



Sandy Fire District #72

Board Meeting Briefing Packet

August 20, 2025

Proudly Served by Clackamas Fire District





SANDY FIRE DISTRICT

Here for you



Board of Directors Meeting

AUGUST 20, 2025

Meeting Location: Station 71 Annex/Remote Video Conferencing

5:00 pm

AGENDA

REGULAR SESSION

1. **CALL TO ORDER PER ORS 192.610 TO 192.690**
ORS 192.650 – The meeting is being recorded.
2. **PLEDGE OF ALLEGIANCE**
3. **CHANGES TO AGENDA**
4. **PUBLIC COMMENT** (*The President will call for statements from citizens regarding District business, not to exceed three minutes per person.*)
5. **APPROVAL OF MINUTES:** Regular Board Meeting on July 16, 2025 (Packet Pg. 3)
6. **APPROVAL OF MINUTES:** Special Board Meeting on July 29, 2025 (Packet Pg. 7)
7. **BUSINESS – Action required**
8. **OTHER BUSINESS – No action required**
 - OB-1 **Board Committee/Liaison Reports**
Joint Oversight Committee
 - OB-2 **Board Informational Updates/Comments**
9. **INFORMATIONAL ONLY**
 - A. **Division/Department Reports**
 - R-1a Office of the Fire Chief – Fire Chief Nick Browne (Packet Pg. 9)
 - R-1b Office of Business Services – Assistant Chief Steve Deters
 - R-1c Office of Financial Services – Chief Financial Officer Mark Whitaker (Packet Pg. 12)

Trust • Empowerment • Accountability • Mindset • Service

R-1d Professional Firefighters of Clackamas County Local 1159 – Union Representative

R-1e Volunteer Association Report – Volunteer President Joe Johanesen

B. CORRESPONDENCE and INFORMATIONAL ITEMS (Packet Pg. 16)

C. OPEN AGENDA

D. NEXT MEETING

The next Board of Directors' meeting will be on Wednesday, September 17, at 5:00 p.m. The meeting will be hybrid, with the public invited to attend either by remote video conferencing or in person at Station 71 Annex (17459 Burns Ave., Sandy, OR 97055).

X. ADJOURNMENT



SANDY FIRE DISTRICT

Here for you



BOARD OF DIRECTORS MEETING MINUTES JULY 16, 2025

ATTENDANCE

Board of Directors: Board Chair Sue Hein, Vice Chair Mark Maunder, Director Ron Lesowski, Director Andrew Brian, Sec/Treasurer Ryan Fox (absent)

Staff Present: Nick Browne, Steve Deters, Shelby Hopkins, Mark Whitaker, Chris Edmonds, Jason McKinnon, Brent Starr

Other community members and citizens may have been in attendance. The full video conferencing attendance can be provided upon request. A video recording of this meeting is available, and the timestamps are noted for each section below.

I. CALL TO ORDER PER ORS 192.610 TO 192.690 ORS 192.650 – The meeting is being recorded.

Board Chair Sue Hein called the meeting to order at 5:08 p.m.

II. PLEDGE OF ALLEGIANCE

III. CHANGES TO AGENDA

There were no changes to the agenda, but there was an update to the board packet.

Timestamp: 00:47 – 1:25

IV. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON JUNE 25, 2025

Board Chair Hein asked for a motion to approve the Minutes from the Regular Board Meeting on June 25, 2025. Director Maunder made a motion, and Director Lesowski seconded the motion. The motion passed 3/0.

Timestamp: 1:25 – 1:50

V. PUBLIC COMMENT *(The President will call for statements from citizens regarding District business, not to exceed three minutes per person.)*

No comments.

VI. SWEARING-IN BOARD OF DIRECTORS – Fire Chief Nick Browne

Chief Browne swore in Mark Maunder. Ryan Fox will be sworn in at the next regular board meeting.

Timestamp: 2:05 – 3:35

VII. BUSINESS – Action required

B-1 Request Board Approval of Sandy Fire Ballot Title, Question, Summary & Explanatory Statement – CIO Chris Edmonds

Director Lesowski brought up that they should have the Joint Oversight Committee report before this business item. Chief Browne and Chair Hein agreed. Moved to item OB-1.

