



Sandy Fire District #72

Board Meeting Briefing Packet

September 17, 2025

Proudly Served by Clackamas Fire District





SANDY FIRE DISTRICT

Here for you



Board of Directors Meeting

September 17, 2025

Meeting Location: Station 71 Annex/Remote Video Conferencing

5:00 pm

AGENDA

REGULAR SESSION

1. **CALL TO ORDER PER ORS 192.610 TO 192.690**
ORS 192.650 – The meeting is being recorded.
2. **PLEDGE OF ALLEGIANCE**
3. **CHANGES TO AGENDA**
4. **PUBLIC COMMENT** (*The President will call for statements from citizens regarding District business, not to exceed three minutes per person.*)
5. **APPROVAL OF MINUTES:** Regular Board Meeting on August 20, 2025 (Packet pg. 3)
6. **BUSINESS – Action required**
7. **OTHER BUSINESS – No action required**

OB-1 Board Committee/Liaison Reports
Joint Oversight Committee

OB-2 Board Informational Updates/Comments
8. **INFORMATIONAL ONLY**
 - A. **Division/Department Reports**
 - R-1a Office of the Fire Chief – Fire Chief Nick Browne (Packet pg. 6)
 - R-1b Office of Business Services – Assistant Chief Steve Deters
 - R-1c Office of Financial Services – Chief Financial Officer Mark Whitaker (Packet pg. 9)

R-1d Professional Firefighters of Clackamas County Local 1159 – Union Representative

R-1e Volunteer Association Report – Volunteer President Brent Starr

B. CORRESPONDENCE and INFORMATIONAL ITEMS (Packet pg. 11)

C. OPEN AGENDA

D. NEXT MEETING

The next Board of Directors meeting will be on Wednesday, October 15, at 5:00 p.m. The meeting will be hybrid, with the public invited to attend either by remote video conferencing or in person at Station 71 Annex (17459 Burns Ave., Sandy, OR 97055).

X. ADJOURNMENT



SANDY FIRE DISTRICT

Here for you



BOARD OF DIRECTORS MEETING MINUTES AUGUST 20, 2025

ATTENDANCE

Board of Directors: Board Chair Sue Hein, Vice Chair Mark Maunder (absent), Director Ron Lesowski, Director Andrew Brian, Sec/Treasurer Ryan Fox (absent)

Staff Present: Nick Browne, Steve Deters, Shelby Hopkins, Mark Whitaker, Brent Starr

Other community members and citizens may have been in attendance. The full video conferencing attendance can be provided upon request. A video recording of this meeting is available, and the timestamps are noted for each section below.

REGULAR SESSION

1. **CALL TO ORDER PER ORS 192.610 TO 192.690**
ORS 192.650 – The meeting is being recorded.

Board Chair Sue Hein called the meeting to order at 5:00pm

2. **PLEDGE OF ALLEGIANCE**
3. **CHANGES TO AGENDA**

There were no changes to the agenda.

4. **PUBLIC COMMENT** (*The President will call for statements from citizens regarding District business, not to exceed three minutes per person.*)

Citizen Scobert gave public comment.

Timestamp: 02:47 – 05:26

5. **APPROVAL OF MINUTES:** Regular Board Meeting on July 16, 2025

Board Chair Hein asked for a motion to approve the Minutes from the Regular Board Meeting on July 16, 2025. Director Lesowski made a motion, and Director Brian seconded the motion. The motion passed 3/0.

Timestamp: 01:30 – 01:48

6. **APPROVAL OF MINUTES:** Special Board Meeting on July 29, 2025

Board Chair Hein asked for a motion to approve the Minutes from the Special Board Meeting on July 16, 2025. Director Brian made a motion, and Director Lesowski seconded the motion. The motion passed 3/0.

Timestamp: 01:48 – 02:10

7. **BUSINESS – Action required**

No business items were brought forward at this meeting.

8. **OTHER BUSINESS – No action required**

**OB-1 Board Committee/Liaison Reports
Joint Oversight Committee**

No report given.

