



Sandy Fire District #72

Board Meeting Briefing Packet

April 16, 2025

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SANDY FIRE DISTRICT

Here for you



Board of Directors Meeting

APRIL 16, 2025

Meeting Location: Station 71 Annex/Remote Video Conferencing

5:00 pm

AGENDA

REGULAR SESSION

- I. **CALL TO ORDER PER ORS 192.610 TO 192.690**
ORS 192.650 – The meeting is being recorded.
- II. **PLEDGE OF ALLEGIANCE**
- III. **CHANGES TO AGENDA**
- IV. **APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON MARCH 19, 2025** (Packet Pg. 3)
- V. **PUBLIC COMMENT** (*The President will call for statements from citizens regarding District business, not to exceed three minutes per person.*)
- VI. **BUSINESS – Action required**

B-1
- VII. **OTHER BUSINESS – No action required**

OB-1 Board Committee/Liaison Reports
Joint Oversight Committee

OB-2 Board Informational Updates/Comments
- VIII. **INFORMATIONAL ONLY**
 - A. **Division/Department Reports**
 - R-1a Office of the Fire Chief – Fire Chief Nick Browne (Packet Pg. 6)
 - R-1b Office of Business Services – Assistant Chief Steve Deters
 - R-1c Office of Financial Services – Chief Financial Officer Mark Whitaker (Packet Pg. 9)
 - R-1d Professional Firefighters of Clackamas County Local 1159 – Union Representative

B. CORRESPONDENCE and INFORMATIONAL ITEMS (Packet Pg. 12)

C. OPEN AGENDA

D. NEXT MEETING

The next Board of Directors' meeting will be on Wednesday, May 21, 2025, at 5:00 p.m. The meeting will be hybrid with the public invited to attend either by remote video conferencing or in person at Station 71 Annex (17459 Burns Ave. Sandy, OR 97055).

X. ADJOURNMENT



SANDY FIRE DISTRICT

Here for you



BOARD OF DIRECTORS MEETING MINUTES MARCH 19, 2025

ATTENDANCE

Board of Directors: Board Chair Sue Hein, Vice Chair Mark Maunder, Sec/Treasurer Ryan Fox (absent), Director Andrew Brian (absent), Director Ron Lesowski

Others present: Nick Browne, Steve Deters, Shelby Hopkins, Joe Johanesen, Mark Whitaker

Other community members and citizens may have been in attendance. The full video conferencing attendance can be provided upon request. A video recording of this meeting is available, and the timestamps are noted for each section below.

I. CALL TO ORDER PER ORS 192.610 TO 192.690

ORS 192.650 – The meeting is being recorded.

Board Chair Sue Hein called the meeting to order at 5:03 p.m.

II. PLEDGE OF ALLEGIANCE

III. CHANGES TO AGENDA

No changes to the agenda.

Timestamp: 00:38 – 00:44

IV. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON JANUARY 15, 2025

Board Chair Hein asked for a motion to approve the Minutes from the Regular Board Meeting on February 19, 2025. Director Lesowski made a motion, and Director Maunder seconded the motion. The motion passed 3/0.

Timestamp: 00:44 – 01:12

V. PUBLIC COMMENT *(The Chair will call for statements from citizens regarding District business, not to exceed three minutes per person.)*

No Comments.

Timestamp: 01:12 – 01:12

VI. BUSINESS – Action required

Request Board Approval to Surplus One (1) Identified Apparatus – Support Services Officer Bill Bischoff

SSO Bischoff gave a brief summary of the surplus apparatus. CFO Whitaker added that the proceeds would go in the Sandy Fire capital replacement fund. The board asked if Government.Gov had a minimum bid policy and asserted it be \$15,000.

Board Chair Hein asked for a motion to approve the sell of surplus Freightliner FL 70 rescue apparatus with a reserve at \$15,000. Director Lesowski made a motion, and Director Maunder seconded the motion. The motion passed 3/0.

Timestamp: 01:12 – 08:45

VII. OTHER BUSINESS – No action required

OB-1 Board Committee/Liaison Reports Joint Oversight Committee

No report.

Timestamp: 08:45 – 08:45

OB-2 Board Informational Updates/Comments

No updates.