Timestamp: 4:00 – 5:10

CIO Edmonds explained the items in B-1 and the updates that were made since the Joint Oversight Committee meeting. If the Sandy Board approves this resolution, it will be forwarded to the Clackamas Fire Board. Discussion followed regarding the possible annexation.

Timestamp: 16:12 – 49:30

Board Chair Hein called for a motion to request board approval of the Sandy Fire ballot title, question, summary & explanatory statement, and refer this to taxpayers and direct staff to prepare this information for a ballot measure. Director Lesowki made a motion, and Director Maunder seconded. Motion passed 3/0 with Director Brian abstaining.

Timestamp: 51:17 – 53:45

B-2 Request Board Approval of Resolution 25-02 Sandy Fire District Annexation into Clackamas Fire District – CIO Chris Edmonds

Board Chair Hein called for a motion to approve Resolution 25-02 proposing annexation of the Sandy Fire District into Clackamas Fire District #1 effective July 1, 2026, contingent upon voter approval, and affirming a plan whereby district property owners will pay only the district's permanent rate. Director Maunder made a motion, and Director Lesowski seconded. Motion passed 3-0 with Director Brian abstaining.

Meeting returned to item B-1 for board consideration.

Timestamp: 49:30 – 51:17



SANDY FIRE DISTRICT

Here for you



VIII. OTHER BUSINESS – No action required

OB-1 Board Committee/Liaison Reports - Joint Oversight Committee

They reviewed the information that will be presented in B-1. He gave a summary of their meeting, including questions on deployment, staffing, and the budget. Continued the meeting by going back to B-1.

Timestamp: 5:10 – 16:12.

OB-2 Board Informational Updates/Comments

IX. INFORMATIONAL ONLY

A. Division/Department Reports

R-1a Office of the Fire Chief – Fire Chief Nick Browne

Chief Browne shared some updates on Crew 30 and fires in the area.

Timestamp: 54:39 – 56:25

R-1b Office of Business Services – Assistant Chief Steve Deters

AC Deters gave an update on incidents in the area and community events. They also discussed the reopening of Station 12.

Timestamp: 56:25 – 59:24

R-1c Office of Financial Services – Chief Financial Officer Mark Whitaker

CFO Whitaker discussed the fiscal year-end and his submitted budget report.

Timestamp: 59:24 – 1:00:51

R-1d Professional Firefighters of Clackamas County Local 1159 – Union Representative

R-1e Volunteer Association Report – Volunteer President Brent Starr

Volunteer President Starr introduced himself and shared the other members who were elected. He shared his report, which covered volunteer training, station coverage, and community event participation. He also reported on the Explorer program.

Timestamp: 1:00:52 - 1:04:54

B. CORRESPONDENCE and INFORMATIONAL ITEMS

C. OPEN AGENDA

D. NEXT MEETING

The next Board of Directors' meeting will be on Wednesday, August 20, 2025, at 5:00 p.m. The meeting will be hybrid, with the public invited to attend either by remote video conferencing or in person at Station 71 Annex (17459 Burns Ave., Sandy, OR 97055).

X. ADJOURNMENT

Board Chair Hein asked for a motion to adjourn the meeting. Director Brian made a motion, and Director Maunder seconded. The motion passed 4/0.

The meeting adjourned at 6:18 pm.

Minutes recorded by Executive Manager Shelby Hopkins and prepared by Administrative Technician Jessamyn Ode.

Board Chair Sue Hein

Secretary/Treasurer Ryan Fox



SANDY FIRE DISTRICT

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BOARD OF DIRECTORS SPECIAL MEETING MINUTES JULY 29, 2025

ATTENDANCE

Board of Directors: Board Chair Sue Hein, Vice Chair Mark Maunder, Director Ron Lesowski, Director Andrew Brian, Sec/Treasurer Ryan Fox (absent)

Staff Present: Nick Browne, Steve Deters, Shelby Hopkins, Chris Edmonds

Other community members and citizens may have been in attendance. The full video conferencing attendance can be provided upon request. A video recording of this meeting is available, and the timestamps are noted for each section below.

REGULAR SESSION

I. CALL TO ORDER PER ORS 192.610 TO 192.690 ORS 192.650 – The meeting is being recorded.

Board Chair Sue Hein called the meeting to order at 1:00pm.