OB-2 Board Informational Updates/Comments

No report given.

9. **INFORMATIONAL ONLY**

A. Division/Department Reports

R-1a Office of the Fire Chief – Fire Chief Nick Browne

Chief Browne shared updates on the opening of Station 12 and a fire incident that CFD responded to.

Timestamp: 05:35 – 08:15

R-1b Office of Business Services – Assistant Chief Steve Deters

AC Deters shared updates on community services, calls for service, and an annexation focused open house plan.

Timestamp: 08:26 – 10:03

R-1c Office of Financial Services – Chief Financial Officer Mark Whitaker

CFO Whitaker went over the financial report in the Board packet.

Timestamp: 10:09 – 12:36

R-1d Professional Firefighters of Clackamas County Local 1159 – Union Representative

Absent. No report.

R-1e Volunteer Association Report – Volunteer President Joe Johanesen

VP Johanesen was absent. VP Star shared an update about the volunteers, their training, and calls they responded to.

Timestamp: 12:59 – 15:22

B. CORRESPONDENCE and INFORMATIONAL ITEMS

Chief Browne mentioned the partnership with the National Guard to expand training in the event of a flood.

Timestamp: 15:31 – 16:53

C. OPEN AGENDA

No items presented.

D. NEXT MEETING

The next Board of Directors’ meeting will be on Wednesday, September 17, at 5:00 p.m. The meeting will be hybrid, with the public invited to attend either by remote video conferencing or in person at Station 71 Annex (17459 Burns Ave., Sandy, OR 97055).

X. ADJOURNMENT

Board Chair Hein asked for a motion to adjourn the meeting. Director Brian made a motion, and Director Lesowski seconded. The motion passed 3/0.

The meeting adjourned at 5:16pm

Minutes recorded by Executive Manager Shelby Hopkins and prepared by Administrative Technician Maliyah Thompson.

Board Chair Sue Hein

Secretary/Treasurer Ryan Fox

FIRE CHIEF'S REPORT

AUGUST 2025



CFD staff helping a child pick out new shoes



Academy 24-02



Clackamas Fire's Water Rescue Team and the Oregon National Guard's CH-47 Chinook Helicopter

Highlights

- CFD helped with Portland Police Bureau's "Shop with a Cop" event, helping kids pick out school supplies and clothes.
- Finance issued retroactive payments on August 29th for the 27 pay periods that elapsed since the previous CBA expired. The total retro cost was about \$2.5 million.
- 24-02 completed their probationary period!
- The auditors completed their on-site work at the District from August 18-20.
- Clackamas Fire's Water Rescue Team joined forces with the Oregon Army National Guard for a large-scale flood rescue drill.
- Facilities & Finance have collaborated to better monitor District utility usage, and through this process identified small natural gas leaks at Station 3, Station 16, Station 19, and the Fleet/Logistics facility.
- At Station 71, Program Specialist Nannette Howland was recognized as the Sandy Community Champion of 2025 for her involvement with the Sandy Kiwanis.