Timestamp: 08:45 – 08:45

VIII. INFORMATIONAL ONLY

A. Division/Department Reports

R-1a Office of the Fire Chief – Fire Chief Nick Browne

Chief Browne shared an update from the Office of the Fire Chief.

Timestamp: 08:45 – 13:25

R-1b Office of Business Services – Assistant Chief Steve Deters

AC Deters shared an update from the Office of Business Services.

Timestamp: 13:25 – 21:13

R-1c Office of Financial Services – Chief Financial Officer Mark Whitaker

CFO Whitaker shared an update from the Office of Financial Services.

Timestamp: 21:13 – 23:04

R-1d Professional Firefighters of Clackamas County Local 1159 – Union Representative

No report. A union representative was not present at the meeting.



SANDY FIRE DISTRICT

Here for you



Timestamp: 23:04 – 23:04

R-1e Volunteer Association Report – Volunteer President Joe Johanesen

VP Joe Johanesen shared an update from the Volunteer Association.

Timestamp: 23:04 – 24:54

B. CORRESPONDENCE and INFORMATIONAL ITEMS

As noted.

Timestamp: 24:54 – 24:54

OPEN AGENDA

No report.

Timestamp: 24:54 – 30:54

C. NEXT MEETING

The next Board of Directors' meeting will be on Wednesday, April 16, 2025 at 5:00 p.m. The meeting will be hybrid with the public invited to attend either by remote video conferencing or in person at Station 71 Annex (17459 Burns Ave. Sandy, OR 97055).

IX. ADJOURNMENT

The regular Board of Directors' meeting adjourned at 5:33 p.m.

Board Chair Hein asked for a motion to adjourn the meeting. Director Fox made a motion and Director Lesowski seconded the motion. The motion passed 3/0.

Minutes recorded by Executive Manager Shelby Hopkins and prepared by Administrative Technician Kelly Franzen.

Board Chair Sue Hein

Secretary/Treasurer Ryan Fox

FIRE CHIEF'S REPORT

MARCH 2025



Wildland SimTable Training



2024 Awards Ceremony

Highlights

- Academy 25-01 began March 5 with 15 New Recruit Firefighters
- 7 Volunteer Firefighters and 2 Support/Rehab Volunteers graduated from the Volunteer Academy on March 4th
- Clackamas Fire, Portland Fire, and the State Fire Marshal's Office practiced wildland simulations using a SimTable acquired through a federal grant in preparation for wildland firefighting
- Clackamas Fire held an Awards Ceremony on March 14 to honor staff who went above and beyond in 2024

Upcoming Events

- On April 23, Clackamas Fire will be hosting Good Morning Oregon City at the South End Station
- On April 26, Clackamas Fire will be hosting the Kiwanis Sportsman's Breakfast at the Sandy Main Fire Station

Notable Events/Calls

March 1 - Oregon City Commercial Fire Reporting party was reporting flames coming from a window on the first floor of a warehouse building. Crews were able to access the building and get the fire under control quickly.

March 4 - Buckner Creek Shop Fire Crews battled a shop fire in Beavercreek. E313 was first on scene to the fully involved fire with a partial collapse of the roof. With the help of additional units, the fire was quickly under control.