II. CHANGES TO AGENDA

No changes.

III. BUSINESS – Action required

B-1 Request Board Approval of Amended Sandy Fire Ballot Title, Question, Summary & Explanatory Statement – CIO Chris Edmonds

CIO Edmonds explained the updates he is requesting to comply with ORS 198.920.

Board Chair Hein requested a motion to accept the presented changes as stated. Director Maunder made a motion, and Director Fox seconded. The motion passed 4/0 with Director Brian abstaining.

Timestamp: 00:20 – 2:30

Chief Browne added that AC Deters has been a point of contact in the Sandy community, and he expressed his appreciation for him.

Timestamp: 2:38 – 3:50

X. ADJOURNMENT

Board Chair Hein adjourned the meeting at 1:04 pm.

Minutes recorded by Executive Manager Shelby Hopkins and prepared by Administrative Technician Jessamyn Ode.

Board Chair Sue Hein

Secretary/Treasurer Ryan Fox

FIRE CHIEF'S REPORT

JULY 2025



DC Brent Olson on AM Northwest



Station 12 re-opened on July 1



Crews at Station 71 participated and enjoyed Sandy's 4th of July celebration

Highlights

- A big thanks to [AM Northwest](#) for having Division Chief Brent Olson on July 1 to highlight the important work of Clackamas Fire's Crew 30. Since the 2020 Labor Day Fires, this dedicated team has been on the front lines across the West, building fire lines and breaks to help stop the spread of wildland fires.
- Station 12 opened on July 1! Big thanks to the Facilities and Logistics teams for all their hard work to make this happen. Station 12 also got a new well installed in July.
- Facilities installed new signs across the District.
- Finance received \$400,000 from the state's Employer Incentive Fund to apply towards the district's PERS side account.
- Support Services got Brush Rig 312 (BR312), Rescue 315 (R315), and Brush Rig 317 (BR317) ready for service in July.
- Community Services participated in numerous events to include: Oregon City Touch A Truck, Sandy Mountain Festival, Day in Damascus, and Gladstone Community Festival.

Notable Events/Calls

7/3-Residential Fire in Canby – This was Clackamas Fire's first residential fire response since starting a contract for command-and-control services with Canby Fire District. BC303 arrived and assumed command of the incident and utilized crews from Clackamas, Canby, and Aurora Fire District to extinguish the fire. The coordinated effort of these fire districts helped limit damage to the interior of the home.

7/18 – Residential Fire in Happy Valley – Crews responded to an exterior fire that had extended into the attic of a large 4000 sq ft single family residence. Two lines were utilized to knock down the fire in about 10 minutes.

7/31 – Schram Fire in Beaver Creek – Clackamas Fire including Crew 30, and Oregon Department of Forestry engines worked together to contain a brush fire that was moving downhill towards a tree line. These crews were able to contain the fire at 2.9 acres and no structures were threatened or lost.

