill-fire-in-oregon-city/ar-AA1zSpju>
- I – 13 KATU NEWS February 26, 2025, “Fire at former Blue Heron paper mill in Oregon City accidental, officials say” <https://katu.com/news/local/fire-at-former-blue-heron-paper-mill-in-oregon-city-accidental-officials-say>
- I – 14 OREGONIAN March 4, 2025 “ Blue Heron paper-mill blaze in Oregon City probably caused by ‘makeshift stoves,’ fire inspectors conclude” <https://www.oregonlive.com/crime/2025/02/blue-heron-paper-mill-blaze-in-oregon-city-probably-caused-by-makeshift-stoves-fire-inspectors-conclude.html>