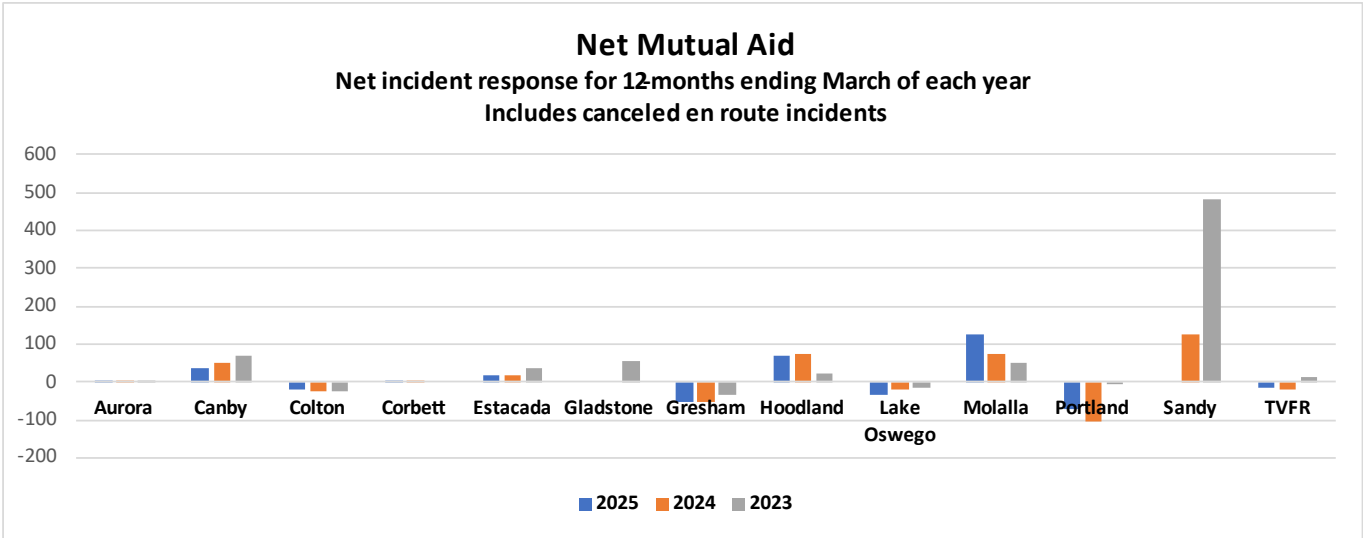
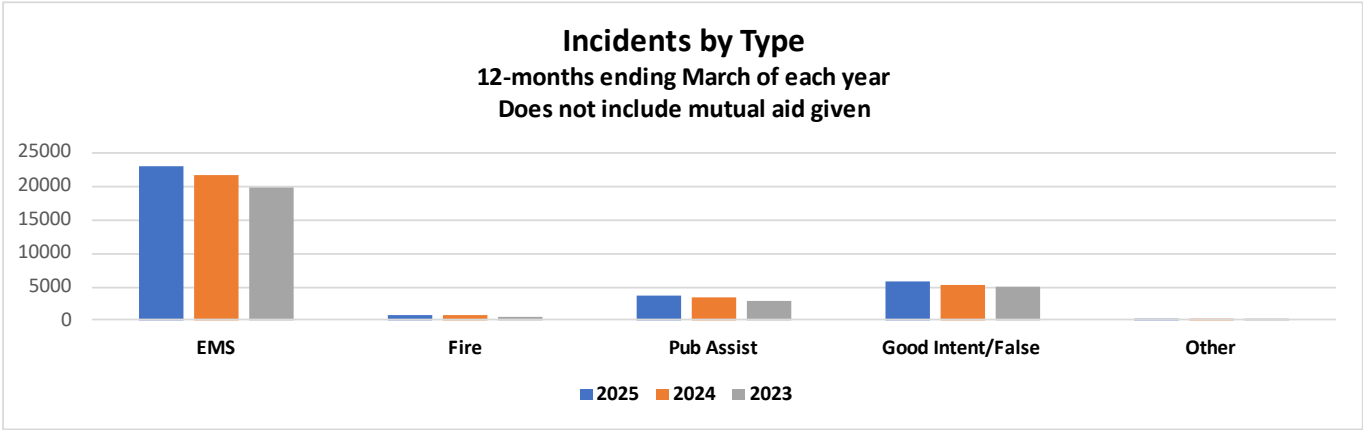
March 22 - Vehicle Fire Crews were dispatched to a vehicle off an embankment near Alberta and 72nd. Collaborating with CCSO, they found the vehicle which was now a fully involved car fire. Due to the crash location, it was difficult for the crews to access. Crews did reach the vehicle and kept the fire from spreading to nearby brush. One victim was identified and was declared deceased at the scene.

March 27 - Beavercreek Commercial Fire Crews fought a fire at a multi-purpose commercial building. The large, non-conforming commercial structure was altered and added onto many times presenting a danger and challenge for firefighters. Crews were still able to gain quick access to the fire and prevent further extension.