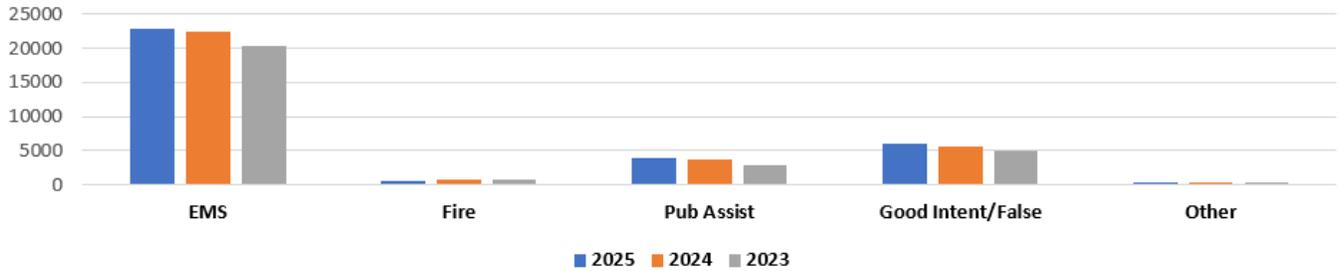
FIRE CHIEF'S REPORT

JULY 2025

Organizational Data

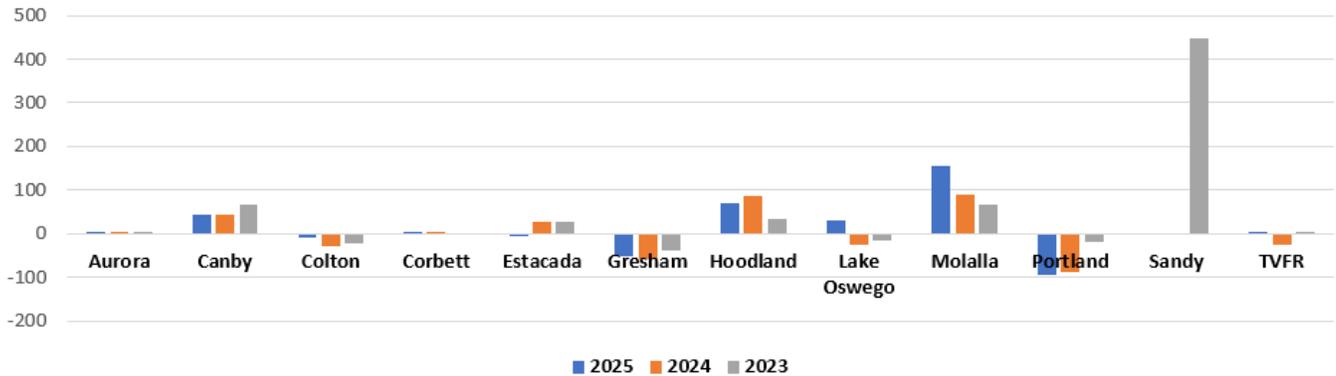
Incidents by Type

12-months ending July of each year
Does not include mutual aid given



Net Mutual Aid

Net incident response for 12-months ending July of each year
Includes canceled en route incidents



Average Company Time Committed

Time: 174 hours and 10 minutes

Percent of Month: 25.08%

Includes Preparation and Response: Incidents, Apparatus/Equipment Checks, Physical Fitness, Training

Volunteers	Training/ Drills	Events	Duty Shifts Station 74	Station 21 (RH321)	Station 2 (RH302)
37	4	7	29/31	4/31	3/31

Station 71, 73, 74 - Incident Overview

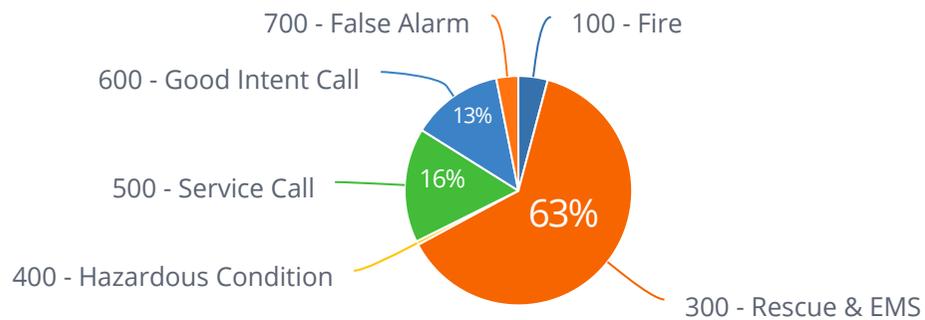
Sandy Incidents - July 2025

Incident Type Group	# of Incidents
100 - Fire	8
300 - Rescue & EMS	121
400 - Hazardous Condition	1
500 - Service Call	31
600 - Good Intent Call	25
700 - False Alarm	6
# of Incidents	192