Notable Events/Calls

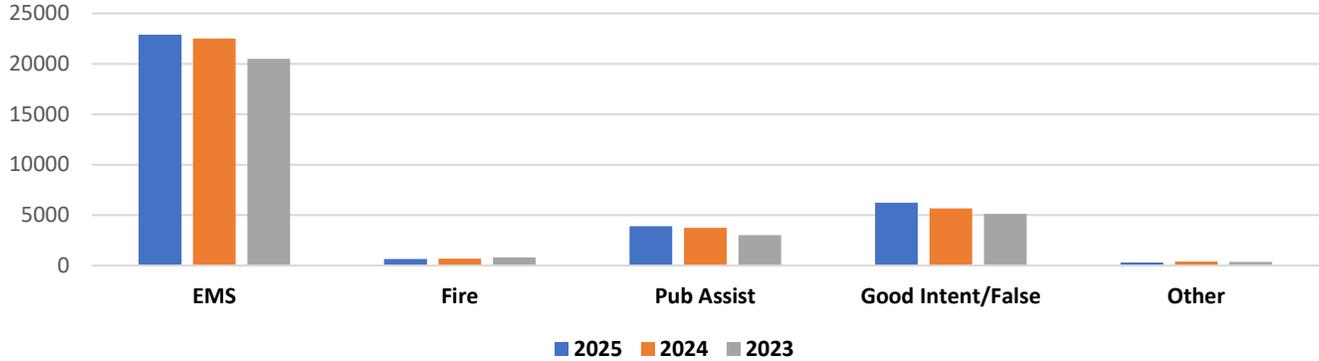
- 8/1 – Barton Fire
Initially dispatched as a Miscellaneous Fire, this incident started as a slow-moving fire in cut grass. The winds changed and the fire started moving quickly towards the hillside. A 2nd alarm brush response was called. Command received assistance from the CCSO drone pilot. There was also excellent volunteer response which supplemented the career response. The fire was brought under control at about three acres. The scene was monitored overnight.
- 8/5 – Eagle Creek Fire
Crews were dispatched to a brush fire which was accidentally ignited by someone mowing a field. Crews arrived to a half-acre fire burning in 2-foot-tall dry grass. It was moving towards a house and barn to the east and towards a hillside with brambles and evergreens to the north. Assistance was received from Crew 30, BC302 on drone support, as well as ODF. Fire progression was stopped at approximately 3.5 acres. The scene was patrolled after nightfall.
- 8/11 – Commercial Fire in Beavercreek
Callers were reporting a loud explosion and black billowing smoke from the area. Crews arrived to a driveway blocked by a dump truck, so they had to pivot and work on alternative access. Eventually, someone arrived with keys and moved the truck. Crews worked in defensive mode against the blaze that soon consumed the building and entire roof. Spot fires ignited and a 2nd-alarm brush was added. Later drone surveillance utilizing thermal imaging technology to confirm the spot fires were extinguished.
- 8/16 – Residential Fire in Milwaukie
North Battalion crews responded to a residential fire in Station 3's planning zone. CCOM advised responding units that possibly 2 people were trapped on the 2nd floor of the house and unable to exit. E303 and R303 arrived and immediately went into Rescue Mode. Both victims were located by our firefighters on the second floor and removed from the smoke-filled building via a ladder to the second floor. Firefighters immediately performed critical medical interventions on scene for both patients and were transported to the hospital. It was only 25 minutes from the initial 911 calls to two victims removed from a second-story window, fire under control, and an all-clear given on the structure. Outstanding!

FIRE CHIEF'S REPORT

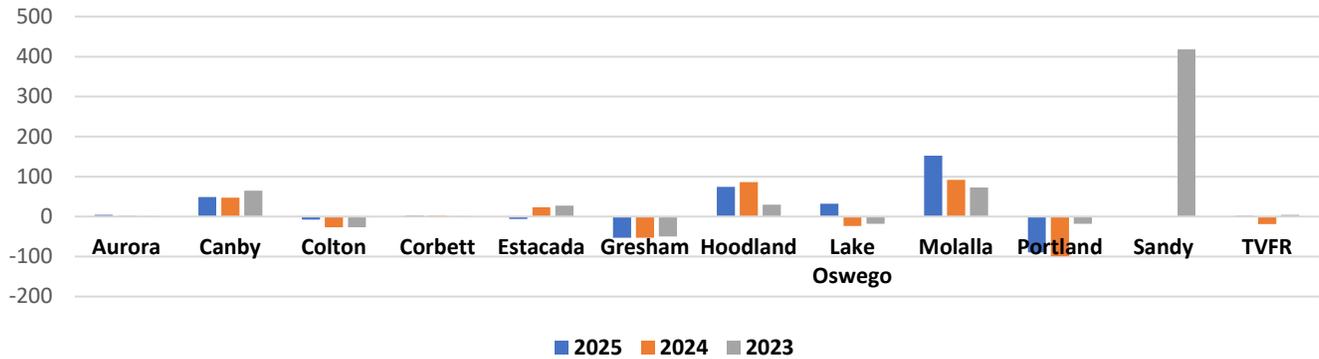
AUGUST 2025

Organizational Data

Incidents by Type
12-months ending August of each year
Does not include mutual aid given