FIRE CHIEF’S REPORT

MARCH 2025

Organizational Data



Average Company Time Committed	
Time: 258 hours and 50 minutes	Percent of Month: 37.47%
Includes Preparation and Response: Incidents, Apparatus/Equipment Checks, Physical Fitness, Training	

Volunteers	Training/ Drills	Events	Duty Shifts Station 74	Station 21 (RH321)	Station 2 (RH302)
40	5	2	28/31	8/31	4/31

Station 71, 73, 74 - Incident Overview

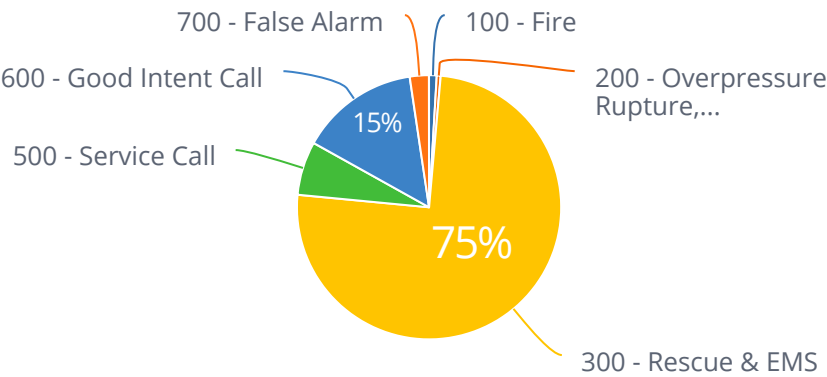
Sandy Incidents - March 2025

Incident Type Group	# of Incidents
100 - Fire	2
200 - Overpressure Rupture, Explosion, Overheat	1
300 - Rescue & EMS	160
500 - Service Call	14
600 - Good Intent Call	31
700 - False Alarm	5
# of Incidents	213

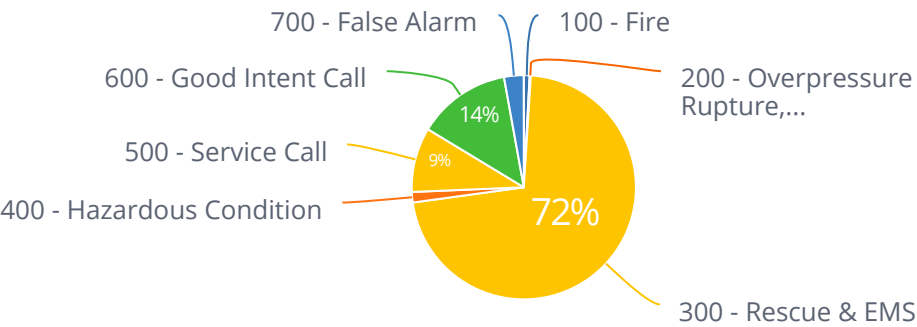
Sandy Incidents - Year to Date

Incident Type Group	# of Incidents
100 - Fire	5
200 - Overpressure Rupture, Explosion, Overheat	1
300 - Rescue & EMS	431
400 - Hazardous Condition	9
500 - Service Call	56
600 - Good Intent Call	81
700 - False Alarm	17
# of Incidents	600

Sandy Incidents - March 2025



Sandy Incidents - Year to Date



Bank Reconciliation
March 2025

Local Government Investment Pool

	<i>Beginning Balance</i>	<i>\$4,170,086.69</i>
3/12/2025	Clackamas County Tax Distribution	\$135,787.03
3/31/2025	Interest	<u>\$16,755.98</u>
	<i>Ending Balance</i>	<i>\$4,322,629.70</i>

Checking Account

	<i>Beginning Balance</i>	<i>\$83,770.67</i>
Interest		<u>\$7.26</u>
	<i>Ending Balance</i>	<i>\$83,777.93</i>

Total Cash Balance 03/31/2025 \$4,406,407.63

Budget to Actuals
March 2025

General Fund

	Actual	Annual Budget
<u>Revenue</u>		
Current Year Property Tax	\$4,733,779	\$4,897,092
Prior Year Property Tax	\$38,310	\$65,000
Other Taxes	\$7,740	\$0
Other Revenue	\$750	\$0
Investment Interest	\$100,847	\$115,000
	<u>\$4,881,426</u>	<u>\$5,077,092</u>
<u>Expense</u>		
Contract for Services	\$3,709,445	\$5,047,857
Professional Services	\$0	\$25,000
Transfers Out	\$230,000	\$230,000
	<u>\$3,939,445</u>	<u>\$5,302,857</u>