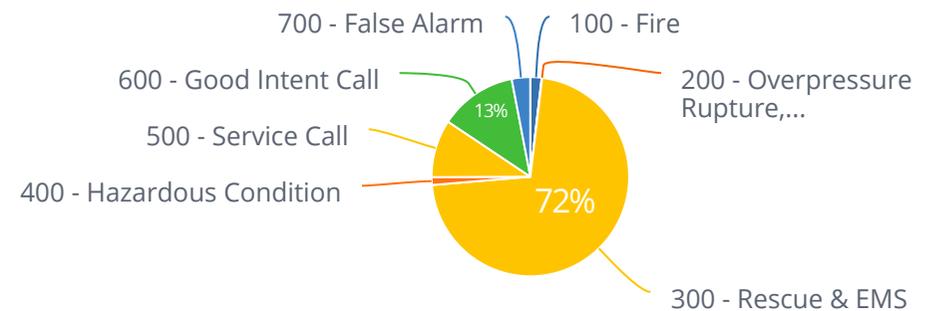
Sandy Incidents - Year to Date

Incident Type Group	# of Incidents
100 - Fire	25
200 - Overpressure Rupture, Explosion, Overheat	1
300 - Rescue & EMS	970
400 - Hazardous Condition	17
500 - Service Call	127
600 - Good Intent Call	171
700 - False Alarm	41
# of Incidents	1,352

Sandy Incidents - July 2025



Sandy Incidents - Year to Date



Bank Reconciliation
July 2025

Local Government Investment Pool

	<i>Beginning Balance</i>	\$3,257,723.56
7/11/2025	Clackamas County Tax Distribution	\$25,841.10
7/31/2025	Interest	<u>\$12,795.83</u>
	<i>Ending Balance</i>	\$3,296,360.49

Checking Account

	<i>Beginning Balance</i>	\$83,798.37
Interest		<u>\$6.81</u>
	<i>Ending Balance</i>	\$83,805.18

Total Cash Balance 7/31/2025 \$3,380,165.67

FY 2024-25 Budget to Actuals

June 2025

Unaudited

General Fund

	<u>Actual</u>	<u>Annual Budget</u>
<u>Revenue</u>		
Current Year Property Tax	\$4,923,944	\$4,897,092
Prior Year Property Tax	\$57,489	\$65,000
Other Taxes	\$9,039	\$0
Other Revenue	\$750	\$0
Investment Interest	\$131,413	\$115,000
	<u>\$5,122,635</u>	<u>\$5,077,092</u>
<u>Expense</u>		
Contract for Services	\$4,945,926	\$5,047,857
Professional Services	\$19,539	\$25,000
Transfers Out	\$230,000	\$230,000
	<u>\$5,195,465</u>	<u>\$5,302,857</u>

Capital Replacement Fund

	<u>Actual</u>	<u>Annual Budget</u>
<u>Revenue</u>		
Investment Interest	\$28,760	\$20,000
Transfers In	\$230,000	\$230,000
	<u>\$258,760</u>	<u>\$250,000</u>
<u>Expense</u>		
Capital Replacement	\$0	\$100,000
EMS & Fire Equipment	\$19,743	\$25,000
	<u>\$19,743</u>	<u>\$125,000</u>

FY 2025-26 Budget to Actuals
July 2025

General Fund

	Actual	Annual Budget
<u>Revenue</u>		
Current Year Property Tax	\$0	\$5,091,600
Prior Year Property Tax	\$0	\$65,000
Other Taxes	\$267	\$8,000
Investment Interest	\$10,165	\$85,000
	\$10,433	\$5,249,600
<u>Expense</u>		
Contract for Services	\$0	\$5,136,600
Professional Services	\$0	\$15,000
Transfers Out	\$0	\$160,000
	\$0	\$5,311,600

Capital Replacement Fund

	Actual	Annual Budget
<u>Revenue</u>		
Investment Interest	\$2,637	\$22,000
Transfers In	\$0	\$160,000
	\$2,637	\$182,000
<u>Expense</u>		
Capital Replacement	\$0	\$100,000
EMS & Fire Equipment	\$0	\$25,000
	\$0	\$125,000



Accounts Receivable Contact:

503.742.2600
AccountsReceivable@clackamasfire.com

Remit Payment to:

Clackamas Fire District #1
 11300 SE. Fuller, Rd
 Milwaukie, OR 97222

INVOICE

Invoice Date	Invoice No.
08/11/2025	10287
Customer Number	
1167	
Invoice Total Due	
\$1,281,245.00	

1167
 SANDY RFPD
 PO Box 518
 Sandy, OR 97055

Please remit payment by the 15th of the month.