Net Mutual Aid
Net incident response for 12-months ending August of each year
Includes canceled en route incidents



Average Company Time Committed

Time: 179 hours and 59 minutes	Percent of Month: 25.92%
Includes Preparation and Response: Incidents, Apparatus/Equipment Checks, Physical Fitness, Training	

Volunteers	Training/ Drills	Events	Duty Shifts Station 74	Station 21 (RH321)	Station 2 (RH302)
38	4	5	28/31	31/31	3/31

Station 71, 73, 74 - Incident Overview

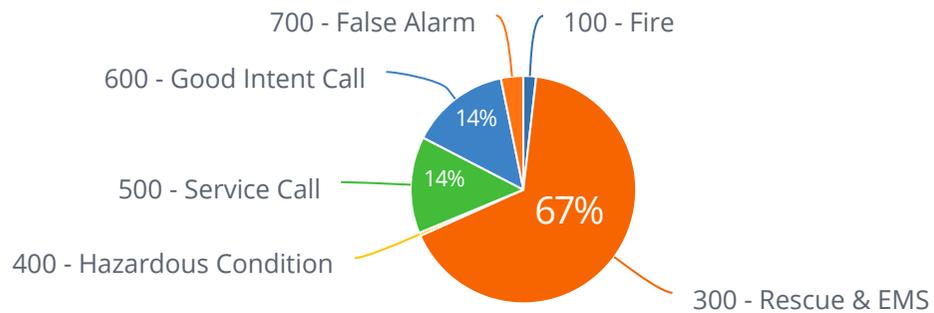
Sandy Incidents - August 2025

Incident Type Group	# of Incidents
100 - Fire	4
300 - Rescue & EMS	145
400 - Hazardous Condition	1
500 - Service Call	30
600 - Good Intent Call	31
700 - False Alarm	7
# of Incidents	218

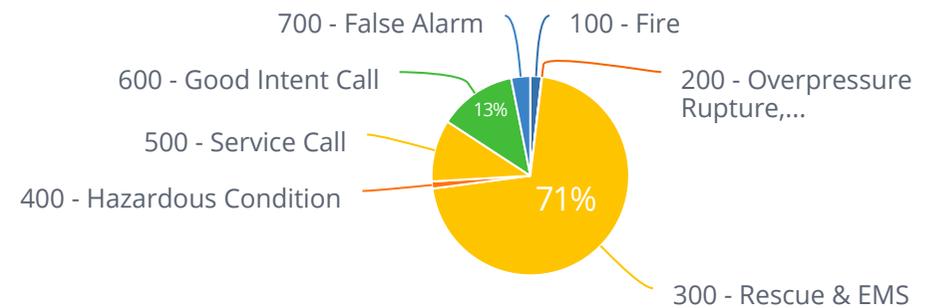
Sandy Incidents - Year to Date

Incident Type Group	# of Incidents
100 - Fire	29
200 - Overpressure Rupture, Explosion, Overheat	1
300 - Rescue & EMS	1,115
400 - Hazardous Condition	18
500 - Service Call	158
600 - Good Intent Call	200
700 - False Alarm	49
# of Incidents	1,570

Sandy Incidents - August 2025



Sandy Incidents - Year to Date



Bank Reconciliation
August 2025

Local Government Investment Pool

	<i>Beginning Balance</i>	\$3,296,360.49
8/8/2025	Clackamas County Tax Distribution	\$12,530.15
8/21/2025	Clackamas Fire Q1 Contract for Service	-\$1,281,245.00
8/31/2025	Interest	\$11,140.09
	<i>Ending Balance</i>	<u>\$2,038,785.73</u>