Capital Replacement Fund

	Actual	Annual Budget
<u>Revenue</u>		
Investment Interest	\$20,375	\$20,000
Transfers In	\$230,000	\$230,000
	<u>\$250,375</u>	<u>\$250,000</u>
<u>Expense</u>		
Capital Replacement	\$0	\$100,000
EMS & Fire Equipment	\$0	\$25,000
	<u>\$0</u>	<u>\$125,000</u>

**Accounts Receivable Contact:**

503.742.2600

AccountsReceivable@clackamasfire.com**Remit Payment to:**

Clackamas Fire District #1

11300 SE. Fuller, Rd

Milwaukie, OR 97222

INVOICE

Invoice Date	Invoice No.
03/25/2025	9890
Customer Number	
1167	
Invoice Total Due	
\$1,236,481.50	

1167
SANDY RFPD
PO Box 518
Sandy, OR 97055

Please remit payment by the 15th of the month.

Invoice Date: 03/25/2025

Customer Number: 1167

Description	Quantity	Price	UOM	Original Bill	Adjusted	Paid	Amount Due
CONTRACT REVENUE	1	\$1,236,481.50	EACH	\$1,236,481.50	\$0.00	\$0.00	\$1,236,481.50
Q4 FY25 Full Contract for Service							
Please put Invoice Number on your check. Make Checks Payable to: Clackamas Fire District #1				Invoice Total:		\$1,236,481.50	

ORIGINAL

COPY

CORRESPONDENCE

- C - 1 Social media correspondence
- C - 2 Thank you Community Paramedic Elisha Cain

CORRESPONDENCE

C-1 Social Media Comments

Thankful to the crews, especially for E313 with the passage of the levy, who responded to a barn fire in Beaver Creek, March 4:

[REDACTED]
Thank you Clackamas FD! Greatful to have the Clarks station open 24/7!

[REDACTED]
Thank You to the CFD voters for approving the levy that allowed Station 13 to be opened 24/7 for the first time ever last July 1st. E313 being able to respond quickly to that area has been a game changing event.

Thankful to the Public Information team for providing info about the levy and how the funds are being spent, March 4:

[REDACTED]
[REDACTED] Our Clackamas Fire Public Information team does a great job of informing the community about what the funds accomplish. We are grateful for the support of the community members.

Thankful for Clackamas Fire receiving a grant for a SimTable to prepare for wildland fires, March 12:

[REDACTED] Thanks so much for keeping us safe & informed

[REDACTED]
Glad you guys are around!

Thankful to BC302 and E308 for escorting the Clackamas High School girls' basketball team out of the parking lot as they headed to the state championship game, March 15:

BlowHard Fans
Showing up and investing support to our future generation is always, always correct! BlowHard Fans will gladly pay for that gas! Thank you for letting this team know you're there not only when fighting fire and destruction, but during the good times too! Way to go, **Clackamas Fire**