Invoice Date: 08/11/2025

Customer Number: 1167

Description	Quantity	Price	UOM	Original Bill	Adjusted	Paid	Amount Due
CONTRACT REVENUE	1	\$1,281,245.00	EACH	\$1,281,245.00	\$0.00	\$0.00	\$1,281,245.00
Q1 FY26 Full Contract for Service							
Please put Invoice Number on your check. Make Checks Payable to: Clackamas Fire District #1					Invoice Total:	\$1,281,245.00	

Sandy 2025-26	
2025-26 Property Tax	5,091,600
Prior Year Tax	65,000
Reconciliation from Prior Year	28,380
Capital Contribution	(60,000)
Total Owed	5,124,980
Quarterly Payment	1,281,245

NEWS MENTIONS:

One person injured as firefighters battled small brush fire in Clackamas

Bobby Corser | Wed, August 6th 2025 at 7:24 AM



Crews from multiple agencies battled a small brush fire off of Southeast Eagle Creek Road. Officials say the fire burned 1.5 acres - Clackamas Fire photo

LINK: [One person injured as firefighters battled small brush fire in Clackamas](#)

Sheriff's Office and partner agencies coordinate rescue of stranded family on the Sandy River

Date: 7/19/2025



View drone video here: <https://youtu.be/n0aQwSZDBrQ>

LINK: [Sheriff's Office and partner agencies coordinate rescue of stranded family on the Sandy River](#)

CLACKAMAS FIRE DEPARTMENT QUELLS TRAVEL TRAILER BLAZE IN SANDY; URGES PUBLIC CAUTION AMID DRY CONDITIONS

By Samuel Hansen

Published on July 30, 2025



LINK: [Clackamas Fire Department Quells Travel Trailer Blaze in Sandy; Urges Public Amid Dry Conditions](#)

Clackamas Fire: Crew 30 Tackles Wildfires Across the West

by Steven Denari | Tue, July 1st 2025 at 10:52 AM
Updated Wed, July 2nd 2025 at 3:45 PM



LINK: [Clackamas Fire: Crew 30 Tackles Wildfires Across the West](#)

5-acre Barton fire extinguished in Boring



LINK: [5-acre Barton Fire extinguished in Boring](#)

Two-acre fire in Clackamas County extinguished



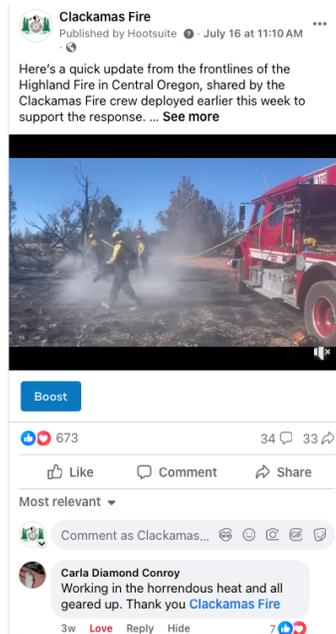
Two-acre fire in Clackamas County extinguished (Clackamas Fire)

LINK: [Two-acre fire in Clackamas County extinguished](#)

Comments, Callouts, and Highlights

Highlights

July's Top Post – Facebook



July's Top Post – Instagram



Comments and Callouts

July 16th – Small brush fire in Sandy

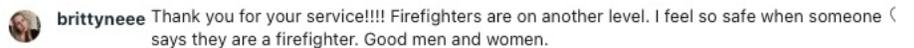
Response units: BR371, E371, BR374, BC301

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July 18th – Residential fire in Happy Valley

Response units: T304, E301, E306, E302, R301, BC302, HR305, T316, BC303, PE11, M303, E301, RH302



August 1st — Barton Fire

Response units: S319, BR312, WT312, E318, BR318, BC301, BR308, CCODF, WT331, IE314, PIO301, RH321, WT318, WT308, BC303, BR312, E314, RH1GRP, CRO301

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Top fan
Bruce Allert
My thanks go out to all fire personnel that worked on getting the fire under control. It's hot out there and they did a great job 🙌

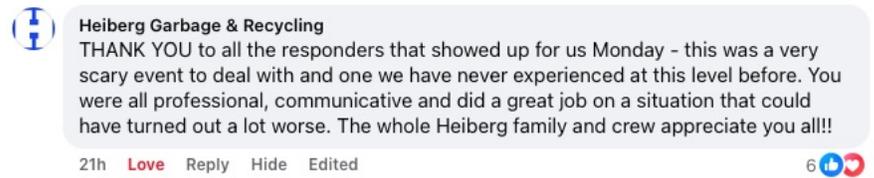
Mary Dusty Poole
Clackamas Fire is AMAZING! Great work guys!