Checking Account

	<i>Beginning Balance</i>	\$83,805.18
Interest		\$6.81
	<i>Ending Balance</i>	<u>\$83,811.99</u>

Total Cash Balance 8/31/2025 \$2,122,597.72

FY 2025-26 Budget to Actuals
August 2025

General Fund

	Actual	Annual Budget
<u>Revenue</u>		
Current Year Property Tax	\$0	\$5,091,600
Prior Year Property Tax	\$0	\$65,000
Other Taxes	\$416	\$8,000
Investment Interest	\$17,656	\$85,000
	\$18,072	\$5,249,600
<u>Expense</u>		
Contract for Services	\$1,281,245	\$5,136,600
Professional Services	\$0	\$15,000
Transfers Out	\$0	\$160,000
	\$1,281,245	\$5,311,600

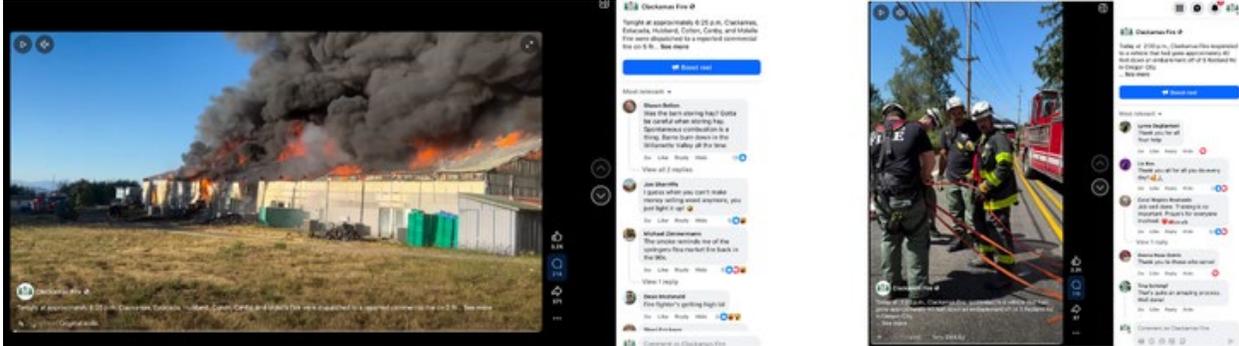
Capital Replacement Fund

	Actual	Annual Budget
<u>Revenue</u>		
Investment Interest	\$6,294	\$22,000
Transfers In	\$0	\$160,000
	\$6,294	\$182,000
<u>Expense</u>		
Capital Replacement	\$0	\$100,000
EMS & Fire Equipment	\$0	\$25,000
	\$0	\$125,000

CORESPONDENCE & INFORMATIONAL ITEMS

Comments, Callouts, and Highlights

Top Facebook Posts



Top Instagram Posts



Top Comments

8/1

Incident: Brush Fire | Highway 224

Responding units: S319, BR312, WT312, E318, BR318, BC301, BR308, CCODF, WT331, IE314, PIO301, RH321, WT318, WT308, BC303, BR312, E314, RH1GRP, CRO301

Roxy Barnes-Mackey
We are grateful for each of you and the hard work in the heat of the day, thank you for your tireless efforts in keeping our community safe, it's truly appreciated!
5w Like Reply Hide

Jennifer Faulhaber
Thank you! Thank you! Thank you!!!! 🙏 I just about lost it today when I got the alert. You guys are Awesome!
4w Like Reply Hide

KJ Jorgens
Thank you!!!! I'm sure I speak for all property owners living nearby, who are so thankful to you all for your quick actions!
4w Like Reply Hide

COORESPONDENCE & INFORMATIONAL ITEMS

8/5

Incident: Brush Fire | SE Eagle Creek Road

Responding units: BR318, E318, WT318, E333, E371, R371, WT314, BC301, IE314, WLD30, C311, BC302, WT336, CCODF5860, CCODF5861



Michelle Dyck
Thank you to all who helped knock this one out!!
Appreciate the fast response and clear communication.