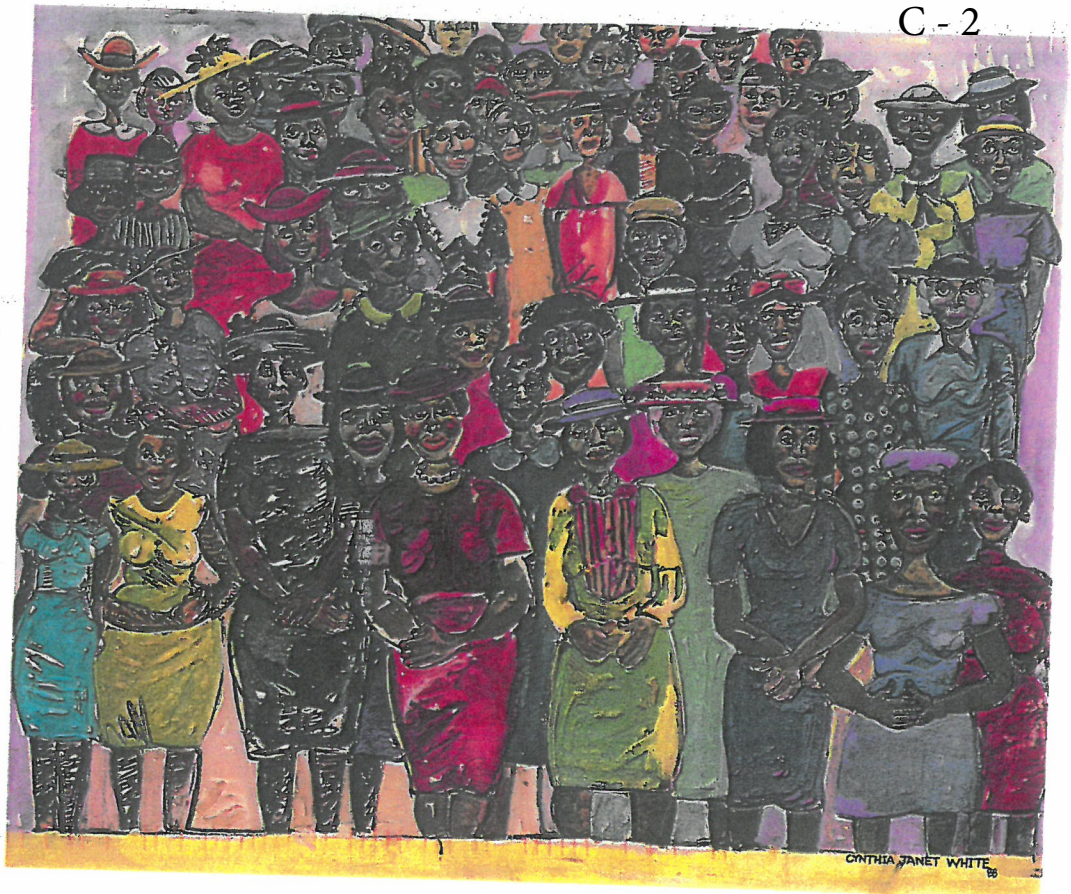
[REDACTED]
Clackamas Fire thank you.
Showing up matters.

Thankful to the crews who responded to a commercial fire and for the helmet camera videos, March 20:

[REDACTED]
What a cool way to update the community on what you do!

[REDACTED]
Thank you firefighters!

[REDACTED] As always, doing one great job.



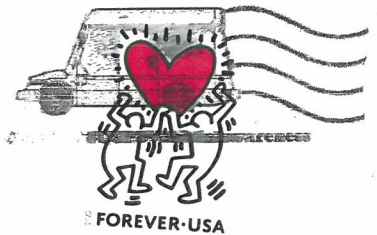
30 Contemporary Women Artists

Cynthia White (American, b. 1948)

Women of Color, 1989. Gouache on illustration board, 30 x 40 in.

PORTLAND OR RPDC 972

1 APR 2025 PM 1 L



Thank you for coming
to me with help to
make my husband safe.
It was the information
we were needing. You
were so confident and
gentle. Your tool
belt/purse is splendid.

Blessings,
Zerette Wilks

Pomegranate • Box 808022 • Petaluma, CA 94975

Alesha Cain
Community Paramedic
11300 Fuller Road
Milwaukie OR
97222

©1989 Cynthia White

INFORMATIONAL ITEMS

- I – 1 KOIN NEWS March 19, 2025, “Firefighters respond to shop blaze in Southeast Portland” <https://www.koin.com/local/clackamas-county/firefighters-respond-to-shop-blaze-in-southeast-portland-03192025/>
- I – 2 KOIN NEWS March 24, 2025 “One person killed in fiery high-speed Clackamas County crash” <https://www.koin.com/local/one-person-killed-in-fiery-high-speed-clackamas-county-crash/>
- I – 3 KPTV NEWS March 24, 2025 “Sheriff: Speeding driver dies after SUV goes airborne, catches fire in Clackamas Co.” <https://www.kptv.com/2025/03/24/sheriff-speeding-driver-dies-after-suv-goes-airborne-catches-fire-clackamas-co/>
- I – 4 KATU NEWS March 24, 2025 “Fatal crash in Clackamas County under investigation; speed suspected as factor” <https://katu.com/news/local/fatal-crash-in-clackamas-county-under-investigation-speed-suspected-as-factor-springwater-corridor-72nd-avenue-infinity-suv-label-lane-74th>
- I – 5 KATU NEWS March 31, 2025 “Body of missing Portland man recovered from Sandy River” <https://katu.com/news/local/body-of-missing-portland-man-recovered-from-sandy-river>