5d Like Reply Send message Hide

August 4th – Response to a recycling truck on fire

Response units: E302, BC302, T304, E303, HM307

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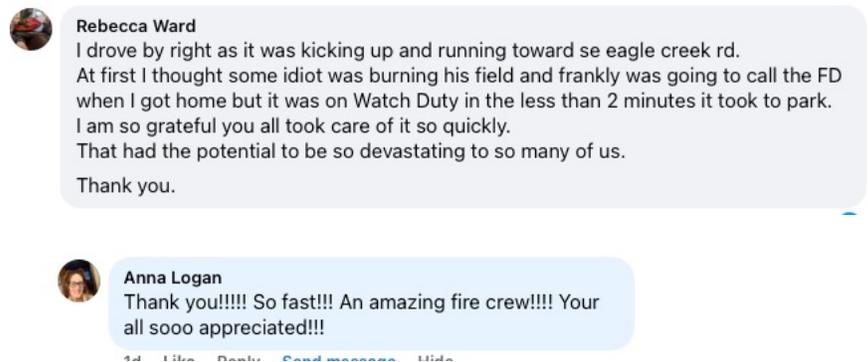


Heiberg Garbage & Recycling
THANK YOU to all the responders that showed up for us Monday - this was a very scary event to deal with and one we have never experienced at this level before. You were all professional, communicative and did a great job on a situation that could have turned out a lot worse. The whole Heiberg family and crew appreciate you all!!

21h Love Reply Hide Edited 6

August 5th – Eagle Creek brush fire

Response units: BR318, E318, WT318, E 333, E371, R371, WT314, BC301, IE314, WLD30, C311, BC302, WT336, CCODF5860, CCODF5861



Rebecca Ward
I drove by right as it was kicking up and running toward se eagle creek rd. At first I thought some idiot was burning his field and frankly was going to call the FD when I got home but it was on Watch Duty in the less than 2 minutes it took to park. I am so grateful you all took care of it so quickly. That had the potential to be so devastating to so many of us. Thank you.

Anna Logan
Thank you!!!! So fast!!! An amazing fire crew!!!! Your all sooo appreciated!!!

1d Like Reply Send message Hide

Thank you to Boring Fire Station 14!



Shelby and Jessamyn,

You made a difference! The American Red Cross is grateful for our partnership. We look forward to our next blood drive on Thursday, September 26, from 12:00 to 5:00 p.m.

We want to express our gratitude for your commitment to our lifesaving mission! By organizing blood drives with The American Red Cross, you assist vulnerable individuals in our community and worldwide. Your efforts help us prepare for, respond to, and recover from emergencies such as house fires, disasters, and life-threatening health conditions. Thank you!

10 Registered Donors

- 7 Lifesaving Donations Collected
- 2 First-time donors

59% of our Goal (Unfortunately, we had some deferrals)

Your blood drive collected **7 donations**; this means between **7 and 21 patients** will receive more life, love, and memories with their circle of friends and family. It is a pleasure to partner with you, and we're happy to have you in our American Red Cross family. The need for blood is ongoing, and we sustain patient needs with partners like **you!**

With gratitude,

Daphne Mathew
Senior Account Manager
American Red Cross
Cell: 503-528-5570
daphne.mathew@redcross.org





Compliments or Concerns

Compliments or Concerns Form

Name

[REDACTED]

Phone Number

[REDACTED]

Email

marcellamcclain@gmail.com

Address

[REDACTED]

Do wish you to share a compliment or concern?

Compliment

Date of Occurrence

Saturday, July 15, 2028

Location of Occurrence

[REDACTED]

We're happy to receive your compliment! Tell us about it

We were dog sitting at our daughter's house when my husband had a diabetic episode and I called for help. The fire Department response team was in our driveway within minutes and after administering an IV his condition improved. It was a very scary time for me but all the firemen were so supportive and caring. We wanted to express our appreciation for the fast response and care given. Thank you. I'm sorry I was too distracted to get their names but so grateful to their help.