4w Like Reply Hide



Tonya Digsby Buus
So grateful for all you brave men and women who put your lives on the line daily. There aren't enough thank you's to go around! Many blessings to all!

4w Like Reply Hide



Top fan

Rachel Denny

I am so thankful that the Clarkes station is fully manned, thank you for keeping our community safe!

3w Like Reply Hide



8/11

Incident: Commercial Fire | S. Ridge Road

Responding units: WT310, E310, WT312, T316, M316, BC303, IE313, E311, HR305



Shari Erickson
We live across the road from this and we heard an extremely loud explosion and we rushed outside and looked and the building was on fire so we called 911 right away - only took them 10 minutes to get there. Good work!

3w Like Reply Hide



8/12

Event: WAT/ANG large-scale flood rescue drill



Michelle Whedon
I have nothing but pride and admiration for our crazy brave Clackamas County men and women! Thank you for all that you do.

3w Like Reply Hide



Bob Hargitt
Thanks to ANG and CF for the unceasing training and preparation for all possible disasters!

3w Like Reply Hide

8/16

Incident: Residential Fire | Milwaukie

Responding units: T304, BC302, E303, R303, E302, E301, E308, BC303, RH1GRP



Tyrone Shoelaces
Outstanding work! Just outstanding! I sure do sleep better knowing these folks are on the job.

1w Like Reply Hide



Paul E Compton
Nice to have that many companies to send to a residential fire!

2w Like Reply Hide

COORESPONDENCE & INFORMATIONAL ITEMS

8/19

Incident: Commercial; Residential | Clackamas; Happy Valley

Responding units: TC304, BC302, T316, BC303, E308, E301, R301, E322, E306, HR305, RH1GRP; S319, E307, E302, E311, R303, BC301



Top fan

Shelley R Reed

Amazing work.

Thank you for being excellent.

2w Like Reply Hide



8/21

Incident: Barn | Canby

Responding units: E361, RH361, BR365, E363, E915, C902, E052, T056, E381, BC303



Laurie Simpson Field

Thank you for all you did along with the other agencies to keep our shop fire to the actual structure. That was truly the hand of God along with all of you to keep such a massive fire in its space with so much fuel all around the area. Had it traveled, the devastation would have been unimaginable. Thank you!!, from the bottom of our hearts!!
The Field Family ❤️

5d Like Reply [Send message](#) Hide



8/31

Event: End-of-month wrap up



William Brass

Yes you have been very busy. Im glad you post these things so we can appreciate how busy you are. Also there's a wide range of capabilities required in your district. High density housing, businesses. And rural lands and also mountain ranges. Never boring huh.

1w Like Reply Hide



CORESPONDENCE & INFORMATIONAL ITEMS

In the Media

KOIN6 August 12, 2025 “Clackamas Fire team up with National Guard to practice flooding response”

<https://www.koin.com/local/clackamas-county/clackamas-fire-team-up-with-national-guard-to-practice-flooding-response/>

Fox12 August 16, 2025 “2 people rescued from burning townhouse in Clackamas County”

<https://www.kptv.com/2025/08/17/2-people-rescued-burning-townhouse-clackamas-county/>

Fox12 August 21, 2025 “Woman rescued after car goes down embankment in Oregon City:

<https://www.kptv.com/2025/08/21/woman-rescued-after-car-goes-down-embankment-oregon-city/>

KGW8 August 22, 2025 “2-alarm fire at Gresham tire warehouse sends black plume over city”

<https://www.kgw.com/article/news/local/fire-burning-east-gresham/283-16842745-f369-4add-985d-9c1236bf743d>

FOX12 August 28, 2025 “Crews extinguish full involved house fire in rural Clackamas County”

<https://www.kptv.com/video/2025/08/28/crews-extinguish-fully-involved-house-fire-rural-clackamas-county/>
